



Wujal Wujal Aboriginal Shire Council

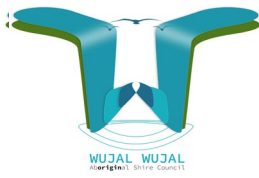
Ordinary Council | Meeting Agenda

Date: Tuesday 21 July 2026
Time: 9:30am
Venue: Council Administration and Microsoft Teams



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Appendices

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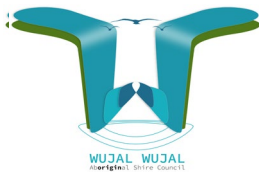
7. Business Arising or Outstanding Matters from Previous Meeting

7.1 Action Items from previous Ordinary Council Meeting.

Chief Executive Officer	Status	Comment
May Ordinary Council Meeting Action: CEO to set up meeting with TMR Regional Director to discuss funding for road between Wujal Wual and Cooktown.	In Progress	
June Ordinary Council Meeting Talika Nandy's son was severely burnt by a buried campfire on the beach; the family will need to spend an extended time in Cairns while her son is in hospital. Can local organisation possibly help the family with vouchers while they are in Cairns. Action CEO to contact organisations to see if they can provide some help to the Nandy family in the way of fuel vouchers, food vouchers etc	In Progress	

Community Services	Status	Comment
January Ordinary Council Meeting New Council Logo (per resolution 20260120-22) - That the Community Services Manager provide a report regarding the proposed new Council logo with a copy of the old Council logo and sample logos provided by the Artists to the February Ordinary Council Meeting.	In Progress	Update 17 February 2026 That Council endorse Community Services Manager to work with the Artists to create a new Council Logo and bring back to the April Ordinary Council Meeting for review. 20/04/2026: Proposing the three tribal birds and the waterfall as a background. Update from Community Services Manager 14 May 2026 Ongoing. Some preliminary designs presented to the Ordinary Council Meeting. Report to be presented in June 2026 Ordinary Council Meeting.

Operations	Status	Comment
June Ordinary Council Meeting Mayor Alister Gibson would like to see the old Council building barricaded/blocked off due to vandalism. Action Operations Manager Dan Hall to organise the building to be barricaded off to the public	In Progress	On 15/07/2026 Operations Manager Dan Hall advised this will be completed within the next few days.



June Ordinary Council Meeting There are children playing on the hay bales at the back of the depot, there are concerns they may fall off the hay and land on surrounding metal. Action Operations Manager Dan Hall will organise a clean-up around the bales of hay.	Completed	On 15/07/2026 Operations Manager Dan Hall advised that the hay bales have been taken away.
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Resolution: Action Items from previous Ordinary Council Meeting

Resolution:	That Council receive the action items from previous Ordinary Council Meeting.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8. Items for Consideration and Decision

8.1 Code of Conduct for Queensland Councillors

Report to:	Mayor, Councillors, and Chief Executive Officer
Subject:	Code of Conduct for Queensland Councillors
Reporting Officer:	Communications and Governance Manager, Tania Edwards
Status:	Decision

Refer to Appendix 2 (Page 27 of the Appendices) – Model Code of Conduct - QLD Councillors - Updated June 2026

Purpose

The Code of Conduct for Queensland Councillors explains the values and behaviours that councillors should follow under each of the five local government principles. It sets out the standards expected of councillors and mayors when carrying out their role.

Background

On 11 June 2026, the Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers approved amendments to the Code of Conduct for Councillors effective 1 July 2026.

Summary

Following the removal of conduct breaches from the framework, the updated Code of Conduct for Queensland Councillors introduces a modern, values-based approach aligned with the local government principles.

It provides clear guidance on expected standards of behaviour, expanded misconduct provisions, and reinforces leadership, accountability, transparency, community engagement and human rights.

It does not replace legislative obligations, limit lawful expression, or displace the statutory frameworks established under Queensland law. The Code applies to Queensland local government elected and appointed councillors at all times when performing official duties, including when representing their local government at meetings, conferences, training events, business trips and work-related events.

Proposed Resolution

That Council adopt the Queensland model Code of Conduct for Queensland Councillors.

Resolution: Code of Conduct for Queensland Councillors

Resolution:	That Council adopt the Queensland model Code of Conduct for Queensland Councillors.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8.2 Model Meeting Procedures

Report to: Mayor, Councillors, and Chief Executive Officer
Subject: Model Meeting Procedures
Reporting Officer: Communications and Governance Manager, Tania Edwards
Status: Decision

Refer to Appendix 3 (Page 35 of the Appendices) – Model Meeting Procedures - QLD Councillors - Updated June 2026

Purpose

The purpose of the Queensland Model Meeting Procedures is to set out procedures that ensure the local government principles are reflected in the conduct of local government meetings.

Background

The Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers approved amendments to the Queensland Model Meeting Procedures, effective 1 July 2026.

Summary

The Queensland Model Meeting Procedures include the following:

- The procedure for the mayor as chairperson, to lead and manage local government meetings including any committee meetings for which the mayor is appointed as chairperson
- The procedure for how the chairperson of a local government meeting may deal with unsuitable meeting conduct by a councillor, including contravening an order to leave the meeting.
- The procedure for how the councillors at a local government meeting may deal with unsuitable meeting conduct by the chairperson
- The procedure for managing a material personal interest during a local government meeting and recording the details of the material personal interest, as provided by the councillor, in the meeting minutes.
- The procedure for managing a conflict of interest (real or perceived) arising during a local government meeting and recording details of the conflict of interest as provided by the councillor in the meeting minutes.
- The procedure for dealing with a loss of quorum.
- Procedures for closing local government meetings to the public.

Proposed Resolution

That Council adopt the Queensland Model Meeting Procedures.

Resolution: Model Meeting Procedures

Resolution:	That Council adopt the Queensland Model Meeting Procedures.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8.3 Advertising Expenditure Policy

Report to: Mayor, Councillors, and Chief Executive Officer
Subject: Advertising Expenditure Policy
Reporting Officer: Communications and Governance Manager, Tania Edwards
Status: Decision

Refer to Appendix 4 (Page 47 of the Appendices) – Advertising Expenditure Policy - Reviewed June 2026

Purpose

The Advertising Expenditure Policy is a statutory policy required by legislation. This policy has been reviewed as part of its regular review cycle and is presented for Council's consideration.

Background

This policy establishes the processes and the conditions for official advertising, on all platforms including social media.

Summary

This review includes only minor updates, and the policy remains substantially the same as the previous compliant version. Updates include:

- Minor formatting updates including updated font and font colour to match style guide
- Simplified some wording
- Added link to legislation
- Updated wording the Review section to match template

Proposed Resolution

That Council adopt the Advertising Expenditure Policy as presented.

Resolution: Advertising Expenditure Policy

Resolution:	That Council adopt the Advertising Expenditure Policy as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8.4 Councillors as Portfolio Spokespersons Policy

Report to: Mayor, Councillors, and Chief Executive Officer
Subject: Councillors as Portfolio Spokespersons Policy
Reporting Officer: Communications and Governance Manager, Tania Edwards
Status: Decision

Refer to Appendix 5 (Page 51 of the Appendices) – Councillors as Portfolio Spokespersons Policy - Reviewed June 2026

Purpose

To present the Councillors as Portfolio Spokespersons Policy for adoption by Council as part of its regular review cycle.

Background

The purpose of this strategic policy is to establish clear guidelines defining the roles and responsibilities of the Mayor and Councillors as spokespersons for Council's portfolios.

Summary

This review includes only minor updates, and the policy remains substantially the same. Updates include:

- The purpose of this strategic policy is to establish clear guidelines defining the roles and responsibilities of the Mayor and Councillors as spokespersons for Council's portfolios.
- Minor formatting updates including updating the font and font colour to align to the style guide
- Simplified wording
- Added links to relevant legislation.

Proposed Resolution

That Council adopt the Councillors as Portfolio Spokespersons Policy as presented.

Resolution: Councillors as Portfolio Spokespersons Policy

Resolution:	That Council adopt the Councillors as Portfolio Spokespersons Policy as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8.5 2025-2026 Operational Plan Quarter 4 Progress Report

Report to: Mayor, Councillors, and Chief Executive Officer
Subject: 2025-2026 Operational Plan Quarter 4 Progress Report
Reporting Officer: Communications and Governance Manager, Tania Edwards
Status: Decision

Refer to Appendix 6 (Page 55 of the Appendices) – 2025-2026 Operational Plan - Quarter 4 Progress Statement

Purpose

Council is required under legislation to review and report to Council on its performance against the Operational Plan on a quarterly basis. This report provides an assessment of Council's performance for the period April 2026 to June 2026 and summarises achievements completed throughout the year.

Summary

Council completed several significant projects during the 2025–2026 Financial Year, including:

- The 2025 Wujal Wujal Rodeo was a successful and enjoyable event for the community.
- Review of the Records Management filing architecture and alignment with the approved retention and disposal schedules.
- Development and implementation of a grant funding register.
- Development and implementation of a Community Engagement Plan.
- Installation of a new SCADA system that is compatible across all water infrastructure platforms.
- Review of the Drinking Water Quality Management Plan (DWQMP).

Several large projects have been initiated and are progressing; however, further progress has been delayed while Council awaits the outcome of ILUA (or other) funding applications. These projects include:

- Council Administration Building.
- Art Centre.
- Construction of a place of refuge.
- Cemetery Redevelopment.

Other pieces of work have been deferred due to external factors, including:

- Preparation of the 2025–2026 Financial Statements.

Some projects have been deferred due to workload capacity and staff constraints, including:

- Development of an Asset Management Plan.
- Completion of a staff skills matrix.
- Development of a Workplace Health and Safety Plan.
- Investigation of options for a new Financial Management System.

Proposed Resolution

That Council adopt the 2025–2026 Operational Plan Quarter 4 Progress Report as presented.

Resolution: 2025-2026 Operational Plan Quarter 4 Progress Report

Resolution:	That Council adopt the 2025–2026 Operational Plan Quarter 4 Progress Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8.6 Grant Funding and Project Status Report

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Grant Funding and Project Status Report
Reporting Officer: Project Officer (Peak Services), Lana Maki and
 Grants Officer (Peak Services) Trish Barnard
Status: Information

Refer to Appendix 7 (Page 93 of the Appendices) – Grants Report – June 2026

Refer to Appendix 8 (Page 106 of the Appendices) – Funded Projects Report – June 2026

Refer to Appendix 9 (Page 113 of the Appendices) – Grants Management Services – FY27 Signed

Purpose

To provide an update on grants management activities delivered by Peak Services under the grants management retainer and to report on the status of grant applications for the period of June 2026.

Summary

Since Council engaged Peak Services, they have been supported to secure over \$12,356,080 in grant funding, with \$1,167,766 being secured during FY2025/2026 for capital, operational and community projects.

- 52 active grant projects – 29 managed by Peak Services and 23 managed by Wujal Wujal Aboriginal Shire Council staff.
- 6 submitted applications awaiting outcome
- 0 applications in-progress
- 1 unsuccessful application
- 2 successful applications

A new Peak Grant Program Management Service contract FY26/27 (GM13514 - \$96,192) was signed in June to continue support with 10 hours per week.

Peak Services is currently providing coordination support for 31 grant funded projects in the delivery stage.

- 31 projects are on track
- 8 projects have potential risk
- 0 projects are assessed as at risk
- 12 projects have been completed and finalised during this period

This report provides oversight of both funding activity and delivery performance, supporting Council's governance and monitoring of grant-funded initiatives.

Proposed Resolution

That Council accept the Grants Funding and Project Status Report for June 2026 as presented.

Resolution: Grants Funding and Project Status Report

Resolution:	That Council accept the Grants Funding and Project Status Report for June 2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8.7 Louis Street Wujal Wujal Future Housing Development Opportunity

Report to: Mayor, Councillors, and Chief Executive Officer
Subject: Louis Street Wujal Wujal Future Housing Development Opportunity
Reporting Officer: Operations Manager, Dan Hall
Status: Decision

Refer to Appendix 10 (Page 129 of the Appendices) – Louis Street Wujal Wujal - Proposed New Dwellings

Purpose

To seek Council endorsement for the Department of Housing to progress planning and design activities for potential social housing development on vacant lots located on Louis Street, Wujal Wujal.

Background and Summary

As part of the ongoing partnership between the Department of Housing and Wujal Wujal Aboriginal Shire Council to support the delivery of social housing outcomes for the community, several vacant lots on Louis Street have been identified as potentially suitable locations.

The Department of Housing is seeking Council's endorsement to progress preliminary planning and design activities for the identified lots.

Proposed Resolution

That Council endorse the Department of Housing progressing planning and design activities for potential social housing development on vacant lots located on Louis Street, Wujal Wujal.

Resolution: Louis Street Wujal Wujal Future Housing Development Opportunity

Resolution:	That Council endorse the Department of Housing progressing planning and design activities for potential social housing development on vacant lots located on Louis Street, Wujal Wujal.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8.8 Future Social Housing Investigation – Potential Development Sites

Report to:	Mayor, Councillors, and Chief Executive Officer
Subject:	Future Social Housing Investigation – Potential Development Sites
Reporting Officer:	Operations Manager, Dan Hall
Status:	Decision

Purpose

To seek Council endorsement for the Department of Housing to progress feasibility and planning studies for potential future social housing development on identified Council-owned land within Wujal Wujal.

Background and Summary

As part of the ongoing partnership between the Department of Housing and Wujal Wujal Aboriginal Shire Council to support the delivery of social housing outcomes for the community, Council has identified several land parcels that may be suitable for future social housing development.

The Department of Housing is seeking Council's endorsement to undertake feasibility and planning studies for the following sites:

- Yalanji Close – Lot 300 SP263791
- "Lundens Land" – Lot 11 SP263792
- Florence Lane – Lot 20 SP263792
- Keim Street – Lot 19 SP263792

Undertaking these preliminary investigations will assist in determining the suitability of each site for future social housing development. Endorsement of these activities does not constitute approval for development.

Proposed Resolution

That Council endorse the Department of Housing progressing feasibility and planning studies for potential future social housing development on the identified land parcels within Wujal Wujal.

Resolution: Future Social Housing Investigation – Potential Development Sites

Resolution:	That Council endorse the Department of Housing progressing feasibility and planning studies for potential future social housing development on the identified land parcels within Wujal Wujal.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8.9 Application for Special Holidays 2027

Report to:	Mayor, Councillors, and Chief Executive Officer
Subject:	Application for Special Holidays 2027
Reporting Officer:	Chief Executive Officer, Peter O'May
Status:	Decision

Purpose

To seek Council's endorsement of the nomination of special holidays for 2027.

Background and Summary

Council has been invited to nominate special and show holidays for 2027 in accordance with the requirements of the *Holidays Act 1983*. Each year, Council recommends to the Office of Industrial Relations the days it wishes to nominate as special holidays.

In 2026, the following dates were approved:

- Friday 17 July 2026, a holiday for the Shire of Wujal Wujal for the purpose of the Cairns Annual Show.
- Friday 30 October 2026, a holiday for the Shire of Wujal Wujal for the purpose of Wujal Wujal Foundation Day. It is noted that Council's resolution in 2025 incorrectly referred to Thursday 30 October 2026. The Office of Industrial Relations approved the special holiday for Friday 30 October 2026.

Consistent with the special holidays observed in 2026, the following dates are proposed for 2027:

- Friday 16 July 2027 – Cairns Annual Show Public Holiday
- Thursday 28 October 2027 – Wujal Wujal Foundation Day

Wujal Wujal Foundation Day falls on 29 October each year. It is noted that at the Ordinary Council Meeting held on 29 October 2024, Council resolved that the special holiday would be observed on the last Thursday of October in future years.

Holidays appointed for an annual agricultural, horticultural or industrial show are public holidays, while those appointed for an event of significance to a particular district are bank holidays. Applications for 2027 special holidays must be submitted by Friday 7 August 2026.

Proposed Resolution

That Council apply to the Office of Industrial Relations for special holidays on the following dates:

- Friday 16 July 2027 – Cairns Annual Show
- Thursday 28 October 2027 – Wujal Wujal Foundation Day

Resolution: Application for Special Holidays 2027

Resolution:	That Council apply to the Office of Industrial Relations for special holidays on the following dates: • Friday 16 July 2027 – Cairns Annual Show • Thursday 28 October 2027 – Wujal Wujal Foundation Day	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



8.10 Development Application - Proposed Community Use (Arts and Cultural Centre)

Report to: Mayor, Councillors, and Chief Executive Officer
Subject: Development Application – Proposed Community Use (Arts and Cultural Centre)
Reporting Officer: Chief Executive Officer, Peter O'May
Status: Decision

Refer to Appendix 11 (Page 131 of the Appendices) – Draft Planning Assessment Report - Arts and Cultural Centre

Purpose

To seek Council's consideration of a development application for Community Use (Arts and Cultural Centre).

Background

Council has received a development application for the following proposal:

- Material Change of Use for Community Use (Arts and Cultural Centre) on Lots 12–16 on SP338357, Douglas Street, Wujal Wujal.

The proposed development is impact assessable under the Wujal Wujal Planning Scheme and is being assessed in accordance with the relevant provisions of the Planning Scheme and the *Planning Act 2016*. The applicable assessment provisions are set out in the tables below.

Application & Site Details Summary	
Applicant:	Wujal Wujal Shire Council C/- Brazier Motti
Proposed Development:	Material Change of Use for Community Use (Arts & Cultural Centre) development
Type of Approval sought:	Development Permit
Street Address:	Douglas Steet, Wujal Wujal
RP Description:	Lots 12-16 on SP338357
Land Area:	2,533m ²
Lease Area:	Covenant Dealing No. 722463219
Existing Use of Land:	Vacant

Local Plan Summary	
Local Plan:	Wujal Wujal Aboriginal Shire Council Planning Scheme 2013 (Alignment Amendment 2020)
Zoning:	Township Zone
Precinct:	Precinct 1 Residential
Codes	Township Zone
Overlays:	Bushfire Hazard
Level of Assessment:	Code Assessment

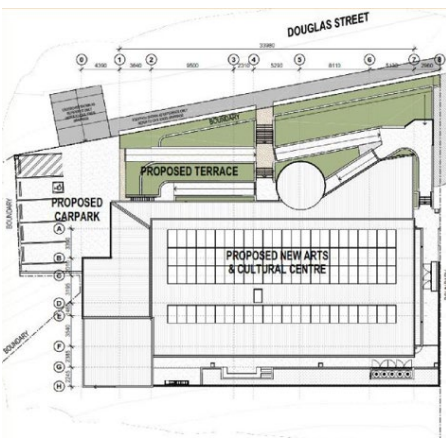
Master / Land Use Plan Summary	
Master Plan:	Wujal Wujal Master Plan 2025
Land Use:	Gallery and Art Centre
Assessment:	The proposed development is compliant with the current Wujal Wujal Master Plan 2025.

State Requirements Summary	
DA Mapping:	n/a
Pre-lodgement:	n/a

State Requirements Summary	
Referral:	n/a
State Development Assessment Codes	n/a

IMPACT ASSESSMENT CONSULTATION	
Consultation Period:	n/a
Submissions:	n/a
Assessment:	n/a

The proposal seeks to obtain Development Permits as reflected in the table below.

DA	Proposal	Maps/Plans/Codes	Assessment
Material Change of Use			
Material Change of Use	The establishment of a new Arts and Cultural Centre (the Centre) to assist in achieving the vision of the Wujal Wujal Masterplan 2025. The proposed Arts and Cultural Centre offers a high level of visual amenity to Douglas Street, with planted terraces and outdoor exhibitions addressing the frontage. The proposal will provide for local community and tourist activities, including exhibitions and interactive manual and visual arts workshop spaces.	 	The proposed Arts and Cultural Centre is considered appropriate for the site and provides visually pleasing development that simultaneously delivers community benefits and providing a tourism and commercial activation benefit. The built form and landscaping is designed and proportioned to achieve a vibrant streetscape providing an aesthetic and local character along Douglas Street. The proposal does not impact upon the function of Douglas Street or surrounding uses.

The proposal can be considered to be generally in accordance with the following outcomes, in particular the proposed development:

- advances the strategic vision of the Wujal Wujal Masterplan 2025;
- can be effectively serviced by Council's reticulated services and provided with new electrical supply and telecommunications connections;
- provides a multi-purpose community centre that positively contributes to a sense of place and cultural identity within Wujal Wujal;
- design elements and extensive landscaping create a pleasing and active street frontage that supports casual surveillance to Douglas Street and adjoining land;
- is easily accessible and proximate to similar planned community facilities; and
- is consistent with the overarching purpose and outcomes of the Township Zone Code.



The Planning Assessment Report is included as an attachment to the report.

Proposed Resolution

That Council approves

1. a Material Change of Use for Community Use (Arts and Cultural Centre) development on Lots 12-16 on SP338357 at Douglas Street, Wujal Wujal, subject to the following conditions.
2. the Development Approval be suspended until all actions taken under part 2, division 3 of the *Native Title Act 1993* (Cwlth) has been completed.

CONDITIONS OF APPROVAL				TIMING																								
1. Administration 1.1. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: 1.1.1.The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports; 1.1.2.The development must, unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual; 1.1.3.The conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering.				At all times																								
2. Currency Period 2.1. The applicable currency periods are: 2.1.1.Material Change of Use– Warehouse Development - 6 Years				As per condition																								
3. Approved Site Drawings/Plans 3.1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: <table><tr><th>Plan/Document Name</th><th>Drawing Number</th><th>Sheet No/Ref</th><th>Date/DWG</th></tr><tr><td>Arts and Cultural Centre, Site Development Plan</td><td>CD1038</td><td>A00</td><td>19/06/2026</td></tr><tr><td>Arts and Cultural Centre, Development Plan</td><td>CD1038</td><td>A03</td><td>19/05/2026</td></tr><tr><td>Arts and Cultural Centre, Gallery Elevations</td><td>CD1038</td><td>A032</td><td>19/05/2026</td></tr><tr><td>Arts and Cultural Centre, Gallery Sections</td><td>CD1038</td><td>A038</td><td>19/05/2026</td></tr><tr><td>Arts and Cultural Centre, Gallery Sections</td><td>CD1038</td><td>A04</td><td>19/05/2026</td></tr></table> 3.2. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail. 3.3. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.				Plan/Document Name	Drawing Number	Sheet No/Ref	Date/DWG	Arts and Cultural Centre, Site Development Plan	CD1038	A00	19/06/2026	Arts and Cultural Centre, Development Plan	CD1038	A03	19/05/2026	Arts and Cultural Centre, Gallery Elevations	CD1038	A032	19/05/2026	Arts and Cultural Centre, Gallery Sections	CD1038	A038	19/05/2026	Arts and Cultural Centre, Gallery Sections	CD1038	A04	19/05/2026	At all times
Plan/Document Name	Drawing Number	Sheet No/Ref	Date/DWG																									
Arts and Cultural Centre, Site Development Plan	CD1038	A00	19/06/2026																									
Arts and Cultural Centre, Development Plan	CD1038	A03	19/05/2026																									
Arts and Cultural Centre, Gallery Elevations	CD1038	A032	19/05/2026																									
Arts and Cultural Centre, Gallery Sections	CD1038	A038	19/05/2026																									
Arts and Cultural Centre, Gallery Sections	CD1038	A04	19/05/2026																									
4. Construction 4.1. Any construction work associated with this development shall be carried out in accordance with sound engineering practice. 4.2. No nuisance is to be caused to adjoining properties by way of smoke, dust,				At all times																								



CONDITIONS OF APPROVAL	TIMING
stormwater discharge or siltation of drains, at any time, including non-working hours. 4.3. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. 4.4. Where material is spilled or carried on to existing roads or shared paths, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety. 4.5. Stormwater will be managed during construction in accordance with FNQROC Development Manual standards and a Soil and Erosion Management Plan. 4.6. A Traffic Management Plan is to be completed prior to commencement of construction and to the satisfaction of the Chief Executive Officer.	Prior to commencement of construction.
5. Damage to Infrastructure 5.1. In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council. 5.2. All works must be completed prior to the issue of a Compliance Certificate, Building Act.	At all times
6. Drainage 6.1. The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas. 6.2. Any works as a result of the development must not interfere with natural stormwater flow over or through the land. 6.3. A Drainage Management Plan must be provided, compliant with FNQROC Development Manual standards, Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer. 6.4. An appropriate Stormwater Quality Management Plan (SQMP) must be developed for the site that provides for achievable stormwater quality treatment measures in accordance with FNQROC Design Standards or Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer.	At all times Prior to the start of any works on the site. Prior to the commencement of use.
7. Infrastructure Services 7.1. Road and shared paths are to be provided in accordance with FNQROC Development Manual standards and sound engineering practice. 7.2. Access provision to the development must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence. 7.3. Water Supply connection or suitable alternative adequate water supply must be provided to site/s in accordance with FNQROC Development Manual standards or demonstrate that such is already in existence. 7.4. Sewer connection or suitable alternative on-site treatment in accordance with FNQROC Development Manual standards must be provided to sites or demonstrate that such is already in existence. 7.5. Electricity provision certificate must be provided to the Local Authority. 7.6. Lighting is to be provided in accordance with FNQROC Development Manual standards and sound engineering practice and to the satisfaction of the Chief Executive Officer. 7.7. Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority.	Prior to the commencement of use.
8. Fire Management and Emergency Access	

CONDITIONS OF APPROVAL	TIMING
8.1. Road widths, and construction within the development are to be adequate for fire emergency vehicles to gain access to a safe working area. 8.2. Fire Services are to be provided in accordance with FNQROC Development Manual standards and the water supply must be reliable and have sufficient flow and pressure requirements for fire-fighting purposes. 8.3. Water supply to ensure adequate and accessible water supply for firefighting purposes must be provided to the Local Authority or demonstrate that such is already in existence.	Prior to use of site. At all times
9. Acid Sulphate Soils 9.1. Due care must be taken to ensure that the development will manage to not disturb or minimise the release of acid or metal contaminants. 9.2. Dispose of acid or metal contaminants compliant to legislation and provide relevant disposal documentation to Council.	As per condition
10. Landscaping and Fencing 10.1. A landscaping plan inclusive of a list of species with the majority of the species to be native species must be provided to the satisfaction of the Chief Executive Officer 10.2. Landscaping and fencing to be erected to enhance the appearance of the sites to the road. 10.3. The landscaping and fencing must be maintained to an appropriate standard.	Prior to the commencement of use. At all times

Resolution: Development Application – Proposed Community Use (Arts and Cultural Centre)

Resolution	That Council approves - a Material Change of Use for Community Use (Arts and Cultural Centre) development on Lots 12-16 on SP338357 at Douglas Street, Wujal Wujal, subject to the following conditions. - the Development Approval be suspended until all actions taken under part 2, division 3 of the Native Title Act 1993 (Cwlth) has been completed.						
<table> <tr> <th>CONDITIONS OF APPROVAL</th><th>TIMING</th></tr> <tr> <td> 11. Administration 11.1. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: 11.1.1. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports; 11.1.2. The development must, unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual; 11.1.3. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering. </td><td>At all times</td></tr> <tr> <td> 12. Currency Period 12.1. The applicable currency periods are: </td><td>As per condition</td></tr> </table>		CONDITIONS OF APPROVAL	TIMING	11. Administration 11.1. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: 11.1.1. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports; 11.1.2. The development must, unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual; 11.1.3. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.	At all times	12. Currency Period 12.1. The applicable currency periods are:	As per condition
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12. Currency Period 12.1. The applicable currency periods are:	As per condition						

	12.1.1. Material Change of Use– Warehouse Development - 6 Years																									
	13. Approved Site Drawings/Plans 13.1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: <table><tr><th>Plan/Document Name</th><th>Drawing Number</th><th>Sheet No/Ref.</th><th>Date/DWG</th></tr><tr><td>Arts and Cultural Centre, Site Development Plan</td><td>CD1038</td><td>A00</td><td>19/06/2026</td></tr><tr><td>Arts and Cultural Centre, Development Plan</td><td>CD1038</td><td>A03</td><td>19/05/2026</td></tr><tr><td>Arts and Cultural Centre, Gallery Elevations</td><td>CD1038</td><td>A032</td><td>19/05/2026</td></tr><tr><td>Arts and Cultural Centre, Gallery Sections</td><td>CD1038</td><td>A038</td><td>19/05/2026</td></tr><tr><td>Arts and Cultural Centre, Gallery Sections</td><td>CD1038</td><td>A04</td><td>19/05/2026</td></tr></table> 13.2. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail. 13.3. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.	Plan/Document Name	Drawing Number	Sheet No/Ref.	Date/DWG	Arts and Cultural Centre, Site Development Plan	CD1038	A00	19/06/2026	Arts and Cultural Centre, Development Plan	CD1038	A03	19/05/2026	Arts and Cultural Centre, Gallery Elevations	CD1038	A032	19/05/2026	Arts and Cultural Centre, Gallery Sections	CD1038	A038	19/05/2026	Arts and Cultural Centre, Gallery Sections	CD1038	A04	19/05/2026	At all times
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	15.2. All works must be completed prior to the issue of a Compliance Certificate, Building Act.	
	16. Drainage 16.1. The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas. 16.2. Any works as a result of the development must not interfere with natural stormwater flow over or through the land. 16.3. A Drainage Management Plan must be provided, compliant with FNQROC Development Manual standards, Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer. 16.4. An appropriate Stormwater Quality Management Plan (SQMP) must be developed for the site that provides for achievable stormwater quality treatment measures in accordance with FNQROC Design Standards or Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer.	At all times Prior to the start of any works on the site. Prior to the commencement of use.
	17. Infrastructure Services 17.1. Road and shared paths are to be provided in accordance with FNQROC Development Manual standards and sound engineering practice. 17.2. Access provision to the development must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence. 17.3. Water Supply connection or suitable alternative adequate water supply must be provided to site/s in accordance with FNQROC Development Manual standards or demonstrate that such is already in existence. 17.4. Sewer connection or suitable alternative on-site treatment in accordance with FNQROC Development Manual standards must be provided to sites or demonstrate that such is already in existence. 17.5. Electricity provision certificate must be provided to the Local Authority. 17.6. Lighting is to be provided in accordance with FNQROC Development Manual standards and sound engineering practice and to the satisfaction of the Chief Executive Officer. 17.7. Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority.	Prior to the commencement of use.
	18. Fire Management and Emergency Access 18.1. Road widths, and construction within the development are to be adequate for fire emergency vehicles to gain access to a safe working area. 18.2. Fire Services are to be provided in accordance with FNQROC Development Manual standards and the water supply must be reliable and have sufficient flow and pressure requirements for fire-fighting purposes. 18.3. Water supply to ensure adequate and accessible water supply for firefighting purposes must be provided to	Prior to use of site. At all times

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	19. Acid Sulphate Soils 19.1. Due care must be taken to ensure that the development will manage to not disturb or minimise the release of acid or metal contaminants. 19.2. Dispose of acid or metal contaminants compliant to legislation and provide relevant disposal documentation to Council.	As per condition
	20. Landscaping and Fencing 20.1. A landscaping plan inclusive of a list of species with the majority of the species to be native species must be provided to the satisfaction of the Chief Executive Officer 20.2. Landscaping and fencing to be erected to enhance the appearance of the sites to the road. 20.3. The landscaping and fencing must be maintained to an appropriate standard.	Prior to the commencement of the use. At all times
Moved:		Moved/Carried
Seconded:		
Resolution No	20260721-	



8.11 Development Application - Proposed Indoor Sports Centre (Women's Gym)

Report to: Mayor, Councillors, and Chief Executive Officer
Subject: Development Application – Proposed Indoor Sports Centre (Women's Gym)
Reporting Officer: Chief Executive Officer, Peter O'May
Status: Decision

Refer to Appendix 12 (Page 148 of the Appendices) – Draft Planning Assessment Report - Indoor Sport and Recreation (Extension of Existing Facility)

Purpose

To seek Council's consideration of a development application for a proposed Indoor Sports Centre (Women's Gym).

Background

Council is in receipt of a development application for:

- i) Material Change of Use for Indoor Sport and Recreation (Extension of Existing Facility) development on Lot 113 on SP263792 at Louis Street, Wujal Wujal.

The proposed development assessment provisions are set out in the tables below and is assessable development in accordance with the provisions of the Planning Scheme and the *Planning Act 2016*.

Application & Site Details Summary	
Applicant:	Wujal Wujal Aboriginal Shire Council C/- Brazier Motti
Proposed Development:	Material Change of Use for Indoor Sport and Recreation (Extension of existing facility)
Type of Approval sought:	Development Permit
Street Address:	Louis Street, Wujal Wujal
RP Description:	Lot 113 on SP263792
Land Area:	4,951m ²
Lease Area:	Dealing no 722463219
Existing Use of Land:	Sport and recreation facility (PCYC)

Local Plan Summary	
Local Plan:	Wujal Wujal Aboriginal Shire Council Planning Scheme 2013 (Alignment Amendment 2020)
Zoning:	Township Zone
Precinct:	Precinct 3 Community
Codes	Township Zone
Overlays:	Nil
Level of Assessment:	Impact Assessment

Master / Land Use Plan Summary	
Master Plan:	Wujal Wujal Master Plan 2025
Land Use:	Recreation & Splash Park
Assessment:	The proposed development is compliant with the current Wujal Wujal Master Plan 2025 providing for Indoor Sport and Recreation (Extension of Existing Facility).

Master / Land Use Plan Summary

		
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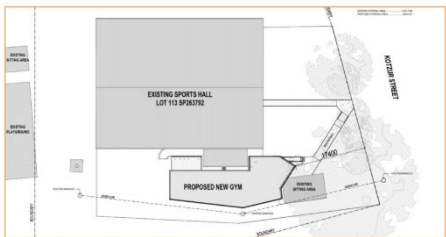
State Requirements Summary

DA Mapping:	n/a
Pre-lodgement:	n/a
Referral:	n/a
State Development Assessment Codes	n/a

IMPACT ASSESSMENT CONSULTATION

Consultation Period:	Yes
Submissions:	Nil
Assessment:	n/a

The proposal seeks to obtain Development Permits as reflected in the table below.

DA	Proposal	Maps/Plans/Codes	Assessment
Material Change of Use			
Material Change of Use	The extension of the existing indoor sport and recreation facility (PCYC) to assist in achieving the vision of the Wujal Wujal Master Plan 2025. The proposed Gym facility offers a high level of visual amenity to Louis Street. The proposal will provide additional community space for community uses.	  Figure 2: Site Plan – Proposal Plans CD1005 (Source: Castle Design)	The proposed Gym facility is considered appropriate for the site and provides visually pleasing development that delivers community benefits. The built form and landscaping are designed and proportioned to achieve a vibrant streetscape providing an aesthetic and local character to Louis Street. The proposal does not impact upon the function of surrounding uses.

The proposal can be considered to be generally in accordance with the following outcomes, in particular the proposed development:

- advances the strategic vision of the Wujal Wujal Masterplan 2025;



- can be effectively serviced by Council's reticulated services;
- provides an Indoor Sport and Recreation (Extension of existing facility) within Wujal Wujal;
- is easily accessible and proximate to similar facilities; and
- is consistent with the overarching purpose and outcomes of the Zone Code.

The Planning Assessment Report is included as an attachment to the report.

Proposed Resolution

That Council approves

1. a Material Change of Use for Indoor Sport and Recreation (Extension of Existing Facility) development on Lot 113 on SP263792 at Louis Street, Wujal Wujal.
2. the Development Approval be suspended until all actions taken under part 2, division 3 of the *Native Title Act 1993* (Cwlth) has been completed.

CONDITIONS OF APPROVAL	TIMING																
1. Administration 1.1. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: 1.1.1.The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports; 1.1.2.The development must, unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual; 1.1.3.The conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering.	At all times																
2. Currency Period 2.1. The applicable currency periods are: 2.1.1.Material Change of Use– Indoor Sport and Recreation - 6 Years	As per condition																
3. Approved Site Drawings/Plans 3.1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: <table><tr><th>Plan/Document Name</th><th>Drawing Number</th><th>Sheet No/Ref.</th><th>Date/DWG</th></tr><tr><td>Female Gym Facilities – Cover Sheet</td><td>CD1005</td><td>A00-4</td><td>11/04/2025</td></tr><tr><td>Female Gym Facilities – Site Plan</td><td>CD1005</td><td>A11-4</td><td>11/04/2025</td></tr><tr><td>Female Gym Facilities – Views</td><td>CD1005</td><td>A91-4</td><td>11/04/2025</td></tr></table> 3.2. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail. 3.3. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.	Plan/Document Name	Drawing Number	Sheet No/Ref.	Date/DWG	Female Gym Facilities – Cover Sheet	CD1005	A00-4	11/04/2025	Female Gym Facilities – Site Plan	CD1005	A11-4	11/04/2025	Female Gym Facilities – Views	CD1005	A91-4	11/04/2025	At all times
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4. Construction 4.1. Any construction work associated with this development shall be carried out in accordance with sound engineering practice. 4.2. No nuisance is to be caused to adjoining properties by way of smoke, dust,	At all times																

CONDITIONS OF APPROVAL	TIMING
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5. Damage to Infrastructure 5.1. In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council. 5.2. All works must be completed prior to the issue of a Compliance Certificate, Building Act.	At all times
6. Drainage 6.1. The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas. 6.2. Any works as a result of the development must not interfere with natural stormwater flow over or through the land. 6.3. A Drainage Management Plan must be provided, compliant with FNQROC Development Manual standards, Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer. 6.4. An appropriate Stormwater Quality Management Plan (SQMP) must be developed for the site that provides for achievable stormwater quality treatment measures in accordance with FNQROC Design Standards or Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer.	At all times Prior to the start of any works on the site. Prior to the commencement of use.
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8. Fire Management and Emergency Access 8.1. Fire Services are to be provided in accordance with FNQROC Development Manual standards and the water supply must be reliable and have sufficient flow and pressure requirements for fire-fighting purposes.	Prior to use of site.

CONDITIONS OF APPROVAL	TIMING
8.2. Water supply to ensure adequate and accessible water supply for firefighting purposes must be provided to the Local Authority or demonstrate that such is already in existence.	At all times
9. Acid Sulphate Soils 9.1. Due care must be taken to ensure that the development will manage to not disturb or minimise the release of acid or metal contaminants. 9.2. Dispose of acid or metal contaminants compliant to legislation and provide relevant disposal documentation to Council.	As per condition
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Resolution: Development Application – Proposed Indoor Sports Centre (Women’s Gym)

Resolution	That Council approves 1. a Material Change of Use for Indoor Sport and Recreation (Extension of Existing Facility) development on Lot 113 on SP263792 at Louis Street, Wujal Wujal. 2. the Development Approval be suspended until all actions taken under part 2, division 3 of the <i>Native Title Act 1993</i> (Cwlth) has been completed.	
	CONDITIONS OF APPROVAL	TIMING
	11. Administration 11.1. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: 11.1.1. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports; 11.1.2. The development must, unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual; 11.1.3. The conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering.	At all times
	12. Currency Period 12.1. The applicable currency periods are: 12.1.1. Material Change of Use– Indoor Sport and Recreation - 6 Years	As per condition
	13. Approved Site Drawings/Plans 13.1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:	At all times

	Plan/Document Name				
	Drawing Number		Sheet No/Ref.	Date/DWG	
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	Female Gym Facilities – Site Plan		A11-4	11/04/2025	
	Female Gym Facilities – Views		A91-4	11/04/2025	
	13.2. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail. 13.3. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.				
	14. Construction 14.1. Any construction work associated with this development shall be carried out in accordance with sound engineering practice. 14.2. No nuisance is to be caused to adjoining properties by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. 14.3. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. 14.4. Where material is spilled or carried on to existing roads or shared paths, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety. 14.5. Stormwater will be managed during construction in accordance with FNQROC Development Manual standards and a Soil and Erosion Management Plan. 14.6. A Traffic Management Plan is to be completed prior to commencement of construction and to the satisfaction of the Chief Executive Officer.				At all times Prior to commencement of construction.
	15. Damage to Infrastructure 15.1. In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council. 15.2. All works must be completed prior to the issue of a Compliance Certificate, Building Act.				At all times
	16. Drainage 16.1. The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas. 16.2. Any works as a result of the development must not interfere with natural stormwater flow over or through the land. 16.3. A Drainage Management Plan must be provided, compliant with FNQROC Development Manual standards, Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer. 16.4. An appropriate Stormwater Quality Management Plan (SQMP) must be developed for the site that provides for achievable stormwater quality treatment measures in accordance				At all times Prior to the start of any works on the site. Prior to the commencement of use.

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	17. Infrastructure Services 17.1. Access provision to the development must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence. 17.2. Water Supply connection or suitable alternative adequate water supply must be provided to site/s in accordance with FNQROC Development Manual standards or demonstrate that such is already in existence. 17.3. Sewer connection or suitable alternative on-site treatment in accordance with FNQROC Development Manual standards must be provided to sites or demonstrate that such is already in existence. 17.4. Electricity provision certificate must be provided to the Local Authority. 17.5. Lighting is to be provided in accordance with FNQROC Development Manual standards and sound engineering practice and to the satisfaction of the Chief Executive Officer. 17.6. Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority.	Prior to the commencement of the use.
	18. Fire Management and Emergency Access 18.1. Fire Services are to be provided in accordance with FNQROC Development Manual standards and the water supply must be reliable and have sufficient flow and pressure requirements for fire-fighting purposes. 18.2. Water supply to ensure adequate and accessible water supply for firefighting purposes must be provided to the Local Authority or demonstrate that such is already in existence.	Prior to use of site. At all times
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	20. Landscaping and Fencing 20.1. Landscaping and fencing to be erected to enhance the appearance of the site. 20.2. The landscaping and fencing must be maintained to an appropriate standard.	At all times
Moved:		Moved/Carried
Seconded:		
Resolution No	20260721-	



8.12 Award of Contract - 2026-0601 Reef Guardian Cemetery Access Road

Report to: Mayor, Councillors, and Chief Executive Officer
Subject: Award of Contract - 2026-0601 Reef Guardian Cemetery Access Road
Reporting Officer: Chief Executive Officer, Peter O'May
Status: Decision

Purpose

To advise Council of the tender process for the Reef Guardian Cemetery Access Road and to obtain approval to award the tender.

Background

Council received funding under the Reef Guardian Grant to design and construct a concrete access road and carpark to the Wujal Wual Cemetery to reduce the sediment runoff caused by vehicles traversing the current unsealed track.

Council invited tenders pursuant to section 226 of the *Local Government Regulation 2012* (Qld) (Regulation) and released the tender on VendorPanel from 10 June 2026 until 5pm 1 July 2026 (reference VP512847).

Council received 11 tender submissions. For the purposes of this public report, unsuccessful tenderers have been identified using unique tender reference codes. The identity of each tenderer and the complete evaluation records are retained in Council's confidential procurement file and are available to Councillors when considering this report.

Table 1: Received Submission Summary

Tenderer	Price (ex GST)	Status
1	\$1,529,129	Conforming
2	\$1,501,442	Conforming
3	\$2,127,669	Conforming
4	\$849,624	Non-Conforming
5	\$1,126,592	Conforming
6	\$1,530,561	Conforming
7	\$1,544,020	Conforming
8	\$2,931,016	Conforming
9	\$1,279,207	Conforming
10	\$1,521,895	Conforming
NCP Contracting Pty Ltd	\$1,488,964	Conforming

One submission was assessed as non-conforming because it did not include the mandatory pricing schedule and the mandatory supporting schedules required by the Request for Tender (RFT). The omission was considered material and was not capable of clarification without allowing the tenderer to materially supplement its submission after close.

During the evaluation process, submissions were assessed against the evaluation criteria detailed in the RFT documentation. Specific criteria were weighted according to their importance in delivering the project successfully and providing the best overall value for money solution in accordance with Council's procurement policies.



The weighting attributed to each criterion was:

Table 2: Evaluation Criteria

Criteria	Weighting
Price	50%
Relevant experience/capability	15%
Methodology/program	20%
Local content/employment	15%

Each Tenderers score and ranking are shown in Table 3.

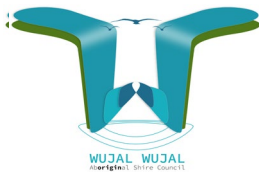
Table 3: Tenderer's Ranking and Scoring

Tenderer	Weighted Score				Total Score	Ranking
	Price (50%)	Experience (15%)	Methodology (20%)	Local Content/employment (15%)		
NCP Contracting Pty Ltd	41.72%	15.00%	20.00%	15.00%	91.72%	1
9	50.00%	15.00%	20.00%	5.00%	90.00%	2
5	46.51%	15.00%	20.00%	7.50%	89.01%	3
7	40.47%	15.00%	20.00%	12.50%	87.97%	4
2	41.44%	15.00%	15.00%	7.50%	78.94%	5
6	40.77%	10.00%	15.00%	12.50%	78.27%	6
10	40.97%	15.00%	10.00%	10.00%	75.97%	7
1	40.81%	15.00%	10.00%	7.50%	73.31%	8
3	27.14%	15.00%	20.00%	5.00%	67.14%	9
8	8.79%	15.00%	10.00%	5.00%	38.79%	10

The Evaluation Panel met to discuss the tender responses and identified that the tendered costs to perform the works significantly exceeded the funding amount. The panel agreed to assess the tenders against the abovementioned assessment criteria and enter post tender negotiations with the highest rated respondent for a reduced scope that aligned more closely with the available project budget. Specific consideration was given to the tendered prices applicable to the reduced scope including preliminaries, stormwater, earthworks and access road works.

A revised design was developed that excluded both car parks but included access road and stormwater infrastructure and this was issued to the highest rated contractor (NCP Contracting Pty Ltd). NCP Contracting Pty Ltd provided a revised pricing schedule of \$828,326.81 ex GST which aligns closely with the remaining funding amount.

The offer from NCP Contracting Pty Ltd provided the best value for money of the competing submissions.



Proposed Resolution

It is proposed that Council accepts the evaluation panel's award recommendations.

That Council:

1. Resolves to award Contract 2026-0601 Reef Guardian Cemetery Access Road to NCP Contracting Pty Ltd for \$828,326.81 (exclusive of GST); and
2. Delegates authority under section 257 of the *Local Government Act 2009* to the Chief Executive Officer to negotiate, finalise and execute any and all matters in relation to this contract.

Resolution: Award of Contract - 2026-0601 Reef Guardian Cemetery Access Road

Resolution:	It is proposed that Council accepts the evaluation panel's award recommendations. That Council: 1. Resolves to award Contract 2026-0601 Reef Guardian Cemetery Access Road to NCP Contracting Pty Ltd for \$828,326.81 (exclusive of GST); and 2. Delegates authority under section 257 of the <i>Local Government Act 2009</i> to the Chief Executive Officer to negotiate, finalise and execute any and all matters in relation to this contract.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9. Reports: Elected Members and Council Officers

9.1 Corporate and Commercial Finance Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Corporate and Commercial Finance Report
Reporting Officer:	Finance Manager, Arminda David
Status:	Information

Refer to Appendix 13 (Page 163 of the Appendices) – Financial Report – June 2026

Finance Manager to present the financial report to Council.

Proposed Resolution

That Council receive the Corporate and Commercial Finance Report for the month of June 2026 as presented.

Resolution: Corporate and Commercial Finance Report

Resolution:	That Council receive the Corporate and Commercial Finance Report for the month of June 2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9.2 Mayor's Monthly Portfolio Report

Report to:	Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Finance, Governance and all other portfolios
Reporting Officer:	Councillor Alister Gibson, Mayor
Status:	Noting

Mayor Alister Gibson represented the interests of the Wujal Wujal Aboriginal Shire Council since the last Ordinary Council Meeting on 16 June 2026 and reported on his portfolio: Governance, Finance and all other portfolios.

Meetings Attended

Dates	Meeting
Tuesday 16 June	Ordinary Council Meeting
Wednesday 17 June	2026 LGAQ Elected Member Update: Wujal Wujal Aboriginal Shire Council
Thursday 18 June	TCICA Lucy Mayor Gibson - Housing Update
Monday 22 June – Friday 26 June	ALGA NGA Conference – Canberra
Thursday 2 July	RRTG Meeting No. 89
	FNQROC 178 th Board Meeting
Friday 3 July – Saturday 4 July	Wujal Wujal Fishing Competition
Monday 6 July	Southern Cluster Wujal Wujal Hosting 25th July Planning Committee Meeting
Wednesday 8 July	TCICA #3 - July General Meeting
Tuesday 14 July	Housing Monthly Meeting
Wednesday 15 July	Hon Leeanne Enoch MP visit to Wujal Wujal
	Elders' Residences Redevelopment Project - Community Engagement and Morning Tea
	Wujal Wujal - Elders' Residences - Project update with Council
Thursday 16 July	Mayors Working Group
Monday 20 July	Pre Agenda Review Meeting
	LG Mandatory Councillors Training - Module 3

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

Community member conversations

Points Discussed
Nothing to report during this period.

9.2.2 Correspondence

None to note for this period.

Resolution: That Council note Mayor Alister Gibson's portfolio report as presented.

Resolution:	Council notes Mayor Alister Gibson's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9.3 Deputy Mayor Claudia Doughboy: Economic Development, Tourism and Health

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Economic Development, Tourism and Health
Reporting Officer: Councillor Claudia Doughboy, Deputy Mayor
Status: Noting

Deputy Mayor Claudia Doughboy represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council Meeting on 16 June 2026 and reported on her portfolio: Economic Development, Tourism and Health.

Meetings Attended

Dates	Meeting
Monday 22 June	Wujal Wujal Planning Scheme engagement workshop - UpNorth/Meridian Urban
Wednesday 24 June	Yirmba First Nations Unit-Qld Human Rights Commission
Tuesday 14 July	Housing Monthly Meeting
Wednesday 15 July	Hon Leeanne Enoch MP visit to Wujal Wujal
	Elders' Residences Redevelopment Project - Community Engagement & Morning Tea
	Wujal Wujal - Elders' Residences - Project update with Council
Thursday 16 July	Wujal Wujal Community Safety meeting
Monday 20 July	Pre Agenda Review Meeting
	LG Mandatory Councillors Training - Module 3

Portfolio Research items

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

Community member conversations

Points Discussed
Nothing to report during this period.

9.3.2 Correspondence

None to note for this period.

[Resolution: That Council note Deputy Mayor Claudia Doughboy's portfolio report as presented.](#)

Resolution:	Council notes Deputy Mayor Claudia Doughboy's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9.4 Councillor Robert Bloomfield: Community Sports and Lifestyle

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Community, Sports and Lifestyle
Reporting Officer: Councillor Robert Bloomfield
Status: Noting

Councillor Robert Bloomfield represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council Meeting on 16 June 2026 and reported on his portfolio: Community, Sports and Lifestyle.

Meetings Attended

Dates	Meeting
Tuesday 16 June	Ordinary Council Meeting
Monday 20 July	Pre Agenda Review Meeting
	LG Mandatory Councillors Training - Module 3

Portfolio Research items

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

Community member conversations

Points Discussed
Nothing to report during this period.

9.4.2 Correspondence

None to note for this period.

[Resolution: That Council note Councillor Robert Bloomfield's portfolio report as presented.](#)

Resolution:	Council notes Councillor Robert Bloomfield's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9.5 Councillor Nikita Tayley: Environment and Culture

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Environment and Culture
Reporting Officer:	Councillor Nikita Tayley
Status:	Noting

Councillor Nikita Tayley represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council Meeting on 16 June 2026 and reported on her portfolio: Environment and Culture.

Meetings Attended

Dates	Meeting
Wednesday 15 July	Hon Leeanne Enoch MP visit to Wujal Wujal
	Elders' Residences Redevelopment Project - Community Engagement & Morning Tea
	Wujal Wujal - Elders' Residences - Project update with Council
Thursday 16 July	Wujal Wujal Community Safety meeting
Monday 20 July	Pre Agenda Review Meeting
	LG Mandatory Councillors Training - Module 3

Portfolio Research items

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

Community member conversations

Points Discussed
Nothing to report during this period.

9.5.2 Correspondence

None to note for this period.

[Resolution: That Council note Councillor Nikita Tayley's portfolio report as presented.](#)

Resolution:	Council notes Councillor Nikita Tayley's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9.6 Councillor Lucas Creek: Law and Order

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Law and Order
Reporting Officer: Councillor Lucas Creek
Status: Noting

Councillor Lucas Creek represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council Meeting on 16 June 2026 and reported on his portfolio: Law and Order.

Meetings Attended

Dates	Meeting
Tuesday 16 June	Ordinary Council Meeting
Monday 20 July	Pre Agenda Review Meeting
	LG Mandatory Councillors Training - Module 3

Portfolio Research items

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

Community member conversations

Points Discussed
Nothing to report during this period.

9.6.2 Correspondence

None to note for this period.

[Resolution: That Council note Councillor Lucas Creek's portfolio report as presented.](#)

Resolution:	Council notes Councillor Lucas Creek's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9.7 Chief Executive Officer Report

Report to: Mayor and Councillors
Subject: Chief Executive Officer's Report
Reporting Officer: Chief Executive Officer, Peter O'May
Status: Noting

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Council meeting on 16 June 2026.

Meetings Attended

Dates	Meeting
Tuesday 16 June	Ordinary Council Meeting
Wednesday 17 June	2026 LGAQ Elected Member Update: Wujal Wujal Aboriginal Shire Council 6/2026 Cook RAES JV Meeting
Thursday 18 June	TCICA Lucy Mayor Gibson - Housing Update Wujal Wujal - Post Engagement Action Plan fortnightly meetings Aged Care – Staffing Discussion
Friday 19 June	Budget Discussion – Operations Department
Monday 22 June	Burungu Directors Meeting Wujal Wujal Planning Scheme Engagement Workshop - UpNorth / Meridian Urban
Tuesday 23 June	UpNorth Group - Local tour with Executive, Uncle Billy and Housing WWASC Funded Erscon Projects PCG WWASC Funded Projects PCG
Wednesday 24 June	Yirimba First Nations Unit-Qld Human Rights Commission – Introduction Wayne Grant Meeting with QRA Grant Catch Up - Trish Barnard CRRO Recruitment Discussion Wujal Wujal Planning Scheme Amendment Phase 1 Project Team
Monday 6 July	Review Draft Qtr 4 Ops Plan Governance and CEO
Tuesday 7 July	2026-27 Ops Plan Review WWASC Funded Erscon Projects PCG WWASC Funded Projects PCG CRRO catch-up with Trish
Wednesday 8 July	TCICA #3 - July General Meeting
Thursday 9 July	Cape York and Torres Strait Councils Aged Care Collaboration meeting Wujal Wujal - Housing - Fortnightly catch-up – Danielle Sturton
Monday 13 July	QRA TC Jasper Recovery Objective N1 Meeting - 'Dispose of personal belongings and clothes using cultural appropriate methods (ongoing)' Aus Alert Webinar 1
Tuesday 14 July	MS Teams Wujal Wujal and Civica - Authority Altitude Demo Housing Monthly Meeting
Wednesday 15 July	Fourier/QGRN: WWASC Project Check-in Hon Leeanne Enoch MP visit to Wujal Wujal Elders' Residences Redevelopment Project - Community Engagement & Morning Tea Wujal Wujal - Elders' Residences - Project update with Council Elders' Residences Redevelopment Project - Artwork opportunities



Thursday 16 July	Wujal Wujal Community Safety Meeting
Monday 20 July	Pre Agenda Review Meeting
	LG Mandatory Councillors Training - Module 3

9.7.1 Matters for Discussion

Nil

Resolution: Chief Executive Officer's Report

Resolution:	That Council notes the Chief Executive Officer's Monthly Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9.8 Works and Building Services Report

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Works and Building Services Report
Reporting Officer: Operations Manager, Dan Hall
Status: Information

This report outlines the works undertaken during the month of June 2026 including Civil, Building, Water Supply, Sewer Services, Parks and Gardens, Animal Management, Environmental Health, Disaster Management.

9.8.1 Civil Construction

- Two Council staff are working full-time with the Water Plant upgrade contractor, Utilstra.
- Council machinery is being utilised at the Water Plant to support contractor, Utilstra.
- Council has purchased a used dual cab 4x4 Hilux to lease to the Water Plant contractor, Utilstra.
- Telstra Tower contract works have been completed.
- Douglas Shire Bridge approach contract works have been completed.
- Council staff are working with NCP on the Meeting Place project.
- QRA three-month emergency works have been completed.
- South Side housing firebreak expansion has been completed.
- South Side Sports Field drainage works have been graded.

9.8.2 Operational Team Training

- Six staff obtained High Risk Telehandler qualifications.
- Six staff obtained Conduct Lifting certification.
- Four staff obtained tractor training and qualifications.
- Four Essential Services staff commenced their Certificate II and Certificate III studies in Essential Services.

9.8.3 Disaster Management, SES, Rural Fire

- QRA Far North Qld Flood Study commenced, with the first meeting scheduled between QRA, Cook Shire Council, Douglas Shire Council and Wujal Wujal Aboriginal Shire Council

9.8.4 Fire Extinguisher Testing

- Up to date

9.8.5 Building

Planned Maintenance - QBuild:

Outstanding (GST ex)	PO Created Date	PO Due Date	Supplier Name	PO Description and Address
\$32,340.00	04/11/25	31/03/26	WWASC	Carry out installation of new covered outdoor living area at 49 Louis Street, Wujal Wujal CANCELLED DUE TO POTENTIAL HOUSING OR CLINIC REDEVELOPMENT
\$48,860.00	04/11/25	31/03/26	WWASC	Carry out installation of additional covered outdoor living area at 48 Louis Street, Wujal Wujal CANCELLED DUE TO POTENTIAL HOUSING OR CLINIC REDEVELOPMENT



\$49,054.55	07/11/25	31/03/26	WWASC	Carry out bathroom upgrade at 10/5 Cape Tribulation Road, Wujal Wujal - Underway
\$36,226.40	11/05/26		WWASC	Carry out DISMOD ramp and improvements – Underway
\$63,112.00	29/10/25	28/02/26	WWASC	Carry out floor covering upgrade at 10/5 Louis Street, Wujal Wujal Underway

Responsive Maintenance - Build:

- In June 31 Completed work orders have been invoiced to QBuild with a value of \$66,411.51

Council Properties and projects:

- Women's Gym contractor procurement has closed, with the selection process underway.
- Keim Street footpath works have been completed.
- New crocodile awareness signs have been installed.

9.8.6 Essential Services

Water and Waste

- Essential Services staff travelled to Townsville to participate in the WASH Symposium.
- Continued work on the updated Drinking Water Quality Management Plan (DWQMP) and associated operational documentation.
- Progressed implementation activities associated with the newly approved DWQMP.
- Contacted QBuild and relevant stakeholders regarding laboratory exceedances and associated concerns.
- Rates and charges submitted to the Water Plant upgrade contractor.
- Daily testing undertaken for chlorine, turbidity and pH levels, including monitoring sanitation target ranges (chlorine target range 0.5–1). Chlorine flushing was completed through the line to clear air bubbles, and dosing pumps were adjusted to 350 due to heat-related gas release.
- Daily checks completed at the Sewerage Treatment Plant, confirming all pumps operational and filters and outlet screens cleaned.
- Daily checks and maintenance completed at the splash park, sewerage and water plants.
- Daily cleaning of the Johnson screen at the Sewerage Treatment Plant undertaken.
- Monthly water samples collected and submitted to a NATA-approved laboratory in Cairns for testing in accordance with Council's DWQMP.
- Daily community patrols undertaken to identify leaks, damage, and required maintenance to pumps and valves.
- Vehicle maintenance undertaken, including cleaning, washing, servicing and general maintenance.
- Site Base Management Plan being developed with the Department of Environment, Tourism, Science and Innovation (DETSI) for Council's Sewerage Treatment Plant.
- Sewerage Treatment Plant procedures are being documented in consultation with DETSI.
- Clean-in-Place (CIP) filtration clean completed.
- Manual operations undertaken to control Sewerage Treatment Plant levels.
- Turbidity meter installed.

Water Plant Upgrade

- Worked closely with contractors and operational staff to coordinate planned isolations and minimise impacts on water supply operations.
- Assisted with operational planning during staged works to maintain continuity of service to the community.
- Continued monitoring of contractor activities and communication requirements during live operational works.
- Improved operational coordination and forward planning for future staged works and isolations



Animal Management

- Treated two dogs requiring veterinary care for injuries.
- Conducted daily animal welfare patrols and routine welfare checks throughout the community.
- Distributed animal registration forms and responsible pet ownership information to residents.

Environmental Health

- Continued weekly bulk waste collection from community housing, with scheduled collections undertaken each Tuesday.
- Removed one abandoned vehicle from the community.

Concerns

- High number of uncontrolled dogs and persistent non-compliance with local animal management requirements.

Comment

2025–2026 ATSI Program funding has been fully expended, supporting expanded veterinary visits and the delivery of a community-wide pest treatment program, concluding this year's program activities.

9.8.7 Parks and Gardens

- Continued routine operations with a focus on Guinea Grass eradication within the town centre and restoration of parkland areas at the south side Sports Field following the 2026 flood events.
- With the commencement of the dry season, the team will transition focus towards the management and control of invasive weed species.

Resolution: [Works and Building Services Report](#).

Resolution:	That Council receive the Works and Building Services Report for the month of June 2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9.9 Community Services Monthly Report

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Community Services Monthly Report
Reporting Officer: Community Services Manager, Kesa Strieby
Status: Information

This report outlines the works undertaken during the month of June 2026.

9.9.1 Community Services Update

June was another productive month for the Community Services Department, with a strong focus on community engagement, youth development, cultural activities, recreational sports, and partnerships.

Throughout the month, the department successfully delivered and supported a range of programs that brought community members together, promoted healthy lifestyles, celebrated culture, and strengthened local connections. Planning and preparation for school holiday activities were also completed to ensure meaningful opportunities for children, young people, and families.

The department continued to work collaboratively with Traditional Owners, community organisations, volunteers, and partner agencies to provide inclusive programs that encouraged participation, wellbeing, and community pride.

June highlighted the importance of working together to create positive outcomes for our community, and we thank everyone who contributed their time, support, and commitment to making these initiatives successful.

Professional Development:

- Community Directors courses online
- Kindergarten teachers attended the Early Childhood Conference in Cairns this month.
- Kindergarten teacher Davina Nunn continued progressing with Diploma of Early Childhood Education
- Early Childhood Specialist Amanda conducted workshops for kindergarten teachers.
- The Arts Centre Acting Coordinator attended the IACA Board Meeting in Cairns.
- The Arts Centre Acting Coordinator attended a Jabalbina Meeting in Mossman.
- Community Radio participated in a regular online meeting with Black Star Cairns. New equipment training will be held in Cairns in September.
- Sports and Recreation staff undertook regular training relating to after school and holiday programs
- IKC/Library Officer - ongoing training online through GIKC initiatives.
- The Cultural Advisor continued networking, meeting with service providers, and participating in regular meetings with the Community Services Manager, Elders, Jabalbina, and Apunipima
- Services Australia/Centrelink staff completed online training and updated status on portal.

Bus Booking System – June 2026

Dates	Hirer	Time In/Out	Cost
	Aged Care	8:00am – 2:00pm	\$150
24/06/2026	Colin Friday	4:00pm – 8:00am	\$150
29/06/2026	School Holiday Program	2:00pm - 5:00pm	\$150
	Cleaners (AM Shift)	7:30am – 10:30am Monday – Thursday	



Meetings and Activities - Community Services Manager

Dates	Meeting
Monday 1 June	- Arts Centre staff meeting with artists to prepare for Cairns Indigenous Arts Fair (CIAF). - Southern Cluster Lockhart River Tournament. - Sports and Recreation staff training – School Holiday Program. - Follow-up on 2024–2025 financial reports. - Meeting with the Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) team regarding the Youth Employment Pathway, Youth Summit, and Career Expo. - Community Events Calendar updates. - Meal planning for the Children and Youth After School Program and School Holiday Program. - Centrelink status follow-up with staff and portal updates.
Tuesday 2 June	- Meeting with NRL Cairns regarding the Southern Cluster Rugby Tournament. - Night Market planning, including stallholders and fundraising vendor registrations. - Ordering of rugby supporters' shirts, gym singlets, fishing competition shirts, and pig hunting shirts. - Ordering gym antibacterial items. - Catch-up with IKC/Library staff regarding digital equipment and advice received from the Queensland Government and State Library that further funding for digital programs is no longer available.
Wednesday 3 June	- Welcomed and greeted Outback 25 Tour participants, directed visitors to the Women's Centre and Arts Centre, and engaged with local artists. - Assisted the Cultural Advisor in welcoming tourists to Wujal Wujal. - Supported the Community Walking Group. - Community Services Department hosted a breakfast for school children as part of its community projects supporting children's return-to-school programs.
Thursday 4 June	- Meeting with Kindergarten teachers regarding the school framework, C&K visit, and Consultant Amanda's visit to support the teacher assessment process. - Review of Community Services staff portfolios, including promotion and acknowledgement, NAIDOC Awards, and Wujal Foundation Day. - Inter-school sports – review of sports equipment requirements and preparation of a list of items needed for the community. - Supported the Women's Fitness Program and Bike Riding Day to the Waterfall. - Southern Cluster meeting with NRL Cairns.
Friday 5 June	- Correspondence management, including responding to enquiries regarding community events and visits, as well as recording and documenting weekly workloads. - Events update meeting. - Focus areas: community interests, sustainability, growth, and support for small business initiatives.
Monday 8 June	- Meeting with the CAFNEC team regarding their visit scheduled for 8 July 2026. - JCU Outreach Advisory Committee meeting.

	• Provided a character reference for a community member's job application with Census. • JP (Qualified) duties, including assisting and supporting community members with identification photos. • Meeting with Black Star Radio Station. As advised by the Manager, all equipment has been ordered and is awaiting arrival prior to implementation. • NAIDOC planning meeting with My Pathway, Apunipima, Torres and Cape Health Services, Jabalbina, Justice Group, Gungarde, and CDCC. Tasks were delegated to each service provider. NAIDOC Event Contributions and Activities Food and Refreshments: • My Pathway – Beef burgers, NAIDOC cake, raffle prizes, and water. • Justice Group – Kurrama traditional food (Church veranda). • CEQ – Coffee station and biscuits. • Gungarde – Slushies and popcorn (Church veranda). • Apunipima – Fruit and T-shirt printing. Community Activities and Stalls: • CDCC – Children's activities. • Wall of Fame stall – IKC and Cultural Advisor. • Cultural Arts and Weaving stall – Widiworks Aboriginal Arts and Women's Group. • Bloomfield State School – Float participation. Entertainment and Performances: • Cape Tribulation Sound System – Band equipment and sound system setup. • Bands – Children's Band (Council and Bloomfield River State School) and Darkan local band. • Choir – Elders and community members. • Cultural performances – Wujal Yindili Rugby League Team. Competitions and Awards: • Competitions – Baking, float, open mic, and music bingo. • Other competition – Wujal Wujal NAIDOC Awards.
Tuesday 9 June	• Meeting with the NIAA team regarding funding for Radio Station equipment. Funding has been approved; however, equipment installation has been delayed as Black Star Cairns has advised the process will take additional time. • CIAF 2026 workshops – gathering, cataloguing, and pricing artwork. Artists have completed their paintings and are currently working on woven earrings. • Updating emails to the Operational Plan regarding the Cape York Land Council (CYLC) meeting and equipment list for the meeting at the Oval on 11 - 12 August 2026. • Training Room booked for Court Hearing. • Spotlight – ordering NAIDOC and After School Program items. • Booked accommodation for CIAF 2026 artists
Wednesday 10 June	• Meeting with Arts Queensland. • Contacted C&K Traineeship Programs and C&K College regarding training opportunities. • Meeting with the Department of Housing.



	- Follow-up regarding outstanding IVAIS financial reports and Finance Team meeting. - Deadly Active meeting with Kiley and Chris Coutts regarding updates on upcoming Sports and Recreation funding. Advice will be provided at the end of the financial year regarding available funding for the 2026–2027 financial year.
Thursday 11 June	- Applied for CEQ sponsorship for the Wujal Yindili Rugby Team – approved. - Contacted WOW Wipes regarding antibacterial wipes. - Youth Group – working collaboratively with the Justice Group to develop new youth programs focused on life skills activities, including fishing, making damper, collecting firewood, and collecting rocks for painting activities.
Friday 12 June	- Meeting with the SLQ team regarding equipment purchased for the IKC, including a microwave, kitchen items, and other resources. - Meeting with the CYLC regarding an upcoming event, including discussion of required equipment and preparations.
Monday 15 June	- Purchased sports equipment from Kmart for children and the IKC. - Ordered outdoor tables and chairs for the IKC. - NAIDOC meeting – updated service providers on the event plan and program, and encouraged discussion, suggestions, and contributions regarding cultural activities. Ten service providers attended the meeting.
Tuesday 16 June	- BREP – Activity Plan update. - Men’s Shelter – artwork planning for the men’s group, including a meeting with Men’s Group Coordinators. - Meeting with the Rugby Team Committee regarding the Lockhart River Southern Cluster Tournament, including team accommodation, food, and water preparations. - Council provided in-kind support to the rugby team, including two boxes of 48 small bottled waters, a marquee, table, and three chairs. - Attended the Community Safety Meeting.
Wednesday 17 June	- Community Safety meeting – discussed CrocWise initiatives, crocodile prevention, and community awareness regarding crocodile risks at the boat ramp. A white-nose crocodile has been regularly sighted in the area. Signage has been installed at the entrance to the ramp to encourage people, particularly children, to stay away from the area. - Attended the Ordinary Council meeting and presented the Community Services Department report.
Thursday 18 June	- Gym induction scheduled for Tuesday, 14 July 2026. - Purchased slip and slide plastic from Cooktown Hardware for children’s activities. - Meeting regarding preparation for the Southern Cluster Tournament event on 25 July 2026, with Wujal Wujal hosting the event. Discussed volunteer task lists, official staff requirements (linesmen and referees), and the event program for the day.
Friday 19 June	- Toolbox meeting – Community Services Department. Meeting agenda focused on service delivery across each area, KPIs, professional development, commitment to work, attendance concerns, WHS, Open Day, and workplace empowerment. - Meeting with CYLC staff regarding upcoming meetings scheduled for August at the Oval.



	Meeting with DATSIP regarding the Youth Employment Pathway and Career Expo, including opportunities to create space for small business initiatives.
Monday 22 June	- Ordered fishing competition items from BCF, including two fishing rods and fishing boxes. - Meeting with the radio station presenter regarding professional development training in Cairns in September 2026. - Meeting with artists and staff regarding CIAF preparations. - Meeting with Widiworks Aboriginal Arts Gallery. - Meeting with the Cultural Advisor and Elders morning tea
Tuesday 23 June	- Fishing Competition meeting with staff. - Meeting with Widiworks Aboriginal Arts Gallery, Kuranda, regarding Bana Yirriji participation in CIAF 2026. - Meeting with Gym trainer regarding preparations for the Gym Induction Day
Wednesday 24 June	- Supported the Wujal Yindili Rugby Team's participation in the Lockhart River Southern Cluster Rugby Tournament. - Acknowledged CEQ Store for their sponsorship support provided to the rugby team, including food, water, fruit, and healthy snacks. - Meeting with the State Library. - Welcomed and greeted tourists from Outback Spirits.
Thursday 25 June	- Meeting with ICAN Financial Counsellors regarding Gambling Help workshops. - Meeting with ICAN regarding funeral support initiatives and life insurance initiatives, with community members encouraged to contact ICAN directly for further assistance. - Fishing Tournament meeting with the Cultural Advisor's office.
Friday 26 June	- Southern Cluster meeting regarding Wujal Wujal hosting the event on 25 July 2026. - Implemented the volunteer task list and notified Queensland Police Service (QPS) and the Torres and Cape team. - Coordinated event requirements, including car park controllers, food stalls, sweets corner, children's activities, sound system, lighting, and amenities checklist.
Monday 29 June	- Meeting with the NAIDOC Planning Committee. - Meeting with Centrelink staff, Arts Centre team, Sports and Recreation team, and Cultural Advisor regarding a catch-up with the Aged Care team.
Tuesday 30 June	- Supported the Child Safety team with private office meetings. - Supported the Census team to undertake census activities throughout the community, with the team returning on 27 July to complete the census. - Completed all required reports, including GIKC, POW, Deadly Active, DATSIP, and Arts Queensland.

9.9.2 Cultural Services- Cultural Awareness, History, Land and Sea

- Great month on the job, welcoming visitors and attending different meetings and events on behalf of Wujal Wujal Council.
- Attended the Bloomfield State School Advisory Meeting.
- Conducted school holiday Cultural Awareness workshops at the IKC, discussing issues around vandalism, respecting our Elders, and being considerate by keeping our community clean.



- Supported the Community Services Manager in welcoming visitors and tourists to Wujal Wujal.
- Meet and greet - over 45 tourists to our Country.
- Supported CYLC with preparations for Determination Day.
- Met with Community Elders and Jabalbina regarding our Country.
- It is always a joy to serve our community. After 34 years, I am enjoying every moment of making a difference in our community.
- Served as a Committee Member for various events, including the Fishing Tournament, NAIDOC, School Holiday Programs, Pig Hunting, Wujal Wujal Foundation Day, and supporting the Wujal Yindili Rugby Team, especially as we prepare to host the Southern Cluster Rugby League Tournament on 25 July 2026.

9.9.3 Services Australia – Centrelink

- Centrelink is an essential service for the Wujal Wujal community, providing access to important government services and support.
- The Centrelink service has experienced periods of inconsistency, with verbal warnings already issued, as well as challenges due to poor attendance. To address this, Community Services is working to train staff and improve service delivery.
- Staff have been advised of their responsibilities, with verbal warnings already issued. If attendance and performance do not improve, formal written warning letters will be provided in accordance with Council procedures.
- Despite the staffing challenges, the Centrelink office remains open, allowing community members to access the office to use the telephone, computers, and MyGov services when required. The Community Services Manager is also available to assist consumers with basic Centrelink enquiries and help connect them with the appropriate Centrelink services.
- More than 35 people were served at the Centrelink office this month.

Operating Hours: 8:30 am – 1:30 pm

Upcoming Events: Open Day

Challenges: Poor staff attendance.

Solutions: Backup staff have been engaged to assist if this situation continues or worsens. A second staff member will be available to undertake the duties when required.

9.9.4 Indigenous Knowledge Centre/Library (State Library)

- The Indigenous Knowledge Centre (IKC) staff carried out their duties exceptionally well throughout June.
- Their commitment, professionalism, and dedication ensured the library remained welcoming and accessible to the community. The IKC successfully delivered library services, supported students with homework, assisted community members with computer access, and hosted engaging activities during the school holiday program.
- The IKC received T-shirt printing materials for community events, and T-shirts can now be printed at the IKC/Library.

Programs and Activities: After School Programs, Country Universities, Community Enterprises training/meetings.

Upcoming Activities: School Holiday Breakfast and Cultural Awareness Programs conducted at the IKC from 9:00 am – 12:00 pm.



Future Planning: Outdoor Arts and Music, T-shirt screen printing, Photography Training, and Elders Digital Training.

9.9.5 Arts Centre – Bana Yirrinji

- Workshops were conducted weekly in preparation for the CIAF which will commence on Friday and continue through Saturday and Sunday. Four artists have been prepared to attend CIAF next month from 9–13 July.
- More than 95 paintings have been catalogued, priced, and recorded, with artist profiles completed for each item in preparation for the CIAF 2026 exhibition.
- Developed portfolios for each artwork in preparation for the new Arts Centre and future exhibitions.
- Cleaned and prepared the Men's Shelter for men to develop artwork at the facility. Met with and discussed arrangements with Men's Shelter Coordinators from the Justice Group.

Challenges:

- Lack of support and commitment from the Acting Arts Coordinator.

9.9.6 Wujal Wujal Radio Station – Black Star Cairns

- Black Star Cairns remains connected with the Wujal Wujal radio presenter regarding the arrival of new equipment, which is expected before August, according to the Black Star Cairns Manager.
- Staff continued planning and organising preparations for the NAIDOC live program.
- The NAIDOC program will include interviews with community members highlighting positive and resilient community programs.
- Wujal Wujal Radio Station is currently broadcasting on FM 100.7 while technical upgrades are underway.
- Staff will attend professional development training in Cairns in September.

9.9.7 Sport and Recreation

- Developed school holiday programs that are inclusive, productive, and constructive, suitable for all age groups.
- The After School Program has been successful, with more than 35 children regularly attending the hall to play football, basketball, and interact with other children.
- Staff have been organising refreshments for children, mainly fruit platters.
- School Holidays commenced on Monday, 29 June 2026, with activities held at the IKC from 9:00 am – 12:00 pm. The program included breakfast, Cultural Awareness activities, and opportunities to empower children through culture, language, arts, music, and poetry.
- Recruited additional staff for Sports and Recreation.
- Staff training is conducted regularly, with staff provided guidance on creativity and safety planning for children, particularly younger children, while ensuring activities remain engaging and enjoyable.

9.9.8 Kindergarten

- During June, the Kindergarten continued to provide a safe, nurturing, and engaging learning environment for children in the Wujal Wujal community.
- The program focused on supporting children's early learning, social development, and school readiness through a range of educational and play-based activities.
- Current enrolment: 15 children attended the Kindergarten during June.
- Learning Activities: Creative arts, storytelling, music, and outdoor play activities designed to support children's development.
- Social and Emotional Development: The program encouraged children to build confidence, independence, communication skills, and positive relationships with their peers.
- Cultural Learning: Children engaged in cultural music and dancing and celebrated community events through the creation of colourful artwork.



- Staffing and Support: Kindergarten teachers attended the Early Childhood Conference in Cairns. Consultant Amanda attended the Kindergarten to review and update the framework and provide guidance on creative arts activities suitable for children aged 3–4 years.
- Preparing for the school holiday program from 29 June – 10 July 2026.

Community Sports Activities:

- Monday – Bike riding Women and Girls Program
- Tuesday – Community Walking Team Building Exercise
- Wednesday – Zumba high impact sports
- Thursday – Yoga
- Monday – Friday – Gym
- Saturday – Fishing and Footy
- Sunday – Beach Walk

Acquittal Reports

- Most acquittal reports were submitted between 20–30 June 2026, including GIKC and Play Our Way. Feedback was received from services/funders, and the Activity Plan was provided and assessed successfully.

Operational Challenges

Staffing:

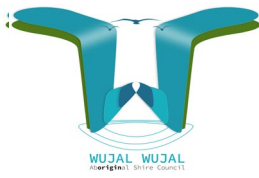
- Community Services Department Administration Officer to assist the Community Services Manager with all administrative duties.
- Aged Care Cook.
- Backup staff for all Community Services Department areas.
- Events Officer.
- Traineeships – IKC, Radio Station, Centrelink, and Kindergarten.

Actions Undertaken:

- Advertising position in progress

Visiting Agencies/Support:

- Child Safety
- Department of Housing
- ICAN
- Holy Spirit College
- QLD Sports and Recreation Deadly Active Team – Kiley and Chris Coutts
- CENSUS
- Environment CAFNEC
- Outback Spirit Tourists – 45 (approx.)
- Probation Parole
- Court Hearing/DJAG
- QLD Health Registered Nurse – Aged Care Visit
- Widiworks Aboriginal Arts Kuranda



Resolution: Community Services Report

Resolution:	That Council receive the Community Services Monthly Report for June 2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



9.10 Aged Care Services Monthly Report

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Aged Care Services Monthly Report
Reporting Officer: Aged Care Coordinator, Gina Manai
Status: Information

This report outlines the works undertaken during the month of June 2026.

Issues with Programs

- Food Business License matters were progressed to support continued compliance with food service requirements – Spoke with Operations Manager Dan Hall 8/7/2026, will follow-up.

Client/Correspondence

- Continence assessments were completed for eligible clients, with follow-up care planning and continence aid requirements progressed.
- Continue to support Palliative client with wrap around supports and services in place
- Ongoing advocacy continued for clients requiring specialist services, including mobility equipment and clinical referrals.

Reporting

- Quarter 4 reporting requirements commenced, including DEX, P2i and QFR preparations.
- QCSS reporting and funding obligations continued to be monitored.
- End-of-financial-year reporting activities commenced, to be completed when Finance Management Account returns from leave.

Staffing

- Mandatory staff training continued, mandatory compliance training and workplace health and safety requirements.
- Onboarding activities were completed for new staff members.
- To be discussed with CEO several opportunities,
 - CRRO opportunity to be shared with Aged Care.
 - 1x admin support/Support worker

Other

- Approved and awaiting phone for Aged Care
- Approved and awaiting WIFI in the dining area for improved internet access - Emperor Electrical (QT00183)
- Planning continued for the Elders' Residences Redevelopment Project.
- Planning commenced for July NAIDOC Week activities and community participation.
- Funding opportunities continue to be explored to strengthen service delivery and future transport requirements, including an appropriate Aged Care Bus.

Resolution: Aged Care Monthly Report for June 2026

Resolution:	Council receives the Aged Care Monthly Report for June 2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



10. Closed Session

274J (3) Local Government Regulations 2012 - Closed Meetings

Resolution:	That in accordance with Section 254J(3)(e) of the <i>Local Government Regulation 2012</i> , the General Meeting was closed to the public at [time] for discussion of the following matters: • Department of Housing – Permission to Access Housing Register • Request for Consideration to Purchase Council-Owned Land • Organisational Structure	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	

Resolution:	That in accordance with Section 254J(3)(c)(g) of the <i>Local Government Regulation 2012</i> , the General Meeting was reopened to the public at [time] for the taking of resolutions.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



10.1 Department of Housing – Permission to Access Housing Register

Report to: Mayor, Councillors
Subject: Department of Housing – Permission to Access Housing Register
Reporting Officer: Chief Executive Officer, Peter O'May
Status: Decision

Refer to Attachment 1 - Closed Session to view Department of Housing -Permission to Access Housing Register report and attachments

Proposed Resolution

That Council

1. endorse cultural approval for applicants 1, 2, 3 on the Department of Housing July 2026 Wujal Wujal Permission to Access Register. **AND/OR**
2. refuse cultural approval for applicants 1, 2, 3 on the Department of Housing July 2026 Wujal Wujal Permission to Access Register.

Resolution: Department of Housing – Permission to Access Housing Register

Resolution:	That Council (a) endorse cultural approval for applicants #, #, # on the Department of Housing July 2026 Wujal Wujal Permission to Access Register. AND/OR (b) refuse cultural approval for applicants #, #, # on the Department of Housing July 2026 Wujal Wujal Permission to Access Register.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



10.2 Request for Consideration to Purchase Council-Owned Land

Report to: Mayor, Councillors
Subject: Request for Consideration to Purchase Council-Owned Land
Reporting Officer: Chief Executive Officer, Peter O'May
Status: Decision

Refer to Attachment 1 - Closed Session to view Request for Consideration to Purchase Council-Owned Land report and attachments

Proposed Resolution

That Council advise the Interested Party that

1. Council is currently investigating alternate development options for the identified allotments and not currently seeking to sell the allotments.
2. Should council consider sale of the allotments in the future, Section 227 of *Local Government Regulation 2012* requires Council to invite written tenders or offer for sale by auction any valuable non-current asset (e.g. land).

Resolution: Request for Consideration to Purchase Council-Owned Land

Resolution:	That Council advise the Interested Party that (c) Council is currently investigating alternate development options for the identified allotments and not currently seeking to sell the allotments. (d) Should council consider sale of the allotments in the future, Section 227 of <i>Local Government Regulation 2012</i> requires Council to invite written tenders or offer for sale by auction any valuable non-current asset (e.g. land).	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



10.3 Organisational Structure

Report to: Mayor, Councillors
Subject: Organisational Structure
Reporting Officer: Chief Executive Officer, Peter O'May
Status: Decision

Refer to Attachment 1 - Closed Session to view Organisational Structure report and attachments

Proposed Resolution

That Council adopt the Organisational Structure as presented

Resolution: Organisational Structure

Resolution:	That Council adopt the Organisational Structure as presented	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721-	



11. Presentations to Council

11.1 Discrete Communities Infrastructure Master Planning - Bloomfield River State School and Wujal Wujal Community Kindergarten

Presentation to:	Mayor, Councillors and Chief Executive Officer
Subject:	Discrete Communities Infrastructure (DCI) Master Planning - Bloomfield River State School and Wujal Wujal Community Kindergarten
Presenters:	Sarah Darley and Kym Brautigam (QED)
Status:	Discussion
Time on agenda:	1:30 – 2:00pm

Attendees:

Sarah Darley and Kym Brautigam, Infrastructure Services Division, Department of Education

What is the DCI program

Improving schools for Aboriginal and Torres Strait Islander communities.

The DCI program is a Queensland Government program which provides funding to better plan, improve and build educational buildings and spaces by co-designing them with Aboriginal and Torres Strait Islander communities.

The Wujal Wujal DCI co-design program

For the past 12 months, Wujal Wujal Aboriginal Shire Council members and key school community members have been working with the DCI team to co-design a master plan and identify key projects for Wujal Wujal Community Kindergarten and Bloomfield River State School.

Community Consultation

- Community engagement sessions were held this morning at the Kindergarten and ABIS Supermarket with an afternoon session to be held at the school bus drop-off (mango trees area).
- All feedback received will be used to inform the master planning process.
- Online survey available at: survey.qed.qld.gov.au/n/ej2h4yQ or write to us at Infrastructure.HaveYourSay@qed.qld.gov.au
- Consultation closes Friday 7 August 2026.

Resolution: Discrete Communities Infrastructure (DCI) Master Planning - Bloomfield River State School and Wujal Wujal Community Kindergarten

Resolution:	That Council endorse the Discrete Communities Infrastructure Master Planning - Bloomfield River State School and Wujal Wujal Community Kindergarten as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260721--	



12. General Business

Chief Executive Officer, Peter O'May

- The new AusAlert system will be tested nationally on 27 July.
- Community Meeting to be held on 22 July at the community hall 10:00am – 12:00pm

13. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for **Tuesday 18 August 2026**.

14. Meeting Closure

Meeting closed