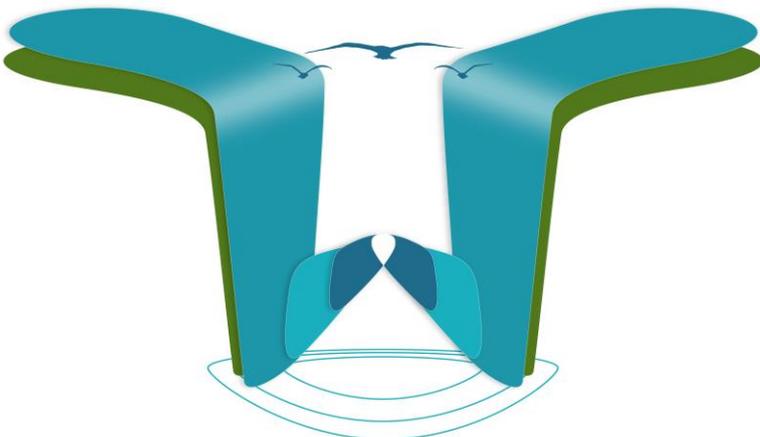


AGENDA

Ordinary Council Meeting
Thursday 15 September 2022
COMMENCING AT 9:00AM



WUJAL WUJAL
Aboriginal Shire Council

Wujal Wujal
Aboriginal Shire Council



WWASC COUNCILLORS

Councillor Bradley Creek, Mayor
Councillor Vincent Tayley, Deputy Mayor
Councillor Robert Bloomfield
Councillor Regan Kulka
Councillor Vanessa Tayley

WWASC holds their Council Meetings
On the third Thursday of the Month
Beginning at 9:00am
The attendance of all councillors is requested.



ORDER OF BUSINESS

- 1 [WELCOME / MEETING OPENED](#)
- 2 [ATTENDANCE / APOLOGIES](#)
[VISITORS/PRESENTERS](#)
- 3 [CONDOLENCES / CONGRATULATIONS](#)
- 4 [COUNCILLOR OBLIGATIONS / DECLARATION OF INTERESTS](#)
- 5 [CONFIRMATION OF PREVIOUS MINUTES](#)
- 6 [REPORTS](#)
[6.1 Mayors Report](#)
[6.2 CEO's Report](#)
[6.3 DF & CS Report](#)
[6.4 DW & BS Report](#)
- 7 [CLOSED SESSION](#) -Nil
- 8 [GENERAL BUSINESS / LATE ITEMS](#)



1. WELCOME/MEETING OPEN

Mayor welcomes everyone and opens the meeting.

2. ATTENDANCE/APOLOGIES

VISITORS/PRESENTERS

VISITORS	
PRESENTERS	

3. CONDOLENCES/CONGRATULATIONS

4. COUNCILLOR OBLIGATIONS/DECLARATION OF INTERESTS

Declaration of Material Personal Interest (MPI) on any item of business

Declaration of Conflict of Interest on any item of business

Registers of Interest

5. CONFIRMATION OF MINUTES

Confirmation of Previous Minutes of meeting held Thursday 18th August 2022 as circulated.

Confirmation of the Minutes of the Special meeting held on Tuesday 6 September 2022

Business Arising from Previous Minutes report given at the meeting.



6. REPORTS

6.1 Mayors Report

DATE	MEETING/ACTIVITY	LOCATION	DETAILS
23/08/2022	<i>Quarterly meeting Mayors & CEO</i>		
30-31/08/2022	<i>OH HUB Co-Design Workshop CYI</i>	=	
01/09/2022	<i>Policy Executive Tam visit LGAQ</i>		
09/09/2022	<i>LCEB Catch Up</i>		

6.2 Chief Executive Officer's Report

6.2 Chief Executive Officer Report

- 6.2.1 Setting Sale Price – Community Social Houses
- 6.2.2 Naming Un-named Road
- 6.2.3 Audit Committee – Draft Financial Statements
- 6.2.4 LGAQ Annual Conference
- 6.2.5 Far North Queensland Regional Plan
- 6.2.6 Surrender of DOGIT for Road Reserve

DISCLAIMER: The information contained in the following reports is for general guidance on Council matters of interest only. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in these reports. While the Chief Executive Officer (CEO) makes every attempt to ensure that the information contained in these reports is accurate and reliable the CEO is not responsible for any errors or omissions, or for the results obtained from the use of this information. All information in these reports is provided "as is", with no guarantee of completeness, accuracy, timeliness. In no event will Wujal Wujal Aboriginal Shire Council, its related partnerships or corporations, or the partners, agents or employees thereof be liable to you or anyone else for any decision made or action taken in reliance on the information in these reports or for any consequential, special or similar damages, even if advised of the possibility of such damages.



6. REPORTS

6.2 Chief Executive Officer Report

6.2.1 Setting Sale Price – Community Social Houses

In 2012 a process commenced to enable indigenous residents of discreet Indigenous communities to have the opportunity to attain home ownership of their homes.

There are two types of home ownership possible Katter Leasehold properties having the lease transferred to the tenant and DOGIT properties being granted a 99 year lease. The Katter lease properties were a simple process of assigning the lease. The DOGIT properties require the community to have an ILUA in place that includes provision for the granting of 99 year leases for home ownership.

Wujal Wujal does not have any Katter Lease properties nor an ILUA that enables home ownership.

In 2014 the then Minister for Housing and Public Works, the Hon. Tim Mander, wrote to all Indigenous Councils (copy below) with a proposal for setting house prices. Each Council was requested to set a pricing schedule for houses based on the condition (new, good or fair) of the house and number of bedrooms. Houses in poor condition will not be sold.

When an application is made houses will be inspected and the condition will be determined. If the applicant is agreeable and the sale is to go ahead the Department will bring the house to the expected standard ensuring all repairs and maintenance are up to date. The price of the house as per the agreed schedule is paid to the current Trustee (either Council or PBC) and the 99 year lease is issued.

The pricing schedule needs to be in place before the negotiation begins for a Community ILUA.

Recent discussions with the Home Ownership team with the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships confirm that most Councils have provided the pricing schedule however the pricing varies to that originally proposed by Minister Mander.

Given the age of housing in Wujal Wujal it is recommended that Council adopts a pricing schedule that reflects this and as such is lower than the pricing schedule proposed by the then Minister.

The topic of home ownership an ILUA's that enabled this to occur is again on the agenda having been raised at the last Indigenous Leaders Forum and also at the first quarterly teleconference between Mayors, CEOs and the Director General of the Department of Communities, Housing and Digital Economy held on Tuesday 23 August 2022.

Therefore the following pricing schedule is recommended as it appears fair and reasonable for the housing stock within the community and more affordable to community members should they make an application to purchase once an ILUA is signed

PRICING SCHEDULE COMMUNITY HOUSES

House Type	New Condition	Good Condition	Fair Condition
2 Bed detached House	\$ 91,000	\$ 70,000	\$ 49,000
3 Bed detached House	\$ 105,000	\$ 84,000	\$ 63,000
4 Bed detached House	\$ 126,000	\$ 105,000	\$ 84,000



5 Bed detached House	\$ 140,000	\$ 119,000	\$ 94,500
6 Bed detached House	\$ 154,000	\$ 133,000	\$ 105,000

RECOMMENDATION

That Council adopt the following pricing schedule for community social houses and provide the schedule to the Home Ownership team within the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander .

PRICING SCHEDULE COMMUNITY HOUSES

House Type	New Condition	Good Condition	Fair Condition
2 Bed detached House	\$ 91,000	\$ 70,000	\$ 49,000
3 Bed detached House	\$ 105,000	\$ 84,000	\$ 63,000
4 Bed detached House	\$ 126,000	\$ 105,000	\$ 84,000
5 Bed detached House	\$ 140,000	\$ 119,000	\$ 94,500
6 Bed detached House	\$ 154,000	\$ 133,000	\$ 105,000



Minister for Housing and Public Works

Ref: COM 03988-2014
 - 1 JUL 2014

Level 7 88B George Street
 Brisbane Queensland
 GPO Box 2457 Brisbane
 Queensland 4001 Australia
 Telephone +617 3719 7270
 Facsimile +617 3012 9017
 E: housing@qld.gov.au
 ABN 65 858 415 158

Councillor Clifford Harrigan
 Mayor
 Wujal Wujal Aboriginal Shire Council
 C/- Post Office
 WUJAL WUJAL QLD 4871

Dear Councillor *Harrigan Clifford*

Re: Sale of Social Housing in Wujal Wujal

At the Local Government Association of Queensland conference in Cairns on December 2012, I had the opportunity to discuss with Mayors a way forward to enable Aboriginal and Torres Strait Islander people to engage in home ownership on lands covered by the *Aboriginal Land Act 1991* and the *Torres Strait Islander Land Act 1991*.

At the meeting there was significant discussion regarding the establishment of a house sale price for home ownership. While a price methodology was not determined on the day, support was given for representatives of the Department of Housing and Public Works to meet with each Council to agree on final sale prices.

One consistent message I received was that housing needed to be affordable and that previously proposed valuations were too high. As there is no current market price for the sale of houses on Aboriginal and Torres Strait trust lands, I am proposing that an agreed sale price methodology be used for determining the value of social housing for sale.

Please find below a proposed sale price table for your consideration. The proposed sale price is for the house only. The upfront price of the land is \$4,000 for 2000 square metres, plus \$100 for each additional 100 square metres. The land price is added to the house price, shown in the table, to get the overall price.

HOUSE TYPE	NEW CONDITION	GOOD CONDITION	FAIR CONDITION
2 BED DETACHED HOUSE	\$130,000	\$100,000	\$ 70,000
3 BED DETACHED HOUSE	\$150,000	\$120,000	\$ 90,000
4 BED DETACHED HOUSE	\$180,000	\$150,000	\$120,000
5 BED DETACHED HOUSE	\$200,000	\$170,000	\$135,000
6 BED DETACHED HOUSE	\$220,000	\$190,000	\$150,000

The condition rating is based on the overall condition rating applied to the dwelling post inspection. Houses in poor condition will not be sold.

- 2 -

For further discussion regarding the sale price of social housing, please contact Ms Dianne McColl, Principal Advisor, Indigenous Policy, Housing Services, Department of Housing and Public Works on (07) 3227 76303 or email dianne.mccoll@communities.qld.gov.au.

Yours sincerely

Tim Mander MP
 Minister for Housing and Public Works



6.2.2 Naming Un-named Road

Council are aware that Development Approval for the creation of 9 lots has now been surveyed and the survey plan will soon be registered. The subdivision creates a new road that will intersect with Douglas Street.

A name needs to be selected for the new road. Normal conventions are that if the name chosen is that of a person that they no longer be living or a part of the community. A local language name may be appropriate that represents a feature of the local area.

For Council discussion and determination

RECOMMENDATION

That Council name the new road created in the new residential subdivision on SP301682
WILTON Street

6.2.2 Audit and Risk Committee – Draft Financial Statements 2021-22

The Audit and risk committee is required to review the Draft Financial Statements before they are given to the Auditor General for audit. Councils draft financial statements for the 2021/2022 financial year are ready for audit therefore a meeting was called on Monday 5 September. The Minutes are attached for Councillors information

Information Only

6.2.4 LGAQ Annual Conference

The LGAQ Annual conference will be held in Cairns from Monday 17 October to Wednesday 19 October 2022. Council annual membership subscription includes 2 Delegate registrations for Council. Additional registrations are \$1,740. (5 or more is \$1,600 per person). Only nominated delegates are able to vote on motions at the conference.

Council will need to determine who will be attending so that they can be registered.

The October Council meeting is scheduled for Thursday 20 October and Council may wish to change the date of this meeting due to the close timing of the conference.

Recommendation

That Council delegate Mayor Bradley Creek and Deputy Mayor Vincent Tayley to be delegates at the LGAQ Conference in Cairns from Monday 17 October to Wednesday 19 October 2022

Further

That Council postpone the October Ordinary Council meeting from Thursday 20 October to Thursday 27 October



6.2.5 Far North Queensland Regional Plan

On Wednesday 7 September 2022 I attended the inaugural meeting for a new Regional Plan for Far North Queensland. The new Regional Plan will replace the current FNQ Regional Plan that has been in place since 2009.

The process for the consultation with stakeholders will require input and representation from Council. As the process progresses it is expected that there will be various meetings, elected members (Mayors), CEO's, and Planners. Whilst Council does not have Planners on staff, the Planner from DSDATSIP Mr Gerhard Visser is willing to represent Council's interests at the technical planning meetings.

Council has already had input into the process with the FNQROC who have prepared an expectations document in relation to the Regional Plan (Tabled). This document highlights an expectation that Indigenous interests are captured in the Regional Plan.

A new Regional Infrastructure Plan will also be developed in conjunction with the Regional Plan. This means both land use and infrastructure will be integrated to ensure the best outcomes towards economic development within the region and the Wujal Wujal local government area.

Recommendation

That Council note the process for the development of a new Far North Queensland Regional Plan and a Far North Queensland Regional Infrastructure Plan.

FURTHER

Council formally requests that Mr Gerhard Visser, Program Manager, Town Planning Remote Indigenous Land and Infrastructure Program Office, Infrastructure and Coordination, Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships represent Council's interests at technical planning meeting during the development of the Far North Queensland Regional Plan

6.2.6 Surrender of DOGIT for Road Reserve

Council have approved two new subdivisions for residential purposes. The survey has been completed and needs to be lodged with the Department of Natural Resources and Mines to register the newly created Lots. (Preliminary Subdivision Plans Tabled)

The subdivisions also create new roads that need to be dedicated as road reserve. In order for this to occur Council as Trustee for the DOGIT need to resolve to surrender that part of the DOGIT that will become the Road Reserve.

Recommendation

That Council as Trustee for the Wujal Wujal DOGIT applies to the Minister responsible for administering the Land Act 1994 for the surrender of part of the DOGIT in terms of section 55 of the Land Act 1994 for the purpose of dedicating those surrendered areas on SP338357 (4572m²) as road in terms of section 94 of the Land Act 1994."

6.3 Department of Finance & Corporate Services Report (DF&CS)

6.3.1 Manager Corporate and Commercial



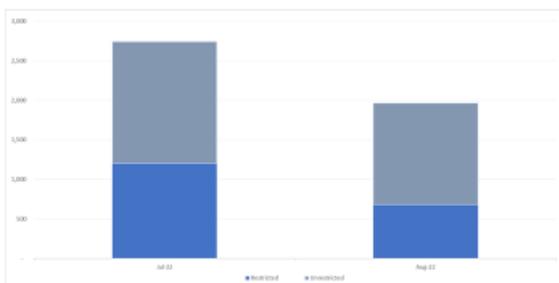
Monthly Financial Report as at 31 August 2022 CASH POSITION

Progress this month

Improvement in Money on hand & owing vs Money owed?



Cash & Cash Forecast



Money on hand & owing to council

Cash available to pay creditors and wages 1,281,078.19
 Quarantined monies 682,105.76
Bank balance 1,963,183.95

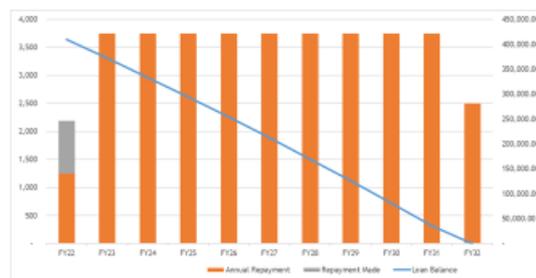
Total debtors & receivables 205,007.82

Long Term Loan 3,565,715.56

Creditors 58,997.39

Total monies owed 3,624,712.95

Long Term Loan Balance



During the month Council has made its monthly repayment of \$35,207



Monthly Financial Report as at 31 August 2022 OPERATING POSITION

Council income vs Council expenses



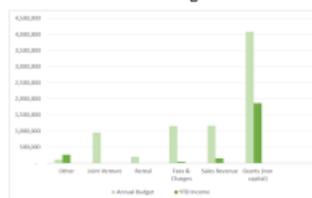
Progress this month

Income and Expenses within Budget

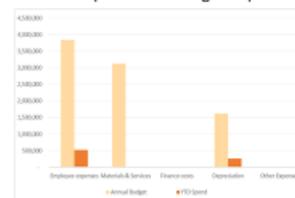


Income & Expenses by Area

Actual income vs Budget income

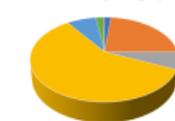


Actual expenses vs Budget expenses



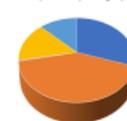
Income & Expenses by Type

Revenue by Category



- Fees & Charges
- Sales Revenue - Building Construction
- Sales Revenue - Enterprise
- Grants, Subsidies, Contributions & Donations

Expenses by Category



- Employee Benefits
- Materials & Services
- Finance Costs
- Depreciation
- Capital expenses



Monthly Financial Report as at 31 August 2022
PROJECT PROGRESS

Community Buildings					Road Infrastructure				
Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date /Total Budget)	Project on track On time & budget	Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date /Total Budget)	Project on track On time & budget
HPW Pluggin	HPW Pluggin Projects	31-Dec-22	84%		LRCI	Guest Accom Carpark LRCI Program funding	30-Jun-22	0%	Not Started
W4Q 2022-24	Council buildings	TBA	0%	Not Started	QRA	Slips China Camp	TBA	0%	Not Started
W4Q 2022-24	Solar Art Centre	TBA	0%	Not Started	LVIP 2022	Roadside Verges	TBA	0%	Not Started
W4Q 2022-24	Solar Sports Centre	TBA	0%	Not Started	QRA	Stormwater Drainage	TBA	0%	Not Started
HPW	New House + Subdivision	TBA	0%	Not Started	DES	Litter Signage			

Infrastructure Other					Water & Sewerage				
Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date /Total Budget)	Project on track On time & budget	Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date /Total Budget)	Project on track On time & budget
JV Legacy funds	Southside Stage Project	31-Aug-22	59%		ICICIP	WTP & WWTP Scada Upgrade	31-Aug-22	71%	
W4Q 2022-24	Separate Electricity Meters	TBA	0%	Not Started	ICICIP	Wastewater treatment plant upgrade and irrigation upgrade	31-Aug-22	108%	
W4Q 2022-24	Automation Service Station (Stage 1)	TBA	0%	Not Started	ICICIP	Storm water drain	31-Aug-22	6%	
AP Consult	Waste Initiative	TBA	0%	Not Started					



Monthly Financial Report as at 31 August 2022
PROJECT PROGRESS

Community Buildings					Road Infrastructure				
Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date /Total Budget)	Project on track On time & budget	Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date /Total Budget)	Project on track On time & budget
HPW Pluggin	HPW Pluggin Projects	31-Dec-22	84%		LRCI	Guest Accom Carpark LRCI Program funding	30-Jun-22	0%	Not Started
W4Q 2022-24	Council buildings	TBA	0%	Not Started	QRA	Slips China Camp	TBA	0%	Not Started
W4Q 2022-24	Solar Art Centre	TBA	0%	Not Started	LVIP 2022	Roadside Verges	TBA	0%	Not Started
W4Q 2022-24	Solar Sports Centre	TBA	0%	Not Started	QRA	Stormwater Drainage	TBA	0%	Not Started
HPW	New House + Subdivision	TBA	0%	Not Started	DES	Litter Signage			

Infrastructure Other					Water & Sewerage				
Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date /Total Budget)	Project on track On time & budget	Funding	Capital Projects	Due to complete	Budget utilisation % (Spend to date /Total Budget)	Project on track On time & budget
JV Legacy funds	Southside Stage Project	31-Aug-22	59%		ICICIP	WTP & WWTP Scada Upgrade	31-Aug-22	71%	
W4Q 2022-24	Separate Electricity Meters	TBA	0%	Not Started	ICICIP	Wastewater treatment plant upgrade and irrigation upgrade	31-Aug-22	108%	
W4Q 2022-24	Automation Service Station (Stage 1)	TBA	0%	Not Started	ICICIP	Storm water drain	31-Aug-22	6%	
AP Consult	Waste Initiative	TBA	0%	Not Started					



Monthly Financial Report as at 31 August 2022
PROJECTS – YEAR 2

<p>Community Buildings</p> <p>Capital Projects</p> <p>Security for Community Splash Park Playground and Shade Sail Solar Panels Boundary around Cemetary</p>	<p>Road Infrastructure</p> <p>Capital Projects</p> <p>Carpark at RTC Beautification of Town Centre (Carparking)</p>
<p>Infrastructure Other</p> <p>Capital Projects</p> <p>Automation Service Station (Stage 2 & 3) Lights for Oval</p>	<p>Water & Sewerage</p> <p>Capital Projects</p>



Monthly Financial Report as at 31 August 2022
The Numbers

Statement of Financial Position	End of Month Reporting - August 2022		
	Actual	Budget	Variance
Revenue			
Recurrent Revenue			
Fees & Charges	33,268	78,195	(44,928)
Sales Revenue - Building Construction	464,584	93,500	371,084
Sales Revenue - Enterprise	131,787	69,000	62,787
Grants, Subsidies, Contributions & Donations	1,163,338	1,278,088	(114,750)
Total Recurrent Revenue	1,792,977	1,518,784	274,193
Capital Revenue			
Capital, Grants, Subsidies, Contributions & Donations	150,520	1,561,939	(1,411,419)
Total Capital Revenue	150,520	1,561,939	1,411,419
Rental Income	38,605	33,900	4,706
Interest received	49	-	49
Joint Venture	-	300,000	(300,000)
Other Income	5,666	-	5,666
Total Revenue	1,987,816	3,414,623	(1,426,806)
Capital Income			
Total Income	1,987,816	3,414,623	(1,426,806)
Expenses			
Recurrent Expenses			
Employee Benefits	522,055	627,934	105,879
Materials & Services	661,536	858,122	196,586
Finance Costs	1,379	8,251	6,872
Depreciation	260,121	320,833	60,711
Total Recurrent Expenses	1,445,091	1,815,139	370,048
Capital expenses	260,121.11	320,832.50	60,711.39
Total Expenses	1,705,212	2,135,971	430,759
Total Expenses	1,705,212	2,135,971	430,759
Net Operating Surplus/ (Deficit)	3,683,026.39	5,550,593.82	(1,867,568)



6.4 Department of Works & Building Services Report (DW & BS)

- Continuous meetings with CEO and Finance weekly catch up on all Council business.
- IPWEAQ monthly lunchtime catch up in relation to engineering advice and amendments to the standards and the Act.
- JOM with Qbuild & Dept Housing, discussions around outstanding works orders, inclusive of Dismods and upgrades.
- As a Board member on the LG Advisory panel on Land use planning for bushfire hazard.
- Telelink – CSM/IKC Managers – Annual Return for 21/22 – acquittal, also the IKC Workshop Bursary.
- LGAQ Roads and Transport Advisory Group – LGAQ update, Transport related annual conference resolution update.
- Container Collection infrastructure meet to discuss support from government to assist community with collection pods.
- FNQROC regional collection & disposal of ferrous metal, nonferrous and new contract for collection of material.
- Fishing Comp meet, to finalise a roster for the school holiday comp.
- GRQ Local Government Community of Practice – State-wide results, BOM community engagement, foundation for rural & regional renewal.
- QBuild Web portal training organised for Council staff.
- Water Alliance Meeting – FNQROC
- Site meet with COEX staff – refund point discussion on our we can become logistics as well as a refund point and how we can network for more volumes in our region.

6.4.1 Projects /Capital Works Update

ICCIP Water & Sewer Network:

- Waiting on independent inspection of water and sewer so submissions can be sent to the department for approval and quotes and SOW docs can be built and sent to contractors for quoting

New sub division

- Ground and detailed contour survey to start in the 3rd week in September
- Waiting on quote for design so we can go out to tender

Bloomfield Track Maintenance Grade:

- Wujal Council have been sent a purchase order for 15 days of grading on the Bloomfield track starting at Wujal
- Work to start on the 19/9/2022



6.4.2 Building

- Engineers have been on site to begin assessments of council buildings to determine extent of repairs and modifications required to bring council building up to standard.
- **Plug-ins:** Tiler has been onsite and completed first 4 plug ins. Vinyl layer is currently in community installing vinyl to first 4 plug ins. Next to come is the kitchen & cupboard installation which will then allow the plumbers, electricians, and builders to complete the final fit out and fixtures to bring these first builds to completion. Remaining scope of works for incomplete plug-ins has been sent to contractors to quote. Once quotes received, project team will sit down to finalise further procurement process to have movement towards finishing those final builds.
- **BAS Responsive Maintenance:** Zhara, Tegan & Asheruhny have been working together to tidy up the BAS portal and asses aged jobs. There has been a lot of work orders closed out and QBuild have been invoiced for these.

July/Aug		Aug/Sept	
Workflow		Workflow	
Unscheduled	0	Unscheduled	6
Work In Progress	363	Work In Progress	312
Awaiting Approval	7	Awaiting Approval	8
Completed	120	Completed	120
Invoiced	549	Invoiced	643



- **BAS Planned Maintenance:** Works have been issued and are underway for repairs and maintenance of the vacant/transition properties. Other planned maintenance properties currently having works quoted.
- **JOM Meeting** to be held Wednesday 28th September.
- Community members are being reminded to log and repairs and maintenance issues through the blue phone.

6.4.3 Water & Waste

Water

- Plant needs replacing
- Intake needs a third pump for back up
- We have Peter Mosse coming 5th-7th October (specialist in water, Guru, Australian recognised, water board are paying) he will be here to scope the water system and offer a reliable alternative to our aged system.
- The main control board is slowly dying and requires some love, we are having some issues controlling the chlorine dosing but managing as the main board has some major faults, so we are hoping it will last until replacement. (keeping it running will cost \$5000, but it needs to be done, full replacement is \$60 000-\$70 000)
- The water on the south has been repaired but waiting on concrete, then we will do a pressure test, that will be interesting.

Sewer

- Investigated plant
- Have Aaron from Ganden (previous company who originally scope the sewer plant, which advise was no followed) and Brad, engineer I have had experience with is coming specialises in water and sewer, as the current plant is not meeting requirements as per test samples supplied so far. We believe the current plant won't be able to ever handle requirements

6.4.4 Recycle Centre

Date	Mixed Gla	Aluminium	Pet Cle	Pet Colour	Hdpe	Liquid Paper	Steel	Total units	Payment
Monday, 1 August 2022	-	-	-	-	-	-	-	-	\$ -
Tuesday, 2 August 2022	-	-	-	-	-	-	1	1	\$ 0.10
Wednesday, 3 August 2022	-	-	-	-	-	-	-	-	\$ -
Thursday, 4 August 2022	156	336	31	2	1	5	-	531	\$ 53.10
Friday, 5 August 2022	-	-	-	-	-	-	-	-	\$ -
Saturday, 6 August 2022	-	-	-	-	-	-	-	-	\$ -
Sunday, 7 August 2022	-	-	-	-	-	-	-	-	\$ -
Monday, 8 August 2022	-	-	-	-	-	-	-	-	\$ -
Tuesday, 9 August 2022	468	2,811	547	50	30	92	2	4,000	\$ 400.00
Wednesday, 10 August 2022	-	-	-	-	-	-	-	-	\$ -
Thursday, 11 August 2022	-	-	-	-	-	-	-	-	\$ -
Friday, 12 August 2022	-	-	-	-	-	-	-	-	\$ -
Saturday, 13 August 2022	-	-	-	-	-	-	-	-	\$ -
Sunday, 14 August 2022	-	-	-	-	-	-	-	-	\$ -
Monday, 15 August 2022	-	-	-	-	-	-	-	-	\$ -
Tuesday, 16 August 2022	952	5,862	243	28	45	21	3	7,154	\$ 715.40
Wednesday, 17 August 2022	-	-	-	-	-	-	-	-	\$ -
Thursday, 18 August 2022	36	261	153	17	8	-	-	475	\$ 47.50
Friday, 19 August 2022	-	-	-	-	-	-	-	-	\$ -
Saturday, 20 August 2022	-	-	-	-	-	-	-	-	\$ -
Sunday, 21 August 2022	-	-	-	-	-	-	-	-	\$ -
Monday, 22 August 2022	-	-	-	-	-	-	-	-	\$ -
Tuesday, 23 August 2022	46	600	53	3	17	24	-	743	\$ 74.30
Wednesday, 24 August 2022	-	-	-	-	-	-	-	-	\$ -
Thursday, 25 August 2022	299	2,057	273	15	11	82	-	2,737	\$ 273.70
Friday, 26 August 2022	-	-	-	-	-	-	-	-	\$ -
Saturday, 27 August 2022	-	-	-	-	-	-	-	-	\$ -
Sunday, 28 August 2022	-	-	-	-	-	-	-	-	\$ -
Monday, 29 August 2022	-	-	-	-	-	-	-	-	\$ -
Tuesday, 30 August 2022	372	730	16	1	5	3	-	1,127	\$ 112.70
Wednesday, 31 August 2022	-	-	-	-	-	-	-	-	\$ -

6.4.5 Animal Management & Environmental Health

Health

- Matthew from health is coming from the 14th-16th September to help with mozzie control so we can contain any viruses that they carry.
- Ben will be coming up on the 26th-30th September to help with the water boys
- We have given PJ a weekly check list, and other check list when needed, which he will have to complete.
- Ordered chemicals and safety for health and ordered mozzie baits through a company health relayed to me.

Animal Control

- On the 8/9/22 my pathways visited council and has shown sky a cert 4 course, for which we will endeavour to have her enrolled, so Sky can have more confidants in her job.
- The holding area has been drawn up for renovations to be carried out, more suitable for staff and visiting vet, so we can store chemicals and medication safely and preform surgery in a clean and cool environment.
- We have designed a spread sheet for all animals in the area, to show all aspect of the animal's medication, sex, desexed and history.as well a drug register to keep all drugs current and up to date

6.4.6 Art Centre

Highlights:

- Northsite Contemporary Arts contacted Bana Yirriji on behalf of Cairns Regional Council to find artists for a Reef Lights presentation that they plan to deliver for Cairns Festival on the Esplanade later this month. Betty Skyes artwork was selected and the company producing the show, Laser Vision will be using it for a GOBO projection on the footpath. Betty was paid a licensing fee to reproduce her artwork image for this project. Photos below.
- Bana Yirriji Manager had a zoom meeting with Meggan Vane from State library of QLD. The art centre will be sending products to represent Wujal Wujal in the SLQ Library Shop which will showcase First Nations creators from the regions with Indigenous Knowledge Centres celebrating 20 years.
- Bana Yirriji Staff had a zoom meeting with RASN, Regional Arts Service Network, Warratah Nicholas about what RASN can offer the art centre and community.
- Busy month with good sales and lots of visitors in the area.

Data:

- Sales report for the month of August 2022, attached.

Barriers & Issues:

- An MOU was emailed to the CEO and Corporate & Commercial Manager in July. This Memorandum of Understanding (MOU) is a formal statement of the understanding between Bana Yirriji Art Centre and the Wujal Wujal Aboriginal Shire Council. It was decided that all parties involved were busy and the document will be pursued later, when business is quieter.

Funding/Agreements/Financials:

- The End Year Report for IVAIS activities was submitted this month and has been reviewed and accepted.
- BYAC submitted another outcome report for the Indigenous Regional Arts Development Fund (IRADF).



Betty Sykes projected artwork image.



6.4.7 HACC

- **Funding and Spend**

- Lawn Services A. Gibson - \$1210.00
- Ayton Gen Store - \$154.8
- Think Mobility - \$2140.00
- Safe Life - \$447.30
- Cooktown F&I Works - \$1821.81
- Chillet Refrigeration - \$264.00

- **Issues with Programs etc**

- Nil

- **Client/Correspondence**

- Ongoing review of care plans and added support services
- Review of archives
- Ongoing MAC reviews submitted CT,
- Correspondence to Housing re; CT still awaiting home modifications – is a high risk at present without the necessary home mods to ensure safety and independence
- OT – referral for CT re; mobility aids to support safety in home
- 1x client CT submitted for an HCP through MyAgedCare
- 1x client awaiting allocation for an HCP 2 – Bobby Ball
- 1x client upgrade to HCP3 – GH
- 1x client upgrade to HCP2 – DH

- **Reporting**

- Nil at present
- Ongoing ROCS support and review of \$ of service delivery

- **Staffing**

- Review of staff/client service delivery
- Ongoing toolboxes – refresher for service delivery

6.4.8 Indigenous Knowledge Centre

- Assisting a lot of community members with Superannuation queries, form completion, liaising with other organisations due to communication issues, creating invoices, funeral planning assistance and eulogies, computer assistance, phone assistance, banking help, tax return assistance etc. Since the NILS worker hasn't been into community for a while the IKC Coordinator has been assisting community members to complete their NIL's loan applications and send them off.
- State Libraries Queensland Project Officer Lauren Erickson came for a week and completed a through stocktake and assisted with rearranging the IKC and storage area's. Had a big clean out and freed up space. Run through reports and tidied up SLQ reporting requirements.
- Completed and returned the annual IKC statistical return to SLQ to be eligible for this years funding.
- Attended the IKC Manager and CMS telelink with State Libraries to discuss the annual reporting process and ask any questions if required.



- Attended the WWASC Workplace Health and Safety Committee Meeting and will conduct a Workplace Health and Safety assessment on the IKC to present at the next meeting.
- IKC was closed for a week during August due to staff taking leave.

Projects

First 5 Forever Mum's and Bub's

- Still working through remaining funds with Finance. Will be fully expended by the end of September 2022 all going to plan.

Statistics

IKC

- Attendance data was not kept for August
- 9 Loans (2 adult non-fiction, 1 adult fiction and 6 DVD's)
- 1 New member

6.4.9 Post Office

NIL REPORT

6.4.10 Centrelink

NIL REPORT

6.4.11 Kindergarten

Job position is available and will be advertised as a casual position 16.5 hours per week - under the Great Start to Kindy funding.

7 Councillor Workshop and Professional Development with Governance Advisor Brett DeChastel - Understanding Council financial issues - a plain English guide for Councillors

8 CLOSED SESSION – Nil

9 GENERAL BUSINESS/ LATE ITEMS