



Wujal Wujal Aboriginal Shire Council

Ordinary Council | Meeting Agenda

Date: Tuesday 17 February 2026
Time: 9:00am
Venue: Council Administration and MS Teams

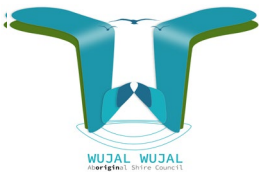


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1. **Opening of Meeting**
 - 1.1 **Welcome | Opening of Meeting**
 - 1.2 **Acknowledgement of Traditional Owners**
2. **Attendance, Leave of Absence and Apologies**
 - 2.1 **Attendance**

Councillors

- Councillor Alister Gibson, Mayor
- Councillor Claudia Doughboy, Deputy Mayor
- Councillor Nikita Tayley
- Councillor Lucas Creek
- Councillor Robert Bloomfield

WWASC Staff Representatives

- Chief Executive Officer, Peter O'May
- Finance Manager, Arminda David
- Operations Accountant, Renelle Shipton
- Finance Accountant, Elise Angel
- Community Services Manager, Kesa Strieby
- Operations Manager, Works and Building Services, Dan Hall
- Executive Officer, Bronwyn Barry (secretariat)

2.2 **Leave of Absence | Apologies**

2.3 **Visitors | Presenters**

The schedule for these presentations is as follows:

Time	Topic	Agency/Presenter

3. **Condolences | Congratulations**

4. **Mayoral Motion**

Mayoral minutes/motion are used to introduce urgent/non routine matters only.



5. Confirmation of minutes of the Previous Meeting

5.1 Minutes of the Ordinary Council Meeting | 20 January 2026

Refer to Appendix 1 (Page 2 of the Appendices) to review the minutes of the meeting held 20 January 2026.

Resolution: Acceptance of the minutes meeting held Tuesday 20 January 2026

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 20 January 2026 be accepted as a true and correct record of that meeting.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260120-	

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures



7. Business Arising or Outstanding Matters from Previous Meeting

1. Action Items from previous Ordinary Council Meeting.

Office of the CEO	Status	Date Raised Update/Comment	Date completed
A/Chief Executive Officer to advise the Department of Local Government that the Mayor and all Councillors nominate to undertake the online training.	Completed	December 2025 OCM A/CEO Mark Kelleher sent email to Mel Ison LGAQ 17/12/2025. Bronwyn forwarded response email with online enrolment details to Mayor and Councillors Bronwyn sent Elected Members details directly to Cathy Keane at QTC and she will enrol the councillors. 2/2/2026	21/01/2026
Report 8.16 Council Financial Management Training (Resolution 20251016-18)	In Progress	Sent to CEO 31/10/25 A/CEO to organise in the new year 2026 A/CEO Graham King emailed Rory Barlow at QTC on 8 December 2025 regarding when there will be some Financial Management training available for the Councillors. QTC advised there are two key financial education offerings they have at the moments: 1. Financial Management and Service Planning in Practice QTC Education Program a. This is the one we recently did in Cairns. It was so well received we have been asked to do another. Likely July at this stage. 2. We also do some QTC delivery training, called Financial Management Fundamentals, delivered by Jan Xanthopoulos (cc'd). This more bespoke, where we do a ½ day session that is a little bit more focused on the councils' specific financial challenges, their financial position etc. This could be a good option. However, we are just working through our list of requests here and how many we can deliver this financial year within our capacity.	In progress
Executive Officer Bronwyn to organise the Council Seal to be put in a Perspex box/velvet bottom to be displayed in the new Administration Hub	In Progress	December 2025 OCM Waiting on Operations Manager Dan Hall to bring the seal up to the Admin office so I can determine what size box is required. Completed. Bronwyn has asked Carah to organise a quote for the display box. 11/02/2026	In progress



Arts and Culture Policy - That Council table this Arts and Culture Policy until further <u>consultation with community</u> (as per Resolution 20251118-08) Action: A/CEO Graham King, Community Services Manager and Governance and Communications Manager	On hold	Raised by Community Services Manager at the Community Meeting on 26/11/2025. Arts and Culture Policy - That Council table this Arts and Culture Policy until further consultation with community (as per Resolution 20251118-08)	In progress
Aged Care Coordinator Gina Manai to present the Aged Care Report to February OCM	Completed	January OCM Request sent to Aged Care Coordinator and meeting attendance scheduled as per request.	Completed
Executive Officer Bronwyn Barry to set up a meeting for Councillors and CEO to discuss main priorities for Council.	Completed	January OCM Meeting scheduled for 09/02/2026	Completed 9/2/2026

Operations	Status	Comment	Date completed
Operations Manager to follow up about using some of the LRRG funding on kits for the year 6 graduation students heading to boarding school in 2026.	In Progress	December 2025 OCM	
Report 9.8 Resolution 20251016-29 - That Council agree to progress with the installation of internal walls as per scope of works to form a Council Office area within the existing admin building as per Report presented.	In Progress	Sent to Manager 31/10/25 RFQ Live on Local Buy	
General Business - Shade trees around the arena on southside - follow up	In Progress	Sent to Manager 31/10/25 Being investigated, consulting with Yaruga Nursery	
General Business - Rubbish around community - follow up	In Progress	Sent to Manager 31/10/25 Parks and Gardens focused on clean-up efforts	
General Business - Possible BBQ once a month with Depot staff and Councillors to build relationships - follow up	In Progress	Sent to Manager 31/10/25 To be organised after Evacuation Exercise All Staff/Councillors Morning Tea organised for 10am 18 February 2026	
Cemetery markings. Operations Manager Dan Hall to follow up.	In Progress	January OCM	



Cr Bloomfield has requested that Parks and Gardens slash out behind his house.	In Progress	January OCM	
Cr Tayley has requested a fire hose on amenity block behind Jabalbina Office.	In Progress	January OCM	
Cr Creek has asked for more consideration with the operations staff regarding cleaning up / mowing the cemetery.	Completed	January OCM Operations Manager has spoken to staff.	Completed
The Mayor has requested that Parks and Gardens clean up and mow around the boat ramp	In Progress	January OCM	

Community Services	Status	Comment	Date completed
The Deputy Mayor would like the Kindergarten pick-up and drop-offs to start again. Community Services Manager Kesa Strieby to follow up.	On Hold	January OCM Refer 9.9.10 Community Services Report	
New Council Logo (per resolution 20260120-22) - That the Community Services Manager provide a report regarding the proposed new Council logo with a copy of the old Council logo and sample logo's provided by the Artists to the February Ordinary Council Meeting.	In Progress	January OCM Refer 9.9.10 Community Services Report	

Resolution: Business Arising

Resolution:	That Council receive the business arising from the previous meeting.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8. Items for Consideration and Decision

8.1 Operational Plan Quarter 2 Review

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Operational Plan – Quarter 2 Review
Reporting Officer:	Communications and Governance Manager, Tania Edwards
Status:	Consideration

Refer to Appendix 2 (Page 27 of the Appendices) – 2025-26 Operation Plan – Qtr 2 Progress Statements

Purpose

The Chief Executive Officer is required by legislation to report to Council every quarter on the progress against priorities listed in the Operational Plan.

Local Government Regulation 2012

Division 4 Annual operational plan

174 Preparation and adoption of annual operational plan

- (1) A local government must prepare and adopt an annual operational plan for each financial year.
- (2) The local government may, but need not, adopt the annual operational plan for a financial year at the same time the local government adopts its budget for the financial year.
- (3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.
- (4) A local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.
- (5) A local government must discharge its responsibilities in a way that is consistent with its annual operational plan.

In this covering report we share highlights of the period October 2025–December 2025 (Quarter 2) from the Quarter 2 Progress Statement Report which is available in the appendices

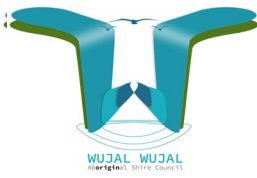
Highlights

Quarter 2 has been characterised by the appointment of staff to several key positions, and by the establishment of financial reporting processes that set a solid foundation for Council's future.

Chief Executive Officer: During the period from July 2025 through to December 2025, council was led by several short-term Acting Chief Executive Officers. With the successful recruitment of Mr Peter O'May to the role of Chief Executive Officer, council can look forward to new era under his dedicated leadership, with Mr O'May joining the team in January 2026. Mr O'May's broad experience in Queensland Councils, and in particular with Indigenous Councils should prove very advantageous to council and our community.

Operations Manager: Dan Hall was appointed to the role of Operations Manager in November 2025. In addition to Dan's depth of knowledge of this community, its people and the wider region, he has already begun to draw on his knowledge of all things Operational to provide strategic and practical leadership to the Operations Team and invaluable support to the Chief Executive Officer, Council and his colleagues.

Communications and Governance Manager: Council has not had a dedicated Communications resource, with elements of the role being undertaken previously by the CEO and or the Executive Assistant. This gap in resourcing is felt in the wet season more than at any other time, when communication with the Community is



critical. A decision was made in October 2025 to incorporate the communications tasks into a new role that would manage both Communications and Governance for Council. Tania Edwards was formally appointed to this new role in late October 2025.

Essential Services Coordinator: This critical role became available when Zenarra Ashworth resigned from the position to relocate overseas. Council successfully recruited Arkadiusz (Arek) Sowula. As a master plumber and former long-term employee of BHP Olympic Dam mine site, Arek brings a wealth of experience to our team here at council.

Human Resource Manager -vacant: Acting Chief Executive Officer Graham King contracted Preston HR to undertake recruitment and other critical functions for council in the absence of an employee in this critical role. While this has been an acceptable 'stop-gap' arrangement, there are significant tasks and processes that are not being met through this arrangement that is putting pressure on other staff and reducing our compliance. You will note in the progress statement that we are behind schedule as quite a few of the duties of the HR Manager are not being undertaken with the current arrangement. Council will continue to evaluate its options.

Budget Chart of Accounts: Creating and uploading the new Chart of Accounts has been a significant piece of work for our Finance Team lead by Arminda David during this period. Council is also benefiting from the new formatting of the monthly financial reporting.

Records Management – progress on development of improved filing system: Our Records Officer Michelle Dillon has made significant progress on the development of a new filing hierarchy for our records management system as well as ensuring we comply with the Queensland Retention and Disposal Schedule. This is a significant step forward towards compliance for council who have been without a records Officer for well over a year.

New Council Website: A significant achievement during this period was the finalisation of an agreement with LGAQ to proceed with the design and development of a new website for council. Of the 77 Councils in Queensland, approximately 44 councils have recently undertaken this step. Design and development will begin in Quarter 3 and be led by the Communications and Governance Manager working with LGAQ. Council will be consulted on the design as the project progresses.

Disaster Preparation: Council focussed its attention on reviewing systems and preparing in advance of the wet season and on ensuring our community was aware and prepared. The Higher Places Evacuation Drill conducted in November 2025 was an excellent opportunity to test these systems and the drill was successful.

Informal agreement with Queensland Health for the use of the nurses' homes: In the as yet formal agreement with Queensland Health, WWASC will take over the ownership of the 'nurses houses' and will use Council's flood insurance funds to restore these buildings and incorporate them into Council's staff and contractor housing pool - almost doubling our accommodation capacity.

Tourism into Wujal Wujal is set to grow – Community Services: Community Services Coordinator Kesa Strieby is very proud of the associations that have been established with local Tourism Associations that should see a significant increase in the number of tourists stopping in Wujal Wujal in the coming year.

Community Events – Wujal Rodeo: Through our association with Borghero Mini Buckers, a last-minute decision after our original rodeo organisers pulled out, the Wujal Wujal 2025 Rodeo was a stunning success for community, council and of course the attendees.

Summary

Council's level of service to its community continues to improve through the significant achievements of this quarter.



Proposed Resolution

That Council accept the 2025-2026 Operational Plan Quarter 2 Progress Statement Report as presented.

Resolution: Operational Plan Quarter 2 Review

Resolution:	That Council accept the 2025-2026 Operational Plan Quarter 2 Progress Statement Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8.2 Councillor Remuneration

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Councillor Remuneration
Reporting Officer:	Communications and Governance Manager, Tania Edwards
Status:	Decision

Purpose

This report summarises the findings of the Local Government Remuneration Commission Report 2025 which proposes an increase in the maximum remuneration levels applicable from 1 July 2026.

Background

The Local Government Remuneration Commission (the Commission) is an independent entity established under the *Local Government Act 2009* (the Act).

The functions of the Commission (as per Section 177 of the Act) are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and
- to decide the maximum amount of remuneration payable to the councillors in each of the categories,

Factors the Commission took into consideration

In making its recommendations the Commission took into consideration a wide range of factors which are available in their full report, which include the following:

- the potential differential impact of Consumer Price Impact (CPI) changes across various parts of Queensland, including rural and remote regions.
- existing remuneration disparity in dollar terms between the remuneration paid to mayors and councillors in smaller, rural, regional and remote parts of Queensland when compared to Mayors and Councillors in larger, metropolitan locations.
- anecdotal evidence of the desire to attract and retain high quality candidates to these roles, particularly in regional and remote areas.
- the continuing significant disparity in remuneration between Mayors and Councillors from smaller rural, regional, and remote communities compared to those in larger metropolitan areas, as highlighted in written and oral depositions to the Commission over the last five years.
- the gap in real wage terms between Mayors and Councillors in Categories A1 to B1 and those in Categories B2 to F2, despite the equally important work undertaken by local governments in all categories.

The report also notes the following:

Pro rata payment

Should an elected representative hold a councillor position for only part of a financial year, they are only entitled to remuneration to reflect the portion of the year served. It is out of the scope of the Commission's powers to determine otherwise.

Outcome of the report – an increase in maximum remuneration

The following table outlines the maximum remuneration payable to our councillors from 1 July 2026.



Remuneration schedule to apply from 1 July 2026

Remuneration determined from 1 July 2026 (\$ per annum; see Note 1)

Category	Local Governments assigned to categories	Mayor	Deputy Mayor	Councillor
A1 *Note 1	Barcaldine Regional Council	\$128,509	\$74,139	\$64,253
	Barcoo Shire Council			
	Bulloo Shire Council			
	Croydon Shire Council			
	Doomadgee Aboriginal Shire Council			
	Kowanyama Aboriginal Shire Council			
	Mapoon Aboriginal Shire Council			
	McKinlay Shire Council			
	Richmond Shire Council			
	Torres Shire Council			
	Woorabinda Aboriginal Shire Council			
	Wujal Wujal Aboriginal Shire Council			

What this maximum increase means for you, if Council adopts these figures

The 2025 and 2026 values have been compared for you in the following table.

Maximum remuneration applicable on 1 July 2025	Mayor \$122,975	Deputy Mayor \$70,946	Councillor \$61,486
Maximum remuneration applicable on 1 July 2026	Mayor \$128,509	Deputy Mayor \$74,139	Councillor \$64,253
Increase of \$\$	\$5,534	\$3,193	\$2,767

Cost to Council of these increases

Increasing the remuneration for the Mayor, Deputy Mayor and each Councillor to the maximum allowed by the Remuneration Commission will cost WWASC an additional \$11,494 for the 2026-2027 financial period.

In accordance with S 247 of the *Local Government Regulation 2012* Council must pay remuneration in line with the Local Government Remuneration Commission schedule unless by resolution Council decides to pay a lesser amount.

Most Council's adopt the independent commission's recommendation on remuneration as a fair way to determine pay levels to attract skilled candidates and mitigate inflationary pressures.

Remuneration increases apply from 1 July 2026 so allowance can be made within Council's 2026-27 Operational Budget for councillor remuneration in line with the Local Government Remuneration Commission schedule.

Meeting Fees for Councillor Attendance – will be discontinued

The Commission resolved to **discontinue** the meeting-based remuneration requirement for councillors in A1, A2, and A3 category councils, effective from the 2026–2027 determination period.

Of special note to Councillors will be the decision to **replace meeting-based payments** by a **fixed total income** as per the following statements from the report:



***Note 1: The meeting-based remuneration requirement for A1, A2 and A3 Councils has been removed in 2026-27.**

Previously, councillors in A1, A2, and A3 category councils were remunerated through a hybrid model comprising a base payment (constituting two-thirds of the annual remuneration) and a meeting attendance payment (constituting one-third of the annual remuneration). This meeting attendance payment was contingent upon certification by the mayor or chief executive officer of the council. In contrast, mayors and deputy mayors in these categories received their total annual remuneration without this attendance-based condition.

The Commission resolved to discontinue the meeting-based remuneration requirement for councillors in A1, A2, and A3 category councils, effective from the 2026–2027 determination period.

Councillor Attendance and Remuneration Policy – updated to reflect these changes.

The Councillor Remuneration Policy adopted in December 2025 will remain in force until June 2026 when it will then be updated to reflect these changes and submitted to Council for adoption at that time.

Proposed Resolution

That Council receive the Local Government Remuneration Commission Report 2025 and adopt the maximum remuneration values as determined for Category 1 Council’s, effective 1 July 2026.

Resolution: Councillor Remuneration

Resolution:	That Council receive the Local Government Remuneration Commission Report 2025 and adopt the maximum remuneration values as determined for Category 1 Council’s, effective 1 July 2026.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8.3 LGAQ Civic Leaders Summit – March 2026

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Local Government Association of Queensland Civic Leaders Summit – March 2026
Reporting Officer:	Chief Executive Officer, Peter O’May
Status:	Decision

Refer to Appendix 3 (Page 67 of the Appendices) - 2026 Civic Leaders Summit - Registration Information

Purpose

To provide Councillors with information on the Local Government Association of Queensland (LGAQ) Civic Leaders Summit, being held in Brisbane from 25 – 26 March 2026 and seek Council endorsement for nominated representatives to attend.

Background

The 2026 LGAQ Civic Leaders Forum will be held in Brisbane from Wednesday 25 March to Thursday 26 March 2026. The forum is a key annual event for local government leadership in Queensland, bringing together Mayors, Deputy Mayors, Councillors, Chief Executive Officers and senior council officers from across the State to engage on strategic leadership, sector priorities, and shared challenges facing local communities.

The 2026 program will feature a series of high-level discussions, professional development sessions, and collaborative networking opportunities designed to support effective civic leadership and foster peer exchange. Delegates will have the opportunity to explore emerging issues and opportunities for local government, strengthen relationships with colleagues across councils and reflect on the role of leadership in advancing community outcomes.

The LGAQ Civic Leaders Summit is recognised as a unique platform within the Australian local government sector for candid dialogue among elected representatives and senior officials. It supports councils to navigate complex governance, strategic planning, and service delivery responsibilities, as well as to align on advocacy priorities for the coming year.

The proposed LGAQ Civic Leaders Summit dates coincide with the scheduled March Budget | Strategic Planning Special Council Meeting and the Financial Manager, Arminda David will be away on annual leave. As such, it is necessary for Council to consider rescheduling the Special Council meeting to an alternative date in May 2026.



Attendance Costs (Estimate)

	Single Delegate	Two Delegates	Six Delegates
Registration Fees			
- Full Registration	\$999.00	\$1,998.00	\$5,994.00
- Networking Dinner	\$150.00	\$300.00	\$900.00
Travel			
- Flights (economy, flexible)	\$550.00	\$1,100.00	\$3,300.00
- Accommodation (3 Days)	\$600.00	\$1,200.00	\$3,600.00
Allowance/s			
- Travel Allowance (approx.)	\$476.85	\$991.80	\$2,975.40
Airport Parking			
- 1-3 Vehicles (\$100 per vehicle)	\$100.00	\$200.00	\$300.00
TOTAL	\$2,875.85	\$5,789.80	\$17,069.40

Proposed Resolution

That Council:

1. Endorse the attendance of nominated Councillor(s) and CEO to attend the 2026 LGAQ Civil Leaders Forum on behalf of Council; and
2. Approve the associated registration, travel, and accommodation costs to be funded from the operational budget; and
3. Resolves to reschedule the March Budget | Strategic Planning Special Council Meeting from Tuesday 24 March 2026 to Tuesday 5 May-2026.

Resolution: LGAQ Civic Leaders Summit – March 2026

Resolution:	That Council:	
	<ol style="list-style-type: none"> 1. Endorse the attendance of nominated Councillor(s) and CEO to attend the 2026 LGAQ Civil Leaders’ Summit on behalf of Council; and 2. Approve the associated registration, travel, and accommodation costs to be funded from the operational budget; and 3. Resolves to reschedule the March Budget Strategic Planning Special Council Meeting from Tuesday 24 March 2026 to Tuesday 5 May-2026. 	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8.4 FNQROC State Mayoral Delegation – April 2026

Report to: Mayor, Councillors and Chief Executive Officer
Subject: FNQROC State Delegation to Brisbane - April 2026
Reporting Officer: Chief Executive Officer, Peter O’May
Status: Decision

Refer to Appendix 4 (Page 78 of the Appendices) - FNQROC State Mayoral Delegation - Date Claim

Purpose

To seek Council endorsement for the Mayor and the Chief Executive Officer to attend the Far North Queensland Regional Organisation of Councils (FNQROC) State Delegation to Brisbane, scheduled for Tuesday 21 April to Thursday 23 April 2026.

Background

The FNQROC State Delegation provides a formal forum for member councils to engage directly with State Government Ministers and senior departmental representatives on matters of regional and local government significance.

Previous FNQROC delegations have demonstrated the value of Council representation in advocating for community priorities, funding opportunities, and strategic infrastructure and service delivery initiatives relevant to Wujal Wujal Aboriginal Shire Council.

Attendance by the Mayor will support direct advocacy on behalf of the community and strengthen relationships with State Government decision-makers. Attendance by the Chief Executive Officer would further support technical, operational, and policy discussions and assist in advancing Council’s strategic priorities. Participation in the delegation aligns with Council’s ongoing commitment to regional collaboration, advocacy, and representation through FNQROC.

The proposed delegation dates coincide with the scheduled April Ordinary Council Meeting. As such, it is necessary for Council to consider rescheduling the meeting to an alternative date in April 2026.



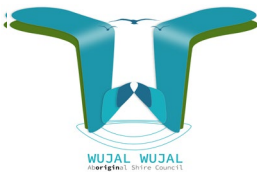
Proposed Resolution

That Council:

1. Endorse the attendance of the Mayor and Chief Executive Officer to the FNQROC State Delegation in Brisbane in April 2026; and
2. Approve the associated travel and accommodation expenses to be met from the appropriate budget allocation; and
3. Resolves to reschedule the April Ordinary Council Meeting from 21 April 2026 to 28 April 2026.

Resolution: FNQROC State Mayoral Delegation – April 2026

Resolution:	That Council: <ol style="list-style-type: none"> 1. Endorse the attendance of the Mayor and Chief Executive Officer to the FNQROC State Delegation in Brisbane in April 2026; and 2. Approve the associated travel and accommodation expenses to be met from the appropriate budget allocation; and 3. Resolves to reschedule the April Ordinary Council Meeting from 21 April 2026 to 28 April 2026. 	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8.5 ALGA National General Assembly – June 2026

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	ALGA National General Assembly - June 2026
Reporting Officer:	Chief Executive Officer, Peter O’May
Status:	Decision

Refer to Appendix 5 (Page 80 of the Appendices) - ALGA National General Assembly - Event Information

Purpose

To provide Councillors with information on the Australian Local Government Association (ALGA) National General Assembly (NGA), being held in Canberra from 23–25 June 2026 and seek Council endorsement for nominated representatives to attend.

Background

The 2026 ALGA National General Assembly will be held at the National Convention Centre in Canberra from Tuesday 23 June to Thursday 25 June 2026. It is the largest annual national forum for local government leaders in Australia, bringing together mayors, councillors, senior executives and sector partners to debate key issues, shape national policy, and strengthen the role of local government in national decision-making.

The 2026 NGA program will feature plenary sessions, policy discussions, motion debates and networking opportunities across the three-day event. Delegates will have the chance to engage with Federal Government Ministers, national policy leaders, and peers from jurisdictions across Australia on matters of strategic significance to councils.

The theme for the 2026 NGA is reflected in the “Stronger Together: Resilient. Productive. United.” discussion paper, which frames the conference as an opportunity for councils to collaborate on national priorities such as resilience, productivity, and unified advocacy on behalf of communities.

Attendance Costs (Estimate)

	Single Delegate	Two Delegates	Five Delegates
Registration Fees			
- Early Bird Registration (inc. Reception)	\$999.00	\$1,998.00	\$4,995.99
- Regional Forum	\$555.00	\$1,100.00	\$2,775.00
Travel			
- Flights (economy, flexible)	\$2,000.00	\$4,000.00	\$10,000.00
- Accommodation (5 days)	\$1,000.00	\$2,000.00	\$5,000.00
Allowance/s			
- Travel Allowance (approx.)	\$794.75	\$1589.55	\$4768.50
Airport Parking			
- 1-3 Vehicles (\$100 per vehicle)	\$100.00	\$200.00	\$300.00
TOTAL	\$5,448.75	\$10,887.55	\$27,839.49



Proposed Resolution

That Council:

1. Endorses the attendance of nominated Councillor(s) and Chief Executive Officer to attend the Australian Local Government Association National General Assembly (ALGA NGA) on behalf of Council; and
2. Approves the associated registration, travel, and accommodation costs to be funded from the operational budget.

Resolution: ALGA National General Assembly – June 2026

Resolution:	That Council: <ol style="list-style-type: none"> 1. Endorses the attendance of nominated Councillor(s) and Chief Executive Officer to attend the Australian Local Government Association National General Assembly (ALGA NGA) on behalf of Council; and 2. Approves the associated registration, travel, and accommodation costs to be funded from the operational budget. 	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8.6 Grants Funding and Project Status Report – January 2026

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Grants Funding and Project Status Report – January 2026
Reporting Officer: Chief Executive Officer, Peter O’May
Status: Information

Refer to Appendix 6 (Page 90 of the Appendices) - Grants Program Management Service Progress Report – (January 2026) –
Refer to Appendix 7 (Page 94 of the Appendices) – Grants Dashboard
Refer to Appendix 8 (Page 112 of the Appendices) – A3 WWASC Capital Funded Projects Council Status Report

Purpose

To provide Council with an update on grants management and project coordination support activities delivered by Peak Services, including the status of grant applications and grant-funded projects for the period of January 2026.

Background

Peak Services continues to deliver grants management services under the grants management retainer and project coordination support services under the project coordination support contract.

As at January 2026, there are 54 active grant-funded projects, comprising 34 managed by Peak Services and 20 managed internally by WWASC staff. Grant activity during the reporting period includes:

- 9 applications submitted and awaiting outcome
- 1 application in progress
- 10 unsuccessful applications
- 1 successful application

In addition, Peak Services is currently providing coordination support for 27 grant-funded projects in the delivery stage, excluding projects reported as completed or withdrawn in the previous reporting period. Of these:

- 21 projects are on track
- 6 projects have potential risk
- 0 projects are assessed as at risk
- 0 projects have been completed and finalised during this period

This report provides oversight of both funding activity and delivery performance, supporting Council’s governance and monitoring of grant-funded initiatives.

Proposed Resolution

That Council accept the Grants Funding and Project Status Report for January 2026 as presented.

Resolution: Grants Funding and Project Status Report

Resolution:	That Council accept the Grants Funding and Project Status Report for January 2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8.7 Built-Form Design Principles

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Built-Form Design Principles
Reporting Officer: Operations Manager, Dan Hall
Status: Decision

Refer to Appendix 9 (Page 115 of the Appendices) – Wujal Wujal Design Principles

Purpose

To present the Built-Form Design Principles (BFDP) to Council for consideration and to seek Council’s formal adoption of the policy, which establishes a consistent framework to guide built outcomes and inform future planning, development and assessment processes.

Background

An extensive BFDP document has been developed in collaboration with Blaklash, an architecture and design agency recognised for its Country-led approach that connects past, present, and future to drive meaningful outcomes through design. The BFDP is intended to positively guide all future Wujal Wujal Community Housing design. The document was initiated by the Queensland Government Department of Housing and informed by comprehensive community consultation and environmental considerations, including principles of tropical climate living.

Supporting Documentation

Built-Form Design Principles document (refer to Appendix 9)

Proposed Resolution

That Council adopt the Wujal Wujal Built Form Design Principles into Council policy.

Resolution: Built-Form Design Principles

Resolution:	That Council adopt the Wujal Wujal Built-Form Design Principles document into council policy to shape future community culture.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8.8 Two Bedroom Unit Construction – 3 Heorlein Street Wujal Wujal

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Two Bedroom Unit Construction – 3 Heorlein Street Wujal Wujal
Reporting Officer:	Operations Manager, Dan Hall
Status:	Decision

Purpose

To present a location proposal for new construction of a two-bedroom unit at 3 Heorlein Street Wujal Wujal.

Background

16 Kiem Street Wujal Wujal was previously identified for the construction of a new two-bedroom unit in response to overcrowding. As the tenants have since relocated and the dwelling is now vacant, it is proposed that the two-bedroom unit instead be constructed at 3 Heorlein Street Wujal Wujal. This alternative location will enable the provision of a higher-capacity dry-season transition house and offer suitable shelter at the Higher Places site in preparation for potential future flood events.

Proposed Resolution

That Council endorse a new two-bedroom unit construction at 3 Heorlein Street Wujal Wujal.

Resolution: Two Bedroom Unit Construction – 3 Heorlein Street Wujal Wujal

Resolution:	That Council endorse a new two-bedroom unit construction at 3 Heorlein Street Wujal Wujal.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8.9 Housing Development Degarra – Residential Activation Fund Application

Report to:	Mayor, Councillors
Subject:	Housing Development Degarra – Residential Activation Fund Application
Reporting Officer:	Chief Executive Officer, Peter O’May
Status:	Decision

Purpose

Resolution is sought from the Wujal Wujal Aboriginal Shire Council (WWASC) to:

Confirm preparation of a collaborative Residential Activation Fund submission for the provision of trunk infrastructure development at Degarra with Wujal Wujal Aboriginal Shire Council the lead applicant.

Background

At Council’s September 2025 Ordinary Council Meeting, Council passed the following resolution.

Resolution:	That Council support in principle, to investigate and advance the provision of social/community housing at Degarra, and <ul style="list-style-type: none"> • collaborate on a FNQ Regional Plan submission for inclusion of Degarra in the urban footprint area, • collaborate on a Round 2, Residential Activation Fund submission for the provision of trunk infrastructure development at Degarra, • participate in a workshop with key stakeholders to address practical and planning issues and the extension of service boundaries to advance the provision of housing at Degarra. 	
Moved:	Cr Lucas Creek	Carried 4/4
Seconded:	Cr Robert Bloomfield	
Resolution No	20250916-12	

Round 2 of the Residential Activation Fund grant program is expected to open for applications in late February/early March.

The Residential Activation Fund is dedicated to accelerating the delivery of critical trunk and essential infrastructure, such as water supply, sewerage, stormwater, power, telecommunications and transport.

As considered at Council’s September Meeting the Eastern Kuku Yalanji (EKY) Return to Country project has been charged with identifying land supply for housing on homelands that is safe from natural hazards. This includes identifying land supply suitable for social housing both inside and outside the Shire boundary to accommodate the housing needs of Wujal Wujal residents. Through this project the land at Degarra has been identified as suitable for development.

As previously reported Council has secured \$844,850 through the Scheme Supply Fund to:

- amend the WWASC planning to scheme to create a supply of housing allotments within the shire boundary that are safe from flooding,
- extend the Wujal Wujal flood study to include Degarra to build planning ‘certainty’ around the flood resilience of allotments at Degarra, and



- amend the Douglas Shire Council planning scheme to support residential zoning at Degarra.

To progress the planning and construction of the trunk infrastructure to ensure Degarra is suitable for housing, it is recommended Council progress with submitting an application to the upcoming funding round of the Residential Activation Fund.

Noting Degarra is in Douglas Shire it is proposed that a collaborative application be submitted including Douglas Shire. Others supporting agencies for the collaborative application would include Jabalbina Yalanji Aboriginal Corporation RNTBC and the Wet Tropics Management Authority. A workshop held at Mossman on 11 February 2026 indicated strong support from all partners for a collaborative application to be submitted.

Jabalbina Yalanji Aboriginal Corporation RNTBC also recently provided correspondence requesting Council prepare an application to the Residential Activation Fund and agreeing to partner on the grant submission.

Proposed Resolution

Council resolves as follows: -

That Council prepare and lodge a collaborative Residential Activation Fund submission for the provision of trunk infrastructure to establish serviced residential allotments for housing at Degarra in conjunction with Douglas Shire Council, Jabalbina Yalanji Aboriginal Corporation RNTBC and the Wet Tropics Management Authority with Wujal Wujal Aboriginal Shire Council the lead applicant.

Resolution: Housing Development Degarra – Residential Activation Fund Application

Resolution:	That Council prepare and lodge a collaborative Residential Activation Fund submission for the provision of trunk infrastructure to establish serviced residential allotments for housing at Degarra in conjunction with Douglas Shire Council, Jabalbina Yalanji Aboriginal Corporation RNTBC and the Wet Tropics Management Authority with Wujal Wujal Aboriginal Shire Council the lead applicant.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



8.10 Closing the Gap Funding Program

Report to: Mayor, Councillors
Subject: Closing the Gap Funding Program
Reporting Officer: Chief Executive Officer, Peter O'May
Status: Decision

Purpose:

To consider projects that may be eligible for funding under the Closing the Gap Grant Funding Program.

Background

The Closing the Gap Priorities Fund is a Queensland Government initiative designed to support housing, education, employment and health initiatives in remote and discrete communities across Queensland.

Purpose of the Fund

- New or upgraded infrastructure projects in Queensland's remote and discrete communities:
- Community infrastructure including housing, education, employment, economic and health initiatives
- Water and wastewater improvements

Funding Principles

- Must be capital infrastructure (physical assets)
- One-off funding available to 2026-2027
- Projects requiring recurrent funding that cannot be sourced from other means will not be supported
- Successful projects may be allocated full or partial funding

Eligible Projects

- Deliver capital infrastructure that contributes to meeting Closing the Gap outcomes and targets
- Demonstrate community support
- Align with long term and strategic planning in the community
- Be on land owned by the Council or State, with relevant land tenure approvals secured

Project Delivery

- Projects will be delivered by the Queensland Government in partnership with the relevant Council
- Projects must commence by 30 June 2026 and be completed by 30 June 2027. Projects that are expected to be delivered after 30 June 2027 but meet the Fund requirements can be submitted for consideration.

Applications

- Councils can submit up to two project nomination forms
- Project nomination forms and any supporting documents must be submitted by 5:00pm 27 February 2026.

Proposed Project

The old treated effluent water dispersal system as part of council's sewerage system is yet to be replaced after Cyclone Jasper. A report completed by independent consultants on options to replace the dispersal system (that



was not fit for purpose) highlighted a Native Wetlands project as the recommended option for replacement option.

It is recommended Council submit a grant application to complete a Wetlands Effluent Water Filtration Project under the Closing the Gap Priorities Fund.

Proposed Resolution:

Council resolves as follows: -

That Council prepare and lodge an application to complete a Wetlands Effluent Water Filtration Project under the Closing the Gap Priorities Fund.

Resolution: Closing the Gap Grant Funding Program

Resolution:	That Council prepare and lodge an application to complete a Wetlands Effluent Water Filtration Project under the Closing the Gap Priorities Fund.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



9. Reports: Elected Members and Council Officers

9.1 Corporate and Commercial Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Corporate and Commercial Finance Report
Reporting Officer:	Finance Manager Arminda David
Status:	Information

Refer to Appendix 10 (Page 181 of the Appendices) to view Financial Report – January 2026.

Council Financial Accountant to present the financial report to Council.

That Council receive the Works and Building Services Monthly Report for the month January 2026 as presented.

Resolution: Acceptance of the Corporate and Commercial Report

Resolution:	That Council receive the Financial Corporate and Commercial Report for the month of January 2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



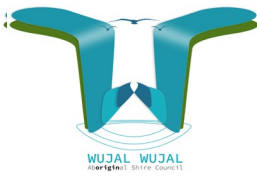
9.2 Mayor’s Monthly Portfolio Report

Report to: Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Finance, Governance and all other portfolios
Reporting Officer: Councillor Alister Gibson, Mayor
Status: Noting

Mayor Alister Gibson represented the interests of the Wujal Wujal Aboriginal Shire Council since the last Ordinary Council meeting on 20 January 2026 and reported on his portfolio: Governance, Finance and all other portfolios.

Meetings attended

Dates (2026)	Meeting
Tuesday 20 January	Ordinary Council Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Robert Bloomfield, CEO Peter O’May, Operations Manager Daniel Hall, Community Services Manager Kesa Strieby, Operations, Finance Manager Arminda David
Monday 2 February	SWG Housing – TCICA Mayor Alister Gibson, CEO Peter O’May
	DCI Master Plan Review - Wujal Kindy and Bloomfield SS Mayor Alister Gibson, Cr Robert Bloomfield, Cr Lucas Creek, CEO Peter O’May
Wednesday 4 February	Community Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O’May, Community Services Manager Kesa Strieby, Operations Manager Dan Hall
Monday 9 February	Meeting to discuss main priorities for Council Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Lucas Creek, CEO Peter O’May
Tuesday 10 February	Wujal Interagency Meeting Mayor Alister Gibson, CEO Peter O’May, Community Services Manager Kesa Strieby, Operations Manager Dan Hall
Wednesday 11 February	Degarra Workshop Mayor Alister Gibson, CEO Peter O’May, Operations Manager Dan Hall
Monday 16 February	Wujal Wujal - Lot 2 Masterplan - Landscape Design - Council Presentation Blaklash Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O’May, Operations Manager Dan Hall
	Accord Monthly Meeting – LGAQ
	Councillors’ pre-council meeting - go over the agenda Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O’May



	<p>LDMG Meeting</p> <p>Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, CEO Peter O’May, Operations Manager Dan Hall</p>
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Portfolio Research items

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

Community member conversations

Points Discussed
Nothing to report during this period.

9.1.2 Correspondence

Resolution: That Council note Mayor Alister Gibson’s portfolio report as presented.

Resolution:	Council noted Mayor Alister Gibson’s portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



9.3 Deputy Mayor Claudia Doughboy: Economic Development, Tourism and Health

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Economic Development, Tourism and Health
Reporting Officer: Councillor Claudia Doughboy, Deputy Mayor
Status: Noting

Deputy Mayor Claudia Doughboy represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 20 January 2026 and reports on her portfolio: Economic Development, Tourism and Health.

Meetings attended:

Dates	Meeting
Tuesday 20 January	Ordinary Council Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Robert Bloomfield, CEO Peter O’May, Operations Manager Daniel Hall, Community Services Manager Kesa Strieby, Operations, Finance Manager Arminda David
Wednesday 4 February	Community Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Robert Bloomfield, Cr Lucas Creek, CEO Peter O’May, Community Services Manager Kesa Strieby, Operations Manager Dan Hall
Monday 9 February	Meeting to discuss main priorities for Council Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Lucas Creek, CEO Peter O’May
Monday 16 February	Wujal Wujal - Lot 2 Masterplan - Landscape Design - Council Presentation Blaklash Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O’May, Operations Manager Dan Hall
	Councillors’ pre-council meeting - go over the agenda Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O’May
	LDMG Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, CEO Peter O’May, Operations Manager Dan Hall

Portfolio Research items

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
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Nothing to report during this period.

Community member conversations

Points Discussed
 Nothing to report during this period.

9.2.2 Correspondence

None to note for this period.

Resolution: That Council note Deputy Mayor Claudia Doughboy’s portfolio report as presented.

Resolution:	Council noted Deputy Mayor Claudia Doughboy’s portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



9.4 Councillor Robert Bloomfield: Community Sports and Lifestyle

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Portfolio Report: Community, Sports and Lifestyle
Reporting Officer: Councillor Robert Bloomfield
Status: Noting

Councillor Robert Bloomfield represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 9 December 2025 and reports on his portfolio: Community, Sports and Lifestyle.

Meetings attended:

Dates	Meeting
Tuesday 20 January	Ordinary Council Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Robert Bloomfield, CEO Peter O'May, Operations Manager Daniel Hall, Community Services Manager Kesa Strieby, Operations, Finance Manager Arminda David
Monday 2 February	DCI Master Plan Review - Wujal Kindy and Bloomfield SS Mayor Alister Gibson, Cr Robert Bloomfield, Cr Lucas Creek, CEO Peter O'May
Monday 16 February	Wujal Wujal - Lot 2 Masterplan - Landscape Design - Council Presentation Blaklash Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O'May, Operations Manager Dan Hall
	Councillors' pre-council meeting - go over the agenda Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O'May

Portfolio Research items

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

Community member conversations

Points Discussed
Nothing to report during this period.

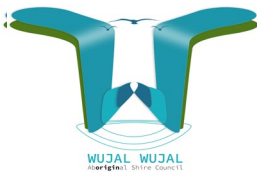
9.3.2 Correspondence

None to note for this period.



Resolution: That Council note Councillor Robert Bloomfield’s portfolio report as presented.

Resolution:	Council noted Councillor Robert Bloomfield’s portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



9.5 Councillor Nikita Tayley: Environment and Culture

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Environment and Culture
Reporting Officer:	Councillor Nikita Tayley
Status:	Noting

Councillor Nikita Tayley represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 9 December 2025 and reports on her portfolio: Environment and Culture.

Meetings attended

Dates	Meeting
Tuesday 20 January	Ordinary Council Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Robert Bloomfield, CEO Peter O'May, Operations Manager Daniel Hall, Community Services Manager Kesa Strieby, Operations, Finance Manager Arminda David
Thursday 22 January	Minister for Health visit to Wujal Wujal PHCC Cr Nikita Tayley, CEO Peter O'May, Operations Manager Dan Hall
Wednesday 4 February	Community Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O'May, Community Services Manager Kesa Strieby, Operations Manager Dan Hall
Monday 16 February	Wujal Wujal - Lot 2 Masterplan - Landscape Design - Council Presentation Blaklash Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O'May, Operations Manager Dan Hall
	Councillors' pre-council meeting - go over the agenda Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O'May

Portfolio Research items

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

Community member conversations

Points Discussed
Nothing to report during this period.



9.4.2 Correspondence

None to note for this period.

Resolution: That Council note Councillor Nikita Tayley's portfolio report as presented.

Resolution:	Council noted Councillor Nikita Tayley's portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



9.6 Councillor Lucas Creek: Law and Order

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Law and Order
Reporting Officer:	Councillor Lucas Creek
Status:	Noting

Councillor Lucas Creek represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 9 December 2025 and reports on his portfolio: Law and Order.

Meetings attended

Dates	Meeting
Tuesday 20 January	Ordinary Council Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Robert Bloomfield, CEO Peter O’May, Operations Manager Daniel Hall, Community Services Manager Kesa Strieby, Operations, Finance Manager Arminda David
Monday 2 February	DCI Master Plan Review - Wujal Kindy and Bloomfield SS Mayor Alister Gibson, Cr Robert Bloomfield, Cr Lucas Creek, CEO Peter
Wednesday 4 February	Community Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O’May, Community Services Manager Kesa Strieby, Operations Manager Dan Hall
Monday 9 February	Meeting to discuss main priorities for Council Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Lucas Creek, CEO Peter O’May

Portfolio Research items

Date	Outcome
Nothing to report during this period.	

Stakeholder conversations

Date	Points Discussed
Nothing to report during this period.	

Community member conversations

Points Discussed
Nothing to report during this period.

9.5.2 Correspondence

None to note for this period.



Resolution: That Council note Councillor Lucas Creek’s portfolio report presented.

Resolution:	Council noted Councillor Lucas Creek’s portfolio report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



9.7 Chief Executive Officer Report

Report to: Mayor and Councillors
Subject: Chief Executive Officer's Report
Reporting Officer: Chief Executive Officer Peter O'May
Status: Noting

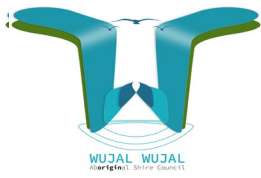
Refer to **Appendix 11 (Page 185 of the Appendices)** to view Customer Service Charter.

Refer to **Appendix 12 (Page 188 of the Appendices)** to view OIA Correspondence

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last council meeting on 9 December 2025.

Meetings attended

Dates	Meeting
Tuesday 20 January	Ordinary Council Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Robert Bloomfield, CEO Peter O'May, Operations Manager Daniel Hall, Community Services Manager Kesa Strieby, Operations, Finance Manager Arminda David
Wednesday 21 January	Meeting with Gavin Williams QRA CEO Peter O'May, Operations Manager Dan Hall
	Meeting with WWASC to review LRAP – Louise Robertson QRA CEO Peter O'May, Operations Manager Dan Hall
	Art Centre Consultation - Black and More CEO Peter O'May, Operations Manager Dan Hall, Community Services Manager Kesia Strieby, Junibel Doughboy, Cultural Advisor Bill Harrigan
	Wujal Wujal - Audit catch up CEO Peter O'May, Finance Manager Arminda David
Thursday 22 January	Operations Plan - Qtr 2 Assessment Review CEO Peter O'May, Governance and Communications Manager Tania Edwards
	WWASC Funded Projects PCG CEO Peter O'May, Operations Manager Dan Hall, Grants Project Officer Lana Maki, Grants Projects Manager (Peak), Trish Barnard (Peak)
	WWASC - Growing Regions grant discussion CEO Peter O'May, Operations Manager Dan Hall, Grants Project Officer Lana Maki (Peak), Grants Projects Manager Trish Barnard (Peak)
Friday 23 January	Wujal Wujal - Housing - CEO briefing – Daielle Sturton HPW CEO Peter O'May, Operations Manager Dan Hall
Tuesday 27 January	GFW Shiny Docs - finding Records solution CEO Peter O'May, Executive Officer Bronwyn Barry



	Monthly Managers Meeting
Thursday 29 January	Wujal Wujal - Post Engagement Action Plan fortnightly meetings – Mel Ison CEO Peter O’May, Finance Manager Arminda David
	Wujal Wujal and Degarra Infrastructure Need and Capacity – Lynette Bunker CEO Peter O’May, Operations Manager Dan Hall
Friday 30 January	
	Wujal Council and Civica - Upgrade to Authority Altitude
Monday 2 February	SWG Housing – TCICA Mayor Alister Gibson, CEO Peter O’May
	DCI Master Plan Review - Wujal Kindy and Bloomfield SS Mayor Alister Gibson, Cr Robert Bloomfield, Cr Lucas Creek, CEO Peter O’May
Wednesday 4 February	Community Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Nikita Tayley, Cr Robert Bloomfield, Cr Lucas Creek, CEO Peter O’May, Community Services Manager Kesa Strieby, Operations Manager Dan Hall
	Grant catch-up CEO Peter O’May, Grants Projects Manager Trish Barnard (Peak)
	Touchpoint: Progressing housing opportunity at Degarra CEO Peter O’May, Operations Manager Dan Hall
	Wujal Wujal Planning Scheme Amendment Phase 1 Project Team – Nikki Huddy CEO Peter O’May, Grants Projects Manager Trish Barnard (Peak)
Thursday 5 February	Meeting with Fourier Brett Manktelow
	WWASC Funded Projects PCG CEO Peter O’May, Operations Manager Dan Hall, Grants Project Officer Lana Maki, Grants Projects Manager (Peak), Trish Barnard (Peak)
	Wujal Wujal - Housing - Fortnightly catch-up – Danielle Sturton CEO Peter O’May, Operations Manager Dan Hall
Friday 6 February	Scott Quail and Wujal CEO catch up re six loaned Starlink devices
	Catch up on 2025 Financial Statements – Shave and Brett CEO Peter O’May, Finance Manager Arminda David, Finance Accountant Elise Angel
	Meeting with Alex Ung – Unganco
Monday 9 February	Meeting to discuss main priorities for Council Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Lucas Creek, CEO Peter O’May
	FNQ FRMP Project Plan Review and Steering Committee membership - QRA CEO Peter O’May, Operations Manager Dan Hall
Tuesday 10 February	Wujal Interagency Meeting



	Mayor Alister Gibson, CEO Peter O’May, Community Services Manager Kesa Strieby, Operations Manager Dan Hall
	Cairns DDMG 2025/2026 Cyclone Season meeting #4
	DETSI and Wujal Wujal Disaster Recovery Funding Agreement - Monthly catch up - February CEO Peter O’May, Operations Manager Dan Hall,
Wednesday 11 February	
	Degarra Workshop Mayor Alister Gibson, CEO Peter O’May, Operations Manager Dan Hall
Thursday 12 February	
	Food Security Workshop – JCU
	Wujal Wujal - Post Engagement Action Plan fortnightly meetings – Mel Ison
	QPS - Mayors Working Group Meeting CEO Peter O’May, Mayor Alister Gibson
Monday 16 February	
	Wujal Wujal - Lot 2 Masterplan - Landscape Design - Council Presentation Blaklash Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O’May, Operations Manager Dan Hall
	Councillors’ pre-council meeting - go over the agenda Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, Cr Robert Bloomfield, Cr Nikita Tayley, Cr Lucas Creek, CEO Peter O’May
	LDMG Meeting Mayor Alister Gibson, Deputy Mayor Claudia Doughboy, CEO Peter O’May, Operations Manager Dan Hall

9.7.1 Matters for Discussion

Customer Service Charter

To be tabled at Council Meeting – Copy of Customer Service Charter

Office of the Independent Assessor (OIA) – Councillor Complaints

To be Tabled at Council Meeting – Correspondence from OIA

Resolution: Chief Executive Officer Report

Resolution:	That Council receive the Chief Executive Officer’s Monthly Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



9.8 Works and Building Services Report

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Monthly Works and Building Services Report – January 2026
Reporting Officer: Operations Manager, Dan Hall
Status: Information

This report outlines the works undertaken during the month of January 2026.

9.8.1 Civil Construction

- Council staff to execute QRA pothole repair and other civil work previously performed by contractors
- Quotes received for new Telehandler machinery
- Training new staff on Backhoe, Excavator and Skid steer, positive feedback from staff
- NCP Contracting 20 tonne digger currently making fire break improvements on south side

9.8.2 Disaster Management, SES, Rural Fire

- 24JAA submitted for Emergency Services Compound, detailed design engineer to be engaged

9.8.3 Fire Extinguisher Testing

- Up to date

9.8.4 Building

QBuild Active Planned Upgrades:

Outstanding GST ex	PO Created Date	PO Due Date	Supplier #	Supplier Name	PO Description and Address
\$54,000.00	20/11/24	31/07/25	816515	WWASC	Carry out covered patio upgrade at 18 Third Street, Ayton - Completed
\$25,095.00	29/07/25	30/11/25	816515	WWASC	WO# 20669447 - 16 Keim Street, Wujal Wujal - Carry out flooring upgrade works - Completed
\$38,045.00	29/07/25	30/11/25	816515	WWASC	WO# 20695251 - 16 Keim Street, Wujal Wujal - Carry out kitchen upgrade works - Completed
\$18,900.00	23/07/25	30/10/25	816515	WWASC	Carry out floor covering upgrade at 12 Heorlein Street, Wujal Wujal. - Completed
\$5,043.64	16/10/25	31/12/25	816515	WWASC	WO 20880517 - 119D Hartwig Street, Wujal Wujal - Carry out internal pre-paint - Completed
\$7,136.36	16/10/25	31/12/25	816515	WWASC	WO 20880555 - 119D Hartwig Street, Wujal Wujal - Carry out internal wardrobe works - Completed
\$45,080.00	16/10/25	31/12/25	816515	WWASC	Carry out home modification works at 119B Hartwig Street, Wujal Wujal - Completed
\$20,357.00	29/10/25	28/02/26	816515	WWASC	Carry out driveway and path upgrade at 51 Louis Street, Wujal Wujal
\$32,340.00	04/11/25	31/03/26	816515	WWASC	Carry out installation of new covered outdoor living area at 49 Louis Street, Wujal Wujal
\$30,198.00	29/10/25	28/02/26	816515	WWASC	Carry out floor covering upgrade at 50 Louis Street, Wujal Wujal



\$48,860.00	04/11/25	31/03/26	816515	MWASC	Carry out installation of additional covered outdoor living area at 48 Louis Street, Wujal Wujal
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Responsive Maintenance - Build:

- 21 Completed work orders have been invoiced to QBuild with a value of \$32,000.00

Council Properties and projects:

- Community footpath project progressing well, Louis and Heorlein Street footpaths started
- Council’s Admin and Chambers funding body meeting and adjustment in direction decided, council to amend design to fit within the Growing Regions and W4Q funding
- Art Centre Detailed Design consultant’s visited community to consult with artists and council

9.8.5 Essentials Services

Water and Waste

- New Essential Services Coordinator commenced employment
- Daily testing – chlorine, turbidity, and pH (target range of sanitation 0.5 – 1) results, chlorine flush through line to clear air bubbles, dosing pumps set to 350 due to heat gassing off
- Daily checks – sewerage treatment plant all pumps operational, filters and outlet screen cleaned
- Daily checks and maintenance at splash-park
- De-gassing of chlorine
- Chlorine tops up
- Daily cleaning of Johnson screen at sewerage treatment plant
- Monthly water sample taken and sent to Cairns NADA approved laboratory for testing as per Councils Drinking Water Quality Management Plan (DWQMP)
- Daily community patrol for leaks/damages/maintenance on pumps and valves undertaken
- Vehicle maintenance (clean, wash vehicles, service, maintenance)
- Site base management plan in the process of being compiled with Department of Environment Tourism Science and Innovation (DETSI) for Councils Sewerage Treatment Plant
- Sewer treatment plant procedures are being documented – DETSI
- Clean in Place filtration (CIP) clean completed
- Manual operations to control Sewer Treatment Plant levels
- Turbidity meter – installed

9.8.6 Animal Management and Environmental Health

Animal Management

- Vet Visit 3-4 February 2026
- 6 dogs removed from Kotzur Street property
- Council providing vet medicines and community support

Environmental Health

- ATSI Program underspend to pay for social housing pest treatment in February
- Bulk-waste pick up of community housing waste is conducted every Tuesday
- Bin audit performed 3 bins replaced



9.8.7 Parks and Gardens

- War declared on Guinea Grass
- My Pathways trainees commenced with Wujal Wujal ASC

Resolution: That Council receives the Works and Building Services Monthly Report as presented.

Resolution:	That Council receive the Works and Building Services Report for the month January 2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



9.9 Community Services Monthly Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Community Services Monthly Report
Reporting Officer:	Community Services Manager, Kesa Strieby
Status:	Information

This report outlines the works undertaken during the month of January 2026.

9.9.1 Community Services Department

During January, the Community Services Department continued the delivery of core services while progressing planning and coordination activities for the year ahead. Essential programs and daily services were maintained, with a focus on community engagement and support for families and vulnerable community members.

Key activities included ongoing community engagement, inter-departmental collaboration, and preparation for upcoming cultural, sporting, and community events. Service delivery was maintained throughout the period despite seasonal conditions.

Workforce capacity building and development remained a priority, with a focus on strengthening skills, leadership capability, and service quality across Community Services functions.

Planning and coordination were also undertaken with key stakeholders, service providers, and government agencies to ensure services and initiatives align with identified community needs and longer-term objectives.

The past month has been productive, strengthening inclusive collaboration across services, staff, and the broader community while establishing a structured operational and planning framework for 2026 to support the coordinated delivery of culturally appropriate community services.

Wujal Kaban Newsletter

The January–February edition is in progress, with contributions requested from community organisations and the Operations Department.

Professional Development/Team Building

- January – Afternoon Tea
- February – Field Trip to Hopevale and Cooktown IKC, Library, Radio Station, Arts Centre
- March – Reef Fishing
- April – Golf (Cooktown Golf Club)

Community Services Department – January Meetings

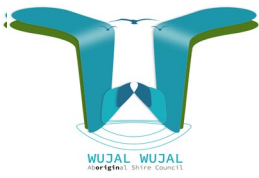
Date	Meeting Summary
Monday, 5 January 2026	2026 First Day back in the Office <ul style="list-style-type: none"> • Follow up on all emails and correspondence, including outstanding reports. Meeting – Community Services Staff <ul style="list-style-type: none"> • Welcome team back; discuss the 2026 Action Plan, goals, projects, professional development, rewards, and achievements Training – Sports and Rec Staff



	<ul style="list-style-type: none"> Plan age-appropriate children’s activities (e.g. musical chairs, Zumba, tennis, footy, basketball, Tuesday waterfall walks), with daily programs guided by children’s interests and energy after school. Staff to support daily clean-up alongside children after each program.
Tuesday, 6 January 2026	<p>Meeting – Growing IKC</p> <ul style="list-style-type: none"> Final reports and submission <p>2026 Events Calendar</p> <ul style="list-style-type: none"> Developed Events Calendar, Meetings with Cultural Advisor, Events Officer, Cape Production re, ANZAC Day planning, programme <p>General Duties</p> <ul style="list-style-type: none"> Checking Arts Centre Staff and Artists
Wednesday, 7 January 2026	<p>International Women’s Day (IWD) Committee</p> <ul style="list-style-type: none"> Chair meeting to discuss and plan for 2026 Wujal Wujal IWD, meeting well attended by Justice Group, Gungarde, Apunipima, My Pathway, WWASC staff. Next meeting 11/02/2026, 2:00pm at the Women’s Centre
Thursday, 8 January 2026	<p>Meeting – CSD Staff Arts Centre/Sports and Rec/Library/IKC/Kindi/Centrelink/Advisor/Radio Station</p> <ul style="list-style-type: none"> Toolbox Meeting – CSD – First Aid/CPR Training, PD, Projects, WHS, Action Plan, Reports, Team Building Activities Update Progress activities in each department, Open Day
Friday, 9 January 2026	<p>Gungarde/Apunipima/Justice/Jabalbina/My Pathway Cape York Land Council</p> <ul style="list-style-type: none"> To provide hot news of their services for Wujal Kaban January and February edition Upcoming Meeting Plan, Set Up Hall for 105 people sitting arrangements, kitchen set up/risk assessment plan.
Monday, 12 January 2026	<p>Queensland Corrective Services</p> <ul style="list-style-type: none"> CSM requested 2026 Visits Calendar, received meeting calendar from Probation and Parole staff blocked training for all upcoming meetings from January - November 2026. Notified Finance payable/creditor to send invoices for the year rental fees.
Tuesday, 13 January 2026	Justice Group



	<ul style="list-style-type: none"> • Planning and Preparation for Domestic Families Violence Day – date 28 May, Venue Community Hall in progress <p>State Library team Meeting</p> <ul style="list-style-type: none"> • Developing Activity Plan for 2026
Friday, 16 January 2026	<p>State Library of Queensland</p> <ul style="list-style-type: none"> • Funding provided by State Library \$57,000, transferred to Council \$22,395 (Digital Ideas catalogue/Growing IKC. reporting ongoing <p>Deadly Active</p> <ul style="list-style-type: none"> • Total Contribution \$109 2024-2025 onwards 2026
Monday, 19 January 2026	<p>Kindergarten</p> <ul style="list-style-type: none"> • Consultant Amanda to return to Kindergarten to review and update framework with staff. <p>Professional Development Training</p> <ul style="list-style-type: none"> • Completed Compliance First Aid/CPR Training with Kindergarten Staff in Cairns
Tuesday, 20 January 2026	<p>Black and More</p> <ul style="list-style-type: none"> • Commercial Kitchen (Arts Centre) • Recommendation – Prep Room • Accommodation, Yarning Circle area for men and women
Wednesday, 21 January 2026	<p>Meet and Greet – DOH Staff</p> <ul style="list-style-type: none"> • Welcome Housing Management Staff, intro to Cultural Advisor for cultural awareness protocol and show them around the community <p>Artist Meeting</p> <ul style="list-style-type: none"> • Artists Open Day- discuss new Arts centre inviting all Artists to do artwork Men and Women, good turnout eight ladies attended the meeting.
Thursday, 22 January 2026	<p>Finance Manager Meeting</p> <ul style="list-style-type: none"> • Community Services Department Financial report. <p>End of school holiday program- farewell children going back to school, Zumba class with the children</p> <p>Workforce Planning and Development</p> <ul style="list-style-type: none"> • Recruiting – Casual Pool Sports and Rec
Friday, 23 January 2026	<p>Arts QLD</p> <ul style="list-style-type: none"> • Follow up on outstanding financial report 2023-2024-2025 advised financial reports in progress.



Enrolments – Program

- Term 1 commenced; current enrolment 10 children
- Children are now in their second week of term and still settling in
- Week 1 started working with Early Childhood Development Teacher to support children with additional needs this will continue until Term 1 is over and then reassess the program around children’s needs and supporting families.
- Week 2 started working with Speech Pathologist and Occupational Therapist again to support children and families.
- Planning to have an open/information day with Families (weather permitting).

Operating Hours

- Monday – Wednesday 8:30am – 2:30pm open to children ages 3 – 5 years of age.
- Thursday is additional day for children who are going onto School in 2026 – children turning 4 -5 years of age by 30 June 2026.

Assessment and Rating

- Director working on compliance by undertaking monthly checks to ensure the kindergarten is compliant with C&K policies and procedures, and the Education and Care Service National Law/Regulation.

Maintenance and Repairs

- Kindergarten grounds are being mowed but would like this to continue weekly on a Monday due to wet weather and is more suitable because the children are attending Kindergarten Monday – Thursday and will be a lot safer for everyone utilising the outdoor play space.
- Internal work request forms are being used for all maintenance and repair requirements.

Training and Professional Development

- First Aid are all up to date.
- Staff are enrolled in Compliance Training.
- Mandatory Child protection training for all educators, managers and committee members has now come into effect. Further information will be given to Community Service Manager.

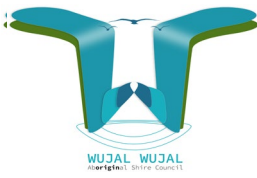
Visitors

- Early Childhood Development Program – Coordinator
- Cooktown Community District Centre
- Speech Pathology Qld Health
- Occupational Therapy – Qld Health

9.9.3 Cultural Advisor

Cultural Advisor – January Meetings

Date	Meeting Summary
Thursday, 8 January 2025	Community Services Department <ul style="list-style-type: none"> • Attended Toolbox Meeting
Monday, 12 January 2026	Jabalbina Rangers



	<ul style="list-style-type: none"> Stay connected with Jabalbina rangers and working closely with them. <p>Probation Parole</p> <ul style="list-style-type: none"> Welcome Probation and Parole team to Wujal Wujal
Tuesday, 13 January 2026	<p>Cooktown Community District Centre</p> <ul style="list-style-type: none"> Men's Issues in the community, acknowledging their concern and working with Justice Group to support Men's group every Wednesday.
Wednesday, 14 January 2026	<p>Land Council</p> <ul style="list-style-type: none"> Worked with the Land Council to support various key issues that need to be addressed.
Thursday, 15 January 2026	<p>Queensland Police Services</p> <ul style="list-style-type: none"> Addressing noise/music early in the morning and late at night. Joined the meeting with Justice Group team and the Elders group, QPS staff will investigate and solve this noise issues.
Monday, 19 January 2026	<p>Jabalbina Rangers</p> <ul style="list-style-type: none"> Supporting discussion on Land Issues, team work to solve any upcoming land issues. <p>Community Events</p> <ul style="list-style-type: none"> Distributing event flyers to all noticeboards
Tuesday, 20 January 2026	<p>Lawyers and Anthropologist</p> <ul style="list-style-type: none"> Successful discussion on Yalanji Land deals, all taken to consideration. <p>Royal Flying Doctors</p> <ul style="list-style-type: none"> Meet and Greet Royal Flying Doctors Social Workers staff <p>Apunipima</p> <ul style="list-style-type: none"> Welcome Apunipima Counsellors to Wujal Wujal.
Wednesday, 21 January 2026	<p>Jabalbina</p> <ul style="list-style-type: none"> General Discussion on Land issues and conservation. <p>Queensland Police Officers</p> <ul style="list-style-type: none"> Community welfare checks and update.
Tuesday, 27 January 2026	<p>Jabalbina</p> <ul style="list-style-type: none"> Morning meet and greet the team, general discussion of their weekly plan and routine, advising them happy to collaborate with any community initiatives. <p>Apunipima</p>



	<ul style="list-style-type: none"> Welcome Apunipima new Alcohol and Other Drugs (AOD) staff Prahlad Dahal <p>Queensland Health Services</p> <ul style="list-style-type: none"> Meeting staff notified them of the glass noticeboard next to my office needs updates.
Wednesday 28 January 2026	<p>Holy Spirit College School</p> <ul style="list-style-type: none"> Welcome the team to Wujal Wujal. Discussion of the some of the students returning to school HSCS, great outcome of their dedication and good work.
Thursday 29 January 2026	<p>Cooktown District Community Centre</p> <ul style="list-style-type: none"> Welcome the team to Bajabaja for day care play group. <p>Q-Build Housing Department</p> <ul style="list-style-type: none"> Community Housing renovation <p>Jabalbina</p> <ul style="list-style-type: none"> Sighting crocodile hatching at beach area and riverbanks entrance from the sea.

9.9.4 Community Radio Station.

The establishment of the Wujal Wujal Radio Station (Black Star) has progressed significantly following the confirmation of funding and completion of governance requirements.

Funding and Governance

- \$64,000 funding approved by the Community Broadcasting Foundation (CBF) for radio broadcasting equipment
- Service Agreement signed by the CEO and submitted to CBF
- Funds scheduled for transfer to the Wujal Wujal Aboriginal Shire Council account on Tuesday, 10 February 2026

This funding milestone enables the procurement of essential equipment required for full radio station operations.

Operation Update

- Radio Station currently operating on a limited broadcast schedule (once a month)
- Radio Presenter staff returned on a part-time basis
- Broadcast frequency currently alternates between 101 FM and 107, pending technical finalisation
- Active collaboration with Black Star Management to ensure the station becomes fully operational within 2026



Programming and Community Engagement

Current and planned programming includes:

- Monthly broadcasts featuring interviews with: -
 - Community Members
 - Mayor and Councillors
 - CEO
 - Event Coordinators promoting upcoming community events
- Focus on community information sharing, cultural expression, local voice.

Performance Summary

- Funding secured - \$64,000, Total costs of equipment \$83,000, NIAA Funding results in progress
- Government Compliance -Agreement Executed
- Equipment Procurement – Commenced
- Broadcast Activity – monthly
- Staffing Coverage – part time
- Full Operation – 2026

Action Plan

- Purchase and install broadcasting equipment
- Confirm permanent broadcast frequency
- Increase broadcast schedule progressively
- Transition to full operational capacity in 2026

9.9.5 Centrelink

Effective from 5 January 2026, Services Australia/Centrelink support office hours have been increased to improve service accessibility for community members.

- Monday to Thursday 8:30am – 1:30pm

This change strengthens service delivery by providing extended availability, reducing wait times, and improving support for community members accessing Centrelink-related assistance.

- Client Engagement, high-capacity support clients and manage enquiries during extended hours
- Service Efficiency, improved workflow and case management through consistent service hours
- Community wellbeing, enhanced support for income, employment, and social security needs
- Number of clients supported per week 6-10
- Average wait per time – 5 minutes depending on the client’s needs and assistance sometimes 15 minutes waiting time
- Number of unresolved cases carried forward this month, none.
- Community feedback on accessibility, so far so good.

Staff completed the Certificate of Completion NAAP Host Training online.

Reporting

Regular meetings with Services Australia, updating reporting statistics on Day 7 of each month. This task has been successfully completed by Centrelink officer.



9.9.6 Arts Centre - Bana Yirriji

The Arts Centre Bana Yirriji commenced the year with active delivery of creative arts workshops and strategic planning to strengthen community engagement, cultural expression, and economic opportunities through the arts.

Key Activities

- Commencement of arts workshops and forward planning for the Arts Centre program.
- Successful delivery of the Women's Arts Centre Open Day, 13 January 2026, resulting in increased participation.
- Development of partnerships with the Justice Group and the Cairns Indigenous Art Fair (CIAF), with participation planned for July 2026
- Ongoing engagement with female artists, with several new participants joining following the Open Day.
- Preparation underway for the Men's Arts Centre Open Day scheduled for 18 February 2026. This arrangement has been confirmed by the Justice Group Coordinator.
- Community consultations regarding the future new Arts Centre, including engagement with families and children to encourage participation in creative activities.

Economic and Creative Development

- Planning and preparation for a stall at CIAF 2026
- Commencement of design work for textiles, t-shirts, sarongs and scarves for sale
- Focus on creating sustainable income pathways for local artists.

Program Development

- Planning monthly Arts Centre workshops to increase community participation
- Expansion of programs to include children, youth, women, and men
- Continued emphasis in inclusive and culturally safe creative spaces

Community Wellbeing and Cultural Impact

Creative arts programs at Women Centre continue to support:

- Emotional, spiritual, and social wellbeing
- Cultural identity, pride, and heritage preservation
- Healing through painting, storytelling, dance, music, and poetry.

The Arts/Women's Centre is being developed as a place of compassion, healing, and cultural strength, where community legacy is expressed and sustained through creative practice.

Reporting

Arts Queensland ongoing, pending report due to the delayed of 2023-2024, 2024-2025 financial reports. Once the 2023-2024 financial report is submitted to Arts QLD the remaining funding of \$48,000 will be transferred to Wujal Wujal Aboriginal Shire Council bank account.

Performance Summary

- Arts Workshops delivered – monthly
- Community Participation – increased
- Women Artist Engagement – planned
- Partnerships Established – maintain/expand
- Economic Art Activities – initiated
- Cultural and Wellbeing Outcomes – ongoing



Key Issues /Risks

- High demand requiring increased facilitation capacity
- Need for ongoing funding to support materials and workshops
- Staff lack of commitment, ongoing support to staff and leadership training in progress.

Action Plan

- Deliver Men's Arts Open Day (18 February 2026)
- Formalise CIAF 2026 participation
- Implement monthly Arts Centre workshops
- Continue community engagement for new Arts Centre development
- Events calendar expecting two thousand tourists to Arts Centre this year from Outback Tourists

9.9.7 Indigenous Knowledge Centre

The Indigenous Knowledge Centre (IKC) and Library successfully continued operations throughout January, providing essential education, digital access, and community support services.

New Year Operating Hours:

- Monday to Thursday: 9:00am – 2:30pm
- Homework Support: 3:00pm – 4:00pm
- After-Hours Use: meeting room available as required.

Key Activities

January was a particularly busy period due to children returning to school and increased community demand for educational and digital services. The IKC supported community members with:

- Homework support for school-aged children
- CV creating and job readiness support
- Access to computers, internet and printing
- Support during visits from universities and external education providers
- Community meetings and after-work use of the facility.

The IKC also engaged in discussions with Apunipima to deliver Social Health Women's Programs, including Mums and Bubz morning tea sessions, strengthening family wellbeing and early childhood engagement.

IKC Service Continuity: IKC services delivered consistently throughout the month.

- Education Support – increased student engagement during back-to-school period
- Digital inclusion – improved access to technology for job readiness and study.
- Community Engagement – high utilisation of IKC facilities for meeting and learning
- Partnership Development – Progress toward women's health and wellbeing programs

Staffing Update

- Farewell to Ms Lena Skye, who has returned to Bloomfield River State School
- Welcome Ms Shinane Dougboy has returned to the IKC in the role of IKC Officer.
- Professional Development training ongoing
- Regular meeting with State Library officer from Cairns



- Regular reporting and meeting with Growing IKC team in Cairns

Reporting

Ongoing, activity planning updated recently (27 January 2026) with State Library Queensland.

- IKC Operational Hours – as scheduled
- Homework Support Delivery – ongoing
- Community Utilisation – maintain/increase
- Digital Access Support – ongoing
- Education Partnerships – maintain and develop
- Staffing Coverage – 100%

9.9.8 Events and Sports

Events

The purpose of Wujal Wujal Community Events is to:

- Strengthened social connection
- Promote social cohesion
- Improve community clarity and engagement
- Support inclusive, culturally respectful community participation

Community event planning is progressing as scheduled. A planning meeting was held to coordinate upcoming community events, with a primary focus on *International Women's Day, ANZAC Day, NAIDOC*.

Key Activities

- Convened a Community Events planning meeting
- Established an International Women's Day, all events Planning Committee
- Defined event scope, roles, and responsibilities
- Commenced coordinated planning and task delegation

Committee Establishment

An International Women's Day Committee Day and ANZAC Day has been formally established, comprising representative from: -

- Justice Group
- My Pathway
- Gungarde Cooktown
- Apunipima
- Cooktown District Community Centre
- CEQ
- Cape Production

A representative from WWASC is chairing the meetings and providing minute-taking support to ensure governance and accountability.



Planning and Coordination

- Event planning is ongoing
- Tasks and responsibilities have been delegated to committee members
- Collaboration is supporting shared ownership and efficient delivery.

Issues and Risks

- Coordination of multiple stakeholders
- Manpower to host events, staff capabilities
- Ongoing support for delegated tasks

Action Plan

- Continue International Women’s Day, ANZAC and other events planning
- Monitor progress against delegated tasks
- Confirm program schedule, logistics and community engagement activities

Reporting

Ongoing – Deadly Active, DATSIP, NIAA, Play Your Way

2026 Events Calendar

Date	Event Summary	Event Details
Thursday, 26 February 2026	Official Opening (Community Hall Kitchen, Gym and Band Equipment)	2:00pm – 6:00pm Program to include: <ul style="list-style-type: none"> • Food • Open Mic • Jam session
Tuesday, 3 March 2026	International Women’s Day	10:00am- 2:30pm Women’s Centre
Saturday 3 April - Friday 17 April 2026	School Holiday Program	12:00 – 6:00pm Brothers League Club, Cairns Boomers’ Basketball, Cairns Cooktown Golf Club
25 April 2026	ANZAC Day	8:00am -10:00am Front of RTC building flag poles Program/Chair: Cultural Advisor Committee
Thursday 28 May 2026	Domestic and Family Violence Prevention Month	10:00am Justice Group/WWASC
Thursday 25 June – Saturday 27 June 2026	Fishing Tournament	WWASC/Justice Men’s Group/My Pathway/Jabalbina
Monday 29 June – Friday 10 July 2026	School Holiday Program	WWASC/QPS - Fun Activities Theme activities, Sports Gungarde/My Pathway/Justice
Wednesday 8 July 2026	NAIDOC Week	10:00am – 3:30pm WWASC, My Pathway, Cape Production Justice Group



Monday 21 September – Monday 5 October 2026	School Holiday Program	Sports and Recreation Activities Gardening Projects
Saturday 25 September 2026	Football Carnival and Multicultural Festival	12:00- 9:00pm NRL Cairns / Cooktown/Hopevale Rugby friendly tournament Multicultural Festival – FNQ Diverse Communities Council Inc.
Thursday 29 October 2026	Wujal Wujal Foundation Day	12:00 – 4:00pm Cultural Advisor, Events Committee, Volunteers
Thursday 17 December 2026	Community Christmas Party	5:00pm -9:00pm Events Committee, Volunteers

Staff Professional Development

19 January – Compliance First Aid Training, Kindergarten Teachers and CSM

Ongoing: liaising with Inspire Training from Cairns to run a Leadership Training “Emotional Intelligence” in March 2026.

Sports and Recreation

Wujal Wujal Community Services delivers sports and recreation programs to support youth engagement, community wellbeing, and healthy lifestyles through structured and inclusive activities.

The Afterschool sports and Recreation Program commenced during the reporting period and is operating successfully in collaboration with key education and community partners.

Key Activities

- Delivery of structured after school sports programs (Monday – Thursday, 3:00pm-6:00pm)
- Collaboration with Bloomfield River State School, Holy Spirit College, Cultural Advisor, CDCC, Jabalbina, Gungarde, Justice Group and My Pathway (Vegetable Garden Projects)
- Integration of life skills, holistic wellbeing, and homework support
- Delivery of school holiday sports and recreation activities
- Commencement of community rugby activities
- Planning for community Fishing Competition (18-20 June 2026)

Participation and Staffing

- Over sixty (60) children in after-school programs
- Over eighty (80) children participated during school holiday programs
- Programs delivered by two Sports and Recreation staff
- Recruitment of additional staff, a qualified educator to support homework and other fun activities for children after school and during school holiday.
- Staff professional development commenced.



Issues and Risks

- High participation with limited staffing capacity
- Weather impacts on outdoor activities
- Flexible scheduling indoor activities, additional educator support, and ongoing training.

Action Plan

- Continue after-school and holiday programs
- Establish Wujal Wujal Football Club Committee
- Finalise rugby jersey procurement
- Progress planning for Fishing Competition (June 2026)
- Continue staff professional development training

9.9.9 Facilities – Meeting Rooms

Bookings

Training Room – 20 January 2026 – Probation and Parole

Community Hall – 5 February 2026 Community Meeting, 10– 11 February 2026 – Cape York Land Council

Women’s Centre – 3 March 2026 International Women’s Day

9.9.10 Action Items from January Ordinary Council Meeting

Kindergarten Bus

Following discussions with kindergarten teachers and C&K, it was determined that the original proposal is not suitable. As an alternative, the provision of transport on rainy days, subject to request, is being considered. An Expression of Interest letter will be issued to parents/guardians to assess demand for kindergarten transport. Several considerations remain, including Blue Card requirements for all involved and the current lack of a reliable bus driver. This matter is ongoing, with further details to be provided at the next meeting.

Council Logo

New Council logo to be tabled for consideration

Resolution: Community Services Monthly Report

Resolution:	That Council receive the Community Services Monthly Report for January 2026 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



9.10 Aged Care Services Monthly Report

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Aged Care Services Monthly Report
Reporting Officer: Aged Care Coordinator, Gina Manai
Status: Information

This report outlines the works undertaken during the month of January 2026.

9.10.1 Funding and Spend

Information to be presented to Council

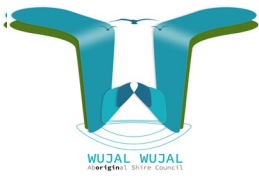
Revenue	Expenditure
Home Care CHSP packages	
Home Care Pkg HCP Subsidy	
QCC Op State Younger Persons Grant	
IEI Program Activity 4-ENHCUQN	
Total	

9.10.2 Issues with Programs

- No major issues with program delivery were identified during January. Service delivery continued within current staffing and resource capacity.
- The service continues to transition to the Magiq system, with support from Records Management to ensure accurate data management and compliance during implementation.

9.10.3 Client/Correspondence

- Continued monthly care plan reviews, with positive client engagement and feedback, including clients being comfortable speaking directly with the service clinician.
- Ongoing monitoring of HCP budgets.
- Continued review of acquittals, including adjustments for hospital admissions and social leave periods.
- Allied health supports continued where scheduled and available, including occupational therapy, physiotherapy, and dietetics.
- At present, there is no podiatry service available. Clients are actively seeking access to podiatry, particularly clients living with diabetes, and this remains an identified service gap.
- A meet and greet was facilitated by the Director of Nursing, Wujal Wujal Primary Health Care (WWPHC), in collaboration with the Mental Health, Alcohol and Other Drugs Service, to support engagement and service coordination.
- On-board assessments were conducted for four (4) clients to support assessment and ongoing care planning, including basic home entry supports.
- Group and individual supports continued in alignment with CHSP and HCP program requirements across all service streams.
- The 2026 Calendar Art Painting Competition, coordinated by the Apunipima Elder Team across Cape communities, has closed. All artworks were provided to the Elder Team for assessment, who will advise of the winner and runners-up.



9.10.4 Reporting

- Ongoing review of HCP acquittals and financial compliance continued throughout January.
- Monitoring and preparation activities continued in line with Support at Home reporting requirements.
- Operational Plan reporting obligations remain ongoing.
- Plan reporting obligations remain ongoing.

9.10.5 Staffing

- The service continues to operate understaffed in several critical areas; however, all scheduled services continued without disruption. Staffing capacity remains an ongoing risk requiring monitoring to ensure sustainability and staff wellbeing.
- Continued support provided to new staff members through training and education in the CareLynx clinical notes system, with this process working well and contributing to improved documentation consistency.
- An interview for the Aged Care Cook position was completed in mid-January, with the service hoping to commence the successful applicant in February.

9.10.6 Other

- Support at Home continued throughout January, with ongoing embedding of procedures, staff familiarisation, and client communication.
- An application was submitted for the Support at Home – Thin Markets (Rural, Remote and Specialised) 2025–26 (Round 2) grant under Wujal Wujal Aboriginal Shire Council (Submission Reference: FPWYF32).

9.10.7 Matter for Council Consideration – February 2026

Council approval is requested to adopt the following Support at Home (SaH) Fees and Charges, effective upon approval. The proposed pricing reflects Commonwealth price caps, the removal of care and package management fees from 1 November 2025, and the true cost of service delivery in a remote context.

Failure to adopt updated Support at Home fees may result in ongoing financial risk and reduced service sustainability. Adoption of the proposed pricing supports cost recovery and continued service delivery in a remote setting.

- Domestic Assistance / Social Support – Individual / Personal Care (DA, SSI, PC etc.) – \$132 per hour
 - Meals – \$40 per meal
 - Social Support – Group (SSG) – \$44 per hour
 - Mowing – \$142 per hour
 - Transport – Local – \$38 per client per trip
 - Transport – Group (Cooktown) – \$38 per client per trip
 - Home Support Care Management – \$250 per client (as applicable)
- Client contribution requirements are determined through income assessments undertaken by Services Australia, with fees applied in accordance with Government advice and approved Council pricing.

Outdoor entertainment area remains a high-risk zone due to uneven surfaces and trip hazards for elderly clients and staff. Concrete joins have a 10–20mm lip, creating a significant trip hazard.



A dedicated storage facility is still required, as one respite room continues to be used for storage of operational items.

Proposed Resolution:

That Council receive the Aged Care Monthly Report for January 2026 as presented.

Resolution: Aged Care Monthly Report for January 2026

Resolution:	Council receives the Aged Care Monthly Report for January 2026 as presented	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	

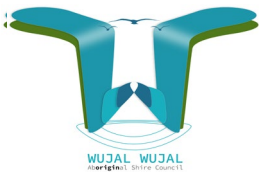
Proposed Resolution:

That in accordance with Section 97 of *the Local Government Act 2009*, Council adopt the following updated Support at Home Fees and Charges for the Wujal Wujal Aged Care Services.

- Domestic Assistance / Social Support – Individual / Personal Care (DA, SSI, PC etc.) – \$132 per hour
- Meals – \$40 per meal
- Social Support – Group (SSG) – \$44 per hour
- Mowing – \$142 per hour
- Transport – Local – \$38 per client per trip
- Transport – Group (Cooktown) – \$38 per client per trip
- Home Support Care Management – \$250 per client (as applicable)

Resolution: Support at Home (SaH) Fees and Charges

Resolution:	That in accordance with Section 97 of <i>the Local Government Act 2009</i> , Council adopt the following updated Support at Home Fees and Charges for the Wujal Wujal Aged Care Services. <ul style="list-style-type: none"> - Domestic Assistance / Social Support – Individual / Personal Care (DA, SSI, PC etc.) – \$132 per hour - Meals – \$40 per meal - Social Support – Group (SSG) – \$44 per hour - Mowing – \$142 per hour - Transport – Local – \$38 per client per trip - Transport – Group (Cooktown) – \$38 per client per trip - Home Support Care Management – \$250 per client (as applicable) 	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



10 Closed Business

274J (3) Local Government Regulations 2012 - Closed Meetings

Resolution:	That in accordance with Section 254J(3)(c)(g) of the <i>Local Government Regulation 2012</i> , the General Meeting was closed to the public at for discussion of the following matter: <ul style="list-style-type: none"> • Sub Consultants – Detailed Design of the Arts and Cultural Precinct 	Lost/Carried
Moved:		
Seconded:		
Resolution No	20260217-	

Resolution:	That in accordance with Section 254J(3)(c)(g) of the <i>Local Government Regulation 2012</i> , the General Meeting was reopened to the public at for the taking of resolutions.	Lost/Carried
Moved:		
Seconded:		
Resolution No	20260217-	



10.1 Sub Consultants – Detailed Design of the Arts and Cultural Precinct

Report to: Mayor, Councillors and Chief Executive Officer
Subject: Sub Consultants – Detailed Design of the Arts and Cultural Precinct
Reporting Officer: Chief Executive Officer, Peter O’May
Status: Decision

Refer to Attachment 1 - Closed Business to view Sub Consultants – Detailed Design of the Arts and Cultural Precinct report and appendices

Proposed Resolution

Being satisfied there is only one supplier reasonably available, that Council in accordance with S235 (a) of the *Local Government Regulations 2012* that Council endorses engagement of the following sub consultants by Black and More (Council’s appointed project manager) for completion of the detailed design of the Wujal Wujal Arts and Cultural Precinct.

Discipline	Company
Mechanical (HVAC) Engineer	Sequal Mechanical
Electrical Engineer	Sequal Electrical
Hydraulic Engineer	Gilboy Hydraulic Solutions
Fire Engineer	Diffusion Fire
Sustainability Consultant	JHA
Landscape Architect	LatStudios
Commercial Kitchen Design	Churchie's
Quantity Surveyor	Rider Levett Bucknall (RLB)
Building Certifier	Baker Building Certification
Town Planner	Brazier Motti
Survey and Lot Amalgamation	MD Land Surveys
Structural Engineer	Black and More
Civil Engineer	Black and More



Resolution: Sub Consultants – Detailed Design of the Arts and Cultural Precinct

Resolution:	Being satisfied there is only one supplier reasonably available, that Council in accordance with S235 (a) of the <i>Local Government Regulations 2012</i> that Council endorses engagement of the following sub consultants by Black and More (Council’s appointed project manager) for completion of the detailed design of the Wujal Wujal Arts and Cultural Precinct.	
	Discipline	Company
	Mechanical (HVAC) Engineer	Sequal Mechanical
	Electrical Engineer	Sequal Electrical
	Hydraulic Engineer	Gilboy Hydraulic Solutions
	Fire Engineer	Diffusion Fire
	Sustainability Consultant	JHA
	Landscape Architect	LatStudios
	Commercial Kitchen Design	Churchie's
	Quantity Surveyor	Rider Levett Bucknall (RLB)
	Building Certifier	Baker Building Certification
	Town Planner	Brazier Motti
	Survey and Lot Amalgamation	MD Land Surveys
	Structural Engineer	Black and More
Civil Engineer	Black and More	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



10.2 Microgrid - Agreement to Lease to Jabalbina Yalanji Aboriginal Corporation

Report to: Mayor, Councillors
Subject: Microgrid - Agreement to Lease to Jabalbina Yalanji Aboriginal Corporation
Reporting Officer: Chief Executive Officer, Peter O'May
Status: Decision

Refer to Attachment 2 - Closed Business to view Microgrid – Agreement to Lease to Jabalbina Yalanji Aboriginal Corporation report and appendices

Proposed Resolution:

Council resolves as follows: -

1. In accordance with section 236 1(f) of Local Government Regulation 2012, Council dispose of other than by tender or auction, the following identified land: -

Interest in part of Lot 9 on RP 903516, Title Reference 50158940, comprising an area of approximately 4.05 hectares, to be determined by survey for the purpose of granting a lease for the development of a solar and battery microgrid system to Jabalbina Yalanji Aboriginal Corporation (or nominee) on terms including market value rent to be determined by Council for a period of twenty (20) years, with five (5) option periods each of ten (10) years
2. The disposal of the asset other than by tender or auction is in the public interest noting: -
 - a) *The Proponent has approached Council as the owner of the Land with the Proposed Project and has identified the suitability of the Land for the Proposed Project.*
 - b) *The Land is currently a disused quarry site that is non-operational, non-grazing land with limited commercial or agricultural potential.*
 - c) *The adoption of a tender or auction process will be time-consuming, afford the Proponent no assurance that the Land will be available for the Proposed Project, and, if conducted on the basis of the Proposed Project, will put the Proponent's intellectual property in the Proposed Project at risk.*
 - d) *It is in the public interest that every opportunity be taken to secure renewable power sources to strengthen energy resilience and deliver long-term benefits for Wujal Wujal Community the wider public and Eastern Kuku Yalanji community.*
 - e) *It will enable the continued supply of power to sections of the community that maintain pole and wire connectivity and ensure the ongoing operation of critical services including the Telstra tower, Health Centre, and water and sewerage systems, significantly mitigating the impact of extreme weather events.*
 - f) *The Proponent has no presence in the Wujal Wujal local government area.*
 - g) *The grant of a Lease on commercial terms will enhance Council's ability to protect its land asset and manage its risk.*
 - h) *Council will be advantaged by the grant of the Lease given that the proposed disposal will, amongst other things, generate revenue.*
3. The disposal is otherwise in accordance with the sound contracting principles noting: -
 - a) *The Rent will be determined by market rent appraisal.*
 - b) *Council cannot identify any risk that the grant of the exemption will deter other renewable energy development, given:*



- i. the availability of other land in the Douglas Shire and Wujal Wujal local government areas;
and*
- ii. that Council is not aware of any competing demand for the Land.*
- c) Construction of the microgrid project will provide opportunities for local business to provide services via sub-contracting arrangements.*
- d) Significant legislative approvals will be required for the proponent to progress the proposal.*
- e) The lease will be offered via an Agreement to Lease ensuring the lease can only be enlivened on satisfaction of all necessary development approvals and other precedent conditions.*
- f) It is not considered that any party will be adversely affected by the proposed disposal.*



Resolution: Agreement to Lease to Jabalbina Yalanji Aboriginal Corporation

Resolution:	<p>That Council</p> <ol style="list-style-type: none">1. In accordance with section 236 1(f) of <i>Local Government Regulation 2012</i>, Council dispose of other than by tender or auction, the following identified land: - <i>Interest in part of Lot 9 on RP 903516, Title Reference 50158940, comprising an area of approximately 4.05 hectares, to be determined by survey for the purpose of granting a lease for the development of a solar and battery microgrid system to Jabalbina Yalanji Aboriginal Corporation (or nominee) on terms including market value rent to be determined by Council for a period of twenty (20) years, with five (5) option periods each of ten (10) years</i>2. The disposal of the asset other than by tender or auction is in the public interest noting: -<ol style="list-style-type: none">a) <i>The Proponent has approached Council as the owner of the Land with the Proposed Project and has identified the suitability of the Land for the Proposed Project.</i>b) <i>The Land is currently a disused quarry site that is non-operational, non-grazing land with limited commercial or agricultural potential.</i>c) <i>The adoption of a tender or auction process will be time-consuming, afford the Proponent no assurance that the Land will be available for the Proposed Project, and, if conducted on the basis of the Proposed Project, will put the Proponent's intellectual property in the Proposed Project at risk.</i>d) <i>It is in the public interest that every opportunity be taken to secure renewable power sources to strengthen energy resilience and deliver long-term benefits for Wujal Wujal Community the wider public and Eastern Kuku Yalanji community.</i>e) <i>It will enable the continued supply of power to sections of the community that maintain pole and wire connectivity and ensure the ongoing operation of critical services including the Telstra tower, Health Centre, and water and sewerage systems, significantly mitigating the impact of extreme weather events.</i>f) <i>The Proponent has no presence in the Wujal Wujal local government area.</i>g) <i>The grant of a Lease on commercial terms will enhance Council's ability to protect its land asset and manage its risk.</i>h) <i>Council will be advantaged by the grant of the Lease given that the proposed disposal will, amongst other things, generate revenue.</i>3. The disposal is otherwise in accordance with the sound contracting principles.<ol style="list-style-type: none">a) <i>The Rent will be determined by market rent appraisal.</i>
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	<p>b) Council cannot identify any risk that the grant of the exemption will deter other renewable energy development, given:</p> <ul style="list-style-type: none"> i. the availability of other land in the Douglas Shire and Wujal Wujal local government areas; and ii. that Council is not aware of any competing demand for the Land. <p>c) Construction of the microgrid project will provide opportunities for local business to provide services via sub-contracting arrangements.</p> <p>d) Significant legislative approvals will be required for the proponent to progress the proposal.</p> <p>e) The lease will be offered via an Agreement to Lease ensuring the lease can only be enlivened on satisfaction of all necessary development approvals and other precedent conditions.</p> <p>f) It is not considered that any party will be adversely affected by the proposed disposal.</p>	
Moved:		Lost/Carried
Seconded:		
Resolution No	20260217-	



11. General Business

12. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for **Tuesday 17 March 2026**.

13. Meeting Closure

Meeting closed