



Council Ordinary Meeting

20 February 2020

Minutes

of the

**Council Ordinary Meeting held at the Wujal Wujal
Aboriginal Shire Council Chambers**

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1. WELCOME/MEETING OPENING

Mayor Tayley declared the meeting open at 9.12am.

2. ATTENDANCE/APOLOGIES

Members Present:	Cr Desmond Tayley, Mayor (Chair) Cr Robert Bloomfield, Deputy Mayor Cr Regan Kulka Cr Bradley Creek Cr Vanessa Tayley
Apologies:	
Officers/Staff:	Stephen Wilton – Chief Executive Officer Harish Nair – Director Finance and Corporate Services (DF&CS) Victor Mills – Director Works and Building Services (DW&BS) Vanessa Kennedy (Executive Assistant)
Observers:	
Presenters/Visitors:	<p>11am - Maureen Liddy and Tracey Ludwick from Good to Great Schools will present an information session and gather input from the Council on building the Education Model for Bloomfield State School by asking a series of questions to the Councillors (as community members) on:</p> <ul style="list-style-type: none">• How do we make Education work for Bloomfield State School?• What does the community of Wujal Wujal want to achieve?• What does the school want? Do they have dictionaries? Do they want Art Classes?• Who will be the delegate representing Wujal Wujal in the Cluster governance?

3. CONDOLENCES/CONGRATULATIONS

Condolences

Seaman Dan Family
Carol Howard Family
Bassini Family
Millers Family - Yarrabah

NOTED

Congratulations

Nil

NOTED

4. COUNCILLOR OBLIGATIONS

Mayor Tayley invited those present to use this opportunity to make public any Material Personal Interests and/or Conflicts of Interest (real or perceived) in respect of items in the Agenda.

Councillors should use this opportunity to disclose and/or comment on other Councillors and/or staff interests in accordance with the Act and Regulations

4.1 Declaration of Material Personal Interest (MPI) on any item of business

Nil

4.2 Declaration of Conflict of Interest on any item of business

Pursuant to Section 173 (2) of the Local Government Act 2009 {0} declarations of conflict of interest were made during this meeting.

Name of Councillor:

Details of declarations are as follows:

4.3 Registers of Interest

Nil

5. CONFIRMATION OF PREVIOUS MINUTES

The minutes of the Council Ordinary meeting 23 January 2020 were considered.

The minutes of the Special Council meeting held 31 January 2020 were considered.

Resolution:	That Council confirms that the Council Ordinary meeting minutes of 23 January 2020 as circulated are a true and correct record of that meeting.	
Moved:	Cr Robert Bloomfield	CARRIED 4/4
Seconded:	Cr Vanessa Tayley	
Decision No:	0120022020	

Resolution:	That Council confirms that the Council Ordinary meeting minutes of 31 January 2020 as circulated are a true and correct record of that meeting.	
Moved:	Mayor Tayley	CARRIED 4/4
Seconded:	Cr Robert Bloomfield	
Decision No:	0220022020	

5.1 Business Arising from Previous Minutes

Nil

6. REPORTS

6.1 Mayor's Update

MEETINGS ATTENDED JAN/FEB:

WUJAL WUJAL

29 Jan 2020	Nations Engagement with Dept Environment and Science
30 Jan 2020	Local Government Elections Candidate training
11 Feb 2020	DDMG Meeting – Teleconference
17 Feb 2020	Director-General Jamie Merrick and Alena Department Environment and Science visit

CAIRNS

3 Feb 2020	FNQROC Board meeting The Hon. Cynthia Lui meeting RRTG meeting
4 Feb 2020	Electoral Commission Australia Vanilla Bean Project Meeting
5 Feb 2020	TCICA Meeting
6 Feb 2020	Joint Commonwealth / State Indigenous Housing meeting DHPW
7 Feb 2020	Local Thriving Communities Joint Coordinating Committee Member Induction

NOTED

6.1.1 Far North Queensland Regional Organisation of Councils (FNQROC) Board meeting

Mayor to give a verbal report. **(Agenda and minutes and presentations tabled)**

NOTED

6.1.2 FNQ Regional Road and Transport Group (RRTG) Technical Committee Meeting

Mayor to give a verbal report. **(Minutes and agenda tabled)**

NOTED

6.1.3 Torres Cape Indigenous Council Alliance Inc. (TCICA)

Mayor to give a verbal report. **(Agenda and Cape, Torres and Gulf Opportunities Plan along with letters of correspondence tabled)**

NOTED

6.1.4 Queensland University of Technology (QUT) – Letter of Support

Both Queensland University of Technology papers that were co-authored by Wujal Wujal Aboriginal Shire Council named 'Crocodile Language Friend: Tangibles to Foster Children's Language Use' and 'Coding on Country' are to be published shortly. After a successful initial pilot project the QUT is now applying for a grant to grow and develop the Coding on Country to a sustainable and recognised initiative with WWASC who have supplied a letter of support for this next stage. **(documents were tabled)**.

NOTED

6.1.5 Pearl Luggar Heritage Fleet Letter of Support request

Mike Smith Director has requested Council support for a plan to escort the HMB Endeavour from Cairns to Possession Island this year and then make this an annual trip every year. This fleet will be important for all Cape communities in tourism, education and cultural information. Attached is letter received and an outline of some of the planned activities and dates.

NOTED

ACTION:	Council to write to Mr Mike Smith advising that Council are supportive of the idea but at this time have no interest in leasing a vessel.
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6.1.6 Emergency Management within Remote Indigenous Communities – Workshop

Mayor Tayley has been invited by Tony Hazell AFSM – Superintendent Regional Manager Northern Region Rural Fire Service/Queensland Fire and Emergency Services to attend this workshop on 1 – 2 April 2020 in Darwin organised by Bushfire and Natural Hazards CRC.

Resolution:	That Council authorises the Mayor to attend the 'Emergency Management within Remote Indigenous Communities' Workshop on 1-2 April 2020 in Darwin.	
Moved:	Cr Vanessa Tayley	CARRIED 5/5
Seconded:	Cr Bradley Creek	
Decision No:	0320022020	

6.1.7 Local Thriving Communities – Pathway to Local Decision Making Certificate of Agreement

Statement of Intent to be endorsed by the Council on how they will work together with DATSIP.

Resolution:	That Council endorses the Local Thriving Communities – Pathway to Local Decision-Making Certificate of Agreement - Statement of Intent provided by DATSIP on how they will work together.	
Moved:	Cr Bradley Creek	CARRIED 5/5
Seconded:	Cr Robert Bloomfield	
Decision No:	0420022020	

6.1.8 Correspondence

- 6.1.8.1 Queensland Audit Office** proposed report titled Local Government: 2018-19 results of financial audits. **(documents were tabled).**

NOTED

- 6.1.8.2 Media Statement – TCICA – ‘New homes on their way for Queensland’s Indigenous communities’.**

NOTED

- 6.1.8.3** Correspondence received from Ms Kay McGrath OAM, Chair of the Domestic and Family Violence Implementation Council regarding the Council’s recently published final report.

NOTED

- 6.1.8.4 Queensland’s Innovation Festival 24-25 March 2020.** QODE Pitch Black information on tickets available – for innovators, start ups, and developing ideas.

NOTED

- 6.1.8.5 Disaster Management Training** Calendar and nomination form.

NOTED

- 6.1.8.6 Information paper received from the Department of Local Government, Racing and Multicultural Affairs - Proposed local government regulatory reforms – informal meetings (document was tabled).**

NOTED

- 6.1.8.7 Inspector-General Emergency Management (IGEM)** Newsletter February 2020.

NOTED

Mayor Tayley gave a report on the Director-General Jamie Merrick and Alena Tracey who visited the community on 17 February 2020. Several meetings were held and visits to community groups, Justice Group, Jabalbina etc. Very good outcomes from this meeting.

CEO gave an update on the GreenAgri Vanilla Bean project. Large project involves a nurturing facility with 25,000 plants. Next step is preparing a Business Plan that includes wet tropics approval and an outline of how the farm will operate. Planting will be in sacks above the ground due to the type of land. Very informative meeting

Cr Vanessa Tayley left the meeting at 3.04pm and returned to the chamber at 3.09pm.

Resolution:	That Council receives and adopts the Mayor's report for the month of February 2020.	
Moved:	Cr Regan Kulka	CARRIED 5/5
Seconded:	Cr Vanessa Tayley	
Decision No:	0520022020	

6.2 Chief Executive Officer Report

Items arising from previous meetings

CEO Report Action Log

Date:	Action	Status	Comment
CEO REPORT			
6.1.2	JIME Ministerial Champions Office. CEO to follow up with Director-General Jamie Merrick	In Progress	
0422082019	Allocation of the areas shown in pink on the plan tabled by the CEO (old football/dump site) for use of the Vanilla Bean Enterprise as a social benefit activity and staff develop a draft lease with (Coppertree Farms/ Department of Innovation and Tourism) in conjunction with Councils lawyers for a four-year term	In Progress	Proposers been advised & requested to provide information to go in the lease.
6.2.5 Capital Projects Register	Business Case for Disaster Resilience Centre Community Cabinet Townsville.	In Progress	Business Case to be developed
6.2.6 Cooktown Expo 2020 proposed Secondment Program with Wujal Wujal	The CEO to meet with Cook Shire and Hopevale Shire to discuss the Cooktown Expo 2020 project to express support and determine the	In Progress	Cook Shire advised WWASC supports the Expo but cannot

Aboriginal Shire Council (WWASC)	financial and staffing requirements and report back to Council		provide an officer for 9 months
SOCIAL MEDIA			
6.2.11.4	I/DCEO's report mention of Social media expansion projects. Interim Deputy CEO and EA to prepare a business case for Social Media Facebook account for Council consideration and approval	In Progress	Draft protocols to be developed and brought back to Council
GENERAL BUSINESS			
IKC Report 1422082019	That Council repurposes the First Five Funding authorises IKC Manager Kylie Mills to purchase the 3D printer using grant money supplied instead of Campfire Furniture	In Progress	Extension of time requested to spend funds requested
PROJECTS			
Good to Great Schools Education Forum 17-19 September 2019	CEO to organise a meeting with Hopevale CEO and run a Community Forum/Information session with their support		
	Letter to be sent to the Principal in support		
Inspector-General Emergency Management response to Alastair Dawson for direct participation in programs by 30/09/2019	EA to respond to request for direct participation to IGEM urgently	Completed	Letter sent to Alastair Dawson IGEM
CEO REPORT			
Vanilla Bean Plantation Project	CEO to ensure that proposed sites for future housing allotments and for the Vanilla Bean Plantation Project formally surveyed, registered and zoned to meet these proposed uses and ensures staff bring forward the draft plan of survey for consideration by Council before registration	In Progress	Matter raised at TWG for DATSIP Assistance in gaining necessary approvals, WTMA and Planning and to arrange survey
Ministerial Champion – Proposed Showcase of Wujal Wujal Community at State Parliament	CEO to report to the Council meeting in October on progress with the preparation for this Showcase.		Verbal Report by CEO & Exec Assistant
Facebook page	New CEO will consider this initiative and report back to Council at a future date	In Progress	

Organisational Chart	CEO to consider and refine the Organisational chart and bring back to Council for adoption.	In Progress	Organisational Chart under review by CEO. November meeting
	CEO to seek written consent from Douglas Shires for the bridge pipeline crossing, the construction of southside housing driveways within the road reserve and the work at the top end of China Camp road, where these works occurs within Douglas Shire	Complete	Operational works permit issued
Art Centre Report	CEO and Director Finance & Corporate Services meets with Art Centre Director to discuss Strategic 4yr Business Plan	Not yet Commenced	
CLOSED SESSION			
Embrace Learning	CEO to report further as this matter develops or is resolved.		Verbal report
Requests for Financial Assistance with Funeral Expenses	CEO to ensure a policy update be formulated and reported to a future meeting to be adopted	In Progress	In CEO Report
GENERAL BUSINESS			
Funding for Rodeo ground/portable yards down on the corner across the river past the football field.	CEO and DW&BS to investigate possible site preparation and funding at a later date.	Not Started	
Leaking effluent	Has this been addressed? CEO to investigate and advise.	Ongoing	Investigation found that the effluent is an ongoing issue. Tank system with lay flat hose. Replacement of all solinoids is currently occurring
Tourism Information Centre	What is the plan for this and the Art Centre		
Polo Shirts	Councillors to visit Southern Cross for fit out of shirts. Purchase order required.	In progress	Waiting for all Councillors to do their fittings – one purchase order

Council Meeting held 24 October 2019			
MAYOR'S REPORT			
Res: 0224102019	That Council sends a letter of congratulations to Haylene Grogan congratulating her on her new role as Chief Health Officer		Complete
CEO'S REPORT			
0424102019	Letter to Department Housing and Public Works advising the DHPW, Sport and Recreation division that Council is supportive of the concept of Sport & Rec programs that are run by local people employed by the Department who are fully supported by the Department provided that there is also program funding to ensure there are activities available to enhance community participation.		Complete
0524102019	Letter to Department Housing and Public Works advising the DHPW, Sport and Recreation division that Council will deliver the asphalt pump track, under round 7 of the Get Playing Places and Spaces program in accordance with the Dead of Funding. Also, advise the new location to the Department when identified		Complete
0624102019	Letter to Tony Holmes advising that it accepts the offer of \$500 for the old cattle ramp stored in the Douglas Street yard.		Complete
0924102019	Letter to both Datacom and WageLoch from the CEO to terminate the agreement with Datacom and WageLoch and written notice is to be given immediately		Complete
DW&BS REPORT			
6.4.8 Kindergarten	Letter to be sent to CDCC to advise that the CDCC (playgroup) can relocate back to the venue back under the IKC after the Art Centre relocates		Verbal advice given

	That Council ensures the safety of all employees at the kindergarten. CEO to investigate.		Pending
	DW&BS asked for funding to be attributed, in particular excel, word and spreadsheeting. CEO to investigate.		??
GENERAL BUSINESS			
General Business	Lights behind Art Centre needed. CEO to investigate.		Pending budget
	Letter to be written to DHPW advising the Department of Housing and Public Works that it wishes to relinquish the lease on 21b Hartwig Street, Wujal Wujal.		Complete
Council Meeting held 21 November 2019			
CEO'S REPORT			
0821112019	Letter to Department of Justice Office of Liquor Gaming Regulation to request amendment to the current regulation to include the road from Douglas Street along Kotzur Rd and from The Corner of Kotzur Rd and Hartwig street to the Boat Ramp including the Boat Ramp car park and the Council Office car park		Complete
0921112019	Letter to DHPW advising the Department of Housing and Public Works that it would be willing to lease Lot 2 at Ayton for the purpose of water supply to Wujal Wujal residences in Ayton.		Complete
DW&BS REPORT			
6.4.5 Kindergarten Report	Meeting with Police. That Council look into Bylaws or work with the police about children out late at night.		
CLOSED SESSION			
0521112019	Letter of confirmation accepting Brackenhurst Concrete Batching Plant as a		Complete

	sole supplier to the area for following funded projects; • China Camp Drainage – DRFA • Southside Driveways – Q-Build • Recycle Centre 30 x 12M Shed slab - CYRP • Hard stand at depot - CYRP • Wujal Guest Accommodation slab and pathways – W4Q 19/21 • Wujal eco Lodge footings and pathways – BOR • Raised Manholes – WWASC and other works for WWASC as they come available		
0621112019	Letter from CEO to Assist Me Consulting with counter-offer of \$5,000 with a Deed of Settlement/Release and that a Draft Statement of Claim be provided to Assist Me Consulting for compensation of rectification costs due to non-performance of the contract.		Complete
GENERAL BUSINESS			
	Letter to Minister seeking clarification of Xmas Holidays		Not required
	Douglas Shire MOU required Cape York Regional Package finalise and connect sides. CEO to investigate.		
Council Meeting held 20 December 2019			
MAYOR'S REPORT			
6.1.1	Showcase to Parliament – Council to send letter of thanks to the Minister's office. CEO to follow-up.		
6.1.2 Res: 0220122019	Council agreed to commitment of \$10,000 Dhawarr sponsorship to the Cook Shire Council to support the Cooktown Expo 2020. Letter to be written to Cook Shire Council CEO	Completed	Letter send to Cook Shire Council CEO . Linda Cardew on 8 January 2020.
Correspondence 6.1.5.3	Djuki Mala Tour Proposal for community support for this tour in May/June 2020. CEO and DF&CS to investigate and advise.		No Action as yet

CEO'S REPORT			
6.2.4	Council to advise Visionstream Pty Ltd that Council is willing to negotiate a lease on Lot 1 RP717971 for the purpose of a 10-metre Satellite small cell telecommunications facility. CEO to write letter.		Letter sent, negotiation on commercial terms commenced
DW&BS REPORT			
6.4.5 Art Centre Report	Council to approach My Pathway about putting people in to run the Art Centre café in the New Year. CEO to report back at next meeting.		No action as yet
Council Meeting held 23 January 2020			
MAYOR'S REPORT			
6.1.1 Res: 0223012020	CEO to write a letter to Wujal Wujal Dance Group Coordinator Ruby Winkle advising of this funding.	Completed	24 January 2020
CEO'S REPORT			
6.2.1 Res: 0423012020	CEO to write a letter to DNREM outlining Council decision that WWASC supports the partial road closure of Douglas Street with the intention to use the closed portion for future residential development Further WWASC supports commencement of negotiations with relevant Native Title bodies for an ILUA for the future use of the area of road closed.		Completed
6.2.2 Res: 0523012020	CEO advise the relevant parties of the Council's decision to Approve a Reconfiguring a Lot, subdivision (2 lots into 9 lots) and Operational Works within the Wujal Wujal Aboriginal Shire Council local government area to create; <ul style="list-style-type: none"> o 9 residential allotments o 2 lots for the provision of an access road o Balance Lot 34 Subject to fair and relevant conditions.		Completed

	CEO to commence Community Consultation is required to proceed with Phase 1 funding Alcohol Management Plan – Wujal Wujal identified as being eligible for Phase 1 funding of \$50,000		Community still to be consulted
	CEO to comence Community Consultation to endorse a Community Advisory Committee to be undertaken after elections to support Local Thriving Communities initiative.		Community to be consulted after elections
DW&BS REPORT			
0823012020	CEO/DW&BS to send a letter awarding the contract for upgrading of Kindy to AD Fraser Builders who has a current service agreement with WWASC for the upgrade of HACC facility, this funding is from QRA for Resilience (a place of refuge), as per the resolution.		In Progress
GENERAL BUSINESS			
	Housing Maintenance reviews needed CEO to ask DHPW and report back to the Council at the next meeting,		TWG meeting discussed this. High on priority list.
	No follow up on bitumen roads since the floods. Can we start talking to TMR and QRA about funding for this. SES needs tidying up to make it a bit more accessible. CEO to investigate and follow up and advise at next council meeting.		In Progress
	Councillor training 'So you want to be a councillor'. CEO to follow up and advise councillors		Completed

NOTED

6.2.1 TCICA Meeting

On Wednesday 5 February 2020 the Mayor and Chief Executive Officer attended the TCICA meeting at the Bolands Centre Cairns.

The TCICA Board considered and adopted two important strategic documents;

The first was the Torres Cape Indigenous Council Alliance Inc. (TCICA) CAPE, TORRES AND GULF Opportunities Plan 20th December 2019. This document was developed by consulting firm ARUP after a comprehensive consultation and research process to identify what opportunities exist within the region given the current facilities and infrastructure in each of the communities. A copy of the CAPE, TORRES AND GULF Opportunities Plan is tabled for Councillors information.

The TCICA Board also adopted the TCICA 2020 Strategic Plan which outlines the goals and objectives of the organisation for the 2020 year. It outlines the activities that TCICA will carry out in order to achieve each of the 13 Objectives set out in the TCICA Charter: A copy of the TCICA 2020 Strategic Plan is **tabled** for Councillors information

Resolution:	That Council receive and note the CAPE, TORRES AND GULF Opportunities Plan dated December 2019 and the TCICA 2020 Strategic Plan.	
Moved:	Mayor Tayley	CARRIED 4/4
Seconded:	Cr Regan Kulka	
Decision No:	0620022020	

6.2.2 Remote Indigenous Housing

On Thursday 6 February 2020 the Mayor and Chief Executive Officer attended a workshop organised by the Queensland Department of Housing and Public Works (DHPW) and the National Indigenous Australians Agency (NIAA) (formerly PM&C).

The purpose of the workshop was to discuss the distribution of the \$105 million of Commonwealth funding for remote indigenous housing in Queensland. The workshop was attended by all indigenous Councils except Aurukun Shire Council who were an apology. The workshop was facilitated by Mr Mick Gooda.

A methodology was presented that took into account population, overcrowding and homelessness. The methodology also had a factor to take into account the relative isolation of communities and the resulting cost escalation on construction costs.

The population counts were put into bandings to try to alleviate for the errors in the ABS counts. Weightings were given to each factor population 50%, overcrowding 25% and homelessness 25%.

The majority of Councils were happy with the general methodology however Hopevale were not happy with the outcome when they compared to similar Communities. After a great deal of discussion it was decided to change the weightings given to the overcrowding and homelessness factors (overcrowding 40%, homelessness 10%) and recalculate the results. This improved the outcome for Hopevale to an acceptable amount and all Councils present agreed with the outcomes for their communities. **Table 1** below shows the outcomes for communities both before and after the adjustment. You will note that there is very little difference for Wujal Wujal.

Attached to this report is a sheet showing all the data for each community that was used in the original methodology. There was a general agreement that the accuracy of the data was questionable however given no alternative data sources were available for every community it was agreed for the purposes of the distribution of the funding in a timely manner there was little option but to accept these data sources as the probability was that the errors were uniform across each community.

Cr Bradley Creek entered the meeting at 9.28am.

Table 1

Local Govt Area	Population Band	Original Funding	Amended Funding	Difference
Mapoon	250-500	2,352,941	2,352,941	0
Wujal Wujal	250-500	2,357,031	2,352,941	-4,090
Hopevale	1000-1500	2,881,628	3,643,659	762,031
Woorabinda	700-1000	3,652,724	3,594,050	-58,674
Napranum	700-1000	3,527,237	3,780,462	253,225
Cherbourg	1000-1500	3,578,814	3,419,891	-158,923
Pormpuraaw	700-1000	3,767,056	4,073,260	306,204
Kowanyama	700-1000	4,453,250	4,515,679	62,429
Lockhart River	700-1000	6,881,276	6,235,688	-645,588
Yarrabah	2000-3000	7,126,337	6,520,188	-606,149
Mornington Shire	1000-1500	7,125,571	7,328,042	202,471
Doomadgee	1000-1500	7,541,231	6,962,951	-578,280
Aurukun	1000-1500	7,992,314	7,180,640	-811,674
NPARC	2000-3000	8,238,151	8,385,607	147,456
Torres Shire	2000-3000	8,420,043	9,212,205	792,162
Palm Island	2000-3000	12,191,436	11,013,932	-1,177,504
TSIRC	4000-5000	12,912,962	14,427,863	1,514,901
		105,000,002	104,999,999	-3

The DHPW will write to Council to confirm the funding allocations and program conditions/requirements.

Housing Table distributed to all councillors.

Resolution:	That Council notes the Chief Executive Officer's report on the Remote Indigenous Housing funding workshop.	
Moved:	Mayor Tayley	CARRIED 5/5
Seconded:	Cr Vanessa Tayley	
Decision No:	0720022020	

Discussion took place on how to use the funding for housing in Wujal Wujal for the best outcomes.

Mayor asked about further actions on other housing funding.

CEO said we need to continue to lobby for funding to decrease overcrowding.

DW&BS said there are opportunities to complete the new buildings and lease them out to provide an income to Council. Cost effective and pays for maintenance.

Mayor brought up future home ownership and process should be explained to the council for any decisions made on houses sitting on freehold land.

6.2.3 Singapore Ant Control Program

The proposal below has been received from Travis Sydes from FNQROC. It needs to be formally considered and adopted by Council pending on funding Council would endorse the proposed management plan for the control of Singapore Ants to safeguard the asset stocks in the Community.

The implementation of the program will still need to be worked through together with the training of Council's Animal Management Workers (AMW)

The proposal was tabled at the TWG on Thursday 13 February so Department of Housing and Public Works can consider budget contribution for a collaborative approach with Council as the program will require all houses (DHPW & Council) and infrastructure to be treated including Council facilities and public infrastructure such as the hospital and police station.

Wujal Wujal Singapore Ant Biosecurity Response Plan. February 2020

On 4 February Steve Wilton – CEO WWASC met with, Michael Graham (Biosecurity Queensland), Gary Morton (National Electric Ant Eradication Program) and Travis Sydes (FNQROC) to discuss options for the management Singapore ant across the entire Wujal Wujal community. The proposal below maps out a recommended course of action.

The problem:

Singapore ant is a tramp ant. Singapore ants can hitch rides in many ways ranging from private vehicles (including caravans of the travelling public), commercial freight and goods, machinery, raw materials and household goods. It is a significant household pest in the tropics and sub tropics across the globe. It is known to infest houses, attack and bite people in bed and get into food products. It is strongly reliant on human habitat and is commonly found in houses, vehicles, and freight.

The Singapore ant can cause extensive economic damage, for example, it chews holes through fabric and rubber goods, removes rubber insulation from electric cables and phone lines, damages polyethylene cable. They can quickly damage the electrical systems of vehicles, electronic equipment and appliances.

WWASC's key concerns:

The primary impact of concern from Singapore ants for Wujal Wujal is the destruction of electrical and electronic equipment in private and public infrastructure. There is a demonstrated significant public safety, asset and infrastructure management issue which warrants an immediate cost avoidance approach. This would need to be supported in the by long-term by management processes and preventative maintenance to reduce or mitigate re-infestation; or increases in density/distribution of Singapore ants.

What's the long-term outcome WWASC would like to achieve?

- Singapore ants are reduced to a manageable level and priority infrastructure and public assets are protected.
- Reduce impacts and densities in public and private housing
- Manage entry points and pathways across the community to prevent future introduction of Singapore ant, or another significant ant pest (yellow crazy ant, electric ant).

Key points

- Singapore ants cause significant damage to electrical and electronic equipment in private/public infrastructure, vehicles and machinery.
- Critical infrastructure such as communications, water treatment/reticulation, health and emergency services are vulnerable to impacts.
- Singapore ants are closely associated with human habitats and do not establish or persist in the natural environment.
- They have been confirmed in Wujal Wujal and are present across the entire community.

- Effective control tools are available and are relatively affordable but require a systematic and integrated approach and ongoing maintenance to effectively manage the risk.
- Wujal Wujal's smaller size and clear points of entry and exit make management of Singapore ant more plausible than many remote communities.
- Wujal Wujal ASC has demonstrated ability to deliver long term management outcomes to complex health and social issues as evidenced by the AMW and horse management programs.

Pesticide costs and recommended management response

There are approximately 30 hectares of treatable area in Wujal Wujal community if all areas required treatment in any one round. Luring and recording of distribution would be required prior to baiting to establish density and actual extent of ants and infested properties. A conservative estimate of expense for the baiting operation would range between \$6,000-\$15,000 per treatment. It is important to note that over time and in subsequent rounds of treatment the densities and distribution of ants should decrease, and as a result may cost significantly less.

3 commercial products are available at present - estimated costs are a calculated based on hectares treated x rate of application (kg per Ha)

- AMDRO® GRANULAR ANT BAIT ACTIVE CONSTITUENT: 7.3 g/kg HYDRAMETHYLNON @ 2.5 kg / Ha, \$200 / Kg - <https://crop-solutions.basf.com.au/products/amdro-granular-ant-bait>
- SYNERGY PRO ANT BAIT 2.5g / Kg PYRIPROXYFEN, ACTIVE CONSTITUENT: 3.65g / kg HYDRAMETHYLNON @ 2-4Kg / Ha, \$200 / Kg. <https://sumitomo-chem.com.au/synergy-pro>
- DISTANCE PLUS ACTIVE CONSTITUENT: 5 g/kg PYRIPROXYFEN @ 2-4Kg / Ha, \$50 / Kg. <https://sumitomo-chem.com.au/distance-plus-ant-bait>

A longer-term option which may reduce costs is to expand the on-label registrations for products in use with ant eradication programs; however, this will require making a submission to the Australian Pesticides and Veterinary Medicines Authority (APVMA) which may take up to 12 months. One recommendation would be to knock down the population with current products; and then plan for an ongoing preventative or reactive management program using a newly registered product from the APVMA – this course of action might allow other communities to come on board in management program in the meantime and allow for bulk purchasing arrangements to evolve into the future as well.

Proposed management regime

Step	Action/s	Who	Resource	Cost
Communication education	Brief council on issue and proposed course of action	BQ, FNQROC	BQ – Singapore ants in communities information package	In kind
	Outline issues and proposed plan to community	AMW with support of council	BQ – Singapore ants in communities information package	In kind (local printing cost)
Survey to establish/ confirm distribution and hotspots	Lay lures for one hour and sample ants (morning and afternoon)	AMW with support of BQ	Lures (hot dogs, flagging tape, sample kits)	\$200 perishables
	Send samples for ID	AMW with support of BQ	Ant ID (NEAEP)	In kind
Devise treatment method	Develop management zones and baiting sequence	AMW with support of BQ and FNQROC	GIS, desktop and admin	In kind
	Outline treatment regime to community	AMW, WWASC	Management map and calendar	In kind
Conduct treatment	Treatment 1, 2, 3 (6 weeks apart)	AMW with support from BQ	Notices and baits Broadcast granular around buildings/power boxes, bait traps inside buildings	\$6 - \$15,000 per treatment (see pesticides costs)
Follow up survey	Lay lures for one hour and sample ants (morning and afternoon)	AMW	Lures (hot dogs, flagging tape, sample kits)	\$200 perishables
	Send samples for ID	AMW with support of BQ	Ant ID (NEAEP)	In kind
Management plan	Compile report and recommendation & develop ongoing management regime	WWASC, AMW, BQ, FNQROC	GIS, desktop and admin	In kind
Ongoing prevention and management regime	Deliver ongoing management as part of works program	WWASC, AMW	Lures and baits as required (estimated annual budget)	Ongoing
	Report and review annually	WWASC, AMW	GIS, desktop and admin	In kind

Resolution:	That Council approves and adopts the proposed Singapore Ant Management Regime and direct the Chief Executive Officer to seek funding for the implementation of the regime in conjunction with the Department of Housing and Public Works.	
Moved:	Cr Bradley Creek	CARRIED 5/5
Seconded:	Cr Regan Kulka	
Decision No:	0820022020	

DW&BS suggested we get hold of Brad Milligan in regards to helping with this.

6.2.4 Invitation to share?: Coast to Coast Conference, Cairns

Council has received a proposition from Associate Professor Kerrie Foxwell-Norton from Griffith University. The invitation also includes Yarrabah Aboriginal Shire Council. In July this year, the Australian Coastal Society is holding its annual conference in Cairns (at The Pullman see [here](#)).

She is thinking that we could share a panel or workshop where we spoke about our podcast/poster project (maybe listened to some in the session) and overall, the experience of working together to address the changes to land and sea (or climate changes and impacts) that are being experienced and understood by Indigenous communities and communicated to us.

We can do this in whatever way you want or deem appropriate. There may be other communities or participants you'd like to invite? Your audience will be a room full of coastal professionals of various persuasions - scientists, NGO's, local, state and federal bureaucrats, researchers and academics, activists. All will be so keen to hear about our shared work and your ideas and stories.

While we are in Cairns, we hope to make some time to discuss a journal article and co-authorship. We are very conscious of what stories are ours to tell and which are not - and wish to remain respectful and give due acknowledgement.

If you are interested (and there may be some funding to attend), Associate Professor Foxwell-Norton will draft a proposal and send around asap. It would be great to work with you again and to see some familiar faces in Cairns. **(documents were tabled).**

Resolution:	That Council agrees to participate in the Coast to Coast conference in Cairns in July 2020 in collaboration with Griffith University and other participating stakeholders.	
Moved:	Cr Robert Bloomfield	CARRIED 5/5
Seconded:	Cr Regan Kulka	
Decision No:	0920022020	

6.2.5 LGMA CEO Forum

The local Government Managers Australia Queensland are the peak body for management in local Government in Queensland. Each year there are two forums for CEO's to discuss current issues in the industry particularly on how best to implement government policy and legislative changes. The indigenous council CEO's also have a separate session to discuss those issues that are specific to indigenous councils.

The next forum is in Brisbane on 5 & 6 March and will include sessions on the induction processes following the 28 March 2020 elections.

Resolution:	That Council approves the Chief Executive Officer to attend the LGMA CEO Forum in Brisbane on 5 & 6 March 2020.	
Moved:	Mayor Tayley	CARRIED 5/5
Seconded:	Cr Bradley Creek	
Decision No:	1020022020	

Resolution:	That Council receives and adopts the Chief Executive Officers report for the month of February 2020.	
Moved:	Cr Vanessa Tayley	CARRIED 5/5
Seconded:	Mayor Tayley	
Decision No:	1120022020	

6.3 Director Finance & Corporate Services Report (DF&CS)

6.3.1 Cash Position

Total Bank balance as at 6 February 2020 is \$3,271,285

Bank reconciliation is up to date to 31 January 2020

Summary of the deposits and large payments between 2 January to 6 February 2020

<u>Deposits</u>	<u>Amount</u>
Art Centre	
Fuel Sales	2,716.32
Centrelink Agent fees	2,130.41
Debtors	36,508.16
Depart of State Development (Eco Village)	500,000.00
DIGRMA Water Service Connection	120,316.74
DOGIT	4,247.10
DOH	39,595.72
DRFA Tropical Cyclone Owen & Monsoon Trough	128,539.36
DRFA Tropical Cyclone Owen 9 17 Dec 2018	6,033.01
NJCP (Community Care)	37,051.04
Miscellaneous	1,692.68
	878,830.54
<u>Payments</u>	
Wages	369,801.59
Creditors & Direct Bank Payments	625,482.12
	995,283.71

NOTED

Leonard Tayley

6.3.2 2018/2019 Audit

- QAO completed the 2018/2019 audit and issued an unmodified audit opinion on the Financial Statements. **(Refer Attachment 1 tabled)**
- In the Special Meeting on 31 January 2020, Council adopted the 2018/2019 Financial Statements
- QAO issued final management letter - including management responses. **(Refer Attachment 2 tabled).**

Resolution:	That Council receives and adopts the final management letter received from QAO 2018/19.	
Moved:	Cr Robert Bloomfield	CARRIED 5/5
Seconded:	Cr Regan Kulka	
Decision No:	1220022020	

Mayor and Councillors acknowledged the work that the DF&CS and the team has done in improving the Financial reports over the past few months and the communication of information.

Mayor wants a training plan for staff to be implemented to ensure staff efficiency in financial management.

DF&CS staff are working at maximum capacity with good teamwork to catch up on work, the team is stepping up and taking on extra tasks and enjoying more challenging work. Building capacity right now.

DB&WS said there was a backlog from paperwork found at Tech Services that has been caught up on in the last month and he is happy with processes now in place. Brought up that termination payments of past staff have been inaccurate, this will now be monitored closely.

NOTED

CEO left the room at 10.21am and returned to the chamber at 10.34am.

6.3.3 2019/2020 Audit

- Planning discussion with QAO Director & Audit Manager on 6 February
- QAO proposed interim visit from 5 to 14 May 2020- to be confirmed once resource allocation finalised

NOTED

6.3.4 Overdue Reporting

Actioned

- CHSP Financial Report for Community Care
- NIAA Grant Recipient Compliance

Work in progress

- ILGSP 16-18 0047- Innovation and Sustainability
- ILGSP 16-18 0048- Training and Professional Development
- ILGSP 16-18 0046 Business Diversification- Service Station-DLGRMA suggested CEO should write to the Minister requesting change of scope

NOTED

Mayor left the meeting at 10.34am and returned to the chamber at 10.37am.

6.3.5 Payroll/HR

- Meeting with Mypathway on the new Host Agreement – there are new requirements as the Host
- Offer letters to be issued to four new employees who is transitioning into full time employment under host agreement
- State Wage Case 2019- ruling was for an increase of 3%- action in the coming weeks including to process eligible backpay from 1 September 2019
- Finance Admin Trainee- finalised, in the process of reference checks. Expecting offer letters to be issued by next week

NOTED

6.3.6 Monthly Financial Reporting and Other Finance Projects

- Final Journals to be posted to 1 July 2019 to agree opening balances audited 2018/2019 Financial Statements
- Finance Dept now have a project tracker in place and working through the tasks- attainment of goals subject to stability and availability of resources

NOTED

Resolution:	That Council receives and adopts the Director Finance and Corporate Services report for the month of February 2020.	
Moved:	Cr Vanessa Tayley	CARRIED 4/4
Seconded:	Cr Regan Kulka	
Decision No:	1320022020	

Council adjourned for Morning tea at 10.37am and returned to the chamber at 11am.

Cr Bradley Creek entered the meeting at 11.04am.

Cr Bloomfield left the meeting at 11.09am and returned at 11.11am.

Mayor welcomed Maureen Liddy and Tracey Ludwick from Good To Great Schools to the meeting as guest speakers.

Guest Speaker – Maureen Liddy and Tracy Ludwick – Good To Great Schools

Tracey expressed that indigenous students are still failing in all areas of education. A new Education model is needed. The pedagogy used to date has proven to be very effective and the results prove this new education model is working. Academically the children are thriving. Tracey Ludwick who has an academic degree in Educations says the children tested in this model are now achieving results that are in the top 3% for NAPLAN testing.

This is not about welfare reform this is about education reform. Parents are wanting to try something new that gets results and means that their children are achieving. This academy model is about engaging children in high-end sports and music.

Right now, across the Cape children are failing in literacy and numeracy and it will take a huge effort to catch up.

Under this new program students engage in main stream schools because they can understand the system. Parent engagement is much more progressive in the community. All cultures are being taught. Music camps are being undertaken.

This is a full-service education model where parents must be engaged. Progress to date is:

- An Education Forum was held in Cairns to showcase the new model
- Mayor Tayley wrote a letter to Minister Grace and a representative group travelled to see the Minister and the Director-General of education
- At this meeting an engagement report was furnished but the group did not feel that this represented Cape York
- Actively have spoken about concerns and what is happening with RITEP
- Adult literacy classes are also needed
- Met with DG Tony Goode who is keen to progress this
- Still working with RITEP

Tracey outlined how this could work for Wujal Wujal. Parenting participation a must. Teacher training required especially locals for sustainability.

This model works via 'Direct Instruction' and is scripted. Module participation and ROTE learning so is very structured.

DW&BS Victor Mills asked about adult numeracy and literacy for apprentices. Tracey said this can be built into the model for Wujal Wujal.

Mayor Tayley brought up the Education Trust bank account which up to six family members can contribute to. This pays for school fees, equipment, uniforms, excursions etc.

The next step is to nominate a delegate from the Wujal Wujal Community to attend the Education Forum 10 March 2020 where the model will be discussed. There are three clusters these are Eastern Cape York, Northern Peninsula and Western Peninsula. From these clusters four delegates will be required. These people will be the voice in government for Cape York.

This is a first for this type of partnership in Cape York. A Monkey Survey undertaken in Wujal Wujal has determined that between 96% and 98% of parents want a change in the education model. They agree that the biggest hurdle is overcoming culture and that the children are not learning.

Tracey asked: Does Wujal Wujal want Cultural Awareness here?

Workshops are being held here in Wujal Wujal in February. This will determine education requirements not the model. The model will be determined by the Community which will identify the gaps. In this model scholarships will be available, but these will go to students that have excelled in primary school.

CEO stated that there were mixed messages in the community. Asked if they had met with school principals? Suggested the angst was fear driven.

Tracey advised they are not allowed to talk to the schools. The community must first say they want change. Only then can they approach the schools. There is fear amongst teachers about change, however, there is funding available for teachers to be training in this new model.

Results prove that Direct Instructions is better for teachers as it is less time intensive. Also, children with attention disorders find this education model better. Education QLD will always be there, but this program will sit in under this as an alternative.

As it stands now kids play up on purpose in main stream schooling because they know that this is when they will be sent home.

Next step: Wujal Wujal to nominate a delegate that is community endorsed.

Maureen Liddy and Tracey Ludwick left the meeting at 11.51am.

Resolution:	That Council nominates Cr Bradley Creek to be the Wujal Wujal delegate for the Cape York Community Partnership Education Model to be held on 10 March 2020.	
Moved:	Cr Robert Bloomfield	CARRIED 5/5
Seconded:	Cr Regan Kulka	
Decision No:	1420022020	

6.4 Director Works and Building Services Report

Action items from previous Council meetings:

Date:	Action	Status	Comment
Council Meeting held 22 August 2019			
CEO REPORT			
6.2.5 Capital Projects Register	A tap, pressure hose, ramp to tie boats up and lights could be included at the Boat Ramp in the plans. Include in development plans.	In Progress	Awaiting budget to commence, approx. 75k.
DW&BS REPORT			
6.5.3 Animal Management	That Council reviews vet and pound fees surrounding Animal Management procedures and practices. Council puts a process in place for unpaid impoundment fines and then advises these at a community meeting information session.	Complete	Complete, community consultation is ongoing, due to changes in Animal management. Animal Management Officer has resigned. Job to be advertised.
6.5.4 Civil Construction	Prepare an estimate of cost to convert the AFL field to a Rugby field. Report back to Council.	Complete	Complete, 100k to manufacture goal posts and convert AFL to Rugby League, hopefully I can get this done under QRA funds. Cricket pitch to be added to AFL grounds. Still waiting for QRA to come back to us. Grants being accessed to get goal posts etc. Mayor requested a plan to be supplied at next meeting.
Council Meeting held 26 September 2019			

MAYORS REPORT			
6.1.12	National Indigenous Empowerment Summit 3-5 September 2019	Complete	Complete
CEO REPORT			
6.2.15 Res: 1926092019	Driveways on Wujal Wujal Southside	PCI, EOFY	Checking other concrete suppliers, target to complete is EOFY.
DB&WS REPORT			
6.4.8 Res: 2526092019	Kindy Report – remedy of non-compliant items	Complete	Complete
Res: 2626092019	Kindy Report – Director access to budget	Complete from DWBS	Hopefully finance has given access.
Res: 2726092019	Kindy Report – Staffing levels	Complete	Complete
6.4.11 Res: 2826092019	Animal/Environmental Management – organisation of monthly community meeting	Ongoing consultation	
GENERAL BUSINESS			
	Gum tree removal – Little Douglas Street	Awaiting tree lopper	Sourcing quotes, pending on budget. All areas will be assessed and all trees lopped at same time. Check that trees are not culturally sensitive - consult elders. Safety is a priority.
	Cars parking in the roundabout – dangerous	Ongoing	Removal of ANZAC, only viable solution, then markings can be done to standard. Suggestion: No parking signs on Memorial side Priority after Local Government Elections.
	Joining of two projects raised: Proposed Safari tents/accommodation (Eco-Lodge) and Contractors accommodation	Ongoing	As per report we can fit in (6) tents extra facilities will have to be constructed. Site variation has been approved. Works has commenced. Soil testing all ok.
	Funding for Rodeo ground/portable yards down on the corner across the river past the football field.	Ongoing	Application to DSC for approval.

Council Meeting held 24 October 2019			
DW&BS REPORT			
6.4.8 Kindergarten	DW&BS to investigate costings for the relocation of sandpit and cost of playground equipment at the kindergarten. Costs and quotes to be obtained.	Will be included in the refurbishment.	Complete with refurbishment
Council Meeting held 21 November 2019			
GENERAL BUSINESS			
Xmas Break Animal Management	That DB&WS and Vet Nurse look at affordable fees for registered Wujal Wujal dogs. DW&BS to investigate	Ongoing	
Council Meeting held 23 January 2020			
DW&BS REPORT			
HACC Report	DW&BS to look at HACC air conditioners and freezer and report back at next Council meeting	Temporary fix until I get my Budget.	Air conditioners fixed. Fridges need replacing.
GENERAL BUSINESS			
General Business	Wall on the back road. Need a privacy barrier either plants or fence. DW&BS to give an update on this at next meeting.	Sourcing funding	
	Crocodile Awareness – Community meeting to be held. DW&BS to advise when this meeting is to be rescheduled at next Council meeting.	Animal Management has commenced consultation with community members.	Community consultation date to be confirmed – possibly 9 March 2020. Level 1 training offered.
	Lights and wash down basin at boat ramp. DW&BS to give an update at the next council meeting.	Sourcing quotes.	

ACTION: Mayor has asked that all big Projects have written templates supplied for every project undertaken by Council. Projects should be fit for purpose.

NOTED

Report to: CEO, Mayor and Councillors
Subject: Works, Building, Economic Development & Community Care Services
Date: February 2020
Prepared by: Director of Works and Building Services
Status: Information

Executive Summary

This report outlines the works undertaken during the month of JANUARY including Disaster Management, Civil, Building, Water, Sewer, Animal Management, Environmental Health, Art Centre, HACC, IKC, Post Office, Centrelink and Kindy.

6.4.1 Building BAS Responsive Maintenance Report

Reporting Period	January 2020
Department	Building
Reporting Officer	Patrick Nandy

	RECEIVED	COMPLETED	
WORK ORDERS	185	155	\$
Completed Orders	15		

BUDGET OVERVIEW

BUDGET/WORKS ORDER	TOTAL BUDGET	% DONE	ADDRESS
B11942 OT Dismod	\$36,250.00	5%	119A Hartwig St
U93255 Dismod/Tiling	\$11,970.00	10%	18 Keim St
B09929 Various Works upgrade	\$40,660.00	5%	22 Hartwig St
B10698 internal/external paintworks	\$52,927.50	50%	44 Douglas St
B19671 Bathroom Modification	\$33,460.00	10%	29 Hartwig St
B15451 Upgrade works	\$54,043.00	85%	45 Heorlein St
B13872 Cupboard Upgrade	\$1232.00	5%	72 Douglas St
B13872 Cupboard Upgrade	\$1820.00	5%	73 Douglas St
B15454 OT modification	\$62,020.00	80%	2 Yalanji Close
B19666 SHW replacement	\$11,385.00	40%	72 Douglas St
Kindy Upgrade	\$770,000.00		Kindy Upgrade

NOTED

ACTION: Better logging and checking of maintenance jobs on houses. Assessments by BAS need to be more robust.

ACTION: DW&BS to ask for inspections from BAS Engineers progressively from build dates of houses.

6.4.2 Works Report

Reporting Period	January 2020
Department	Works
Reporting Officer	Geoffrey Rosendale

- Works and services crew have been busy preparing for the shutdown period
- Drains and kerbside pick up were attended to by Parks and Landcare team
- Interviews were complete for the new employee to fill the Mechanics position
- Deploying staff from My Pathway to assist in catching up with the grass
- Sourcing quotes for the Gabion works at China Camp
- Sourcing quotes for Recycle Centre project
- Sourcing quotes for new Accommodation project

NOTED

6.4.3 Kindergarten Report

Reporting Period	January 2020
Department	Kindergarten
Reporting Officer	Coraleen Shipton

Term 1

- Started on Tuesday 28th January – Friday 3rd April last day of term 1

Enrolment

- 7 children enrolled in the Pre-Prep program Monday - Wednesday
- 10 children enrolled in the Limited hours program Thursday – Friday

Session Times/License

<u>Days & Program</u>	<u>Monday Kindergarten Funded Universal Access Program 4 years - 5 years</u>	<u>Tuesday Kindergarten Funded Universal Access Program 4 years – 5 years</u>	<u>Wednesday Kindergarten Funded Universal Access Program 4 years – 5 years</u>	<u>Thursday Limited Hours care 3 years – 5 years</u>	<u>Friday Limited Hours Care 3 Years – 5 years</u>
Hours	8.30 am – 2.30 pm	8.30 am – 2.30 pm	8.30 am – 2.30 pm	8.30 am – 2.30 pm	8.30 am – 11.30 am

The License capacity is 21 children per day Monday to Friday and is only for children aged 3 years to 5 years of age.

Non-Contact Time

I believe in 2019 that council has passed a resolution for a non-contact day which I am entitled to. As at 31 January 2020 this has not happened. Should this be implemented it will also help other staff employed to complete their studies.

ACTION:	That Council direct the relevant Director/Manager to communicate with the Kindergarten Director/ Teacher and Creche/Kindergarten to ensure that a non-contact day is implemented as per the resolution passed.
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CEO stated this is being looked into.

Resolution passed at Council 26 September 2019:

Resolution:	That the DW&BS investigate staffing levels of the Kindegarten to meet compliance in regards to non-contact days.	
Moved:	Cr Desmond Tayley	CARRIED 5/5
Seconded:	Cr Robert Bloomfield	
Decision No:	2726092019	

Activities

- Settling into our Kindy rituals and routines
- Weather activity children getting involved with engaging with collage activities, language - teaching children English and our kuku Yalanji weather words.
- Staff observing children's social and emotional behavior.

Grounds person

Maintaining the Kindergarten yard is still an issue.



ACTION: That Council investigate employing a grounds person and that this position maybe responsible for not only maintaining the yard but also fill in when a bus driver is needed if the budget allows the Kindergarten

DW&BS is identifying gaps with current staffing levels to cover this work so staff is interchangeable across job functions.

Cr Vanessa Tayley left the meeting at 12.55pm and returned to the chamber at 12.

Kindergarten Upgrade/Renovation

In November 2019 I was verbally told that the Kindergarten was in the process of being renovated. To date nothing has happened. Leading up to the Christmas break I spent time working after hours packing resources to be shipped into a shipping container for nothing (not paid for the extra hours). Monday the 20 January 2020 was the first day back for staff which is prep week. Please see attached photo of what day one of prep week looked like.

DW&BS said this is funded by resilience. Gave an update on whole project.

ACTION: That Council calls a meeting with DW&BS Victor Mills and Coordinator Building Services Patrick Nandy to confirm current progress and timeframes and include Kindergarten Manager Coraleen Shipton and DF&CS Harish Nair.

CEO stated this is operational business and so no resolution is required by Council.

Playground

Currently the sandpit does not have a shade over it and the sand is not the correct sand this has been raised with the works department in **2019**.

The current swings have been removed from the Kindergarten and since has not been replaced.

ACTION: That Council discusses with all senior staff the importance of working with coordinators to ensure and meet all requirements /compliance required to Department standards.

CEO noted this is operational business and so no resolution is required by Council.

DW&BS to meet with Kindergarten Manager.

Council adjourned for lunch at 1.00pm and returned to the chamber at 1.40pm.

6.4.4 Orion Consulting

Reporting Period	January 2020
Department	Capital Projects
Reporting Officer	Orion Consulting

Natural Disaster Program (NDP)

Program Summary

Wujal Wujal Aboriginal Shire Council (WWASC) currently active programs under the following funding arrangements; Natural Disaster Relief and Recovery Arrangements (NDRRA), Disaster Recovery Funding Arrangements (DRFA), Natural Disaster Resilience Program (NDRP), Get Ready Queensland (GRQ);

The program is broken down into the following categories;

- 2018 NDRRA March Event Restoration of Essential Public Assets (REPA)
- 2018 DRFA December Event Counter Disaster Operation (CDO)
- 2019 DRFA January – Feb Event Counter Disaster Operation (CDO)
- 2019 DRFA January – Feb Event Restoration of Essential Public Assets (REPA)
- 2019 Category D Flood Recovery Exceptional Assistance,
- 2018 Natural Disaster Resilience Program (NDRP)

The program status report has been attached as **Appendix 1 – Natural Disaster Program P6 Report**. The report details, funding applications and approvals status, program estimates, programmes schedules and cash flow forecasts.

Design

Orion Project Consulting Pty Ltd as Design Managers is currently managing the design process of the WWSTO2019 – Waste Water Treatment Plant Upgrade and WWRC2020 Recycle Centre Project. The WWSTP2019 is a design & construct contract and is currently on track with no issues to resolve.

WWRC2020 Recycle Centre – Concept design is complete. Minor changes have been made due to the changes in the scope of work and earthwork levels. No issues to resolve.

Design Issues

Trinity Engineering to provide the cost to complete detailed engineering inspections for China Camp Rd. These inspections will allow Trinity Engineering to RPEQ the As Constructed drawings and documentation. This process is required to ensure that the works undertaken on China Camp Rd are to the current Australian Engineering Standards.

Applications and Approvals

DRFA – Restoration of Essential Public Assets – **Status** - In Development. Due to announcement of the availability of Category D funding the restoration of essential public assets submissions will not be submitted until the Commonwealth finalise the assessment criteria for the funding applications.

DRFA – Betterment Application – Status – The submission for the Waterfall Rd Rock Gabion Extension Project was finalised on 5 December 2019 with the QRA. QRA will advise on any additional information and or approvals upon review of the submissions. Ongoing in 2020.

Construction

WWASC.11.18 (2018 NDRRA Works)

The Queensland Reconstruction Authority has completed the infield assessment for the reconstruction of China Camp Rd. The recommended value of \$3,850,779.38 has been approved by the QRA. A formal letter will be issued to Wujal Wujal Aboriginal Shire Council detailing the approval and funding amount.

A project program has been established for the landslip works to determine best practices in delivering these works. Council has suggested that the works can be undertaken by Council staff and machinery.

Orion Project Consulting has received the detailed design of China Camp Rd from Trinity Engineering.

Council have commenced discussions with the Concreter to commence work on the 17 February 2020. Council has ordered the Gabions for the project. To commence China Camp Road.

WWASC.12.18 (2018 NDRP Works)

The Queensland Reconstruction Authority has approved \$700,000.00 for the upgrade works of a place of refuge for the community, this is in addition to the \$1.1m committed by the Department of Prime Minister and Cabinet. There still exists a funding shortfall of 2-3m for a new build of a place of refuge.

Temporary facilities have been ordered. Awaiting on geotechnical testing prior to delivery to site as to the condition of the site and impacts on footing details.

Indigenous Council Critical Infrastructure Program (ICCIP)

Program Summary

Wujal Wujal Aboriginal Shire Council (WWASC) currently has one approved project under the ICCIP.

- The replacement of the Waste Water Treatment Plant
- Additional works required is broken down into the following categories;
- ICCIP Sewer Network Upgrade
 - ICCIP Irrigation Project
 - ICCIP Waste RPEQ
 - ICCIP SPS replace pumps
 - ICCIP Replace membranes elements

The program status report will be updated and attached as **Appendix 4 – ICCIP Program Report**. The report details, funding, programmes schedules.

OPC is currently working with the contractor (True Water Australia) to finalise the scope and costs of the Sewer Network Upgrade to be treated as a change in scope for the

WWSTP2019 project.

Applications and Approvals

All statutory approval will be the responsibility of successful contractor.

Procurement

Design

No further procurement activities are forecast for this reporting period.

Legal

No legal services are currently engaged for the active projects under funding agreements. Should any advice for any matter be required then the same legal firm who provided advice on NDRRA works with Orion Project Consulting (McInnes Wilson Lawyers) will be recommended.

Construction

Tender report was submitted at the October 2019 Council meeting detailing the tender process and the recommendation to award the contract.

A Council resolution on the matter was passed and Council requested that the contract be awarded to the recommended tenderer.

Construction

ICCIP WWTP– Waste Water Treatment Plant Upgrade Project

WWASC has received the bank guarantee from the contractor and all project documentation. Contractor has submitted progress claim 1 for payment. Contractor has ordered the Kubota treatment plant and will update the construction program to reflect the revised dates. The signed Project Management Plan (PMP) has been approved by DLGRMA in January 2019. Design has commenced. Construction is expected to commence in mid-February 2020.

Cape York Regional Package, Torres Cape Indigenous Council Alliance Funding (TCICA)

Program Summary

Wujal Wujal Aboriginal Shire Council (WWASC) currently has two approved projects under the CIMA.

- Recycle Centre
- Bloomfield River Services Crossing
- Applications and Approvals
- No current applications or approvals.

Procurement

Design

No further procurement activities are forecast for this reporting period.

Recycle Centre Project.

At the request of Council, Orion Project Consulting has amended the scope of work for the Recycle Centre required to satisfy WWASC.

OPC has completed the schedule of works and tender documentation for this project.

OPC will issue the documentation to NCP to provide a price and works schedule for the project. If successful, WWASC can engage NCP under the Local Buy contract.

Bloomfield River Bridge Service Crossing Project.

NCP Contractors have completed the works under the WWBSC2019 contract. OPC to finalise the defect rectification. NCP has requested practical completion on February 2020. Structural Engineer has completed the inspections required to sign off on the form 15 and 16 for the project. Project is complete.

Original Cost Allocation:	\$ 11,730,275.78
NDRRA 13.18 Cape Tribulation - Bloomfield Road	\$ 1,043,918.00
NDRRA 13.18 China-Camp Road	\$ 2,178,416.00
NDRRA 13.18 Outstation Access Road	\$ -
NDRRA 13.18 Contingency	\$ 1,094,537.60
NDRRA 13.18 Escalation	\$ 273,634.40
NDRRA 13.18 Project Management	\$ 547,268.80
NDRP 12.18 Place of Refuge	\$ 700,000.00
W4Q Depot Office Upgrade \$500K	\$ 500,000.00
CYIF Recycle Centre	\$ 948,815.00
CYIF Boat Ramp	\$ 270,000.00
Boat Ramp Design & Tender Docs	\$ 50,000.00
Boat Ramp Concrete Works	\$ 50,000.00
CYIF Water Main Xing Bridge	\$ 258,000.00
Water Supply Bridge Crossover	\$ 284,186.00
ICCIP Replace fencing and construct roof over generator	\$ 18,000.00
ICCIP Wastewater, multiple	\$ 1,275,100.00
ICCIP Waste RPEQ	\$ 10,000.00
ICCIP SPS replace pumps(50k); major upgrade of treatment plant	\$ 1,550,000.00
ICCIP Replace membranes elements	\$ 50,000.00

Construction

Recycle Centre

Following the appointment of the successful contractor, construction is expected to early March in 2020 with an expected construction period of 3 months. Project to be completed by 30 May 2020.

DW&BS gave an update on existing projects and completed capital works projects.

6.4.5 Art Centre Report

Reporting Period	January 2020
Department	Art Centre
Reporting Officer	Vikki Burrows

Highlights:

- While I was on leave I arranged for Lynelle Flinders to come to the art centre to coordinate a textile workshop with the artists. Lynelle was here for 2 weeks working with artists hand painting big lengths of material for kaftans and scarfs for the gallery. The outcome of this workshop was to produce a collection of hand painted silk to sell in the art gallery, produce a Fashion collection for the coming year and provide an opportunity for the artists to earn extra income.

Data:

- No sales for the month of January 2020.

Barriers & Issues:

- It would be ideal if Council could employ another staff member for the art Centre. The position of an experienced studio manager to help run the studio, train the artists in this role, help in the gallery. This position needs to be filled by someone who will help expand our commercial opportunities.
- I have concerns regarding amount of government bodies and visitors interrupting the artists working in the studio, especially when we are conducting a workshop that is costing Council money and the artists professional development. The artists and staff would like talk about putting some procedures in place for next year.
- The gallery opening door is still broken, this needs to be fixed before opening the art Centre to the public.

ACTION: DW&BS and DF&CS to look into funding available. Also to look at replacement doors and who to claim this from. To report back at next Council meeting.

Funding/Agreements/Financials:

- IRADF grant is due in February 2020, Indigenous Regional Arts Development Fund which is for \$25,000.

Resolutions:

- The gallery hanging system has arrived and will be installed in the next few months.
- I would like to thank the Council for allowing me to have 6 weeks off over the Christmas period and all of January 2020. This is the longest break I have had in many years and it was a much-needed holiday.
- Junibel Doughboy stepped up as Manager in my absence and did a great job managing the Art Centre and the studio space.

NOTED

6.4.6 Water and Waste Report

Reporting Period	January 2020
Department	Water and Waste Water
Reporting Officer	Ian Hocking Coordinator

REPORT DATE	PROJECT NAME	PREPARED BY
<p>We have had water connected to the dump site in preparation for development of this site.</p> <p>The ayton bore has been sealed up to stop ground water intrusion this will help with the ecoli problem in Ayton</p>		

SUMMARY OVERVIEW

	PHOTOS	NOTES
		

The bridge crossing of water and effluent has been completed. This will improve water quality for the southside residents and flood proof these services. We are still having problems with waste material down the sewerage System. This is very time consuming but has not caused any pump failures so far. The staff have been busy cleaning up around the plants with the amount of plant growth at this time of year. Both plants are performing well with good reading from Cairns Laboratory. We have had no ecoli reading from southside or Ayton for the last two test runs. Cairns regional health have been here for two days conducting training with the eso staff. This is a very worthwhile exercise. Council held a smoking ceremony for the sewer plant upgrade, This went very well.

NOTED

6.4.7 Community Care Report

Reporting Period	January 2020
Department	HACC
Reporting Officer	Stephanie Dick

Statistics for the Month			
Admissions	CHSP 0	HCP 1	Disability
Discharges	CHSP 0	HCP 1	Disability
Number of Meals	CHSP 240	HCP 111	Disability 2
Number of Transport Trips	CHSP 95	HCP 37	Disability 3
Number of Hours	CHSP	Disability 10	
Activities conducted for Month			
Personal Care hours	0	Clinic Visits	30
Assessment hours	12		
4 CHSP clients have now been allocated HCP level 1 packages. All clients have signed agreement and updated care plans. Referral sent to the RAS for assessment for Garden Maintenance. Unclear of what we have in budget. From Dex Reporting sent roughly \$170,000.00 of funds to be spend providing services to clients before June 30 th , 2020. Staffing have been reminded weekly to record any services they provide to clients to document accordingly so that we entered Stephanie can see Service Activity Report is for financial 2019-2020. Total of 6 clients care plan reviews conducted, 4 of 6 are allocated HCP packages 2 of 6 CHSP care plan reviews completed for the month. Visit for Cooktown Acting Community Care Coordinator Tegan Diprose visited centre for induction. Working closely with Tegan to plan future group activities.			
Future Activities Planned			
• Planning is underway for Group Social Support Activities. Seniors Week coming up. Working with Finance to apply for grant to cover expenses.			
Compliments			
Total Number for Month: 0	Tegan Diprose Cooktown Acting Community Care Coordinator Compliments have been given to her about great service we have been Providing to clients in Community and Ayton area.		
Suggestions for Improvement			
• Finance to be added to AUSKEY, ROCS for reporting purposes. This has been a struggle in the past month as finance has no access to Aged Care government portals. Which meaning Report will be delayed on due dates.			
Monitoring Activities Completed for Month			
• Client Meal and Activity Satisfaction surveys will be undertaken in March			
• Domestic Assistance needs to pick up with clients, staffing not following roster.			
External Visitors			
Who	Reason for Visit	Who	Reason for Visit
DoH		DBMAS	
ACAT		Clinic Visits	
RAS	Client service approvals	Other	NDIS for client plan
Staff Comments			

NOTED

6.4.8 Post Office Report

Reporting Period	January 2020
Department	Post Office
Reporting Officer	Neal Ransom

Wujal Wujal Post Office trading has increased steadily now as more people are becoming aware that they can do most of their banking here, and as more services are coming online I can meet most clients requirements.

Services Update: - We are still trying to update our money order system, as we only have one delivery per week.

Compliance: Another staff member now has their work – force I.D. and can fill in if I am away or sick.

Issues: - We still need more work to enable ordering stock and express money orders through their online help desk.

Reports: - Aggregated turnover for January by tax category - \$75.00

NOTED

6.4.9 Indigenous Knowledge Centre Report

Reporting Period	January 2020
Department	IKC
Reporting Officer	Kylie Mills

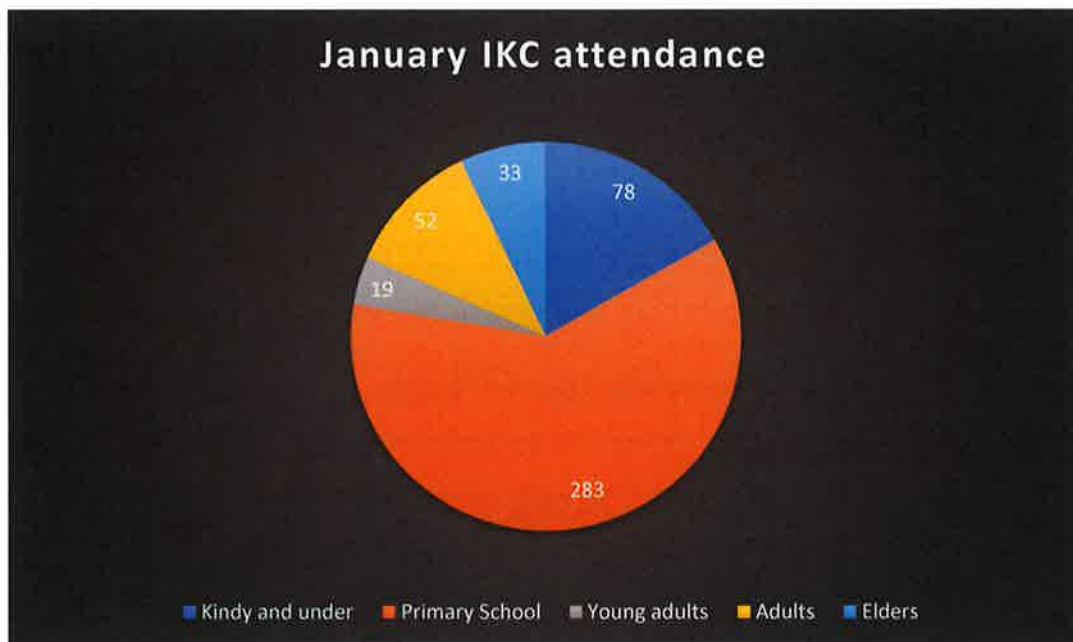
- Kids have been crafting (beading, weaving, painting etc) and watching movies.
- IKC Coordinator on leave from 13 January – 25 January 2020. Davina covered during that period.
- The printer for the IKC has arrived and been installed. Money was granted from State Libraries under the Microgrant of \$3,000. This will be very beneficial to the IKC and we can now allow the community to print using Councils Fees and Charges Schedule.
- Quotes are being obtained for some minor renovation works to the IKC so that progress can be made on the First5Forever Funding of \$15k for the kids' room.
- A lot of kids have been attending the IKC unsupervised and we are getting too many in a small space and it is becoming a WHS issue (up to 25 kids at one time). Unfortunately, the IKC doesn't get much funding for resources so planning new and exciting activities to last the entire school holiday's is a challenge. Many of the children who come to the IKC are also not being feed and are taking other kids' food and going through the staff fridge without permission. Next school holidays numbers will have to be kept lower and more parental supervision will be required.
- Started the Summer Reading Challenge and have had a good uptake, a State Libraries Initiative.
- Wujal IKC was awarded \$18,000 from the First5Forever Grant Team to start a Mum's and Bub's Group focusing on 0-18month old's. The group will liaise with the clinic

and service providers for guest speaker such as the Child Health Nurse, Speech Pathologist, mental health, dietician etc to come in regularly and give out information and talk with parents/caregivers about any concerns or advice they may require.

- Working on the Kuku Yalanji Language App have had to start again due to a computer malfunction resulting in the loss of all data off the IKC computer going back to the end of September. Fourier unable to retrieve any of the missing data. Still waiting for tech resources to arrive to begin the multimedia aspect of the project but will be liaising with local elders to go through the dictionary and make any changes.

January Statistics

- A total of 465 attendees over the December month. High attendance due to school holidays.
- No new members for December and a total of 19 loans for the month, mostly non-fiction and DVD's.



6.4.10 Centrelink Report

Reporting Period	January 2020
Department	Centrelink
Reporting Officer	Marie Shipton

There are significant issues at the current Centrelink location, listed below:

- Customers with no mobile access cannot receive their pin codes
- Silver Service Centrelink phone is still not operational for MyGov Service set-up
- No email at Centrelink and no email for Cultural Advisors
- Ever since the shift from the IKC building Customer Service Officer Marie Shipton has been using her personal phone to assist customers
- On Monday 3 February 2020 Centrelink office was open from 9am until 12.30pm assisting customers (customer service officer is only paid up to 11am)
- Fax line is still not working, and the fax machine at My Pathway is being used
- Customers are served Monday to Thursdays 9am to 11am, however, customers are still on the call centre phones after 11am
- When will the position be filled?

ACTION: That Council asks the CEO to write a letter to Centrelink for them to fund and ensure that an operational fax, email and phone is supplied as it is their responsibility to provide this.

ACTION: That Council review the Customer Service Officer hours to ensure that the opening hours meet the current requirements of customers.

6.4.11 Animal and Environmental Management Report

Reporting Period	January 2020
Department	Animal/Environmental Management
Reporting Officer	Helen Bigmore/Patrick Nandy JNR/Lester Shipton

SUMMARY

Throughout January we carried out treatments of all animals in the community for parasites. We registered 6 new animals and inserted 4 microchips for the owners that requested it. We impounded 6 dogs, some to treat illness. One stray dog was identified and after advertising on social media, an owner was found. We administered 5 antibiotic treatments for various ailments. One puppy was hit by a car and treatment provided. 85 parasite preventatives and treatments were administered over the month of January. We now have 42 registered dogs in the Wujal Wujal boundaries. In the Wujal housing in Douglas Shire we have 15 dogs. In Cook Shire Wujal housing we have 14 dogs. These dogs are not registered because they are in a different Shire. We still carry out treatments here to keep the house environments clean.

OVERVIEW

TASK	PHOTOS	NOTES
<p>Had a heap of pups come through. They were registered and treated for flea/ tick and wormed. New dogs were brought into the community from Mossman and distributed around to residents. This is obviously a burden to the programme.</p> <p>Education was provided to the children on how to correctly care for their dogs.</p> <p>We have been asked to re-home some dogs for owners but to do this we have to get the registered owners to sign the surrender form.</p> <p>It has been hard to get owners to sign the forms.</p> <p>All animals were given treatments for parasites.</p>	   	<p>Going house-to-house to provide treatments helps us to identify new dogs and any problems that owners are having.</p>
<p>Pig hunting injuries from dogs that took themselves hunting.</p> <p>We treated dogs in the pound for overheating and did first aid on a dog with large neck wounds.</p> <p>A pressure bandage was applied to the neck. The owner came to help with the procedure and to see if the dog was ok.</p>	 	<p>The dog went home the next day and the owner administered the medications for the next week.</p> <p>The dog has made a full recovery.</p>



Our task was to treat the pound for ants due to having problems with getting into the dog biscuit. Sprayed on wall edges , entrances, boundaries.

The spray also helped to kill cockroaches and geckos.



We will set up rat traps to stop the rats from trying to eat the dog food.



Puppies were found dead at the home of a registered breeder. No care had been taken with the newborn pups. The mum dog was taken hunting and lost.

All puppies died. The remaining one was surrendered for rehoming but due to malnutrition it eventually died.



The dead puppies had been left in the yard. EHW and AMW collected the bodies for burial.

We spoke with the owner, who agreed he was not able to look after these dogs.

A lost dog was found wandering in wujal wujal, Dog was found at the Wujal Wujal Library and was impounded straight away.

A social media page was set up for animal management. The post was shared internationally, raising awareness of Wujal and our programme.

The owner was informed of the post and he came to collect the dog.



The facebook page has allowed us to discuss animal matters and have discussions. Show pictures of healthy dogs and their owners looking after them.

It is an important educational tool for younger people.

We now have access to a proper safe to keep our medications.

This safe can be used to hold all our medications so that they cannot be stolen. Our euthanasia medications can also be stored here.

Dose rate charts are also used and a drug register so that we know what is going out of the safe.



CONCLUSIONS/RECOMMENDATIONS

Dogs are looking great, we are still carrying out our monthly treatments and registering new dogs.

We have had some situations where a dog has died on the weekend and left until the following Monday and then we get notified. So during that weekend flies, maggots, flesh and smell to the environment. Can we hold a vehicle on weekend calls so we can respond quicker?

Resolutions:-

- Council accepts the ongoing service agreement with Briody Plumbing to undertake all works to rectify and be consistent with the new design of the Sewer Treatment Plant, which includes;
 - Effluent field upgrade
 - Associated pits to be sealed off from flooding
 - Other works that is outside of the scope of works for the STP refurbishment.

NOTED

Resolution:	That Council accepts the ongoing service agreement with Briody Plumbing to undertake all works to rectify and be consistent with the new design of the Sewer Treatment Plant, which includes; <ul style="list-style-type: none">- Effluent field upgrade- Associated pits to be sealed off from flooding- Other works that is outside of the scope of works for the STP refurbishment.	
Moved:	Cr Vanessa Tayley	CARRIED 5/5
Seconded:	Cr Bradley Creek	
Decision No:	1520022020	

Resolution:	That Council accepts that Works department employ a Project Manager fulltime to assist Director and Coordinators in overseeing all Capital and Minor works program.	
Moved:	Cr Regan Kulka	CARRIED 5/5
Seconded:	Cr Robert Bloomfield	
Decision No:	01620022020	

Resolution:	That Council contract the services of a consulting engineer to assist our Project Manager on any engineering advice, approvals, reporting, design etc. through Local Buy contracts.	
Moved:	Mayor Tayley	CARRIED 5/5
Seconded:	Cr Robert Bloomfield	
Decision No:	1720022020	

ACTION: CEO to write a letter asking Orion Consulting for their Local Buy contract.

It was noted that NCP Contracting Pty Ltd will be engaged utilising the pre-approved Local Buy contract BUS270 to carry out south side driveway project.

Resolution:	That council reviews and adopts the Director Works and Building Services report for the month of February 2020.	
Moved:	Mayor Tayley	CARRIED 5/5
Seconded:	Cr Regan Kulka	
Decision No:	1820022020	

7. CLOSED SESSION

Nil

8. GENERAL BUSINESS

LATE ITEM

8.1 National Indigenous Australians Agency (NIAA)

1,000 Jobs Package will support your business to hire new staff – Information.

NOTED

Cr Reagan Kulka	Nil
Cr Bradley Creek	Nil
Cr Robert Bloomfield	Nil
Cr Vanessa Tayley	Nil
Cr Desmond Tayley	Helipad has been approved. Apunipima has dropped its Diabetes plans. QLD Health in the Cape York is moving away from acute care Mayor would like more discussion on this.

NOTED

The Council adjourned for afternoon tea at 3.10pm and returned to the chamber at 3.10pm.

9. NEXT MEETING

The next meeting is to be held on 19 March 2020.

10. MEETING CLOSE

Mayor declared the meeting closed at 3.14pm.