



# Guide

## Right to Information

### Right to Information

The Right to Information is the Queensland Government's approach to giving the community greater access to information.

The Queensland Government has made a commitment to provide access to information held by the Government and local councils, unless on balance it is contrary to the public interest to provide that information.

New legislation replacing the *Freedom of Information Act 1992* came into effect on 1 July 2009, namely;

- Right to Information Act 2009
- Right to Information Regulation 2009
- Information Privacy Act 2009
- Information Privacy Regulation 2009

The Right to Information aims to make more information available, provide equal access to information across all sectors of the community and provide appropriate protection for individual's privacy. Further information about whole of Government policy and the relevant legislation is available from [www.rti.qld.gov.au](http://www.rti.qld.gov.au)

### How do I access information?

You can check to see if the information you're looking for is already available from:

#### Council Website

Visit our public website to view all publicly available documents provided free of charge. Some of the documents on this site are currently only available in .pdf format. Should you be unable to read these documents please contact us.

We will endeavour to meet all reasonable requests for an alternate hardcopy format of the document, including charging for costs incurred in producing copies where necessary.

Contact us if you have been unable to find what you are looking for on our website, we will determine if Council holds and can release the information.

#### Customer Request

Pop into our council offices to request your information in person. If our staff are unable to provide the information readily due to regulations, you will need to make an official 'Right to Information Request'.

#### Apply for information

If you are seeking access to information that is not available on our website or through a Customer Request, you should apply under the '*Right to Information Act 2009*'.

For information on how to make an application for information, please refer to [www.rti.qld.gov.au](http://www.rti.qld.gov.au).

Applications can be lodged in person at the Council.