



WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

Hire of Band Equipment Policy

Document Control

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Next review due	2027				

1. Origin / Authority

Wujal Wujal Aboriginal Shire Council

2. Purpose and Scope

To outline the principals and requirements as they apply to the hire and use of Wujal Wujal Aboriginal Shire Council's Band Equipment, referred to simply as Band Equipment in this policy document.

3. Policy Statements

3.1 Defining who may hire the band equipment

The band equipment is for the benefit of the community for use by community in community and may be hired by:

- any member of the community/ person who lives inside Wujal Wujal, and
- who is over the age of 18, and
- who has not been banned from use of the equipment previously.

This person will be referred to as the Hirer in this policy document and will complete and honour the Hire of Band Equipment agreement.

3.2 Responsibility of the hirer

The Hirer is responsible to:

- pay for any/all costs associated with the hire the equipment (refer to the Fees Schedule for the most up to date fees and charges);
- users of the Council band equipment outside of business hours must have prior agreement with the Community Services Manager, a Councillor, or another Council delegated staff member regarding the start and finish time of the band equipment use. Upon return, the equipment must be inspected by the agreed Council employee or Councillor, who will also be responsible for locking the facility where the equipment is stored.
- to care for the equipment with all diligence, and;
- are liable for any loss, theft or damage to the equipment.

3.2 Limitations of the use of the band equipment

The band equipment is available for hire inside the community and must not be taken out of the community unless approved by Council via formal approval process.

Request to use the equipment outside of community must be made in writing and approved by the Community Services Manager.

3.3 Liability for damage, loss or theft of band equipment while in use by the hirer

The condition of all of the band equipment will be checked prior to hire and checked on return of hire on the Band Equipment Hire Agreement form.

In the event of damage, or loss the hirer will be liable for the full costs of the repair or replacement of this equipment, as determined by the Community Services Manager.

3.4 Fees and charges for the hire of the band equipment

Hire Fees are outlined in the Fees and Charges Schedule.

Fees will be paid in full no later than 2 working days prior to the hire date.

4. Application

This policy applies to anyone hiring the Band Equipment.

This Policy will commence on adoption by Council. It replaces all other policies (whether written or not).

5. Associated Policies, Legislation and Forms

- Hire of Band Equipment Agreement
- Fees and Charges Schedule

7. Review

Council will formally review this policy every two years.



Kiley Hanslow
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Wujal Wujal Aboriginal Shire Council