



MINUTES

Ordinary Council Meeting

Tuesday 14 March 2023

COMMENCING AT 9:00AM

Council Chambers

1 Hartwig Street, Wujal Wujal

Wujal Wujal
Aboriginal Shire Council



1. WELCOME/MEETING OPEN

The Mayor declared the meeting open at 9:18am.

2. ATTENDANCE/APOLOGIES

Members Present:

Cr Bradley Creek – Mayor

Cr Robert Bloomfield

Cr Vanessa Tayley

Officers Present:

Chief Executive Officer Kiley Hanslow

Manager Corporate and Commercial Joanne Gowans

Interim Director Works and Building Services John Kelly

Apologies:

Cr Vincent Tayley – Deputy Mayor

Cr Reagan Kulka

VISITORS/PRESENTERS

Presenters – Housing Team at 2pm

3. CONDOLENCES/CONGRATULATIONS

Condolences

Gibson and Wachter families in Mossman.

Congratulations

Uncle Norm Tayley for 30 years of working with the Department of Education in Queensland.



4. COUNCILLOR OBLIGATIONS/DECLARATION OF INTERESTS

4.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Sections 150EG-150EM of the Local Government Act 2009, no prescribed conflicts of interest were made relating to this meeting.

4.2 Declarable Conflict of Interest on any Item of Business

Pursuant to Sections 150EN-150ET of the Local Government Act 2009, no declarable conflicts of interest were made relating to this meeting.

4.3 Registers of Interest

Pursuant to Sections 201A-201C, no updates to Registers of Interest were made relating to this meeting.

5. CONFIRMATION OF MINUTES

Confirmation of Minutes of Ordinary meeting held 16 February 2023 as circulated.

Council noted there were spelling errors in the family name in the condolences section and agreed these errors should be amended. These minutes will be amended tabled again in the next Ordinary Council Meeting on 20 April 2023.

Business Arising from Previous Minutes

Nil.



6. REPORTS

6.1 Mayor’s Report

Mayor Bradley discussed his Mayor’s Report. The following was noted:

DATE	MEETING
20.02.2023	Bloomfield State School interview – shortlisted 4, then down to 2 leading applicants. One really stood out – good community background and work ethic. Will have a new principal in place by next term. Good applicant.
21.02.2023	MB, CEO and John Kelly – TWG meeting – works on the ground, including housing and land space, including Ludden’s Land. John Kelly has had the track to Ludden’s Land graded but is a bit boggy.
23.02.2023	Meeting with Education and Early Childhood – Playgroup is moving from the current area to the Kindy houses. Plans will be provided to CDCC to be able to move into the playgroup area.
27.02.2023	Met with CEO Yarrabah to discuss the cemetery and the stage area at Yarrabah. CEO of Yarrabah has plans for stage. A copy of these plans was given to the CEO WWASC on 10.03.2023.
28.02.2023	Special Council Meeting – strategic planning for the year ahead. Quarterly meetings will occur to review strategy, projects and budget. Was a good opportunity to brainstorm and plan to ensure everyone is on the same page to move ahead. Need to make things happen for the community. Jo did a good job of facilitating the meeting.
02.03.2023	Meeting regarding the boundary extension and the AMP. Elders have a better understanding of the boundary extension, to obtain more land for houses for the community. AMP was extended down to Southside by the Police in 2010.
08.03.2023	MB, CEO and Cr Kulka attended the TCICA meeting in Cairns. New member Yarrabah Aboriginal Shire Council. Want to get more Councils on board onto TCICA to make more happen for remote First Nations Councils. Also discussed housing. Attendance at these conferences and forums help get more done in the Wujal Wujal community.
09.03.2023	MB and Cr Kulka attended the Police Summit. Need more PLOs and 24-hour policing to ensure Police are covering issues such as domestic violence and community security. Communities felt the Justice Groups should be more active in communities. A lot of discussion around AMP. Canteens are working well in communities including Mornington Island and Lockhart. Discussed deaths in custody.

Resolution – Council accept the monthly report from the Mayor.

Moved by Mayor Bradley Creek	Seconded by Cr Robert Bloomfield
Resolution	
That Council:	
<ol style="list-style-type: none"> 1. Receive the Mayor’s report 2. Note the meetings attended by the Mayor 	
	CARRIED 3/3

6.2 Chief Executive Officer Report

Chief Executive Officer Kiley Hanslow discussed the CEO report. The following was noted:

DATE	MEETING		
17.02.2023	Meeting with Mayor Bradley Creek and Joh Anthonis, CEO Justice Group, to discuss the proposed works at the Baja Baja Youth Centre. Agreed works were to have plans and planning approval (interior works – wall removal) and written approval from the Traditional Owners (for exterior drainage works) prior to proceeding. The Justice Group had engaged a contractor who went ahead with the works without these plans and approval. The WWASC Mayor and CEO called a stop to the unapproved works. The works need to be completed and the area fixed up.		
<p>Resolution – Council pass the resolution to have the Justice Group finish the unapproved works at the Baja Baja Youth Centre and fix the centre up.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><i>Moved by Mayor Bradley Creek</i></p> <p>Resolution</p> <p><i>That Council pass a resolution to have Justice Group finish the works at the Baja Baja Youth Centre and fix the centre up.</i></p> </td> <td style="width: 50%; vertical-align: top;"> <p><i>Seconded by Cr Vanessa Tayley</i></p> <p style="text-align: right;">CARRIED 3/3</p> </td> </tr> </table>		<p><i>Moved by Mayor Bradley Creek</i></p> <p>Resolution</p> <p><i>That Council pass a resolution to have Justice Group finish the works at the Baja Baja Youth Centre and fix the centre up.</i></p>	<p><i>Seconded by Cr Vanessa Tayley</i></p> <p style="text-align: right;">CARRIED 3/3</p>
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20.02.2023	Meeting with DES Carrie Goldsmith to discuss ICCIP Sewerage Treatment Plant. Letter provided to True Water from Peter from RECS. Variation 3 for \$1.6M was not agreed to.		
24.02.2023	Meeting in Hopevale with Director Works and Building Gene Brookes and Director Community Services Deborah Burke to discuss opportunities for regional collaboration joint projects between WWASC and HASC. Councillors recommended next time in Hopevale for CEO and ELT to visit the Hopevale Cemetery to look at the project that has been completed there. Cemetery Project for Wujal Wujal – develop a plan of what the Cemetery will look like as a whole.		
27.02.2023	Workplace Investigation - A report will be provided by HR Dynamics who conducted the workplace investigation.		
28.02.2023	Meeting to discuss tourism and the eco tents as accommodation for tour groups, to earn revenue to employ Council workers to provide a service to Wujal Wujal community, with local Bama to develop small businesses for tour groups and guided tours (including Art Gallery tour, waterfall tours, bushwalk and bush food tours, smoking ceremony). Council agreed we need to give young people opportunities to go back on Country. Who is going to speak to the tourists? Meeting with CDCC to view potential playgroup accommodation at the Kindy House.		
01.03.2023	WWASC LGMA Governance Meeting with Liza Perrett from Department of Local Government. Mayor Bradley and Aunty Kathleen Walker and Florence Walker asked CEO WWASC to investigate how the three freehold lots were granted on Lots 10 and 12.		
03.3.2023	Interviews for male and female Sport and Recreation Officer positions – will be good to have these positions filled and the Sport and Recreation program up and running again.		
06.03.2023	DSDSATSIP meeting in Cairns with Ricardo and Michael to discuss the Wujal Wujal boundary extension and the three freehold lots. DSDSATSIP were unable to provide information on the freehold lots. Once the lots are changed from DOGIT to freehold, this extinguishes any native title rights. Possibility for an easy win to extend the boundary out to Degarrba as a local government boundary realignment. CEO to provide AMP to DSDSATSIP to investigate further. Requested for Manager Corporate and Commercial Services to follow up on lease of Charlie's Centre with OHub. Have been waiting since November 2022 for this; however, OHub has not progressed with the lease yet.		



Follow Ups

- Emailed Wujal Wujal Diptheria Outbreak Report to Councillors
- Requested Justice Group work with the Justice Group Elders to come up with a list of names for the WWASC Guest Accommodation and Eco Tent Facility. Once these names have been received we will put out a community survey to vote on names from the list.
- Special Council meeting scheduled for Wednesday 22 March 2023 from 1pm to 3pm. Resolution at the Special Council Meeting should be that Council note the preparation of the WWASC HR Policies and Council pass/do not pass this resolution to implement these policies in WWASC.

Resolution – Council accept the monthly report from the Chief Executive Officer.

Moved by Cr Robert Bloomfield

Seconded by Cr Vanessa Tayley

Resolution

That Council accept the monthly report from the Chief Executive Officer.

CARRIED 3/3

6.3 Corporate and Corporate Services Division Monthly Report (C&CS) – as at end February 2023

The Manager Corporate and Commercial's report was considered by Council.

Council noted the Manager Corporate and Commercial Services' commitment that the Wujal Wujal Rodeo deposit would be paid on Thursday 16 March 2023.

Resolution – Council accept the monthly report from the Manager Corporate and Commercial Services.

Moved by Mayor Bradley Creek

Seconded by Cr Vanessa Tayley

Resolution

That Council accept the monthly report from the Manager Corporate and Commercial.

CARRIED 3/3

Council adjourned for a break at 12:23pm

Council reconvened the meeting at 1:12 pm

6.4 Interim Director Works and Building Services Division Monthly Report – as at end February 2023

The Interim Director Works and Building Services monthly report was considered by Council.

Council noted the monthly reports from the Interim Director Works and Building Services including the following:

- *Change of primary access – southern road primary access to Wujal Wujal. Need to discuss with Douglas Shire and TMR in Cairns to seek their support. FNQROC meeting this Friday 17 March 2023. Change will allow Douglas Shire to seek ATSI TIDS to upgrade the road without having to provide a co-contribution.*
- *Potholes on the top road – waiting on material supplies to fix these. Potholes on southside, just after the bridge, need to be fixed. These are quite bad and could cause an accident. John Kelly, Interim Director Works and Building Services, to discuss the required repair with Douglas Shire this Friday 17 March 2023. John to discuss road maintenance required from Wujal Wujal bridge to Luana Creek; the road requires maintenance and is quite bad in places.*
- *Parks and Gardens equipment breakdowns – only one zero-turn mower is working. The other mower and Kuboto are down, as is the slasher. All are awaiting parts and repairs. John Kelly will advise when these are repaired.*



- Town centre – John is organising these areas to be tidied up. Geoffrey Rosendale, Civil Services Coordinator, to manage this with his staff. Pricing refurbishment of front council garden. Depot staff are organising quotes and prices.
- Patrick Nandy, Building Services Coordinator, will manage the refurbishment of the service station and toilet block – repaint and refresh.
- Director Works and Building House – needs work – remove rubbish, repaint, refurbishment/repair work interior and exterior. Repair access driveway to house to fix large potholes.
- Concreting of guest accommodation facility car park – hopefully will be finished by next Wednesday. The contractor will complete the final 30m of drainage required from depot to the river.
- Stormwater drainage from Kotzur St to Douglas Street – reviewing the design – need to slow the water down.
- Project Manager Laurie Raleigh looking at purchasing two second-hand vehicles for the Depot. Two for under \$60,000. These were budgeted for.
- Baja Baja Youth Centre – resolution passed by Council on 14 March 2023 to continue the works on the Baja Baja Youth Centre. RECS will provide the certification around the structural integrity with the removal of the internal wall of the Baja Baja Youth Centre.
- Inspection of water and sewerage treatment plants with Michael Leslie, Essential Services Coordinator.
- Demountable at My Pathways – panels have rotted from the air conditioner leakage. Will see if these panels can be repaired or whether to source prices for a new demountable. Demountable is very old. Estimated life for a demountable is approximately 20 years. John will determine feasibility of repair and costs, or cost of replacement of this. Jo will provide financials, quotations, etc. This was the old clinic. John to talk with Kristof and Petrina at My Pathways.

Resolution – Council accept the monthly report from the Interim Director Works and Building Services.

<p><i>Moved by Mayor Bradley Creek</i></p> <p>Resolution</p> <p><i>That Council accept the monthly report from the Director Works and Building Services.</i></p>	<p><i>Seconded by Cr Robert Bloomfield</i></p> <p>CARRIED 3/3</p>
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6.4.1 Project Manager Monthly Report – as at end February 2023

Council discussed the monthly report from the Project Manager.

Project: W4Q Council Building Repairs

- Interim Director Works and Building Services, John Kelly will advise when SOW tender document will be released for open tender.

Resolution – Council accept the monthly report from the Project Manager.

<p><i>Moved by Cr Robert Bloomfield</i></p> <p>Resolution:</p> <p><i>That Council accept the monthly report from the Project Manager.</i></p>	<p><i>Seconded by Cr Vanessa Tayley</i></p> <p>CARRIED 3/3</p>
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6.4.2 Building Services Coordinator Monthly Report – as at end February 2023

Council discussed the monthly report from the Building Services Coordinator.

Council reviewed the QBuild Status Summary report. Aged jobs need to be cleared.

Council noted the Guest Accommodation – Room 1 needs to be set up properly. Linen is currently stored in Room 1. A linen cupboard will be delivered soon so Room 1 can be set up.

Council strongly recommended the Plug-In Project be moved along to completion. A tender is being prepared to outsource the remaining works for the Plug-Ins to have them completed by 30 June 2023. Manager Corporate and Commercial, Joanne Gowans, noted there may be issues with completion on time. Scope of Works and tender to be issued. Manager Corporate and Commercial Joanne Gowans has requested this Plug-In Project be extended to 31 December 2023. Joanne will check on the status of this request for extension.

Resolution – Council accept the monthly report from the Coordinator Building Services.

Moved by Mayor Bradley Creek

Seconded by Cr Vanessa Tayley

Resolution

That Council accept the monthly report from the Coordinator Building Services.

CARRIED 3/3

6.4.3 Essential Services Coordinator Monthly Report – as at end February 2023

Council discussed the monthly report from the Essential Services Coordinator.

Council noted the testing and work on the water plant, sewerage plant and the work around mosquito management and animal control.

Council noted the training organised by the Essential Services Coordinator for his staff.

Council noted Point 9 – Food safety inspections and agreed the Wujal Wujal Store should undergo a food safety inspection. Interim Director John Kelly confirmed he would follow up to organise a food safety inspection at the Wujal Wujal Store.

Resolution – Council accept the monthly report from the Coordinator Essential Services.

Moved by Mayor Bradley Creek

Seconded by Cr Vanessa Tayley

Resolution

That Council accept the monthly report from the Coordinator Essential Services.

CARRIED 3/3

6.4.4 Commonwealth Home Support Program (CHSP) Coordinator Monthly Report – as at end February 2023

Council discussed the monthly report from the Commonwealth Home Support Program Aged Care Coordinator. The CHSP is managing well financially.

Resolution – Council accept the monthly report from the Coordinator Aged Care Services.

Moved by Cr Vanessa Tayley

Seconded by Cr Robert Bloomfield

Resolution

That Council accept the monthly report from the Coordinator Aged Care Services.

CARRIED 3/3



6.4.5 Bana Yirriji Art Centre Manager Monthly Report – as at end February 2023

Council discussed the monthly report from the Art Centre Manager.

Council noted the Art Centre is running well and is well-managed. February 2023 was a quiet month for the Art Centre.

Resolution – Council accept the monthly report from the Manager Art Centre.

Moved by Mayor Bradley Creek	Seconded by Cr Vanessa Tayley
Resolution	
That Council accept the monthly report from the Manager Art Centre.	
CARRIED 3/3	

6.4.6 Indigenous Knowledge Centre Monthly Report (CEO) – as at end February 2023

Council discussed the monthly report from the CEO for the Indigenous Knowledge Centre.

Council noted the local community member working in the Indigenous Knowledge Centre as part of the Paid Work Trial.

Council noted the IKC position will be split into two part-time positions to increase employment opportunities for local community members and that these two positions would be advertised and recruited to in the near future.

Council confirmed IKC Officers are there to work, and the IKC is not a day care centre. It is not the IKC Officers' duty of care to look after children. Parents need to supervise their children when they attend the IKC.

Resolution – Council accept the monthly report from the CEO for the Indigenous Knowledge Centre.

Moved by Cr Vanessa Tayley	Seconded by Cr Robert Bloomfield
Resolution	
That Council accept the monthly report from the Coordinator Indigenous Knowledge Centre.	
CARRIED 3/3	

6.4.7 Kindergarten Director Monthly Report – as at end February 2023

Council discussed the monthly report from the Kindergarten Director.

Council noted the Kindergarten will have 3-year-old Kindy.

Resolution – Council accept the monthly report from the Director Kindergarten.

Moved by Cr Robert Bloomfield	Seconded by Cr Vanessa Tayley
Resolution	
That Council accept the monthly report from the Director Kindergarten.	
CARRIED 3/3	



7 CONFIDENTIAL CLOSED SESSION - Nil

8 GENERAL BUSINESS/ LATE ITEMS

Third Street, Ayton – WWASC land – demountable has been removed from this lot - need Parks and Gardens crew to clean up this vacant lot. This is shovel-ready land. This could fit a two-storey double-townhouse on this property. There are funds for shovel-ready projects. Interim Director Works and Building Services John Kelly will investigate and organise clean up.

Mayor Bradley Creek raised the bench seating under Knowledge Tree – Brad at My Pathways has a sawmill and could be engaged through MyPathway. Interim Director Works and Building Services John Kelly to talk with My Pathways to organise the replacement of this seating.

Tree-logging in community is needed for the large trees near IKC and community hall BBQ area. Mayor Bradley, Interim Director Works and Building Services John Kelly and Project Manager Laurie Raleigh to drive around to identify the trees to be lopped. John Kelly and Laurie Raleigh then to obtain quotes for tree loppers.

9 PRESENTATION –Guest Presenters – Evanness Hollingsworth - Housing Team.

Presentation was on housing tenancy, property management and the Local Housing Plan.

10 Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for Thursday 20 April 2023.

11 Meeting Closure

There being no further business, the meeting closed at 3:53pm.