

WUJAL WUJAL
Aboriginal Shire Council

Council Ordinary Meeting

23 January 2020

Minutes

of the

**Council Ordinary Meeting held at the Wujal Wujal
Aboriginal Shire Council Chambers**

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1. WELCOME/MEETING OPENING

Mayor Tayley declared the meeting open at 9.19am.

Mayor welcomed everyone to the year 2020.

2. ATTENDANCE/APOLOGIES

Members Present:	Cr Desmond Tayley, Mayor (Chair) Cr Robert Bloomfield, Deputy Mayor Cr Regan Kulka Cr Bradley Creek Cr Vanessa Tayley
Apologies:	Victor Mills – Director Works and Building Services (DW&BS) away sick
Officers/Staff:	Stephen Wilton – Chief Executive Officer Harish Nair – Director Finance and Corporate Services (DF&CS) Geoffrey Rosendale (Works and Services Coordinator) Vanessa Kennedy (Executive Assistant)
Observers:	Deric Flewell-Smith
Presenters/Visitors:	Kerry-Lee Bird from DATSIP presentation/consultation on Local Thriving Community and AMP Consultation process - at 10.00am

3. CONDOLENCES/CONGRATULATIONS

Condolences

Elder Dennis Salt – Hopevale
Gibson Family
Darkan Family
Homesi/Gibson

NOTED

Congratulations

Terrence and Ethel - Grandchild Katelyn Yougie

NOTED

4. COUNCILLOR OBLIGATIONS

Mayor Tayley invited those present to use this opportunity to make public any Material Personal Interests and/or Conflicts of Interest (real or perceived) in respect of items in the Agenda.

Councillors should use this opportunity to disclose and/or comment on other Councillors and/or staff interests in accordance with the Act and Regulations

4.1 Declaration of Material Personal Interest (MPI) on any item of business

Nil

4.2 Declaration of Conflict of Interest on any item of business

Pursuant to Section 173 (2) of the Local Government Act 2009 {1} declarations of conflict of interest were made during this meeting.

Name of Councillor: Cr Desmond Tayley

Details of declarations are as follows:

6.2.1 Douglas Road Closure Cr Desmond Tayley declined to vote due to being a Jabalbina Director during the time of this project.

4.3 Registers of Interest

Nil

CEO discussed new regulations and will read a fact sheet to the Council at the end of the meeting time permitting. The Mayor advised all Councillors are advised to read up on the new regulations.

CEO advised Member for Cook The Hon. Cynthia Lui MP is asking for our projects for 2020 that will require funding.

CEO spoke about councillor training online and face-to-face, advised Councillors that on 30 January 2020 at 1-4pm at the Council building for all community members who want to nominate to be a councillor, training is compulsory before nominations. Also, advised that all councillors will need to open a bank account before the election that is solely related to their nomination, all money in this account must be used only for their election enterprises only i.e. expenses, etc. Closing dates for nominations have not been advised as yet. Reminder these are due midday on the closing date when date is advised not C.O.B.

5. CONFIRMATION OF PREVIOUS MINUTES

The minutes of the Council Ordinary meeting 20 December 2019 were considered.

NOTE: Amended CEO adoption date from October to December for the 20 December 2019 minutes.

Resolution:	That Council confirms that the Council Ordinary meeting minutes of 20 December 2019 as circulated are a true and correct record of that meeting.	
Moved:	Cr Bradley Creek	CARRIED 5/5
Seconded:	Cr Robert Bloomfield	
Decision No:	0123012020	

5.1 Business Arising from Previous Minutes

Nil

6. REPORTS

6.1 Mayor's Update

6.1.1 Support request for Wujal Wujal Dance Group

Letter received from Wujal Wujal Dance Group coordinator Ms Ruby Winkle seeking assistance for 41 dance group members aged 11 – 25yrs to attend the Laura Dance Festival to be held on 21 and 22 June 2020. Assistance requested is provision of transport and camping equipment and permission to fundraise within the community for the \$500 entry fee.

Resolution:	That Council AGREES to contribute towards supporting/funding a bus to enable the Wujal Wujal Dance Group to attend the Laura Dance Festival in June 2020 up to the value of \$2000 for Wujal Wujal dancers only and agrees to fundraising within the community for this event subject to a suitably licensed driver and supervisors holding Blue cards.	
Moved:	Cr Desmond Tayley	CARRIED 5/5
Seconded:	Cr Robert Bloomfield	
Decision No:	0223012020	

6.1.2 Treatment Plant 'Smoking Ceremony'



Group photo credit: Cape York Times

On 20 January 2020 the 'Smoking Ceremony' for the commencement of the Wujal Wujal Waste Water Treatment Plant. Attendees included contractors True Water Australia, consulting engineers Orion, Department of Environment and Science, Wujal Wujal Aboriginal Shire Council and workers and was held at the Treatment Plant.

The contract is to refurbish the plant with a fit for purpose solution for the long-term continued treatment and compliance.

It is the first component of the overhaul of the Wujal Wujal Sewerage System. The Collection, Effluent Disposal and Biosolids Recycling are the next stages of this project.

The Biosolid Reuse will be a **first for this type of system in an Indigenous Community in Australia** and will lead to a tangible commercial enterprise in the future. The Cape York Times was in attendance to report on this milestone for the community/council.

NOTED

6.1.3 Correspondence

6.1.3.1 Letter received from Ms Ruby Winkle coordinator of Wujal Wujal Dance Group asking for support.

NOTED

6.1.3.2 Letter received from The Hon. Jackie Trad MP – in relation to DATSIP, Local Thriving Communities and the Joint Coordinating Committee.

NOTED

6.1.3.3 Letter received from The Hon. Mark Bailey MP – outlining the finalisation of the Far North Queensland Regional Transport Plan (RTP).

NOTED

6.1.3.4 Letter received from The Hon. Michael McCormack MP advising that Round 4 of the Building Better Regions Fund (BBRF) is open for applications.

NOTED

6.1.3.5 Letter of congratulations received from The Hon. Cynthia Lui MP State Member for Cook on WWASC securing funding from Arts Queensland's Backing Indigenous Arts – Indigenous Art Centre Multi-year Funding (2019-2023) of \$210,000.00.

NOTED

6.1.3.6 Letter from Australian Local Government Association (ALGA) calling for Notices of Motions for National General Assembly 2020 (NGA). **(Discussion paper was tabled).**

NOTED

6.1.3.7 Letter from The Hon. Cameron Dick MP outlining recent changes to the planning framework to support effective land management practices and help local governments better plan for development in bushfire prone areas.

NOTED

6.1.3.8 Latest IGEM newsletter.

NOTED

6.1.3.9 Letter received from Alistair Dawson APM – Inspector-General Emergency Management (Acting) regarding the disaster management plan assessment for 2019-20. **(Summary Report was tabled).**

NOTED

6.1.3.10 Latest Container Exchange (QLD) Annual Report.

NOTED

Resolution:	That Council receives and adopts the Mayor's report for the month of January 2020.	
Moved:	Cr Desmond Tayley	CARRIED 5/5
Seconded:	Cr Reagan Kulka	
Decision No:	0323012020	

6.2 Chief Executive Officer Report

Items arising from previous meetings

CEO Report Action Log

Date:	Action	Status	Comment
CEO REPORT			
6.1.2	JIME Ministerial Champions Office. CEO to follow up with Director-General Jamie Merrick	In Progress	
0422082019	Allocation of the areas shown in pink on the plan tabled by the CEO (old football/dump site) for use of the Vanilla Bean Enterprise as a social benefit activity and staff develop a draft lease with (Coppertree Farms/ Department of Innovation and Tourism) in conjunction with Councils lawyers for a four-year term	In Progress	Proposers been advised & requested to provide information to go in the lease.
6.2.5 Capital Projects Register	Business Case for Disaster Resilience Centre Community Cabinet Townsville.	In Progress	Business Case to be developed
6.2.6 Cooktown Expo 2020 proposed Secondment Program with Wujal Wujal Aboriginal Shire Council (WWASC)	The CEO to meet with Cook Shire and Hopevale Shire to discuss the Cooktown Expo 2020 project to express support and determine the financial and staffing requirements and report back to Council	In Progress	Cook Shire advised WWASC supports the Expo but cannot provide an officer for 9 months
SOCIAL MEDIA			
6.2.11.4	I/DCEO's report mention of Social media expansion projects. Interim Deputy CEO and EA to prepare a business case for Social Media Facebook account for Council consideration and approval	In Progress	Draft protocols to be developed and brought back to Council
GENERAL BUSINESS			
IKC Report 1422082019	That Council repurposes the First Five Funding authorises IKC Manager Kylie Mills to purchase the 3D printer using grant money supplied instead of Campfire Furniture	In Progress	Extension of time requested to spend funds requested
PROJECTS			
Good to Great Schools Education Forum 17-19 September 2019	CEO to organise a meeting with Hopevale CEO and run a Community Forum/Information session with their support		
	Letter to be sent to the Principal in support		

Inspector-General Emergency Management response to Alastair Dawson for direct participation in programs by 30/09/2019	EA to respond to request for direct participation to IGEM urgently	Completed	Letter sent to Alastair Dawson IGEM
CEO REPORT			
Vanilla Bean Plantation Project	CEO to ensure that proposed sites for future housing allotments and for the Vanilla Bean Plantation Project formally surveyed, registered and zoned to meet these proposed uses and ensures staff bring forward the draft plan of survey for consideration by Council before registration	In Progress	Matter raised at TWG for DATSIP Assistance in gaining necessary approvals, WTMA and Planning and to arrange survey
Ministerial Champion – Proposed Showcase of Wujal Wujal Community at State Parliament	CEO to report to the Council meeting in October on progress with the preparation for this Showcase.		Verbal Report by CEO & Exec Assistant
Facebook page	New CEO will consider this initiative and report back to Council at a future date	In Progress	
Organisational Chart	CEO to consider and refine the Organisational chart and bring back to Council for adoption.	In Progress	Organisational Chart under review by CEO. November meeting
	CEO to seek written consent from Douglas Shires for the bridge pipeline crossing, the construction of southside housing driveways within the road reserve and the work at the top end of China Camp road, where these works occurs within Douglas Shire	Complete	Operational works permit issued
Art Centre Report	CEO and Director Finance & Corporate Services meets with Art Centre Director to discuss Strategic 4yr Business Plan	Not yet Commenced	
CLOSED SESSION			
Embrace Learning	CEO to report further as this matter develops or is resolved.		Verbal report
Requests for Financial Assistance with Funeral Expenses	CEO to ensure a policy update be formulated and reported to a future meeting to be adopted	In Progress	In CEO Report

GENERAL BUSINESS			
Funding for Rodeo ground/portable yards down on the corner across the river past the football field.	CEO and DW&BS to investigate possible site preparation and funding at a later date.	Not Started	
Leaking effluent	Has this been addressed? CEO to investigate and advise.	Ongoing	Investigation found that the effluent is an ongoing issue. Tank system with lay flat hose. Replacement of all solinoids is currently occurring
Tourism Information Centre	What is the plan for this and the Art Centre		
Polo Shirts	Councillors to visit Southern Cross for fit out of shirts. Purchase order required.	In progress	Waiting for all Councillors to do their fittings – one purchase order
Council Meeting held 24 October 2019			
MAYOR'S REPORT			
Res: 0224102019	That Council sends a letter of congratulations to Haylene Grogan congratulating her on her new role as Chief Health Officer		Complete
CEO'S REPORT			
0424102019	Letter to Department Housing and Public Works advising the DHPW, Sport and Recreation division that Council is supportive of the concept of Sport & Rec programs that are run by local people employed by the Department who are fully supported by the Department provided that there is also program funding to ensure there are activities available to enhance community participation.		Complete
0524102019	Letter to Department Housing and Public Works advising the DHPW, Sport and Recreation division that Council will deliver the asphalt pump track, under round 7 of the Get Playing Places and Spaces program in accordance with the Deed of Funding. Also, advise the		Complete

	new location to the Department when identified		
0624102019	Letter to Tony Holmes advising that it accepts the offer of \$500 for the old cattle ramp stored in the Douglas Street yard.		Complete
0924102019	Letter to both Datacom and WageLoch from the CEO to terminate the agreement with Datacom and WageLoch and written notice is to be given immediately		Complete
DW&BS REPORT			
6.4.8 Kindergarten	Letter to be sent to CDCC to advise that the CDCC (playgroup) can relocate back to the venue back under the IKC after the Art Centre relocates		Verbal advice given
	That Council ensures the safety of all employees at the kindergarten. CEO to investigate.		Pending
	DW&BS asked for funding to be attributed, in particular excel, word and spreadsheeting. CEO to investigate.		??
GENERAL BUSINESS			
General Business	Lights behind Art Centre needed. CEO to investigate.		Pending budget
	Letter to be written to DHPW advising the Department of Housing and Public Works that it wishes to relinquish the lease on 21b Hartwig Street, Wujal Wujal.		Complete
Council Meeting held 21 November 2019			
CEO'S REPORT			
0821112019	Letter to Department of Justice Office of Liquor Gaming Regulation to request amendment to the current regulation to include the road from Douglas Street along Kotzur Rd and from The Corner of Kotzur Rd and Hartwig street to the Boat Ramp including the Boat Ramp car park and the Council Office car park		Complete
0921112019	Letter to DHPW advising the Department of Housing and Public Works that it would be		Complete

	willing to lease Lot 2 at Ayton for the purpose of water supply to Wujal Wujal residences in Ayton.		
DW&BS REPORT			
6.4.5 Kindergarten Report	Meeting with Police. That Council look into Bylaws or work with the police about children out late at night.		
CLOSED SESSION			
0521112019	Letter of confirmation accepting Brackenhurst Concrete Batching Plant as a sole supplier to the area for following funded projects; • China Camp Drainage – DRFA • Southside Driveways – Q-Build • Recycle Centre 30 x 12M Shed slab - CYRP • Hard stand at depot - CYRP • Wujal Guest Accommodation slab and pathways – W4Q 19/21 • Wujal eco Lodge footings and pathways – BOR • Raised Manholes – WWASC and other works for WWASC as they come available		Complete
0621112019	Letter from CEO to Assist Me Consulting with counter-offer of \$5,000 with a Deed of Settlement/Release and that a Draft Statement of Claim be provided to Assist Me Consulting for compensation of rectification costs due to non-performance of the contract.		Complete
GENERAL BUSINESS			
	Letter to Minister seeking clarification of Xmas Holidays		Not required
	Douglas Shire MOU required Cape York Regional Package finalise and connect sides. CEO to investigate.		
Council Meeting held 20 December 2019			
MAYOR'S REPORT			
6.1.1	Showcase to Parliament – Council to send letter of thanks to the Minister's office. CEO to follow-up.		
6.1.2 Res: 0220122019	Council agreed to commitment of \$10,000 Dhawarr sponsorship to the Cook Shire Council to support the Cooktown Expo 2020.	Completed	Letter send to Cook Shire Council CEO

	Letter to be written to Cook Shire Council CEO		Linda Cardew on 8 January 2020.
Correspondence 6.1.5.3	Djuki Mala Tour Proposal for community support for this tour in May/June 2020. CEO and DF&CS to investigate and advise.		No action as yet
CEO'S REPORT			
6.2.4	Council to advise Visionstream Pty Ltd that Council is willing to negotiate a lease on Lot 1 RP717971 for the purpose of a 10-metre Satellite small cell telecommunications facility. CEO to write letter.		Letter sent, negotiation on commercial terms commenced
DW&BS REPORT			
6.4.5 Art Centre Report	Council to approach My Pathway about putting people in to run the Art Centre café in the New Year. CEO to report back at next meeting.		No action as yet

CEO Update:

CEO advised that the Organisational structure has been looked at and will be brought to the next meeting, could be adopted then, however, there could be changes with the council elections taking place in March 2020.

No change with Embrace Learning expected a statement of claim to be received.

Funding for the Rodeo grounds is still in progress.

Kindergarten did have funding to endorse a place of refuge, unfortunately, no evidence can be located to support the funding. Kindergarten will be refurbished and will be rated as a place of refuge. Kindergarten must be compliant to operate so demountables will be brought in while renovations take place to enable the Kindergarten to operate within compliance obligations.

\$10,000 Dhwhara sponsorship support for the Cook Shire Expo 2020 was well received, several emails received for Cook Shire Council thanking the WWASC for their support.

Communications tower near the School, letter sent stating Council unhappy with the rate to be paid and negotiations are taking place.

My Pathway is being approached to run the Café still being negotiated, otherwise will be outsourced.

Uniforms mentioned as being needed for incoming councillors. To be ordered after elections.

NOTED

6.2.1 Permanent Road Closure - Douglas Street

The Remote Indigenous Land and Infrastructure Program Office (RILIPO) of DATSIP on behalf of the Wujal Wujal Aboriginal Shire Council have prepared a report (attached) in relation to a road closure application for a portion of Douglas street.

The road closure is required for the future subdivision of the old landfill for residential and industrial/agricultural (Vanilla Bean) purposes. The portion of the road that is permanently closed will become part of the residential subdivision and include four new housing lots.

The application for the road closure will be lodged with the Department of Natural Resources Energy and Mines and requires the views of the Local Government Authority on the road closure.

The details of the road closure were contained in an attached report that was tabled.

RECOMMENDATION:

That Council advises the Department of Natural Resources Energy and Mines as follows;

WWASC support of the partial road closure of Douglas Street with the intention to use the closed portion for future residential development

Further

WWASC support commencement of negotiations with relevant Native Title bodies for an ILUA for the future use of the area of road closed

Resolution:	That Council advises the Department of Natural Resources Energy and Mines as follows: WWASC supports the partial road closure of Douglas Street with the intention to use the closed portion for future residential development Further WWASC supports commencement of negotiations with relevant Native Title bodies for an ILUA for the future use of the area of road closed.	
Moved:	Cr Bradley Creek	CARRIED 5/5
Seconded:	Cr Regan Kulka	
Decision No:	0423012020	

I. **6.2.2 Reconfiguration and Operational Works: two lots into 12 lots—lot 2 on SP301682 & lot 34 on SP279562, Douglas street, Wujal Wujal**

Council is in receipt of a development application for Reconfiguration and Operational Works being a subdivision of Lot 2 & 34 for 9 residential lots, 2 road parcels and a balance lot located at Douglas Street, Wujal Wujal prepared on behalf of Council. See Development Assessment report below.

RECOMMENDATION

Wujal Wujal Aboriginal Shire Council

TRUSTEE & COUNCIL RESOLUTION

The Council is the Local Government Authority for Wujal wujal and the Trustee of the Deed of Grant in Trust (DOGIT). As the Local Government Authority and Trustee for the DOGIT the Council has the responsibility of deciding what is in the best interest of the community and it is considered that approving (with fair and relevant conditions) the Reconfiguring a Lot (RAL) and Operational Works (OW) development application will facilitate improved land administration and operation.

1. Council as the Local Government Authority and Trustee of the DOGIT resolves to approve the development application on Lot 2 on SP301682 & Lot 34 on SP279562, Douglas Street, lodged on behalf of Wujal Wujal Aboriginal Shire Council, by the Remote Indigenous Land and Infrastructure Program Office (RILIPO).
2. The development application is to enable the development of;
 - 9 residential lots; and
 - 2 road parcels as access to the residential development.

Moved by: -

Seconded by:-..... ALL IN FAVOUR. MOTION CARRIED.

REASONS:

- The development is not considered to result in an incompatible land use intruding on (or compromising) the Wujal Wujal township;
- The development provides development that facilitates uses at an intensity appropriate to the land;
- The development will address a key housing shortage issue and will be appropriately located to ensure that there are limited risks to the safety and liability of the community;
- The development is not proposed near any vegetated bushfire prone land and not impacted upon by any potential bushfire hazard; and
- The proposed development is located on land which is not prone to flooding.

**RECONFIGURATION AND OPERATIONAL WORKS: TWO LOTS INTO 12 LOTS –
LOT 2 ON SP301682 & LOT 34 ON SP279562, DOUGLAS STREET, WUJAL WUJAL**

Strategic Considerations

WWASC Corporate Plan 2016-2021	WWASC Operational Plan 2019-2020
Strategic Direction C. To develop and maintain infrastructure, land use planning and environmental services to meet community needs D. To develop, maintain and renovate infrastructure to improve community housing and council buildings	Action On-going research and development of facilities supporting economic development Improve and maintain road networks and existing assets

Budget, Financial and Resource Implications

The application do not trigger infrastructure charges under Council's Local Government Infrastructure Plan (LGIP).

Asset Management

Asset management is a systematic process to guide the planning, acquisition, operation and maintenance, renewal and disposal of assets. Its objective is to maximise asset service delivery potential and manage related risks and costs over their entire lives.

Under the *Local Government Act 2009*, all local governments must have a long-term asset management plan.

The development will need to be included into the Councils Asset Management Plan for inter alia maintenance of landscaping, structures and infrastructure as well as end of life replacement of the assets.

Executive Summary

Council is in receipt of a development application for Reconfiguration and Operational Works being a subdivision of Lot 2 & 34 for 9 residential lots, 2 road parcels and a balance lot located at Douglas Street, Wujal Wujal prepared on behalf of Council.

(refer Attachment A: Location Map)

The proposed development is within the Township of Wujal Wujal managed under the *Wujal Wujal Aboriginal Shire Council Planning Scheme 2013*. The application is for Reconfiguration and Operational Works and is subject to Code Assessment in accordance with the provisions of the planning scheme and the *Planning Act 2016*.

Summary of Application & Site Details	
Applicant:	Remote Indigenous Land and Infrastructure Program Office (RILIPO) on
Street	Douglas Street
Lot on Plan:	Lot 2 on SP301682, Lot 34 on SP279562
Land Area:	1.118ha and 50,65ha
Plan Zoning:	Township Zone
Relevant Codes & Overlays	Natural Hazard (Bushfire) Overlay Map Environmentally Sensitive Area (Environmental Significant) Wet Tropics World Heritage Area
State Development	n/a
Application	Reconfiguration and Operational Works
Assessment	Code
Existing Use	Vacant
Proposed	Residential

Reconfiguring a Lot, subdivision (2 lots into 9 lots) and Operational Works in Wujal Wujal, within the Wujal Wujal Aboriginal Shire Council local government area. It is the intention of the Local Government to subdivide two (2) lots to create;

- 9 residential allotments
- 2 lots for the provision of an access road
- Balance Lot 34

Proposed Lot	Proposed Lot Size	Proposed Use
Lot 34	Balance lot 34 SP279562	Environmental Management & Conservation
Lot 2	Part lot 2	New road
Lot 3	1113m	Residential
Lot 4	1063m	Residential
Lot 5	1108m	Residential
Lot 6	829m	Residential
Lot 7	783m	Residential
Lot 8	740m	Residential
Lot 9	781m	Residential
Lot 10	787m	Residential
Lot 11	864m	Residential
	Part lot 34	New road

The proposed development is considered to be consistent with the following relevant overall outcomes of the Planning Scheme, in particular:

- The subject site is located within the Township Zone, the purpose of which is to provide for mixed uses including residential development;
- The proposed subdivision is located within close proximity to existing infrastructure and is compatible with existing development in the area; and
- The proposed development avoids physical constraints such as flooding, vegetation (bushfire) and steep slopes and therefore is appropriately located to mitigate against risks to the community.

For Council Decision – Recommendation

That Council:

- Approve a Reconfiguring a Lot, subdivision (2 lots into 9 lots) and Operational Works within the Wujal Wujal Aboriginal Shire Council local government area to create;
 - 9 residential allotments
 - 2 lots for the provision of an access road
 - Balance Lot 34
- Subject to fair and relevant conditions.

Mayor declared an interest as a Jabalbina Director and left the room at 10.27am.

Resolution:	That Council: <ul style="list-style-type: none"> • Approve a Reconfiguring a Lot, subdivision (2 lots into 9 lots) and Operational Works within the Wujal Wujal Aboriginal Shire Council local government area to create; <ul style="list-style-type: none"> ○ 9 residential allotments ○ 2 lots for the provision of an access road ○ Balance Lot 34 Subject to fair and relevant conditions.	
Moved:	Cr Regan Kulka	CARRIED 4/5
Seconded:	Cr Robert Bloomfield	
Decision No:	0523012020	

Conditions of Approval

- (1) The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the technical reports;
 - b. The development must unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards
 - c. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.

At all times
- (2) The currency period applicable to this approval.
 - RAL – 4 years

At all times

- (3) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: At all times

Plan / Document Name	Number	Date
Proposed Lots 3- 11	Job Reference 107	22/11/2019

- (4) Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail. At all times

- (5) Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council. At all times

Drainage

- (6) The surface drainage on the property must be managed on site. At all times
(i) surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.

- (7) Any works as a result of the development must not interfere with stormwater flow over or through the land. At all times

Access

- (8) Access provision to all proposed allotments must be provided/constructed in accordance with Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence. Prior to the occupation of the property for the intended Use.

Construction

- (9) Any construction work associated with this development shall be carried out in accordance with sound engineering practice. In particular, no nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety. At all times

Damage to Infrastructure

- (10) In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council. All works must be completed prior to the issue of a Compliance Certificate for the Plan of Survey. At all times

Infrastructure Services

- (11) Water Supply connection or suitable alternative adequate water supply must be provided to the site.
- (12) Sewer connection or suitable alternative on-site treatment must be provided to the site.
- (13) Electricity provision certificate must be provided to the Local Authority
- (14) Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority.

Prior to the occupation of the property for the intended Use

Summary

The proposed development is considered to be consistent with the following relevant overall outcomes of the Planning Scheme, in particular:

- The development is not considered to result in an incompatible land use intruding on (or compromising) the Wujal Wujal township;
- The development provides development that facilitates uses at an intensity appropriate to the land;
- The development will address a key housing shortage issue and will be appropriately located to ensure that there are limited risks to the safety and liability of the community;
- The development is not proposed near any vegetated bushfire prone land and not impacted upon by any potential bushfire hazard; and
- The proposed development is located on land which is not prone to flooding.

Historical Information

The subject site has historically been utilised for waste disposal for the Wujal Wujal community. Following the discontinued use of the site as a dump, the site has gone through remediation and in 2018, was removed from the Environmental Management Register and deemed suitable for use.

Due to the limited land availability in Wujal Wujal paired with the housing requirements for community, the site has been earmarked for residential development in accordance with the Planning Scheme and the Wujal Wujal Master Plan. The proposed residential use of the site is further supported by existing infrastructure, mitigation against natural hazards and proximity to the Wujal Wujal Township.

Policy Implications

Nil

Risk Management Implications

Nil

Statutory Environment

Planning Act 2016

Wujal Wujal Aboriginal Shire Council Planning Scheme 2013

Consultation

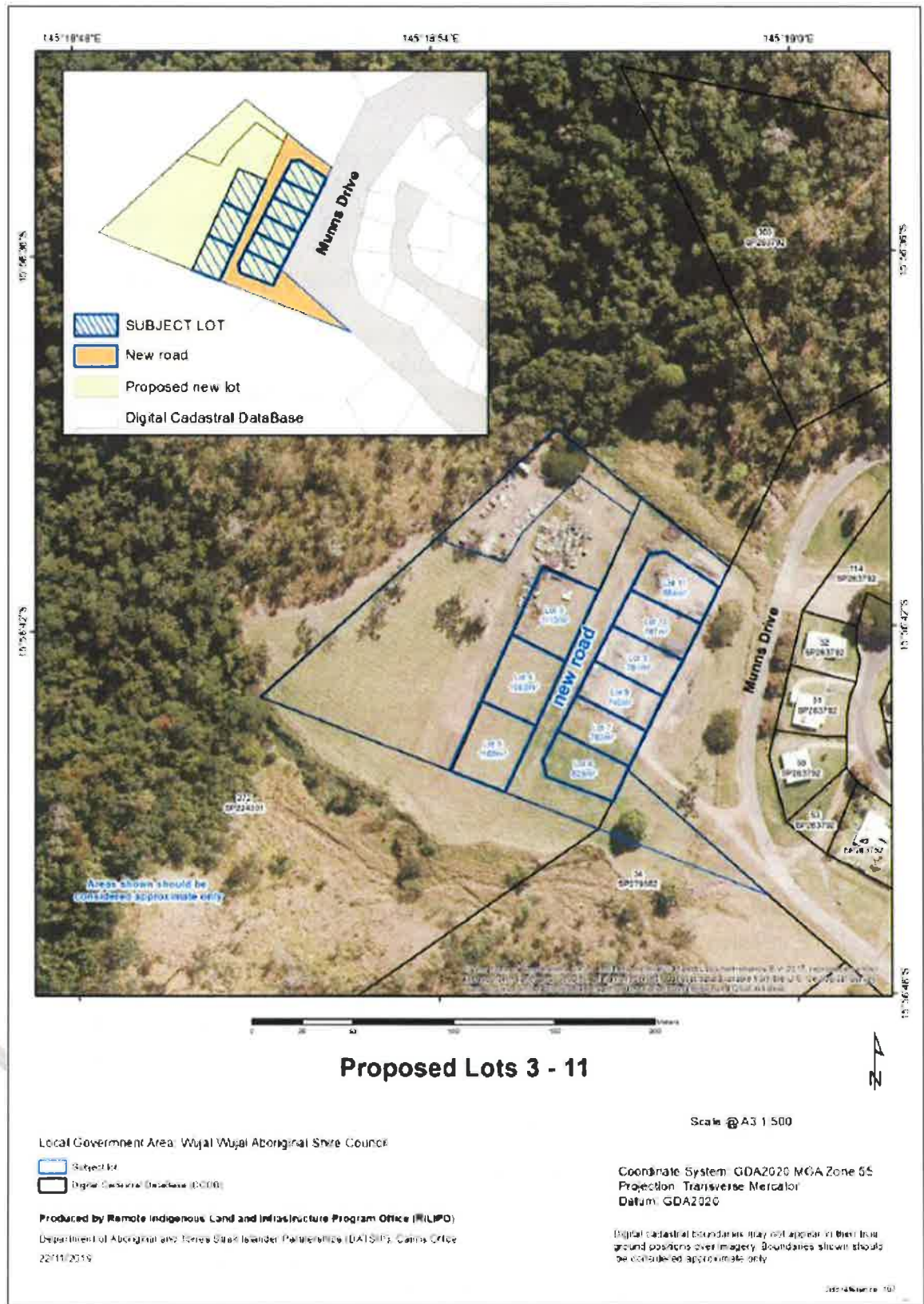
Chief Executive Officer

Attachments

Attachments	
Attachment A:	Location and Site information Map
Attachment B:	Proposed Development
Attachment C:	Assessment against Planning Scheme provisions
Attachment D:	Overlay Mapping
Attachment E:	Assessment against State Planning Policy (SPP) provisions
Attachment F:	Referral Agency Response/Conditions

NOTED

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Application Assessment

Planning Act 2016

Decision Making Period

Assessing and deciding on applications period as set in the *Planning Act 2016* and *Development Assessment Rules* (s.60 & 61(3));

- 10 Business Days for a Confirmation Notice from date after receiving an application; and
- 40 Business Days for a Referral Response from date after referral of an application; and
- 35 Business Days from date of Referral Response received the application must be assessed and a decision made.
- 5 Business Days from date of a decision made the Decision Notice must be mailed out.

Note: Public Holidays and close down periods are excluded from Business Days.

PLEASE NOTE

If no decision has been made within the relevant Decision Making period the application is Deemed Approved with Ministers Conditions applicable.

IDAS item	Date
Application lodged with Council	08/01/2020
Action Notice Issued	n/a
Confirmation Notice Issued	08/01/2020
<i>Referrals Information Received</i>	n/a
<i>Planning Act 2016 - Decision Making Period Concludes</i>	<i>27/02/2020 (35 business days)</i>
Applicant agreed Decision Making Period Extension Concludes	n/a
Council Meeting	23 January 2020
Decision Notice preparation and mail-out Period Concludes	05/03/2020 (5 business days)

Assessment Planning Scheme 2018

The development proposal is assessable under the *Wujal Wujal Shire Council Planning Scheme 2013* in accordance with Section 43(1) of the *Planning Act 2016*.

The Assessment Manager is the Wujal Wujal Shire Council as determined by Schedule 8 of the *Planning Regulation 2017*. Under the *Planning Act 2016*, the reconfiguration application is determined to be Code Assessable development and therefore exempt from public notification.

The application was reviewed against the *Planning Act 2016* to assess whether the application triggered referral agency assessment. Schedule 10, Part 17, Division 3, Table 1 of the *Planning Regulation 2017* prescribes referral to the state assessment and referral agency (SARA). Pursuant to the Schedule it was determined that the application did not trigger referral to the State Assessment Referral Agency (SARA).

Council as the Assessment Manager will undertake assessment of the application against the relevant codes making the decision pursuant to section 60 of the *Planning Act 2016*, are outlined in 45(3) and s26 to 28 of the *Planning Regulations 2017*.

Material Change of Use (MCU)	The application triggers assessment against the following Codes				
Proposed Land Use	Zoning	Zone Codes	Overlay Codes	Development Codes	Other Codes
Residential	Township	Township	Natural Hazard (Bushfire) Environmentally Sensitive Area (Environmental Significant) Wet Tropics World Heritage Area	Reconfiguring a Lot Operational Works	n/a

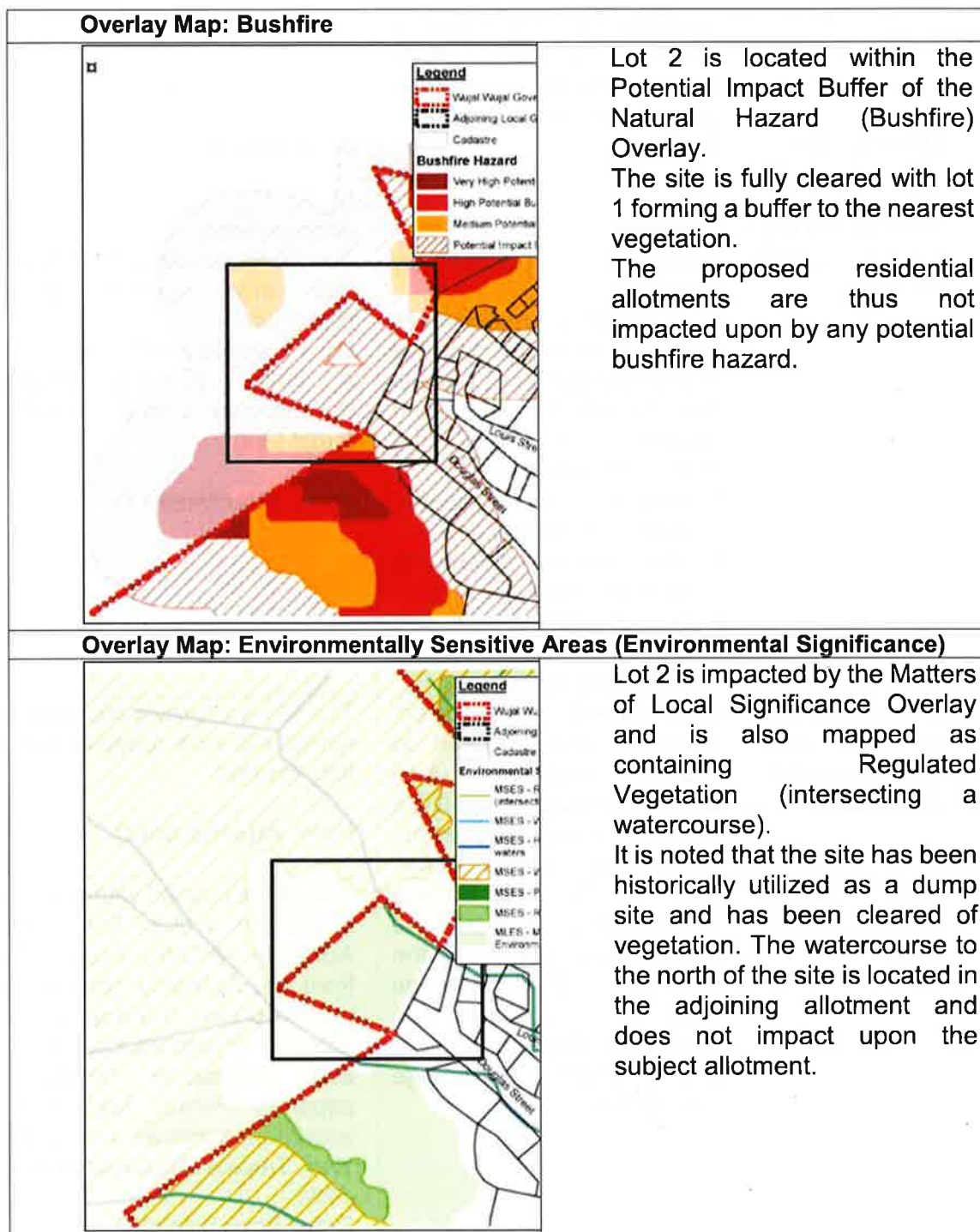
An assessment against the applicable provisions of the *Planning Scheme* has been undertaken as reflected hereunder.

Wujal Wujal Aboriginal Shire Council Planning Scheme 2013		
Zone Code	Purpose	Assessment
Township Zone	Township Zone remains the focus for majority of residential, commercial and community facilities development. A variety of uses, located in defined precincts, are developed to ensure land can be efficiently serviced and provide adequate services for the local community.	The subject site is located within the Township Zone, the purpose of which is to provide for mixed uses with a focus on residential, commercial and community facilities development. The proposed development is for residential development and will support the issue of housing shortages in the Wujal Wujal township. The proposed subdivision will support the establishment of future housing. The site has been formally used as a landfill site however has

		<p>gone through assessment and rehabilitation in order to deem the site safe for future use. The sites central location and elevation make it suitable for residential development and is likely to result in an improvement to community amenity.</p> <p>It is considered that this application is generally consistent with the purpose of the Township Zone. The proposed development is unlikely to have any significant impacts on the infrastructure, environment or the community of the surrounding area that cannot be adequately controlled through the use of reasonable and relevant conditions.</p>
Development Code	Purpose	Assessment
Reconfiguring a Lot	Reconfiguring a lot (including land within the Wet Tropics Management Area) is not supported unless it can be demonstrated environmental values are not compromised. Reconfiguration for residential purposes provides appropriate separation from hazardous vegetation to achieve a radiant heat level of 29kW/m2 at the edge of the proposed lot(s).	<p>The site was previously used as a landfill site now rehabilitated and fully cleared.</p> <p>WTMA approval was obtained.</p> <p>The site was previously used as a landfill site now rehabilitated and fully cleared. The development is not proposed near any vegetated bushfire prone land.</p> <p>Lot 1 (capped landfill site) provide a buffer to the proposed development from the vegetated forest land.</p>
Operational Works	Infrastructure (water supply, sewerage, roads, stormwater quality and quantity, recreational parks, land only for community purposes) is designed and constructed in accordance with any requirements under a relevant local planning instrument to service the lots.	<p>The residential sites are fairly flat and not exceeding a slope of 15%.</p> <p>The site is elevated and was not flooded during the 2018/19 floods.</p> <p>The site is located within close proximity to amenities and is located within the Priority Infrastructure Area.</p>

	Filling or excavation on the premises does not exceed a maximum of one meter vertical change in natural ground level at any point.	
Other Codes	Purpose	Assessment
n/a	n/a	n/a
Overlay Codes	Purpose	Assessment
Natural Hazard (Bushfire)	<p>Firebreaks are provided by including:</p> <p>a. fire maintenance trails located as close as possible to the boundaries of the lots and the adjoining bushland hazard, and the fire maintenance trails:</p> <p>i. have a minimum cleared width of 6 meters; and</p> <p>ii. have vehicular access at each end; and</p> <p>ii. provide passing bays and turning areas for firefighting appliances.</p>	<p>The development is not proposed near any vegetated bushfire prone land.</p> <p>Lot 1 (capped landfill site) provide a buffer to the proposed development from the vegetated forest land.</p> <p>Refer Attachment D</p>
Environmentally Sensitive Area (Environmental Significant)	Development is located, designed and operated to avoid impacts upon environmentally sensitive areas including vegetation, wetlands and coastal areas.	<p>The site was previously used as a landfill site now rehabilitated and fully cleared.</p> <p>Refer Attachment D</p>
Wet Tropics World Heritage Area	The Wet Tropics Management Authority is charged with managing the Wet Tropics World Heritage Area in accordance with Australis's obligations under the World Heritage Convention.	<p>The site is located within 'Zone C' of the Wet Tropics Management Authority (WTMA) Area. Advice from the Authority confirms that the proposed development can proceed in accordance with the zone allocation however a separate Permit Application in accordance with Section 62 of the <i>Wet Tropics Management Plan 1998</i>.</p> <p>Refer Attachment D</p>

An assessment against the Overlay Mapping of the *Planning Scheme* has been undertaken as reflected hereunder.



Overlay Map: Wet Tropics World Heritage Area

WTWHA_26062019_pink.lenz
- poly



The Authority notes the development application area's historic use as a dump, and subsequent remediation and capping of the site. It is assumed DATSIP has ensured the development proposal will not interfere with the capping and environmental management of the land. The Authority notes and the successful rezoning process under the Management Plan to support future housing requirement of the Wujal Wujal Aboriginal Sire Council and community. The rezoning was published in the Gazette on Friday 8 February 2013. The area is now Zone C. Site considerations during public notification for rezoning (2012):

- a) The site was already cleared before the World Heritage Area was declared and was included within the Area as part of a larger lot.
- b) The Wujal Wujal community has expressed a strong desire to develop the site for community housing because their other alternatives are very limited.
- c) Housing development on this area may alleviate pressure to develop in more environmentally sensitive areas.
- d) The site has been capped with hard clay to prevent rainfall and runoff from entering the landfill area. Vegetation, particularly large trees and their root systems, could create cracks in the impermeable clay cap.
- e) Other smaller vegetation could be used to help rehabilitate the site. However, the vegetation would offer little in the way of habitat or buffer for surrounding forest lands.

The Authority advises:

Given the historic use, disturbance of the site and previous re-zoning by Wujal Wujal, and the inability to rehabilitate the site, the Authority has **no concerns regarding the reconfiguring a lot component of the proposed development with respect to its impact on world heritage values.**

Assessment State Planning Policy

An assessment against the 'applicable' provisions of the relevant State Interests has been undertaken as reflected hereunder.

The State Planning Policy (SPP) is a key component of Queensland's planning system. The SPP (July 2017) expresses the state's interests in land use planning and development. The SPP has effect throughout Queensland and sits above regional plans and planning schemes in the hierarchy of planning instruments under the Act.

The SPP focusses on delivery of outcomes and applies to:

- i. a local government in assessing a development application
- ii. an assessment manager or referral agency in assessing a development application

STATE PLANNING POLICY, JULY 2017					
	Liveable Communities & Housing	Economic Growth	Environment & Heritage	Safety & Resilience to Hazards	Infrastructure
1	Housing supply & diversity	Agriculture	Biodiversity	Emissions & hazardous activities	Energy & water supply
2	Livable communities	Development & Construction	Coastal environment	Natural hazards, risk & resilience	Infrastructure integration
3		Mining & extractive resources	Cultural heritage		Transport infrastructure
4		Tourism	Water quality		Strategic airports & aviation facilities
5					Strategic ports

The relevant State Interests triggered through this application are **Housing supply & diversity**, **Development & construction**, **Biodiversity** and **Natural hazards, risk & resilience**.

Strategic planning needs to encourage a broad range of economic development opportunities in response to current and projected economic demand, and to meet the needs of the community into the future. Planning for development and construction supports a thriving industry that is a major employer, delivers the housing and facilities we need, and is a necessity for other economic activities.

A sufficient supply of suitable land for residential, retail, commercial, industrial and mixed use development is identified that considers the availability of, and proximity to, essential infrastructure required to service and support such development.

Appropriate infrastructure required to support all land uses is planned for and provided.

An appropriate mix of lot sizes and configurations for residential, retail, commercial, mixed use and industrial development is provided for in response to the diverse needs of these uses and ancillary activities.

Assessment:

The proposed development addresses a key housing shortage currently experienced within the Wujal Wujal locality which is appropriately located to avoid risks of Natural Hazards (i.e. flood, bushfire) and will also prompt economic activity within the township in accordance with the resulting construction works involved with the subdivision.

The proposed development is therefore consistent with the SPP guidelines.

Assessment State Development Assessment Provisions (SDAP)

An assessment against the 'applicable' provisions of the relevant SDAP has been undertaken as reflected hereunder.

The Planning Regulations and State Development Assessment Provisions (SDAP) set out the matters of interest to the state for development assessment.

- Lot 1 & 2 on SP301682 – Fish Habitat Area- Queensland waterways for waterway barrier works (1-Low)
 - The water courses are in reality located outside lots 1 & 2 as can be seen at section 14. The water courses are located on adjacent properties and not impacting lots 1 or 2 neither the section of lot 34 to be used for road purposes. The water courses are well established and managed through the township crossing under street through culverts.
 - Lot 34 on SP279562 – Regulated Vegetation (Cat B)
 - The area of lot 34 to be used for access road purposes is not located within the regulated vegetation Category B as depicted on the DAMS map hereunder. It can also be seen from the Queensland Globe map that the identified area form part of the road area mowed on a regular basis and not vegetated with indigenous plants.
- State referral is thus not required for this application.

Resolution:	That Council receives and adopts the Chief Executive Officers report for the month of January 2020.	
Moved:	Cr Regan Kulka	CARRIED 4/5
Seconded:	Cr Bradley Creek	
Decision No:	0623012020	

Council adjourned for Morning tea at 10.30am and returned to the chamber at 10.47am.

Mayor welcomed Kerri-Lee Bird from DATSIP to the meeting as guest speaker.

Guest Speaker – Kerri Lee-Bird from Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP)

Local Thriving Communities

Kerri-Lee handed out a fact sheet on Local Thriving Communities (LTC). The community gets a say in proceedings with full community consultation about community engagement, funding is available. There is six steps in the process, chart handout to be given out to the community. Kerri-Lee can assist in the process and is here to help.

CEO discussed concerns raised about LTC at the beginning around duplication of services. Review process findings was the reason LTC came about. How are community decisions made? What is needed in the community? Agencies coming into the community can be made via a committee? Advisory committee can be started and maintained with agendas/minutes etc. This is service-delivery based.

Kerri-Lee said the six step process looks at the community plans, awareness in the community, funding and how to obtain this.

Mayor and CEO said they would be happier to wait until the new Council is formed.

Kerri-Lee advised templates are available, community consultation can happen now to prep for community input.

Alcohol Management Plan (AMP) Consultation

Kerri Lee-Bird advised that Wujal Wujal has been identified as a Phase 1 for funding for the AMP Consultation process.

Community consultation is required to proceed and actions taken.

Mayor said we cannot mix these two processes up.

Tourism is advancing in this area and progress is required. Mayor said consultation is a must.

CEO said the AMP as it stands does not work as evidenced by the Health Clinic consultations.

Kerri-Lee said funding is available for sports related clubs etc. provided there is community consultation, and the government will look at modifications to the carriage limits within the AMP. At present Wujal Wujal has a 0 carriage limit. This can be modified.

Mayor says previous decision makers have based their decisions on previous family actions. Time to review this now with full community input. We need to focus on services that utilise rehabilitation within the community.

\$50,000 is available as funding, can be used as wages, consultation feedback, courtesy coach etc.

Kerri-Lee said that there is feedback from the Community that they would like the Community committee to be reinstated.

CEO said we should bring the process back to community only, Justice group, services and Council away from interagencies.

Mayor said the discussions have to come from within the community, by the community for this to work not totally all on the Council.

Cr Vanessa Tayley said you need to speak to the Women's groups, etc.

CEO says how involved are other agencies e.g. Police etc.

Kerri-Lee says you need to be careful about who is sitting in on meetings that share information about community members i.e. privacy etc.

Money can be used to gather information, employ a coordinator etc. This person must be the point of contact for all the service providers to bring community feedback to the Local Thriving Communities funders.

Must be a local person. Cr Creek said that the service providers here need a boost and this person may provide that.

Mayor said we need commitment from government departments to bring Wujal Wujal out of the lowest socio economic title that it has presently. To do this we need funding.

Kerri-Lee is happy to consult and help mentor the community and coordinator and build capacity. Council is happy to support LTC.

Mayor said it is all about empowering the community to progress and move forward.

Kerri-Lee left the meeting at 11.27am.

6.3 Director Finance & Corporate Services Report (DF&CS)

6.3.1. Cash Position

- Bank balance as at 8 January 2020 is \$ 3,429,345.36
- Cashflow as at 9 December was provided to DLGRMA on 19 December 2019

NOTED

CEO left the chamber at 11.32am and returned to the meeting at 11.37am.

6.3.2. 2018/2019 Audit

- QAO will be onsite during 14-24 January 2020 to wrap up the audit
- Council working with QAO for a sign off prior to 31 January 2020 deadline

NOTED

6.3.3. Overdue Reporting

- **Actioned**
 - DLGRMA- ISIP 0509-17- Waters Service Connection Repairs: \$109,378.85
- **Work in progress**
 - DLGRMA- ILGSP 16-18 0047- Innovation and Sustainability: \$130,320.40 & DLGRMA- ILGSP 16-18 0048- Training and Professional Development: \$25,014.50

NOTED

6.3.4. Payroll/HR Action

- Information Management Officer back pay processed prior to Christmas
- Addressing current staff letter of offer issues/inconsistencies

NOTED

6.3.5. Staff Movements

- DF&CS overseas from 10-20 January 2020 due to family reasons
- Finance Manager currently overseas, back to work on 14 January 2020

NOTED

Resolution:	That Council receives and adopts the Director Finance and Corporate Services report for the month of January 2020.	
Moved:	Cr Vanessa Tayley	CARRIED 5/5
Seconded:	Cr Regan Kulka	
Decision No:	0723012020	

6.4 Director Works and Building Services Report

Action items from previous Council meetings:

Date:	Action	Status	Comment
Council Meeting held 22 August 2019			
CEO REPORT			
6.2.5 Capital Projects Register	A tap, pressure hose, ramp to tie boats up and lights could be included at the Boat Ramp in the plans. Include in development plans.	In Progress	Awaiting budget to commence, approx. 75k.
DW&BS REPORT			
6.5.3 Animal Management	That Council reviews vet and pound fees surrounding Animal Management procedures and practices. Council puts a process in place for unpaid impoundment fines and then advises these at a community meeting information session	Ongoing	Awaiting Community meeting to do PR on Local Laws
6.5.4 Civil Construction	Prepare an estimate of cost to convert the AFL field to a Rugby field. Report back to Council.	In Progress	100k to manufacture goal posts and convert AFL to Rugby League.
Council Meeting held 26 September 2019			
MAYORS REPORT			
6.1.12	National Indigenous Empowerment Summit 3-5 September 2019		Verbal report will be provided.
CEO REPORT			
6.2.15 Res: 1926092019	Driveways on Wujal Wujal Southside		Provided paperwork to DHPW which I sent in January 2019.
DB&WS REPORT			
6.4.8 Res: 2526092019	Kindy Report – remedy of non-compliant items		Works commenced 16/10/19.
Res: 2626092019	Kindy Report – Director access to budget		Discussions with Harish to have this happen.
Res: 2726092019	Kindy Report – Staffing levels		Currently have three staff which is suitable for the funding.
6.4.11 Res: 2826092019	Animal/Environmental Management – organisation of monthly community meeting	Ongoing	

GENERAL BUSINESS			
	Gum tree removal – Little Douglas Street		Sourcing quotes, pending on budget.
	Cars parking in the roundabout – dangerous	Ongoing	Removal of ANZAC, only viable solution, then markings can be done to standard.
	Joining of two projects raised: Proposed Safari tents/accommodation (Eco-Lodge) and Contractors accommodation		As per report we can fit in (6) tents extra facilities will have to be constructed.
	Funding for Rodeo ground/portable yards down on the corner across the river past the football field.		Application to DSC for approval.
Council Meeting held 24 October 2019			
DW&BS REPORT			
6.4.8 Kindergarten	DW&BS to investigate costings for the relocation of sandpit and cost of playground equipment at the kindergarten. Costs and quotes to be obtained		
Council Meeting held 21 November 2019			
GENERAL BUSINESS			
Xmas Break Animal Management	That DB&WS and Vet Nurse look at affordable fees for registered Wujal Wujal dogs. DW&BS to investigate	In Progress	

NOTED

WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

Report to: CEO, Mayor and Councillors
Subject: Works, Building, Economic Development & Community Care Services Information Report
Date: JANUARY 2020
Prepared by: Director of Works and Building Services
Status: Information

Executive Summary

This report outlines the works undertaken during the month of DECEMBER including Disaster Management, Civil, Building, Water, Sewer, Animal Management, Environmental Health, Art Centre, HACC, IKC, Post Office, Centrelink and Kindy.

6.4.1 Building – BAS

Reporting Period	December 2019		
Department	Building		
Reporting Officer	Patrick Nandy		
TASK	WORK ORDERS IN PORTAL	INVOICED OUT	AMOUNT
Work Orders	153	40	\$8,356.54

BUDGET OVERVIEW

BUDGET/WORKS ORDER	TOTAL BUDGET	% DONE	ADDRESS
B11942 OT Dismod	\$36,250.00	5%	119A Hartwig St
U93255 Dismod/Tiling	\$11,970.00	10%	18 Keim St
U93190 Dismod/Tiling	\$28,728.00	100%	48 Louis St
U96152 Retaining Wall	\$26,000.00	100%	9 West St
B09866 Laundry Upgrade	\$7,400.00	100%	33 Hartwig St
B10020 Roof Upgrade	\$49,600.00	100%	44 Douglas St
B09929 Various Works upgrade	\$40,660.00	5%	22 Hartwig St
B10698 internal/external paintworks	\$52,927.50	50%	44 Douglas St
B10698 internal/external paintworks	\$27,950.00	100%	91 Louis St
B01516 Smoke Alarm Project	\$87,227.80	100%	Various Houses

Dermond Tayler

B13875 Kitchen Upgrade	\$8,590.00	100%	41 Hartwig St
B13873 Kitchen Upgrade	\$14,674.00	100%	15 Keim St
B13872 Cupboard Upgrade	\$1232.00	5%	72 Douglas St
B13872 Cupboard Upgrade	\$1820.00	5%	71 Douglas St
B15454 OT modification	\$62,020.00	60%	2 Yalanji Close
Kindy Upgrade	\$770,000.00		Kindy Upgrade

CONSTRUCTION OF WUJAL GUEST ACCOMMODATION



LOT 115 LITTLE DOUGLAS STREET READY FOR CONSTRUCTION.



2 YALANJI CLOSE: DECKING AND RAMP COMPLETED READY FOR HANDRAILS.

EXTEND FRONT DECK AREA, RAMP 1:14, HANDRAILS TO FRONT DECK AND REAR STAIRS. NEW FOOTPATH



KINDY HOUSE: INTERNAL WALLS REMOVED, EXTERNAL WALLS REMOVED WHERE ROTTEN.

FIRE WALLS BETWEEN THE 2 UNITS.

WUJAL WUJAL ASC ROL - RESERVATION FOR PUBLIC PURPOSE & COVENANT

Recommendation:

For any subdivision of DOGIT plans, an email needs to be sent to slamlodgement@dnrme.qld.gov.au requesting approval of the subdivision and to carry the public purposes reservation forward. The application should also include a resolution from the relevant Council approving the subdivision. This application has no fee and is best lodged by Council. The department will in turn, provide a letter to titles to accompany the subdivision plan. The department will also provide a new covenant that will need to be signed (prior to the lodgement of the plan) by the relevant Council to ensure all DOGIT lots are tied. **Recommend the Council sends request for approval of the subdivision to the DNRME as soon as possible. (Survey Maps for DP316367 tabled).**

Resolution:

That Council sends a request for approval of the subdivision to the DNRME as soon as possible to carry the public purposes reservation forward. The application should also include a resolution from the relevant Council approving the subdivision. This application has no fee and is best lodged by Council. The department will in turn, provide a letter to titles to accompany the subdivision plan. The department will also provide a new covenant that will need to be signed (prior to the lodgement of the plan) by the relevant Council to ensure all DOGIT lots are tied.

Moved:

Seconded:

Decision No:

CARRIED 5/5

Carried over to February 2020 Ordinary Meeting

BAS RESPONSIVE MAINTENANCE – December 2019

WORK ORDERS CURRENT IN PORTAL	153		
INVOICED OUT RESPONSIVE	40		\$8,356.54
INVOICED OUT PLANNED			\$
TOTAL INVOICING		\$	\$8,356.54

NOTED

6.4.2 Works

Reporting Period	December 2019
Department	Works
Reporting Officer	Geoffrey Rosendale

- Works and services crew have been busy preparing for the shutdown period
- Drains and kerbside pick up were attended to by Parks and Landcare team
- Interviews were complete for the new employee to fill the Mechanics position
- Glen Hall was the successful candidate for the role, hopefully to commence in January 2020

NOTED

6.4.3 Kindergarten

Reporting Period	December 2019
Department	Kindergarten
Reporting Officer	Coraleen Shipton

- Kindy building has been cleaned out in preparation for refurbishment.
- Nil report due to shut down.

NOTED

- **Council Resolution** to award the contract for upgrading of Kindy to AD Fraser Builders who has a current service agreement with WWASC for the upgrade of HACC facility, this funding is from QRA for Resilience (a place of refuge).

Resolution:	That Council award the contract for upgrading of Kindy to AD Fraser Builders who has a current service agreement with WWASC for the upgrade of HACC facility, this funding is from QRA for Resilience (a place of refuge)..	
Moved:	Cr Bradley Creek	CARRIED 5/5
Seconded:	Cr Robert Bloomfield	
Decision No:	0823012020	

6.4.4 Capital Projects

Reporting Period	December 2019
Department	Capital Projects
Reporting Officer	Orion Consulting

Natural Disaster Program (NDP)

Wujal Wujal Aboriginal Shire Council (WWASC) currently active programs under the following funding arrangements; Natural Disaster Relief and Recovery Arrangements (NDRRA), Disaster Recovery Funding Arrangements (DRFA), Natural Disaster Resilience Program (NDRP), Get Ready Queensland (GRQ);

The program is broken down into the following categories;

- 2018 NDRRA March Event Restoration of Essential Public Assets (REPA)
- 2018 DRFA December Event Counter Disaster Operation (CDO)
- 2019 DRFA January – Feb Event Counter Disaster Operation (CDO)
- 2019 DRFA January – Feb Event Restoration of Essential Public Assets (REPA)
- 2019 Category D Flood Recovery Exceptional Assistance,
- 2018 Natural Disaster Resilience Program (NDRP)

The program status report has been attached as **Appendix 1 – Natural Disaster Program P6 Report**. The report details, funding applications and approvals status, program estimates, programmes schedules and cash flow forecasts.

Design

The detailed design report has been prepared by Orion Project Consulting Pty Ltd as Design Managers and Trinity Engineering as the Geotechnical Engineers, it details progress of the Wujal Wujal Aboriginal Shire NDRRA Projects, current as at 11h May 2019, this report pertains only to the landslip remediation works on China Camp Road due to re damage of approved assets in 2019 event.

- **Design Issues**

Council to issue a purchase order to Trinity Engineering to complete the detailed design for China Camp Rd rectification Works. All works to be constructed is required to be certified by an RPEQ Engineer upon completion of the project.

OPC has requested a quotation from Trinity Engineering to provide certification services during the construction phase and As Constructed Drawings upon completion of the project.

Applications and Approvals

DRFA – Restoration of Essential Public Assets – **Status** - In Development. Due to announcement of the availability of Category D funding the restoration of essential public assets submissions will not be submitted until the Commonwealth finalise the

assessment criteria for the funding applications.

DRFA – Betterment Application – Status – The submission for the Waterfall Rd Rock Gabbion Extension Project was finalised on 5 December 2019 with the QRA. QRA will advise on any additional information and or approvals upon review of the submissions. Ongoing in 2020.

Construction

WWASC.11.18 (2018 NDRRA Works)

The Queensland Reconstruction Authority has completed the infield assessment for the reconstruction of China Camp Rd. The recommended value of \$3,850,779.38 has been approved by the QRA. A formal letter will be issued to Wujal Wujal Aboriginal Shire Council detailing the approval and funding amount.

A project program has been established for the landslip works to determine best practices in delivering these works. Council has suggested that the works can be undertaken by Council staff and machinery.

Orion Project Consulting has received the fee proposal from Trinity Engineering to provide a detailed design of China Camp Road. OPC recommends that Council issue a formal purchase order to Trinity to complete the detailed design.

WWASC.12.18 (2018 NDRP Works)

The Queensland Reconstruction Authority has approved \$700,000.00 for the upgrade works of a place of refuge for the community, this is in addition to the \$1.1m committed by the Department of Prime Minister and Cabinet. There still exists a funding shortfall of 2-3m for a new build of a place of refuge.

Orion Project Consulting to investigate an alternative scope of work to reduce the costs of the evacuation centre. Ongoing.

Indigenous Council Critical Infrastructure Program (ICCIP)

Wujal Wujal Aboriginal Shire Council (WWASC) currently has one approved project under the ICCIP.

- The replacement of the Waste Water Treatment Plant

Additional works required is broken down into the following categories;

- ICCIP Replace fencing and construct roof over generator
- ICCIP Wastewater, multiple
- ICCIP Waste RPEQ
- ICCIP SPS replace pumps
- ICCIP Replace membranes elements

The program status report will be updated and attached as **Appendix 4 – ICCIP Program Report**. The report details, funding, programmes schedules.

OPC is currently completing Project Management Plans (PMP) for the additional projects to be undertaken under the ICCIP program. OPC will be submitting the additional PMP's to Council and DLGRMA by 13 December 2019.

Applications and Approvals

All statutory approval will the responsibility of successful contractor.

Procurement

Design

No further procurement activities are forecast for this reporting period.

Legal

No legal services are currently engaged for the active projects under funding agreements. Should any advice for any matter be required then the same legal firm who provided advice on NDRRA works with Orion Project Consulting (McInnes Wilson Lawyers) will be recommended.

Construction

Tender report was submitted at the October 2019 Council meeting detailing the tender process and the recommendation to award the contract.

A Council resolution on the matter was passed and Council requested that the contract be awarded to the recommended tenderer.

Discipline	Pre-Tender	Out to Tender	Tender Closed	Vetted	Contract Awarded	Delivery Agent
Civil Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GANDEN
Civil Contractor	<input type="checkbox"/>	✓	✓	✓	<input type="checkbox"/>	True Water Australia

Construction

ICCIP WWTP– Waste Water Treatment Plant Upgrade Project

WWASC submitted the signed Project Management Plan (PMP) to DLGRMA in December 2019. DLGRMA will assess and advise of approval. WWASC has signed the contract with the contractor (True Water Australia). WWASC to establish a purchase order for the project. Project commencement and smoking ceremony is scheduled for 20/1/20 in Wujal Wujal. Design has commenced. Construction is expected to commence in mid February 2020.

Cape York Regional Package, Torres Cape Indigenous Council Alliance Funding (TCICA)

Wujal Wujal Aboriginal Shire Council (WWASC) currently has two approved project under the CIMA.

- Recycle Centre
- Bloomfield River Services Crossing

Applications and Approvals

All statutory approval will the responsibility of successful contractor. Future funding application should there be a requirement for the pipe size increase due to increases

in the size of the community as a result of the realignment of Shire Boundary would be sought under the Local Government Grants and Subsidies Program administered by DLGRMA. Council to complete an operational works application to Douglas Shire Council (DSC) for works within DSC boundary.

Douglas Shire Council has approved the Operational Works Application submitted by WWASC. Orion Project Consulting will ensure that the contractor abides by the conditions of this approval.

Procurement

Design

No further procurement activities are forecast for this reporting period.

Recycle Centre Project.

At the request of Council, Orion Project Consulting has amended the scope of work for the Recycle Centre required to satisfy WWASC.

OPC has completed the schedule of works and tender documentation for this project.

The additional scope of work will be added to the tender documentation and issued to three tenderers known to Council.

1. NCP
2. Topcon Builders and
3. Factor UTB

Bloomfield River Bridge Service Crossing Project.

NCP Contractors have completed approx 95% works on the Bloomfield Bridge. Structural Engineer has completed the inspections required to sign off on the form 15 and 16 for the project. Project is on track to be completed by 16 January 2020.

Discipline	Pre-Tender	Out to Tender	Tender Closed	Vetted	Contract Awarded	Delivery Agent
Civil Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	AECOM
Civil Contractor	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	NCP

Construction

Recycle Centre

Following the appointment of the successful contractor, construction is expected to commence in February 2020 with an expected construction period of 4 months. Project to be completed by 30 May 2020.

Financial status

Project Cost Allocation

Original Cost Allocation:	\$ 11,730,275.78
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NDRRA 13.18 Cape Tribulation - Bloomfield Road	\$ 1,043,918.00
NDRRA 13.18 China-Camp Road	\$ 2,178,416.00
NDRRA 13.18 Outstation Access Road	\$ -
NDRRA 13.18 Contingency	\$ 1,094,537.60
NDRRA 13.18 Escalation	\$ 273,634.40
NDRRA 13.18 Project Management	\$ 547,268.80
NDRP 12.18 Place of Refuge	\$ 700,000.00
W4Q Depot Office Upgrade \$500K	\$ 500,000.00
CYIF Recycle Centre	\$ 948,815.00
CYIF Boat Ramp	\$ 270,000.00
Boat Ramp Design & Tender Docs	\$ 50,000.00
Boat Ramp Concrete Works	\$ 50,000.00
CYIF Water Main Xing Bridge	\$ 258,000.00
Water Supply Bridge Crossover	\$ 284,186.00
ICCIP Replace fencing and construct roof over generator	\$ 18,000.00
ICCIP Wastewater, multiple	\$ 1,275,100.00
ICCIP Waste RPEQ	\$ 10,000.00
ICCIP SPS replace pumps(50k); major upgrade of treatment plant	\$ 1,550,000.00
ICCIP Replace membranes elements	\$ 50,000.00

Variation and EOTs

Extension of Time Claims

No Extensions of time to report for this period

NOTED

6.4.5 Art Centre

Reporting Period	December 2019
Department	Art Centre
Reporting Officer	Vikki Burrows

- Nil Report due to Annual Leave

NOTED

6.4.6 Water and Waste Water

Reporting Period	December 2019
Department	Water and Waste Water
Reporting Officer	Ian Hocking Coordinator

WE HAVE HAD A FEW WATER BURSTS AND BREAKAGES WHICH HAVE BEEN REPAIRED.

RAGS AND DEBRIS IN THE SEWER SYSTEM CONTINUE TO BE A PROBLEM.

ONCE AGAIN COSTING TIME AND MONEY TO CLEAN OUT



The boys have been busy cleaning up around the plants and pits. They are taking pride in their work place. The plants ran well over the break. We had problems with Lightning upsetting the electronics which all Required resetting. Up and running now.



The scada system has a communication fault. Trent is working on this at the moment. The water treatment plant requires a major service. We have organised a this with aquamanage for this month.

We are organising for aquamanage to do all the plant Maintenance including water plant and all other equipment.
Council Resolution to award the contract to Briody Plumbing to construct New subsurface irrigation system, irrigation, pump located at existing effluent tank outfall at the sewer treatment plant, irrigation pipework, irrigation solenoids and controller, this is funded through ICCIP.

Carried over for February Ordinary Meeting

NOTED

6.4.7 HACC Report

Reporting Period	December 2019
Department	HACC
Reporting Officer	Stephanie Dick

Coordinator (CDSC): Stephanie Dick Community Care Advisor (CCA)		For Month Ending: December 2019	
Statistics for the Month			
Admissions	CHSP 2	HCP 2	Disability 0
Discharges	CHSP 0	HCP 2	Disability 2
Number of Meals	CHSP 271	HCP 85	Disability 13
Number of Transport Trips	CHSP 179	HCP 32	Disability 8
Number of Hours	CHSP 2450	Disability 21	
Activities conducted for Month			
Personal Care hours		Clinic Visits	56
Assessment hours	43		
Coordination hours	81		
Centre-based care hours	4215		
<ul style="list-style-type: none">Christmas Function turned out great, got a total of 16 clients- most were away during Christmas break.			
Future Activities Planned			
<ul style="list-style-type: none">Centre based clients BBQ group support will be conducted at centre once per month. More social support groups will be arranged accordingly with team.			
Compliments			
Total Number for Month:			
Complaints			
Total Number for Month:			
Suggestions for Improvement			
<ul style="list-style-type: none">Washer and Dryer has not yet been purchased for new laundry upgrade, also double door freezer needs to be fixed or replaced. Currently using box freezer. Which put a limit on meat ordering? Air conditioners in kitchen dining and freezer and fridge room isn't working - may need to be looked at and replaced.			
Monitoring Activities Completed for Month			

- New audit schedule developed and booked in with Environmental and Health Team once per month. Which is now aligned to the new Aged care Standards.
- Client Meal and Activity Satisfaction surveys will be undertaken in January- Clients Choices preferred. May chance of Menu in the new year.
- Kitchen, cleaning and garden maintenance audits planned for January
- Update ROCS systems of upcoming and due reviews, licence checks, police checks- making sure all is up to date.
- Evacuation plan needs to be reviewed and updated in align with the new renovations.
- Staffing minutes meeting need to be done after meeting teaching office staff to do this after staff meetings. Once a week or monthly when needed.

External Visitors

Who	Reason for Visit	Who	Reason for Visit
DoH		DBMAS	
ACAT		Clinic Visits	
RAS		Other	NDIS- catch up for NDIS client

Client Incidents

Name of Client	Description of Incident	Result

Staff Incidents

Name of Staff Member	Description of Incident	Result

NIL

Client Comments

Client is now been discharged from service and has moved onto a new provider. Phone call to my aged care and Medicare online claiming. Council should not receive any funds for client. 2 more clients remain in cairns base hospital- clinic keeping updated when needed. Client has been assessed for a level 2 HCP package. Anticipated 12 month wait until she is assigned a package form the national pool. Have sent referral for garden maintenance.

It is anticipated that NDIS participant is awaiting documentation and setting up service agreement to align. Invoice and paperwork have been sent to finance manager awaiting on confirmation after leave.

Staff Comments

Staffing appraisal due this month- after 3rd warning letter has been issued last month. Staff has been excellent in work and has shown great work ethics. Through December month has not missed a day. Will conduct performance appraisal ending of January?

NOTED

ACTION: DW&BS to look at HACC air conditioners and freezer.

6.4.8 Post Office

Reporting Period	December 2019
Department	Post Office
Reporting Officer	Neal Ransom

December was a very busy month with withdrawals, I am still having issues with the delivery of monies to the Post office. In 2020, I would like to see the Post office expand its retail side of things, as the Post Office system becomes more online with the mainstream LPO's we can offer a whole new range of merchandise for the community. As the wet season approaches in Wujal, the Post Office would be the main source of Money for the residents, if we sold mobile Phones, it would help the community keep in contact with loved ones and aid in times of Flood. I am also in the process of ordering new stock as the stock we currently have is over 5yrs old and isn't viable for this region.

Services:

- Deposit-withdrawal from most major banks (except ANZ) through EPOS.
- Paying bills through our new scanner system. e.g.: License Renewal, Ergon, Vehicle registration.
- Money Orders. (express money orders are still not available)
- Mobile phone Credit (all major carriers)
- Cheque deposits

Comments:

I have been showing another person the basics of the Post Office services and operation to step in, in case I am ill or go on holidays, they have also completed their Work Force I.D check and are compliant to work in the Post Office.

I have attached Transaction repots and Postage reports.

NOTED

6.4.9 Indigenous Knowledge Centre

Reporting Period	December 2019
Department	IKC
Reporting Officer	Kylie Mills

December 2019 Report

- The IKC received some much needed additional items from the First5Forever program which included new large floor cushions, toys and rattles for toddlers, floor mat, tepee, duplo farm set and a fishing game to improve motor skills. Much of this will go into decorating the new kids zone room.

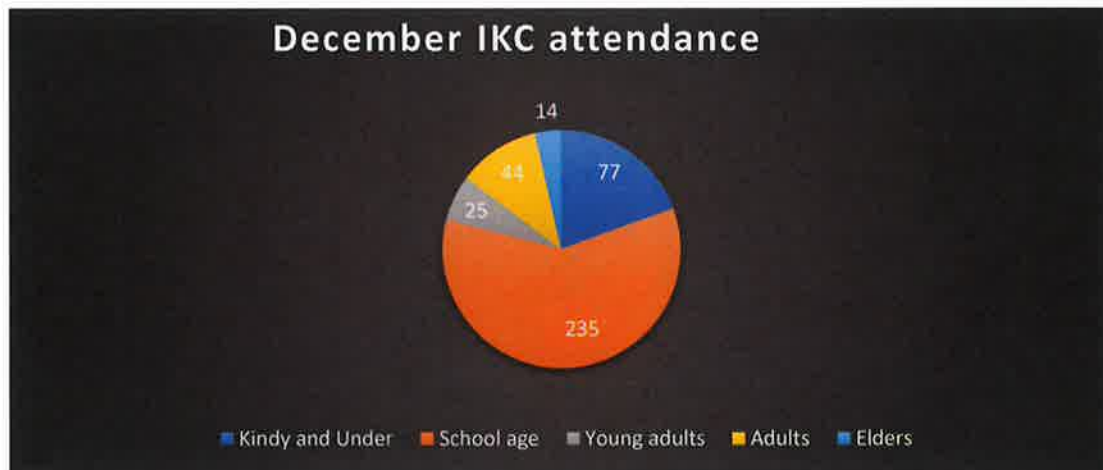


- Completed the Kuku Yalanji dictionary in the Miromaa program ready for elders to check and start selecting the words they would like included in the first release of the language application but over the break all data was lost off the coordinators PC for the previous three months and will have to start the process again, hopefully this will not be a long process as there is a printout of the last update of the dictionary to work off. We are still waiting for the order to be processed for the digital drawing pads and camera for the kids to use to create the pictures for the app and will order a microphone so that audio can be recorded. This will enhance the kids computer and technological skills whilst being creative and taking part in the creation of a local app.
- Ran a colouring competition for the kids before Christmas with the prize being \$10 for the under 7's and \$20 for the older kids. Keandra won the over 7's and Kahlen won the under 7's. The competition was judged by an elder. This was funded by the IKC Coordinator.
- People coming in asking for assistance with their tech such as how to use phones and tablets.
- Applied for two grants, one for the First5Forever funding for \$18k to start a Mum's and Bub's Group for people with children under 18months old to come to a supportive environment with regular visits from professionals such as dietitians, mental health workers, child health nurses, child protection. The grant money will go towards toys, furniture and morning tea as well as wages. The other grant was for Tech Savvy Seniors for \$10k to purchase new up-to-date computers and android tablets to run weekly classes for the elders in the community to learn basic computer skill such as emails and internet banking etc.
- Created Kuku Yalanji naming certificates for an elder to present.
- Summer reading club has began with six participants to date. This will continue over the school holiday period.
- Children wrote letters to Santa and posted them at the Post Office and the IKC coordinator created responses which the kids collected from the Post Office.
- Christmas craft activities and movies on the Disney+ app using the IKC Coordinators personal hotspot to supply internet connectivity for the kids. As the IKC was a place to escape the heat.
- Community members are still coming in looking for help to complete pay day lender loan applications. Have been turning most of them away. Also community members coming in asking for assistance to claim early release of their superannuation. Trying to get in contact with Jon O'mally from ICan to discuss the implications of this for the future of these people's incomes and future payments once they reach retirement age and get some information made available to the community.

- Had another staff member over the school holiday period to help with the influx of kids and to assist with activities. This staff member has been looking after the IKC while the coordinator has been working at Centrelink and when the coordinator goes on leave.

December Statistics

- A total of 395 attendees over the December month. High attendance due to school holidays.
- No new members for December and a total of nine loans for the month.



NOTED

6.4.10 Centrelink

Reporting Period	December 2019
Department	Centrelink
Reporting Officer	Kylie Mills

- The Centrelink Agent phone, the fax machine and the printer/scanner are still not operational, and we are sending clients to My Pathways to send required documents to Centrelink. Apparently, Telstra will be in Community on Tuesday 15 January to have a look at the issue and hopefully resolve the problem and we will be fully operational.
- A total of 31 clients used the facility in December with Friday mornings being the busiest time of the week.
- Hold times to speak with a Centrelink Service Agent via phone is an average of 45-60 minutes. Many times the indigenous line becomes engaged and clients are unable to get through to the Service Agent and have to come back.

NOTED







Hermond Tayley

6.4.11 Animal/Environmental Management

Reporting Period	December 2020
Department	Animal/Environmental Management
Reporting Officer	Helen Bigmore/Patrick Nandy JNR/Lester Shipton

This month we were busy with treating sick or injured animals. We did not carry out parasite treatments this month to save our medications. We will carry out treatments at the start of the new year.

OVERVIEW

TASK	PHOTOS	NOTES
<p>We responded to a call from a concerned owner that her old dog was no longer moving much and had wounds all over him.</p> <p>The wounds were deeply infected and the ants had started to eat the flesh. The dog couldn't move away.</p> <p>After a discussion with the owner we decided it was best for "Champ" to be humanely euthanased.</p> <p>In the pound the owner waited whilst we sedated Champ and then as part of his training Lester administered the overdose.</p> <p>The owner was very upset.</p>	     	<p>Being able to euthanase animals for owners has been a huge benefit to the programme and it reduces unnecessary suffering.</p>

We continue to get animals that are injured from pig hunting.

On this occasion the owner contacted the Vet Nurse who advised first aid treatment. The Vet Nurse took the dog to the Vet for intravenous fluids and pain relief.

The owner paid the Vet bill.



Not all animal owners are in a position to pay for Vet care when their animal gets injured pig hunting so they are more reluctant to ask for help.

A litter of 9 pups was born to a registered breeder in Wujal on 6th December. The owner has a breeder license number.

The pups were born in the dirt and were very poor with staph skin infections.

The pups kept getting preventable injuries and some were euthanased as a result.

Before the Christmas break the bitch was taken pig hunting and didn't return.

The owner was advised how to feed the puppies until the bitch was found. By Christmas only three puppies remained.



All these puppies probably would have survived if the breeder had them properly housed and extra care was provided to the puppies.



This image shows sofa bedding wrapped around the puppy's leg. It was twisted around cutting off blood supply. The pup was euthanased.

15 Keim Street was infested with cockroaches. The contractor at the time was replacing the kitchen and informed us so we acted.



A poster has been given out advertising pest control. Members of the public need to request a job on the blue phone.

Sprayed 1m floor to wall and 1m up the wall and same with ceiling. Sprayed cracks and crevices.



NOTED

RISK AND ISSUE HISTORY

ISSUE	H & S MEASURES TAKEN
Chemical spill	Make sure that equipment works correctly, and PPE is worn. Clean up chemical spills immediately.
Dog bite wound	Handle correctly. Two people treating animals at all times.
Self-injection	Make sure that caps are replaced on needles and disposed of in needle container

NOTED

CONCLUSIONS/RECOMMENDATIONS

We are running low on medications this month so will need to do an order in the new year. Overall throughout the year we have seen a reduction in the number of registered animals, the number of treatments needing to be carried out and therefore the number of animals needing de-sexing operations. This is a continued reduction from the previous years that the programme has been running and shows the continued success. In the New Year we hope to see an increase in the number of people paying their Vet bills when their animals need to receive treatment. We understand that many people are struggling with an income and therefore sustaining this programme for both human and animal health, is extremely beneficial for the community.

NOTED

Resolution:	That council reviews and adopts the Director Works and Building Services report for the month of January 2020.	
Moved:	Cr Desmond Tayley	CARRIED 5/5
Seconded:	Cr Regan Kulka	
Decision No:	0923012020	

The Council adjourned for lunch at 12.38am and returned to the chamber at 1.28pm.

7. CLOSED SESSION

8. GENERAL BUSINESS

Mayor mentioned the following meetings coming up in February:

FNQROC Board Meeting 3 February 2020,

TCICA Meeting 4 February 2020

6 February 2020 Joint Commonwealth / State Indigenous Housing meeting - DHPW and

7 February 2020 DATSIP Local Thriving Communities Joint Coordinating Committee Member Induction.

CEO advised of the Working Group Indigenous Waste Strategy meeting to be held on Tuesday 29 January 2020 in Cairns.

CEO advised Ministerial Champions visit to take place February 2020 dates to be confirmed.

Deputy Director-General Jeff McAlister – Department of Innovation, Tourism and Industry Development (DITID) to visit with Duncan Kerslake on 28/29 February 2020 with Ashleigh Bartley who has joined the team and Brian Norris and Shaun Nancarrow from Department of State Development.



CEO gave an update on the Vanilla Bean project. Funding required to produce a Business plan.

NOTED

Cr Reagan Kulka	<p>Wall on the back road. Need a privacy barrier either plants or fence. ACTION: Update required.</p> <p>Rangers shot the crocodile. Can we have a public meeting to discuss people feeding the crocodiles so we don't have to shoot them. Croc awareness needed.</p> <p>CEO said a meeting had been arranged but was called of due to bad weather/thunderstorm. More targeted awareness is required for the hunters to be educated.</p>
Cr Bradley Creek	<p>Can the houses on the river frontage have a maintenance review? Need refurbishing. Minimal repairs and maintenance have been carried out.</p> <p>ACTION: CEO said there is a schedule for this type of maintenance and he will ask DHPW about this and come back to the Council. Also to ask Housing about empty houses.</p>
Cr Robert Bloomfield	<p>Lights and wash down basin at boat ramp. Was brought up in last meeting. Update needed.</p>
Cr Vanessa Tayley	<p>Who do you call to make noise complaints in the community? CEO advised there is a phone you can ring and complaints will be followed up.</p>
Cr Desmond Tayley	<p>No follow up on bitumen roads since the floods. Can we start talking to TMR and QRA about funding for this.</p> <p>SES needs tidying up to make it a bit more accessible.</p> <p>ACTION: CEO to investigate and follow up.</p> <p>ACTION: CEO to follow up and advise on 'So you want to be counsellor' information.</p>

NOTED

9. NEXT MEETING

The next meeting is to be held on 20 February 2020.

10. MEETING CLOSE

Mayor declared the meeting closed at 2.08pm.