



Minutes of the WWASC Ordinary Council Meeting 19 September 2023

Venue: Council Chambers, 1 Hartwig Street, Wujal Wujal

1. Opening of Meeting

1.1 Welcome | Opening of Meeting

Declaration of opening of meeting by Mayor Bradley Creek at 9.29am

1.2 Acknowledgement of Traditional Owners

The Mayor acknowledged the Traditional Owners

2. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

Councillor Bradley Creek, Mayor

Councillor Robert Bloomfield (by phone)

Councillor Vanessa Tayley

WWASC Staff Representatives

Chief Executive Officer, Kiley Hanslow

Manger, Perry Gould

Manger, Micah Nkiwane (for his item only)

Executive Assistant, Tania Edwards

Presenters

2.2 Leave of Absence | Apologies

Apologies, Councillor Regan Kulka, Deputy Mayor

Leave of Absence, Councillor Vincent Tayley

2.3 Visitors | Presenters

11.00am – 12.00pm Gerhard Visser of DSDSATSIP (joining virtually)

1.00pm – 1.30pm Bureau of Meteorology (joining in person)

3. Condolences | Congratulations

- Best of luck to Executive Assistant Tania Edwards who is leaving to continue her exploration of Australia
- Lyman and Rosie Flinders on their recent wedding
- Passing for Charlie and Deeral families from Hope Vale for the passing of Mr Alan Charlie

4. Mayoral Motion

5. Confirmation of minutes of the Previous Meeting

Minutes of the Ordinary Council Meeting | 28 August 2023

This meeting was originally scheduled on 15 August 2023 but adjourned to 28 August due to Sorry Business.

- Spelling correction to condolences - Henderson Family in Cooktown
- Spelling correction to Melody and Stirling's names
- QUT graduation from Technology course

Resolution: Confirmation of Minutes of Ordinary Council meeting held on Tuesday 28 August 2023.

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 28 August 2023 accepted as a true and correct record of that meeting subject to the spelling changes noted above	
Moved:	Cr Vanessa Tayley	Carried 3/3
Seconded:	Cr Robert Bloomfield	
Resolution No	20230919-01	

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

7. Business Arising or Outstanding Matters from Previous Meeting

- Potholes on Rossville/Bloomfield Road: CEO contacted Cook Shire Council CEO to discuss this, noted the need for their repair
- Discussed the need for culvert repair on the Bloomfield Track, CEO noted particular creeks that cause issues. Will meet with Douglas Shire Council to discuss the repair of this route now that it is determined to be the primary access for Wujal Wujal.

8. Items for Consideration and Decision

8.1 Invitation to Ministers McBride, Scanlon and Crawford

Report to:	CEO, Mayor and Councillors
Subject:	Invitation to Ministers to visit Wujal Wujal
Reporting Officer:	Chief Executive Officer
Status:	Decision

Following the advocacy conversations that were initiated during the FNQROC delegations visit to Parliament on 1 and 2 August 2023, the Mayor has proposed WWASC invite the following minister to visit Wujal Wujal.

1. Hon Emma McBride MP, Assistant Minister for Mental Health & Suicide Prevention, Assistant Minister for Rural & Regional Health.
2. Hon. Meaghan Scanlon MP, Minister for Housing
3. Minister Craig Crawford, Minister for Seniors and Disability Services and Minister for Aboriginal and Torres Strait Islander Partnerships.

Resolution: That Council invite the following Ministers to Wujal Wujal

Resolution:	That the Council invite the following Ministers to Wujal Wujal: 1. Hon Emma McBride MP, Assistant Minister for Mental Health & Suicide Prevention, Assistant Minister for Rural & Regional Health. 2. Hon. Meaghan Scanlon MP, Minister for Housing 3. Minister Craig Crawford, Minister for Seniors and Disability Services and Minister for Aboriginal and Torres Strait Islander Partnerships.	
Moved:	Cr Bradley Creek	Carried 3/3
Seconded:	Cr Vanessa Tayley	
Resolution No	20230919-02	

10. Reports

10.1 Mayor's Report August 2023

The Mayor represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings between 4 August 2023 and 11 September 2023:

- Mayor Bradley Creek outlined the outcomes of the meetings he attended
- Due consideration of the report was given by councillors

Mayoral Police Summit:

- Provided an update to all on the outcomes of actions from the last meeting
- Presentations by numerous organisations were informative, and allowed for Q&A sessions
- Opportunity for Mayors to speak confidentially with Police on specific items
- Alcohol Management Plan related issues were discussed

TICIA Meetings

- Sustainability joint project workshops: objectives to improve business processes and improving employability
- Discussed long-term stability for senior staff in order to train community members up into the senior roles
- Land Tenure discussed: Once the Indigenous Land Users comes into effect this will reduce the income for Councils reducing the ability for affected Councils to fund core services such as rubbish collection and water supply. Council will need to keep a proactive view to ensure the relationship with Prescribed Body Corporate (PCB) are maintained
- Other Government Services are not well funded and local government Councils are left to pick up the load, this issue is common with other Councils not just here in Wujal Wujal.
- Centrelink funding discussed as an example of insufficient funding provided to support the running of the facility
- Infrastructure: need to understand base and peak loads/demands
- Strategic role of Elected Members, rather than operational role is not well understood by members of many communities
- Apprenticeships discussed
- Financial systems and audit funding discussed by combining purchasing power
- Shared services where pushed and some may be applicable, but many communities were concerned on the impact on local employment for communities. One of potential advantages of shared services could be the ability of staff to experience working in other related councils.
- Proposed TICIA delegations to Parliament were discussed

- National Water Infrastructure Initiative funding and Queensland Water Regional Alliances Program (QWRAP) was discussed
- Planning Scheme is due to for review and once finalised must be displayed on the Council website

Resolution: Acceptance of the Mayors Report as presented.

Resolution:	That Council receive the Mayors Report as presented.	
Moved:	Cr Bradley Creek	Carried 3/3
Seconded:	Cr Robert Bloomfield	
Resolution No	20230919-03	

10.2 Chief Executive Officer Report

10.2.1 Meetings

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings between 5 August 2023 and 11 Sept 2023:

- CEO Kiley Hanslow outlined the outcomes of the meetings she attended
- Due consideration of the report was given by councillors

Attendance: meeting adjourned at 10.30am

Attendance: meeting reconvened at 10.55am

- Discussed the conversations with My Pathway team to improve job opportunities for local community members
- Discussed animal management of large number of entire dogs roaming the community unsupervised

10.2.2 Organisational Structure

This item will be carried forward to the October meeting

Resolution: Acceptance of the Chief Executive Officer's Monthly Report for the month August 2023

Resolution:	That Council receive the Chief Executive Officer' Monthly Report for the month August 2023 as presented.	
Moved:	Cr Robert Bloomfield	Lost/Carried
Seconded:	Cr Vanessa Tayley	
Resolution No	20230919-04	

9. Presentations to Council

9.1 11.00am | Gerhard Vissa of DSDSATSIP

Presentation to:	CEO, Mayor and Councillors
Subject:	Strategic Planning
Presenter:	Gerhard Visser of DSDSATSIP
Status:	Information Discussion Decision (cross out non applicable items)

Presenter: Gerhard Visser of DSDSATSIP joining the meeting virtually
Presentation began 11.27am

Planning Scheme options: Council to review solely or combine with other councils.

Council must review the scheme; penalties may apply if not undertaken

1. If Council decides to review alone, Council then writes to the Minister to indicate you would like to proceed but have lack of funding.
2. Decided to undertake review along with other Councils, then write to the Minister to indicate you would like to proceed but have lack of funding.
3. Determine we do not need our own planning scheme and choose to adopt either Cook Shire or Douglas Shire Planning Scheme.
 - Still require funding.
 - They amend their planning scheme by adding in a specific section to their planning scheme just for Wujal Wujal. Wujal Wujal would have to contribute this. The contribution for this would be relative minor (potentially \$50k rather than \$700k).

To inform the decision a dedicated planner assesses the three options/ cost benefits for these three options, WWASC would write to Dept Infrastructure and Planning to inform them of the options you are considering and request they fund the assessment.

Following the assessment WWASC can still choose to go on its own or choose to align with one of the other councils, or with a combination of councils.

Because you are undertaking an investigation you may be granted a reprieve while the investigation is assessed. No decisions would be made during the election period.

Lockhart River also uses the Cook Shire Planning Scheme as they have some land within the Cook Shire Planning Scheme. Lockhart still makes the decisions relative to its community under the scheme and the same would apply if WWASC went this path.

Cook Shire has one Town Planner/uses an external company: REEL Planning
Douglas Shire uses their own inhouse planning staff.

Very little differences of substance between the planning schemes, Douglas Shire has many little intricacies. Cook Shire currently includes Ayton and Bloomfield.

A WWASC section has its own specific codes and the section would be unique to WWASC.

Port Douglas Planning Scheme has unique sections for the Daintree that would be more relevant to our needs than other portions of the scheme.

Ludden's Land

- Essential Habitat surrounds Ludden's Land
- To utilise this land triggers the EPBC Act and any investigation into this land would be very expensive
- Open grassland remaining 2500sqm meters, allowing only 5 lots. Taking into consideration the 100m buffer tree cutting would allow for only two housing lots
- Large drains have impacted on the potential of the site
- Topographical and ecological surveys were conducted
- Main sewer pipes were also located within the site, further limiting the potential to develop the site
- Cost to connect services to the sites will be supplied in the report to Council in October
- Bushfire clearance of 100m on either side, initiating that process will instigate commonwealth EPBC studies that would be significant cost.
- Council indicated other areas they are interested in investigating for housing

Land around Police Station/Greenhouses

- Potential for a precinct plan to be developed for consultation with the community and Council
- Potential for funding to build a new Men shed if this was moved
- Cemetery is quite full, need to determine where to bury community members in the future
- QPS is prepared to allow for development on the land adjacent to the police station: 6010sq meters could be used for Aged Care and standard housing at rear (an option).
- Community wants independent units for Aged Care

Ten-year strategic plan

- Include the 4 houses we want to replace
- Include the 9 and 5 lots lot subdivisions for development
- Include the plugins and Ayton units
- Civil engineer must be contracted to design the road, water, sewer and electrical lines for the lots and they will also provide you with the tender documentation for sending out
- Then it is peer reviewed to assess design
- Development application documentation is prepared and approved by Council, before tender process begins for construction company
- Design company assesses the building company tenders for you/
- CEO then makes recommendation to Council for approval on building contractor
- Have services built and build at least 1-2 houses with remainder of the funds
- Council chooses who will project manage the process

Meeting attendance: Gerhard Visser left the meeting 12.30pm

Meeting attendance: meeting adjourned for lunch at 12.30pm

Meeting attendance: meeting reconvened at 1.13pm

9.2 1.00pm | Bureau of Meteorology

Presentation to:	CEO, Mayor and Councillors
Subject:	Climate Briefing
Presenter:	Jessie Gray, Climate Risk Officer and Brad Bleeker, Hazard Risk Officer
Status:	Information

Presenters:

Jessie Gray, Climate Risk Officer

Brad Bleeker, Hazard Risk Officer

- The BOM presenters outlined the forecast for Australia and discussed Wujal Wujal specific forecasts, outlining the predicted lower rain levels, but increased number of high temperature days and potential heat waves
- Various tools were provided including the following: <https://myclimateview.com.au/>

Attendance: meeting adjourned for 5 mins at 2.08pm

Attendance: meeting reconvened at 2.20pm

Attendance: Micah Nkiwane joined the meeting 2.20pm

10.3 Corporate and Corporate Services Division Report (C&CS)

10.3.1 Financial Dashboard

No dashboard for this report.

10.3.2 Corporate and Commercial Services Monthly Report Points

Report to:	CEO, Mayor and Councillors
Subject:	Corporate and Commercial Monthly Report May 2023
Reporting Period:	August 2023
Reporting Officer:	Manager Corporate and Commercial, Micah Nkiwane
Status:	Information

- Corporate and Commercial Manager Micah Nkiwane outlined the key points from his report
- Due consideration of the report was given by councillors
- Finance will focus on debt collections to recover aged debts.

Resolution: Acceptance of the Corporate and Commercial Report for the month August 2023

Resolution:	That Council receive the Corporate and Commercial Report for the month August 2023 as presented.	
Moved:	Cr Bradley Creek	Carried 3/3
Seconded:	Cr Vanessa Tayley	
Resolution No	20230919-05	

10.4 Works and Building Services Monthly Report - August 2023

Report to:	CEO, Mayor and Councillors
Subject:	Operations Information Report
Reporting Period:	August 2023
Prepared by:	Manager Operations, Perry Gould
Status:	Information

- Operations Manager Perry Gould outlined the key points from his report
- Operations Manager Perry Gould advised he is working on the SWMS Data Annual Report.
- Operations Manager Perry Gould will submit a permit to carry out the Cool Burns on the Southside in October 2023.
- Due consideration of the report was given by councillors

Acceptance of the Works and Building Services Monthly Report for the month August 2023

Resolution:	That Council receive the Works and Building Services Monthly Report for the month August 2023 as presented.	
Moved:	Cr Bradley Creek	Carried 3/3
Seconded:	Cr Robert Bloomfield	
Resolution No	20230919-06	

Attendance: Micah Nkiwane left the meeting at 2.47pm

10.5 Aged Care Services Monthly Report - August 2023

Report to: CEO, Mayor and Councillors
Subject: Aged Care Services
Reporting Period: August 2023
Reporting Officer: Gina Manai
Status: Information

- All is running well with the service
- Due consideration of the report was given by councillors

Resolution: [Aged Care Services Monthly Report for the month August 2023](#)

Resolution:	That Council receive the Aged Care Services Monthly Report for the month August 2023.	
Moved:	Cr Robert Bloomfield	Carried 3/3
Seconded:	Cr Vanessa Tayley	
Resolution No	20230919-07	

10.6 Bana Yirriji Gallery and Art Centre Monthly Report July 2023

Report to: CEO, Mayor and Councillors
Subject: Bana Yirriji Gallery and Art Centre
Reporting Period: August 2023
Reporting Officer: Manager of Bana Yirriji Art Centre, Vikki Burrows
Status: Information

- Due consideration of the report was given by councillors
- Council agreed the Art Centre Manager should progress the lease of an Art Centre vehicle to be paid for under the Art Centre grant funding.
- CEO advised paper copy records would need to be archived and rubbish would need to be cleared out of the Art Centre shipping container to free up storage space. If space is better utilised, further storage space may not be required.

Resolution: [Bana Yirriji Gallery and Art Centre Report for the month August 2023](#)

Resolution:	That Council receive the Art Centre Report for the month August 2023.	
Moved:	Cr Bradley Creek	Carried 3/3
Seconded:	Cr Robert Bloomfield	
Resolution No	20230919-08	

10.7 Kindergarten Monthly Report July 2023

Report to:	CEO, Mayor, and Councillors
Subject:	Kindergarten
Reporting Period:	August 2023
Reporting Officer:	Coraleen Shipton
Status:	Information

- Due consideration of the report was given by councillors
- Operations Manager Perry Gould advised he would work with the Kindergarten Director to have Council staff carry out the maintenance and grounds maintenance at the Kindergarten.

Resolution: [Kindergarten Report for the month August 2023.](#)

Resolution:	That Council receive the Kindergarten Report for the month August 2023 as presented.	
Moved:	Cr Robert Bloomfield	Carried 3/3
Seconded:	Cr Vanessa Tayley	
Resolution No	20230919-09	

10.8 Indigenous Knowledge Centre

Report to:	CEO, Mayor and Councillors
Subject:	Indigenous Knowledge Centre Report
Reporting Period:	August 2023
Reporting Officer:	Helen Teece
Status:	Information

- Due consideration of the report was given by councillors

Resolution: [Acceptance of the IKC Report for the month August 2023](#)

Resolution:	That Council receive the IKC Report for the month August 2023 as presented.	
Moved:	Cr Bradley Creek	Carried 3/3
Seconded:	Cr Robert Bloomfield	
Resolution No	20230919-10	

9. General Business

No items for this meeting

10. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for Tuesday 10 October 2023.

11. Meeting Closure

The meeting was declared closed at 3.02pm.