



Minutes | Wujal Wujal Aboriginal Shire Council Ordinary Council Meeting

Date: Thursday 18 May 2023

Time: 9.00am

Venue: Council Chambers, 1 Hartwig Street, Wujal Wujal

1. Opening of Meeting

1.1 Welcome | Opening of Meeting

Declaration of opening of meeting by Mayor Bradley Creek

1.2 Acknowledgement of Traditional Owners

2. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

Councillor Bradley Creek, Mayor

Councillor Robert Bloomfield

Councillor Regan Kulka

Councillor Vanessa Tayley

WWASC Staff Representatives

Chief Executive Officer, Kiley Hanslow

Manager of Works and Building Services, Perry Gould

Manager of Finance, Micah Nkiwane (attending on behalf of Joanne Gowans)

Executive Assistant, Tania Edwards

2.2 Leave of Absence | Apologies

Apologies: Councillor Vincent Tayley, Deputy Mayor. Council approved Councillor Vincent Tayley's leave of absence from the meeting.

2.2.1 Mayor Bradley Creek requests leave of absence for the following dates: 22 July 2023 to and including 28 July 2023.

Motion 1:

Resolution:	Council approves Mayor Bradley Creeks' request for leave for the following dates: 22 July 2023 to and including 28 July 2023.	
Moved:	Cr Kulka	Carried 2/2
Seconded:	Cr Vanessa Tayley	
Resolution No	2023 05 01	

2.2.2 Apologies, Manager Corporate and Commercial Services, Joanne Gowans.

2.3 Visitors | Presenters

Remote Indigenous Land and Infrastructure Program Office (RILIPO) representative Ricard Sandoval

Pama Futures: Rickii-Lee Woibo, Aunty Francis, Walker, Aunty Kathleen and Meredith Creek

3. Condolences | Congratulations

Condolences: Loss of Smith-Abrym family for both Mayor and Deputy Mayor

Congratulations: New baby girl to Alicka Yuggi

Bradyn and Lettral for their placement in the AFL

21st Anniversary for the Justice Group

Ambrym

4. Mayoral Motion

Nil

5. Confirmation of minutes of the Previous Meeting

Minutes of the Ordinary Council Meeting held 20 April 2023

Resolution 2:

Resolution:	That the minutes of the Ordinary Council Meeting held on Thursday 20 April 2023 9.00am be accepted as a true and correct record of that meeting.	
Moved:	Cr Creek	Carried 3/3
Seconded:	Cr Vanessa Tayley	
Resolution No	2023 05 02	

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

There were no Declarations of Conflict of Interest for the items of the agenda for this meeting

7. Business Arising or Outstanding Matters from Previous Meeting

There were no matters Arising from the previous minutes.

8. Reports

8.1 Mayor's Report

Date	Meeting
Tuesday 25 April	ANZAC ceremony
Friday 28 April	<ul style="list-style-type: none">• Walk around Wujal Wujal – planning and discussion with Senior Staff. Discussion regarding potential playground, bus stop, more footpaths, bus stop for southern residents.• Fire break: potential to move the fire break to outside the cemetery which will enable us to extend the cemetery – potential to use Barrier Reef Action Plan funding for this.• Assessing potential for footpaths with solar lighting along Douglas Street, adjusting the bus route to improve safely for children. With potential for a playground near the bus stop if sufficient funding was available.
Thursday 4 May	Reef Guardian Councils Executive Committee meeting. Did not attend, CEO will provide an update in her report.



Monday 8 May & Tuesday 9 May	French Documentary Film Crew in Wujal Wujal. Successful filming experience, they filmed several members of the community including several Elders, a Smoke Ceremony at the Falls and drone footage over the village, the river.
Wednesday 10 May	10/5/23. Caught up with Sean & Shalane from OHUB for a site visit to the Tourism Centre. <ul style="list-style-type: none"> The centre will begin operation in late May Will have significant benefits for our community, their services include banking advice, community engagement. They will employ local people.
Thursday 11 May	Attended the Yes Referendum Forum Brisbane <ul style="list-style-type: none"> The Mayor was invited to attend by the Cape York Partnerships Mayor Tamal (??) was on the panel of six representatives Representatives from the Northern Territory, Hopevale and many others including many non-indigenous representatives speaking

- Support from soldiers from the 55th Battalion from Hopevale was appreciated.
- Proposal to celebrate next year with a community day at the Oval, perhaps with a BBQ and other family activities to bring community together.
- Discussion regarding Sport & Rec centre developing a roster alternating between locations around the community such as the bike pump track, the hall, oval. Proposal for touch football comps in the future and school holiday programmes alternating to alter wet/dry season.
- Plans for Disco for the younger children will require planning and preparation

Attendance: Cr Bloomfield joined the meeting 9.37am

Resolution 3:

Resolution:	That Council receive the Mayor's report for the month April 2023 as presented, and note the meetings attended by the Mayor.	
Moved:	Mayor Creek	Carried 4/4
Seconded:	Cr Kulka	
Resolution No	2023 05 03	

8.2 Chief Executive Officer Report

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meeting during the period 4 April and 2023 and 12 May 2023:

Date	Meeting
Tues 4 April	Met with QFES Discussed Emergency Management. Undertook training on Resupply Requests for disaster management events. Justin Smith from QFES was provided a tour of critical water plant and sewerage plant to gain an on-the-ground understanding of the impact a disaster event would have on the Wujal Wujal critical and essential services.

Date	Meeting
Wed 5 April	<p>Aboriginal and Torres Strait Islander Housing Strategic Quarterly Governance Meeting. The following points were discussed:</p> <ul style="list-style-type: none"> • More housing required in Wujal Wujal • Local Housing Plans need to be signed off. • An overview on QBuild was provided. • Need to decrease the number of aged QBuild jobs, to have no more than 30 jobs open for more than 30 days. • Importance of having a Housing representative at community meetings for community members to raise their housing, repairs and maintenance and tenancy concerns
Wed 12 April	<p>CHDE Delivery Meeting with Evaness Hollingsworth of the Department of Communities, Housing and Digital Economy</p> <ul style="list-style-type: none"> • Followed up on the status of the six fire hoses for the Southside houses. Evaness will check the status and let me know. • Discussion regarding providing copy of permit to affected residents in advance. • Discussion regarding need for Fire Training. • No Rural Fire Brigade in town.
	<p>Community Meeting. Points of discussion included:</p> <ul style="list-style-type: none"> • Community Togetherness Day on 4 June 2023. • Animal and environmental management. • Discussion on primary access road for Wujal Wujal community. • Change of land use for Ludden’s Land to residential use. • Housing team attendance to discuss property and tenancy concerns. • CDCC Playgroup. • 3-year-old Kindergarten. • Pama Futures Voice to Parliament. • Men’s Shed opening hours.
Friday 14 April	<p>Waste Water Treatment Plant (WWTP): Breach of contract, no response from the contractor so the contract is now terminated.</p>
	<p>Fourier Annual Planning of IT requirements</p>
Monday 17 - Friday 21 April	<p>Governance – Meetings with Governance Officer Liza Perrett. Policies and Boundary Extension Process - Jim Evans - Department of State Development, Infrastructure, Local Government and Planning.</p>
Wed 19 April	<p>ANZAC Day Meeting and preparations</p>
Thurs 20 April	<ul style="list-style-type: none"> • Council – Ordinary Meeting. • Meeting with Mayor Bradley and Kerry-Lee Bird (DSDSATSIP) on Living Thriving Communities.
Friday 21 April	<ul style="list-style-type: none"> • Met with Aubrey and Jana from Housing re housing waitlist update. Discussion regarding various options for better utilising the current housing, to maximise benefit for the community. • Far North Queensland Region of Councils (FNQROC) WHS & Wellbeing Committee (inaugural meeting). • Met with Britta Upite from Bloomfield Primary School – ANZAC Day Event.

Date	Meeting
Monday 24 April	<ul style="list-style-type: none"> • ANZAC Day Meeting and Preparations. • Australian Warning System Change Consultation meeting with Sandra Ross – consultation on changes to colours and icons for disaster warnings (fire, cyclone, storm, flood, heatwave, etc.)
Tuesday 25 April	ANZAC ceremony with 51 st Battalion soldiers from Wujal Wujal and Hopevale
Wed 26 April	<ul style="list-style-type: none"> • Meeting with Brett Rip, Ted Aldred, Chris Blake, Brad Mulligan, Micheal Leslie and Laurie Raleigh on the WWASC Drinking Water Quality Management Plan and water treatment plan upgrade. • Meeting with C&K on Kindergarten Uplift Plan, programming, inclusion, and continuous improvement
Thursday 27 April	<p>Cook CDP JV Partnership Board Meeting</p> <ul style="list-style-type: none"> • ABF Immortals Tour – Ian Lacey, Nicole Lacey, Bradley Beetson, Petro Civoniceva – regarding Rugby legend players coming to community to support positivity with social, DFV and Elder Abuse awareness, nutrition messaging, employment and attendance in school and work.
Tuesday 2 May	<ul style="list-style-type: none"> • Meeting with Carrie Goldsmith and Taleya(DES), Peter Dutallis (RECS) and Perry Gould. • Formal termination of breached contract following no response from supplier.
Wed 3 May 2023	<ul style="list-style-type: none"> • Meeting with Nicole Chatfield re Deadly Active Sport Recreation Program • Critical Infrastructure Plant inspections with Carrie Goldsmith and Water Operations Team.
Thursday 4 May	<p>WWASC Quarterly Workplace Health and Safety Committee meeting</p> <ul style="list-style-type: none"> • General matters discussed, no issues raised • Initiating measures to ensure WWASC meets its compliance obligations.
	<p>Reef Guardian Councils Executive Committee meeting</p> <ul style="list-style-type: none"> • \$920,000 funding for projects within Reef Guardian Council Action Plan
Monday 8 May	<p>Taste of Tropical Queensland Showcase, Cairns Attended with Cr Kulka.</p> <ul style="list-style-type: none"> • Networking opportunity hosted by the Premier prior to formal meeting at 6.00pm.
	<p>Queensland State Reception The Honourable Anastacia Palaszczuk & The Honourable Cameron Dick, Cairns Attended with Cr Kulka</p>
Tuesday & Wednesday 9 & 10 May	<p>Attended TCICA Meeting with Cr Kulka.</p> <ul style="list-style-type: none"> • Included delegation to see Minister Craig Crawford to discuss AMP, bridge, boundary extension • Mayor Creek also discussed the AMP while in his meetings in Brisbane, proposed passing a motion for in the next meeting for Minister Craig Crawford, MP to visit the community • Discussion regarding a sports club / canteen providing a safe place for community to gather. • Discussion on how the AMP restricts access to Blue Card for residents.

Attendance: Councillor Kulka left the meeting 10.15am



Attendance: Councillor Kulka re-joined the meeting 10 23am

Date	Meeting
Thursday 11 May	TCICA Indigenous Local Government Disaster Resilience Forum, Cairns Attended with Cr Kulka. Discussions on: <ul style="list-style-type: none"> • Connectivity in disaster events: two solutions being considered. • Disaster preparedness. • Mapoon’s Resilience Centre by CEO Tom Smith ACTION: Kiley will obtain hardcopy/information. • Cook Shire Resupply Operations to Coen. • Heatwave trends and future increased heatwave events.
Friday 12 May	FNQROC Luncheon meeting with the Hon Di Farmer, Minister for Employment and Small Business and Minister for Training and Skills Development, Cairns <ul style="list-style-type: none"> • Linkages to schools and commencement of apprenticeships in Senior School, leading to continuation of apprenticeships in Council after students finish Grade 23 (students coming to Council semi-skilled). • Establishment of a small business hub to assist small business start-ups.

- Discussion regarding need for food handling certificates prior to be able to make/sell food at the Rodeo and other events

8.2.2 Follow Ups

- Contacted Cook Shire Council Brian Joiner regarding the Guinea grass and potholes on road and road verges up to Ayton. Slashing has now commenced along Bloomfield Road. It takes 1-2 weeks to complete the whole road. The pot holes will take longer to fix, as they are picked up on the DRFA camera and submitted to QRA for flood damage works.
- Discussion regarding potential for WWASC to contract to undertake the road-side maintenance.

8.2.3 Other Information

- Resignation: Joanne Gowans | Corporate and Commercial Manager Joanne Gowans has tendered her resignation, indicating her last day will be 2 June 2023.
On behalf of Council I would like to acknowledge the work Joanne has done during her time in her role and wish her all the best for her future.
- Our accommodation is not listed on the webpage and should be advertised.
- Current voting survey being run for names of the guest accommodation and Eco Tents, survey results to come back to the next Council meeting.
- EcoTent furnishings: discussion re when they can be completed and ready for use prior to advertising.
- There is a need for small handy-person-business in town to support property maintenance needs in community.
- More education can be provided to community members on how to obtain an ABN and the responsibility of that, to start a small business. Discussion regarding potential for locals to supply the services.
- Council to meet with My Pathway to discuss the opportunities Council sees in the community and the level of support they provide to those on the ground and the opportunity for project work within the community such as seating under the Mango Trees, at the cemetery.



Res 4 ~: Acceptance of the Chief Executive Officer's report:

Resolution:	That Council receive the Chief Executive Officer's report for the month of April 2023 as presented and note the meetings attended by the Chief Executive Officer.	Carried 4/4
Moved:	Cr Bloomfield	
Seconded:	Cr Vanessa Tayley	
Resolution No	2023 05 04	

8.3 Corporate and Corporate Services Division Report (C&CS)

Attendance: Meeting paused 11.29pm,

Attendance: Meeting resumed 1.22pm

Council noted the apology made on behalf of Council by Micah Nkiwane for an error in the payroll process yesterday that omitted paying Cultural Advisor Aunty Marie.

Debts

The following debts are tabled to be forgiven.

The debt was first incurred in 2020 as a payroll error in which we overpaid them.

Since this time, the following people have finalised employment with the council and have not repaid the debt. Further, most have left community. As the debt is so old, it is now a doubtful debt that is unlikely to be recovered.

Name	Amount
Jonathan Bassini	\$3,430.23
Sonya Doughboy	\$4,033.65
Total	\$7,433.88

Res 5

Resolution:	That Council forgive the debts of the individuals listed in the agenda, as the debt is unlikely to be recovered.	Carried 4/4
Moved:	Cr Kulka	
Seconded:	Cr Bloomfield	
Resolution No	2023 05 05	

Res 6

Resolution:	That Council receive the Corporate and Corporate Services Division Report as presented for the month of April 2023.	Carried 4/4
Moved:	Cr Creek	
Seconded:	Cr Kulka	
Resolution No	2023 05 06	

8.4 Works and Building Services Monthly Report - April 2023

Report to:	CEO, Mayor and Councillors
Subject:	Operations Information Report
Reporting Period:	April 2023
Reporting Officer:	Manager Operations, Perry Gould
Status:	Information

- Discussed funding and projects that have not been completed, but for which the funding has been used.
- Sewerage Treatment Plant project: contract with Truewater has been terminated. Speaking with engineering company regarding our requirements to complete the project.
- Break-in at the Depot discussed.
- SES 5-day training taking place in Wujal Wujal in early July.

Res 7

Resolution:	That Council receive the Works and Building Services Monthly Report for April 2023 as presented	
Moved:	Cr Creek	Carried 4/4
Seconded:	Cr Vanessa Tayley	
Resolution No	2023 05 07	

Presentation 11.1 Suitability of Ludden's Land for Urban Development

Attendance: 2.29pm presenter Ricardo Sandoval Lillo joined the meeting

Remote Indigenous Land and Infrastructure Program Office (RILIPO) representative Ricard Sandoval will presented to Council on the following:

Mapping, Reporting and an Overall Ecological **Assessment Report**, Biodiversity Assessment Report, Cultural Heritage Assessment Report and Natural Hazards Assessment Report for Lot 11SP263792 (**Ludden's Land**) and **provide recommendations** on behalf of Council and the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships (DSDSATSIP) to determine **what land within Lot 11 is suitable for urban development.**

Attendance: 2.50pm presenter Ricardo Sandoval Lillo left the meeting 2.50pm

8.5 Aged Care Services Monthly Report - April 2023

Res 8

Resolution:	That Council receive the Aged Care Services Monthly Report for the month April 2023 as presented	
Moved:	Cr Bloomfield	Carried 4/4
Seconded:	Cr Kulka	
Resolution No	2023 05 08	



8.6 Bana Yirriji Art Centre Monthly Report - April 2023

Res 9

Resolution:	That Council receive the Bana Yirriji Art Centre Monthly Report for the month April 2023 as presented.	
Moved:	Cr Vanessa Tayley	Carried 4/4
Seconded:	Cr Bloomfield	
Resolution No	2023 05 09	

8.6 Kindergarten Monthly Report - April 2023

Res 10

Resolution:	That Council receive the Kindergarten Monthly Report for the month April 2023 as presented.	
Moved:	Cr Kulka	Carried 4/4
Seconded:	Cr Vanessa Tayley	
Resolution No	2023 05 10	

Presentation 11.2

11.2 Wujal Wujal Empowerment Model | Voices to Parliament | Pama Futures:

[Attendance: 3.15pm presenters Rickii-Lee Woibo, Francis Walker, Kathleen Walker and Meredith Creek joined the meeting](#)

- Explained the vision and shared the empowerment model with Councillors, explaining and the next stages, the governance model and next steps.
- The model will be tailored for Wujal Wujal and will be called Wujal Warranga (which loosely translated means 'our mob').
- Different clans come together in Wujal and all have a heard to bring opportunities for Wujal and want the logo to incorporate that concept in the logo design.

[Attendance: 3.49pm Presenters Rickii-Lee Woibo, Aunty Francis, Aunty Kathleen and Meredith Creek left the meeting](#)

9. Closed Matters

No closed items for the meeting 18 May 2023.

10. General Business | Late Items

10.1 Deputy Mayor: non-attendance at three meetings in a row

Councillors raised the attendance of the Deputy Mayor.

Investigate process regarding non-attendance for Deputy Mayor for three meetings in a row.

[Attendance: Micah Nkiwane left the meeting at 3.53 pm](#)

10.2 Preparation for the Rugby Game this weekend

- Mowing and clean-up needs at the Oval were discussed
- Discussion regarding use of fields, senior and junior and potential for cricket pitch

10.3 Break-in at the Depot and Theft of Council Property

- Discussion regarding potential for the culpable people to pay the damage.

10.4 TCIA experience

- Councillor Kulka noted the huge benefit of attending the event and encouraged other Councillors to be involved in similar stakeholder engagement.

10.2 Determination of most appropriate measures for the for two people involved in the Break-in at the Depot and Theft of Council Property

- Establish well defined boundaries for community.

Recommendation: The Council approve the establishment of a meeting with the Youth Justice Centre and relevant Council representatives to determine the most appropriate measures for two people involved in the Break-in at the Depot and Theft of Council Property

Res 11

Resolution:	Council approve the establishment of a meeting with the Youth Justice Centre and relevant Council representatives to determine the most appropriate measures for two people involved in the Break-in at the Depot and Theft of Council Property.	Carried: 4/4
Moved:	Cr Creek	
Seconded:	Cr Bloomfield	
Resolution No	2023 05 11	

Change of Ordinary Council meeting days from Thursday to Tuesday

- Discussion regarding the potential to move the day Council meet from Thursday to Tuesday to better align with travel out of region travel to key events and to align with the Councillors other commitments
- 13 June
- 11 July
- 22 Aug
- 19 September
- 10 Oct
- 14 Nov
- 12 Dec

Res 12

Resolution:	Council move the day Council meeting from occurring on a Thursday Tuesday of the month with the following meeting dates set for the remainder of the 2023 calendar year: Tuesday 13 June; Tuesday 11 July 2023, Tuesday 22 Aug 2023, Tuesday 19 September 2023, Tuesday 10 Oct 2023, Tuesday 14 Nov2023 and Tuesday 12 Dec 2023.	Carried:
Moved:		
Seconded:		
Resolution No	2023 05 12	

10.3 Councillor Remuneration Policy | Tabled

Recommendation:

That Council, in accordance with the requirements of the *Local Government Regulation 2012* (s247) and the remuneration determinations of the Local Government Remuneration Commission Annual Report 2021, resolves to adopt the Councillor Remuneration Policy and subsequently the remuneration amounts to apply effective 1 July 2023.



Res 13

Resolution:	Council resolved not adopt the Councillor Remuneration Policy as presented in the agenda 18 May 2023. Council recommends the policy be updated to include additional information regarding leave of absence and process for managing unapproved leave of absences, and that the updated policy be brought to the next council meeting for consideration.	
Moved:	Cr Vanessa Tayley	Carried 4/4
Seconded:	Cr Kulka	
Resolution No	2023 05 13	

11. Presentation to Council

Discussed earlier in the meeting.

12. Next Ordinary Council Meeting Date

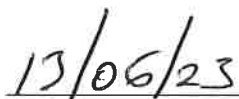
The next Ordinary Council Meeting is set for Tuesday 13 June 2023.

13. Meeting Closure

There being no further business, the Mayor declared the meeting closed at 4.54pm



Mayor, Bradley Creek (Chairperson)



Date