



**WUJAL WUJAL ABORIGINAL SHIRE COUNCIL**

# **Councillor Remuneration Policy**

## **Document Control**

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## 1. Origin / Authority

Wujal Wujal Aboriginal Shire Council.

Local Government Act 2009 Section 177(c)

Local Government Regulation 2012 Chapter 8, Part 1, Division 1

## 2. Purpose and Scope

The purpose of this Policy is to ensure that annual remuneration for current elected members of Wujal Wujal Aboriginal Shire Council (Council) is paid in accordance with the guidelines set by the Local Government Remuneration Commission (the Commission) and defines the parameters surrounding the application of Councillor meeting attendance fees and Councillors taking leave of absence.

## 3. Policy Statements

### 3.1 Background

The Commission determines that Council is a Category A1 local government.

Further, the Commission has determined the per annum remuneration schedule, to apply from 1 July 2024, for Category A1 councils, as the following:

Category	Mayor	Deputy Mayor	Councillor
1	\$119,393	\$68,880	\$59,695 <sup>1</sup>

<sup>1</sup>For councillors in category 1 councils, a base payment of \$39,797.20 is payable for the 12 months commencing on 1 July 2024. A meeting fee of \$1,658.15 per calendar month is payable for attendance at, and participation in, scheduled meetings of council subject to certification by the Mayor and/or Chief Executive Officer.

Mayors and Deputy Mayors in category A Councils are to receive the full annual remuneration level.

### 3.2 Approved Leave of Absence

Council will pay the monthly meeting fee to a councillor who is absent\* from the monthly meeting only following approval being granted by Council as follows:

- 2.1 Bereavement leave: death of an immediate family member
- 2.2 Council Business: the councillor attending other previously approved official Council business
- 2.3 Sick Leave: councillor or immediate family member sick (for sick leave to be accepted, a medical certificate is required)
- 2.4 Recreational leave: councillors are entitled to a reasonable recreational leave

The leave of absence approval will be by a formal resolution of Council.

Should a councillor require extended leave for personal reasons, this will be considered by Council on a case-by-case basis.

\*reference to Appendix A being an extract from the Remuneration and Discipline Tribunal Report 2010.

### 3.3 Attendance at Meeting

There is a requirement that the Councillor attend the whole of the monthly council meeting to ensure that the meeting fee is paid unless there is an extenuating circumstance that will be approved by Council.

### 3.4 A Councillor's Office Becomes Vacant for the Following Reasons

In accordance with the *Local Government Act 2009*, section 162

- (1) A councillor's office becomes vacant if the councillor:
- (a) ceases to be qualified to be a councillor under division 1; or
  - (b) is found, on a judicial review, to be ineligible to continue to be a councillor; or
  - (c) does not comply with section 169; or
  - (d) ceases to be a councillor under section 172; or
  - (e) is absent from 2 or more consecutive ordinary meetings of the local government over a period of at least 2 months, unless the councillor is absent—
    - (i) in compliance with an order made by the conduct tribunal, the local government or the chairperson of a meeting of the local government or a committee of the local government; or
    - (ii) with the local government's leave; or
    - (iii) while the councillor is suspended under section 122, 123 or 175K; or
  - (f) resigns as a councillor by signed notice of resignation given to the chief executive officer; or
  - (g) dies; or
  - (h) becomes a local government employee.

### 3.5 Certification

The Chief Executive Officer will provide the certification on the prescribed form to allow the payment of the meeting fee remuneration to councillors.

### 3.6 Payments

Payment of the meeting fee to councillors will be made in the Council pay run in the week immediately following the Council meeting.

The base rate (including that for the Mayor and Deputy Mayor) will be paid weekly as part of the Council pay run.

## 4. Associated Policies and Documents

- Local Government Remuneration and Discipline Tribunal Reports 2017
- Annual Local Government Remuneration Commission reports
- Code of Conduct for Councillors in Queensland

## 5. Relevant Legislation

- Local Government Act 2009
- Local Government Regulations 2012

## 6. Review

Council will formally review this policy every year.



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