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# AGENDA

Ordinary Council Meeting

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23 January 2020

COMMENCING AT 9.00AM



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**WUJAL WUJAL ABORIGINAL SHIRE COUNCIL AGENDA  
ORDINARY COUNCIL MEETING**

**Thursday 23 January 2020**

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## 1. WELCOME/MEETING OPENING

Mayor welcomes everyone and opens the meeting.

## 2. ATTENDANCE/APOLOGIES

<b>Members Present:</b>	Cr Desmond Tayley, Mayor (Chair) Cr Robert Bloomfield, Deputy Mayor Cr Reagan Kulka Cr Bradley Creek Cr Vanessa Tayley
<b>Apologies:</b>	
<b>Officers/ Staff:</b>	Stephen Wilton – Chief Executive Officer (CEO) Harish Nair – Director Finance and Corporate Services (DF&CS) Victor Mills – Director Works and Building Services (DW&BS) Vanessa Kennedy - Executive Assistant (EA)
<b>Observers:</b>	
<b>Presenters / Visitors:</b>	Kerry-Lee Bird from DATSIP presentation/consultation on Local Thriving Community and AMP Consultation process - at 10.00am

## 3. CONDOLENCES/CONGRATULATIONS

## 4. COUNCILLOR OBLIGATIONS

- 4.1. Declaration of Material Personal Interest (MPI) on any item of business
- 4.2. Declaration of Conflict of Interest on any item of business
- 4.3. Registers of Interest

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## 5. CONFIRMATION OF PREVIOUS MINUTES

### 5.1 Confirmation of Previous Minutes of meeting held 20 December 2019

## 6. REPORTS

# WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

## ORDINARY COUNCIL MEETING

Thursday 23 January 2020



### 6.1 Mayor's Update

- 6.1.1 Support request for Wujal Wujal Dance Group  
(see letter pg 59)
- 6.1.2 WWW Treatment Plant 'Smoking Ceremony'
- 6.1.3 Correspondence

## 6.1 Mayor's Update

### 6.1.1 Support request for Wujal Wujal Dance Group

Letter received from Wujal Wujal Dance Group coordinator Ms Ruby Winkle seeking assistance for 41 dance group members aged 11 – 25yrs to attend the Laura Dance Festival to be held on 21 and 22 June 2020. Assistance requested is provision of transport and camping equipment and permission to fundraise within the community for the \$500 entry fee.

### 6.1.2 Treatment Plant 'Smoking Ceremony'



*Group photo credit: Cape York Times*

On 20 January 2020 the 'Smoking Ceremony' for the commencement of the WWWTP Contract was held at the Treatment Plant.

The Contract is to refurbish the plant with a fit for purpose solution for the long term continued treatment and compliance.

It is the first component of the overhaul of the Wujal Wujal Sewerage System. The Collection, Effluent Disposal and Biosolids Recycling are the next stages of this project.

The Biosolid Reuse will be a **first for this type of system in an Indigenous Community** and will lead to a tangible commercial enterprise in the future. The Cape York Times was in attendance to report on this milestone for the community/council.

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### **6.1.3 Correspondence**

- 6.1.3.1** Letter received from Ms Ruby Winkile coordinator of Wujal Wujal Dance Group asking for support. **(see pages 59).**
- 6.1.3.2** Letter received from The Hon. Jackie Trad MP – in relation to DATSIP, LTC and the JCC **(see pages 60-61).**
- 6.1.3.3** Letter received from The Hon. Mark Bailey MP – outlining the finalisation of the Far North Queensland Regional Transport Plan (RTP) **(see page 62).**
- 6.1.3.4** Letter received from The Hon. Michael McCormack MP advising that Round 4 of the Building Better Regions Fund (BBRF) is open for applications **(see pages 63-64).**
- 6.1.3.5** Letter of congratulations received from The Hon. Cynthia Lui MP State Member for Cook on WWASC securing funding from Arts Queensland's Backing Indigenous Arts – Indigenous Art Centre Multi-year Funding (2019-2023) **(see page 65).**
- 6.1.3.6** Letter from Australian Local Government Association (ALGA) calling for Notices of Motions for National General Assembly 2020 (NGA) **(see pages 66). (Discussion paper tabled).**
- 6.1.3.7** Letter from The Hon. Cameron Dick MP outlining recent changes to the planning framework to support effective land management practices and help local governments better plan for development in bushfire prone areas **(see page 67).**
- 6.1.3.8** Latest IGEM newsletter **(see pages 69-71).**
- 6.1.3.9** Letter received from Alistair Dawson APM – Inspector-General Emergency Management (Acting) regarding the disaster management plan assessment for 2019-20 **(see page 72). (Summary Report tabled).**
- 6.1.3.10** Latest Container Exchange (QLD) Annual Report **(see page 73).**

<b>RECOMMENDATION:</b>
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That Council receives and adopts the Mayor's report for the month of January 2020.
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**Mayor  
Desmond Tayley  
15 January 2020**

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### 6.1.3.1 Letter received from Ms Ruby Winkle coordinator of Wujal Wujal Dance Group

10 January 2020

Ms Ruby Winkle  
President Wujal Wujal Dance Group Committee  
22 Hartwig Street  
Wujal Wujal QLD 3895

Dear Mayor, CEO and Councillors,

I am the Committee President and coordinator of the Wujal Wujal Dance Group which was started in 2007. We teach our members a mix of the traditional dance combined with new modern dance that tell the stories of our people passed down through the generations.

I have been asked by the committee and elders in our group to approach the Council and seek assistance and support to help our young people to attend the Laura Dance Festival this event showcases the culture of the Aboriginal people of Cape York through song and dance, attracting thousands of visitors from across Australia and overseas. It enables the wider community to witness and gain an insight into the uniqueness of their ancient culture. People from about 20 different communities located across the Cape come together to celebrate with music, dance, singing and cultural performances.

There are very few chances where our young people can have this opportunity to perform in this environment.

Every year since 2007 our local dance group has performed at the Laura Dance Festival and this year we would like to send 41 young people aged 11 – 25 years to the Festival to be held on 21 and 22 June 2020, however, without support we will be unable to proceed given the distance of travel, finances and lack of resources.

We ask that if possible the Council could support this initiative through provision of transport and camping equipment and are also seeking Council permission for us to fundraise within the community so that we can raise the \$500 needed to pay the entry fee.

The Wujal Wujal Dance Group would really appreciate the support of the Council for this Community group which supports youth engagement and will enrich the lives of the young people in this local community. We look forward to hearing back from the Council. I can be contacted on 0487 500 423 if you require any further information.

Best regards,

Ms Ruby Winkle  
Wujal Wujal Dance Group  
Committee President and Coordinator



**6.1.3.2 Letter received from The Hon. Jackie Trad MP – in relation to DATSIP, LTC and the JCC.**



Deputy Premier  
Treasurer and  
Minister for Aboriginal and Torres Strait Islander Partnerships

Our ref: DATSIP 07174-2019



1 William Street  
GPO Box 611 Brisbane  
Queensland 4001 Australia  
Telephone 461 7 3719 7100  
Email [deputy.premier@ministerial.qld.gov.au](mailto:deputy.premier@ministerial.qld.gov.au)

ABN 90 856 020 239

Councillor Desmond Tayley  
Mayor  
Wujal Wujal Aboriginal Shire Council  
C/- Post Office  
WUJAL WUJAL QLD 4895

Dear Mayor Tayley *Desmond,*

I am writing in relation to the Department of Aboriginal and Torres Strait Islander Partnerships' (DATSIP) Local Thriving Communities (LTC) Joint Coordinating Committee (JCC).

The Queensland Government is committed to working with the State's 19 remote and discrete Aboriginal and Torres Strait Islander communities to establish greater decision making authority in service delivery and economic development through the LTC reform.

As you are aware, the Queensland Government is progressing with the establishment of the ongoing JCC to further develop and implement the reform agenda. As an elected representative and key partner in this reform process, you have been nominated by the Local Government Association of Queensland Indigenous Leaders Forum to be a representative on the ongoing JCC to guide this next phase of work. The Queensland Government supports your nomination, and I am pleased to offer you an invitation to join the ongoing JCC. If you accept, you would be appointed for a period of three years from the date of this letter.

LTC is a significant long-term reform that will embed change, resulting in a visibly different way of working alongside communities across the State to improve outcomes for Aboriginal and Torres Strait Islander Queenslanders. This approach is based on mutual respect and high expectations relationships, applying a collaborative approach to give Aboriginal and Torres Strait Islander communities a greater voice in shaping their future.

Independent decision making bodies that are comprised of community members will provide a representative voice for communities to:

- build on their strengths as a community
- make decisions about their own future
- invest in the things that will empower communities and improve people's lives
- create thriving communities.

Community knowledge, research and evidence and lessons learnt over time will inform LTC, with the principles of self-determination, participation, equality and culture underpinning the initiative. LTC will not replace existing decision making structures.



The role of the JCC is to provide advice and guidance to DATSIP on the design and implementation of the LTC reform through:

- **Committing:** working in a unified and collaborative way, and acting as champions of the reframed relationship between Aboriginal and Torres Strait Islander peoples and the Queensland Government, for example through committing to the new way of working, underpinned by truth telling, listening, engaging and focusing on strengths.
- **Designing:** influencing the emerging design of the framework and approach for LTC; product and service development (such as guidance, tools, administrative processes) and guiding development of the legislative and evaluation frameworks.
- **Communicating:** informing conversations about LTC at the community level, including with young people to ensure their views are heard, and across government, for example through sharing learnings and success stories.
- **Influencing:** contributing to community and government readiness and planning for implementation including flexible and coordinated funding arrangements; financial considerations; ways to improve the accountability of government and community entities and to improve the coordination and integration of programs and services.

The draft Governance Framework for the JCC is enclosed for your information, and provides additional information on how the JCC will operate. The Framework will be considered and finalised by the new membership. The JCC is being established for a three year period, and will meet at least four times a year on dates and at locations to be agreed by the new membership. It is intended that meetings will be held in communities where possible. DATSIP will provide Secretariat support and cover your travel and accommodation expenses for these meetings. Additional activities such as community engagement or JCC workshops may be held around the same time as meetings, as agreed by the new membership.

JCC members are required to prepare for meetings and actively participate in discussions and out-of-session tasks. Committee business will include, but is not limited to, informing the direction and approach of the LTC reform, approving key documents, ensure reporting to key stakeholders takes place, identify key barriers to LTC implementation and report these appropriately, monitor LTC implementation and define lines of communications between the JCC and other governance bodies.

I encourage you to review the Queensland Government Welcome Aboard Handbook which will assist you in the effective and efficient performance of your duties as part of the JCC. It can be found online at: <https://www.premiers.qld.gov.au/publications/categories/policies-and-codes/handbooks/welcome-aboard/assets/welcome-aboard-handbook.pdf>

To accept or decline this invitation to be a member of the JCC, please contact Mr John Bray, Executive Director, Local Thriving Communities, Department of Aboriginal and Torres Strait Islander Partnerships on 3003 6352 or by email at [John.Bray@atsip.qld.gov.au](mailto:John.Bray@atsip.qld.gov.au) at your earliest convenience, or by Friday 10 January 2020. Should you accept the invitation, the JCC Secretariat will make contact with you to arrange an induction meeting.

Congratulations on being offered a role on the JCC, and thank you for your consideration. I look forward to your advice on whether you accept the invitation to play a key role in this significant reform agenda. If you require any further information, please contact Mr Bray.

Yours sincerely



**JACKIE TRAD MP  
DEPUTY PREMIER**

**Treasurer and**

**Minister for Aboriginal and Torres Strait Islander Partnerships**

22/12 / 2019

Enc.

**6.1.3.3 Letter received from The Hon. Mark Bailey MP – outlining the finalisation of the Far North Queensland Regional Transport Plan (RTP).**



Minister for Transport and Main Roads

Our ref: MC110234

12 December 2019

Councillor Desmond Tayley  
Mayor  
Wujal Wujal Aboriginal Shire Council  
1 Hartwig Street  
WUJAL WUJAL QLD 4895

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GPO Box 2644 Brisbane  
Queensland 4001 Australia  
Telephone +61 7 3719 7300  
Email [transportandmainroads@ministerial.qld.gov.au](mailto:transportandmainroads@ministerial.qld.gov.au)  
Website [www.tmr.qld.gov.au](http://www.tmr.qld.gov.au)

Dear Councillor Tayley

I am pleased to advise that the Far North Queensland Regional Transport Plan (RTP) has been finalised and is available on the Department of Transport and Main Roads' (TMR) website at [www.tmr.qld.gov.au/regionaltransportplans](http://www.tmr.qld.gov.au/regionaltransportplans).

The approach taken by TMR to develop this RTP reflects the Palaszczuk Government's commitment to building collaborative partnerships with all levels of government and stakeholders to responsibly plan for our future transport system.

The Far North Queensland RTP provides a blueprint for the region's future transport system at the local level, guiding state and local government planning priorities over the next 15 years. The RTP sets out regional transport priorities and actions for developing the system in a way that supports regional goals for the community, economy and the environment.

I would like to thank you and your officers for your contribution to the draft and final RTP. The advice and knowledge of local priorities, and regional opportunities and challenges have played a fundamental role in the development of this RTP.

TMR looks forward to working with your council, and other key stakeholders in implementing the RTP's actions, and helping prioritise the future investment needed for the continued development of a safe, resilient and efficient transport network for the Far North region.

Yours sincerely

**MARK BAILEY MP**  
Minister for Transport and Main Roads



**6.1.3.4** Letter received from The Hon. Michael McCormack MP advising that Round 4 of the Building Better Regions Fund (BBRF) is open for applications.



**The Hon Michael McCormack MP**

**Deputy Prime Minister  
Minister for Infrastructure, Transport and Regional Development  
Leader of The Nationals  
Federal Member for Riverina**

Ref: MS19-002328

Councillor Desmond Tayley  
Mayor  
Wujal Wujal Aboriginal Shire Council  
1 Hartwig Street  
WUJAL WUJAL QLD 4895



Dear Mayor

With under three weeks to go, I am writing to advise you that Round 4 of the Building Better Regions Fund (BBRF) is open for applications.

The BBRF is the Australian Government's flagship program supporting regional and remote Australia.

As in previous rounds, the BBRF aims to create jobs, drive economic growth and build stronger regional and remote communities into the future.

BBRF projects must take place in regional and remote locations outside the major capital cities.

This round is a key round of the Australian Government's drought response and the entire \$200 million is available for "shovel-ready" projects supporting communities and regions affected by drought.

As this round is targeting projects in drought-affected regions, applicants will need to provide evidence their project is located in an area impacted by drought.

To see if eligible organisations in your local government area may be able to apply for funding under this round of the BBRF, please visit [www.business.gov.au/bbrf](http://www.business.gov.au/bbrf) and review the Guidelines, Factsheets, and Frequently Asked Questions documents you will find there.

Should you believe that you are eligible to apply, I would encourage you to consider doing so, as well as informing other eligible organisations in your locality about the program.

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The Hon Michael McCormack MP  
Parliament House Canberra | (02) 6277 7520 | [minister.mccormack@infrastructure.gov.au](mailto:minister.mccormack@infrastructure.gov.au)  
Suite 2, 11-15 Fitzmaurice Street, Wagga Wagga NSW 2650 |  
[michael.mccormack.mp@aph.gov.au](mailto:michael.mccormack.mp@aph.gov.au)

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Applicants can also contact the AusIndustry Business Grants Hub on 13 28 46 for any other assistance.

Applications close on 19 December 2019 and successful applicants are expected to be announced in mid-2020.

I look forward to seeing BBRF making a difference in drought-affected communities throughout regional and remote Australia.

Yours sincerely



Michael McCormack

**6.1.3.5** Letter of congratulations received from The Hon. Cynthia Lui MP State Member for Cook on WWASC securing funding from Arts Queensland's Backing Indigenous Arts – Indigenous Art Centre Multi-year Funding (2019-2023).





**6.1.3.6 Letter from Australian Local Government Association (ALGA) calling for Notices of Motions for National General Assembly 2020 (NGA). Discussion paper tabled.**



4 December 2019

Wujal Wujal Aboriginal Shire Council  
1 Hartwig Street  
WUJAL WUJAL QLD 4895



Dear Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly 2020 (NGA).

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing our sector.

The theme for the 2020 NGA is 'Working Together for our Communities'. This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 and 2019 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data that identifies critical areas local government needs to consider now and into the future.

To inform the submission of motions, please read the discussion paper (included with this letter) and ensure motions meet the identified criteria.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be lodged online at [alga.asn.au](http://alga.asn.au) no later than 11:59pm on Friday 27 March 2020.

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

A handwritten signature in black ink, reading "Adrian Beresford-Wylie", is located above the printed name.

Adrian Beresford-Wylie  
ALGA CEO



**6.1.3.7** Letter from The Hon. Cameron Dick MP outlining recent changes to the planning framework to support effective land management practices and help local governments better plan for development in bushfire prone areas.



The Hon. Cameron Dick MP  
Minister for State Development, Manufacturing,  
Infrastructure and Planning

Our ref: WR20/552

10 January 2020

Councillor Desmond Tayley  
Mayor  
Wujal Wujal Aboriginal Shire Council  
Wujal Wujal Community  
VIA COOKTOWN QLD 4895

Email: [mayor@wujalwujalcouncil.qld.gov.au](mailto:mayor@wujalwujalcouncil.qld.gov.au)

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[www.dsdmip.qld.gov.au](http://www.dsdmip.qld.gov.au)

Dear Councillor Tayley

I am writing to all local governments in Queensland to ensure they are aware of recent changes to the planning framework to support effective land management practices and help local governments better plan for development in bushfire prone areas.

On 6 December 2019, an e-let was issued to all local governments to notify them that the Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) released new State Planning Policy guidance material for *Natural hazards, risk and resilience – Bushfire*. This material will assist councils when making or amending their planning schemes and assessing certain development applications where a local planning scheme has not appropriately integrated the state interest. A copy of the guidance material can be located at: <https://planning.dsdmip.qld.gov.au/planning/better-planning/state-planning/state-planning-policy-spp>.

The guidance will help local government to better integrate planning and mitigation measures, with consideration given to a number of elements, including emergency access, water supply, urban design and landscape management. The guidance also includes default separation distances between lots and hazardous vegetation to achieve an acceptable level of radiant heat and reduce the likelihood of building losses or injury to residents or firefighters.

Queensland Fire and Emergency Services has also released a separate document called *Bushfire Resilient Communities* to accompany the local government guidance which can be located at: [https://www.ruralfire.qld.gov.au/Bushfire\\_Planning/Documents/Bushfire-Resilient-Communities.pdf](https://www.ruralfire.qld.gov.au/Bushfire_Planning/Documents/Bushfire-Resilient-Communities.pdf). This document goes beyond the land use planning elements and provides technical information about ways to undertake site assessment of bushfire hazard, bushfire mapping and bushfire management plans in bushfire prone areas. Together these documents will ensure new development is not increasing the state's bushfire risk and the right mitigation measures are in place.

The Queensland Government has also made changes that will make our community safer from bushfires by allowing landholders to undertake important bushfire risk mitigation without the requirement to apply for a development approval or undertake notification.

As you are aware, while always exempted from state vegetation clearing requirements, previously landholders may have been required to apply for local government approvals to clear native vegetation for necessary firebreaks and fire management lines. An amendment to the Planning Regulation 2017, which commenced 6 December 2019, means that landholders do not require state or local government approval under the *Planning Act 2016* to clear vegetation to establish or maintain necessary firebreaks or fire management lines.

A fact sheet summarising the Planning Regulation 2017 changes about clearing vegetation for firebreaks and fire management lines is available on the DSDMIP website and can be found at <https://dsdmipprd.blob.core.windows.net/general/clearing-vegetation-for-firebreaks-and-fire-management-lines.pdf>.

If you have any questions about my advice to you, please contact my office on (07) 3719 7200 or email [statedevelopment@ministerial.qld.gov.au](mailto:statedevelopment@ministerial.qld.gov.au).

Yours sincerely



**CAMERON DICK MP**  
Minister for State Development, Manufacturing,  
Infrastructure and Planning

### 6.1.3.8 Latest IGEM newsletter



2019, what a year it has been! The IGEM team certainly hit the ground running again this year with four emergent reviews including 2018 Bushfire Review, Monsoon Trough Rainfall and Flood Review, 2019 Bushfire Review and 2019 Paradise Dam Preparedness Review.

The Queensland Government has now released the Paradise Dam Preparedness Review report conducted by IGEM, and it was very pleasing to see the government endorse and accept the report's 33 findings and 17 recommendations in the formal response.

Given the severe and sustained bushfire season experienced across the state this year, work on the 2019 Queensland Bushfire Review is ongoing. I would like to recognise the incredible efforts of QFES Rural Firefighters, QPWS, SES, staff, volunteers and other emergency services personnel who have been tireless in facing the threat of the fires.

Our monitoring and evaluation team have had another busy year, out on the road, visiting councils and our valued stakeholders as part of the Mt Isa Disaster District Capability Review and health check activities. I was pleased to join them to visit Mornington Island, Doomadgee, Burketown, Mt Isa, Richmond, Cairns, Townsville, and many more.



Alistair, Veronica and Julie ready to board their flight to depart Mornington Island as part of their North West trip



Wheels down at Mornington Island airport

I thank the IGEM team for continuing to work with our valued stakeholders to deliver our program including DM plan assessments, EMAF go-live on our website, the Lessons Management Framework, IGEM website upgrade, and ensuring important upcoming events are coming together like the DMO Forum and Research Forum next year.

I wish you a very Merry Christmas and a happy New Year. I look forward to working with you again next year.

**Alistair Dawson**  
Inspector-General Emergency Management

#### Join us on Twitter



Did you know that we are now on Twitter? Stay tuned to all the latest IGEM news and the adventures of Team IGEM as they travel the state! Follow us at: [twitter.com/IGEMQLd](https://twitter.com/IGEMQLd)

You can also follow us on Facebook:  
[www.facebook.com/InspectorGeneralEmergencyManagement](https://www.facebook.com/InspectorGeneralEmergencyManagement)



### Paradise Dam Review final report released



Release of the Paradise Dam Preparedness Review report on 23 December 2019 in Bundaberg with Minister Lynham

The 2019 Paradise Dam Preparedness Review report has now been released by the Queensland Government.

The report made 33 findings and 17 recommendations across five key areas– including; dam safety, disaster management arrangements, emergency communications, community readiness and lessons management.

The report identified effective disaster management capability exists at the local and district level in the North Burnett and Bundaberg regions and found local community preparedness had increased in recent years.

A community survey found residents have a good understanding of the risk of riverine flooding given recent experience with widespread flooding events in 2010 and 2013. However, specific flood risks and disaster arrangements relating to a possible flood event associated with Paradise Dam were not yet well understood by the community.

The report makes a recommendation for a joint community engagement program and communication strategy to be conducted by the dam operator and local governments to help better prepare the community and casual/itinerant workers and tourism sector for events in the 2019/20 storm and cyclone season.

A copy of the report is available [on our website](#).

### Call for Expressions of Interest – 2020 Qld DM Research Forum

The theme for the inaugural Queensland Disaster Management Research Forum is *local issues, local research, local solutions*.

Coinciding with the Asia Pacific Ministerial Conference on Disaster Risk Reduction (APMCDRR) in Brisbane (29 June to 2 July, 2020), the Research Forum (1 July 2020) is open to all disaster management practitioners and researchers. It will be a space for us to meet, share ideas and discuss research impact.

Expressions of interest for proposals are now open until Friday 14 February 2020, for:

- 15 minute 'TED Talks'- style presentations
- Vox Pops (3 minute AV recordings)
- Posters, ESRI story maps

To register interest in attending and/or to submit a proposal, please [complete the online form](#).

### New EMAF and Standard released

Last year, our team commenced working with representatives from across the DM sector to refresh the Emergency Management Assurance Framework (the EMAF) and the Standard for Disaster Management in Queensland (the DM Standard). This resulted in several changes made to the documents, making them more contemporary, simpler and easier to understand for our stakeholders.

The refreshed DM Standard is currently being implemented by the Office, using a phased approach over the next few months. It is available on the [IGEM website](#) and will come into effect on 1 July 2020.

### 2020 DMO Network Forum

As we gear up for 2020, we are also getting ready to once again host the Disaster Management Officers' Network Forum. Previously we had been looking at a date in May 2020, however the Forum will need to be rescheduled to later in the year due to emergent work for by both the Office and local councils.

Our Office will continue to liaise with network members to find suitable new date for the Forum and seek your feedback and suggestions via a survey to be sent out early in the New Year. The Office looks forward to being able to announce details in the New Year.

For more information, please e-mail: [R&E@igem.qld.gov.au](mailto:R&E@igem.qld.gov.au) or phone: 3029 8812

### New-look website

The team has been working to ensure our resources are easy to access for our stakeholders. As part of this work, we have launched a new-look IGEM website. Check it out at: [www.igem.qld.gov.au](http://www.igem.qld.gov.au)



**6.1.3.9 Letter received from Alistair Dawson APM – Inspector-General Emergency Management (Acting) regarding the disaster management plan assessment for 2019-20.**

File No: OIG/00054  
Ref No: 04756-2019

18 December 2019

Desmond Tayley  
Mayor  
Wujal Wujal Aboriginal Shire Council  
1 Hartwig Street  
WUJAL WUJAL QLD 4895



**Inspector-General  
Emergency Management**

Dear LDMG Chair

I am writing to you regarding the disaster management plan assessment for 2019-20.

As per my previous correspondence dated 8 August 2019, the Office of the Inspector-General Emergency Management (the Office) developed a simplified, interim approach for this year's process, in consultation with stakeholders. For the 2019-20 process, disaster management groups were asked to outline key activities undertaken to develop, review and assess their plans over the past 12 months.

The Office received responses from 100 per cent of district groups and 70 percent of local groups. A summary report is enclosed for your information.

The summary report highlights the range of activity implemented across the State contributing to disaster management preparedness and planning, including exercises, activations and other projects. Further detail is also provided on examples of good practice reported by groups in their submissions.

Please note the enclosed summary report is classified as SENSITIVE-CLIENT. While the document can be shared within your agencies and groups, further public disclosure may infringe Section 139 of the *Disaster Management Act 2003*.

Finally, I would like to thank all groups that provided submissions as part of this year's disaster management plan assessment process.

If you have any questions, please contact the Office on telephone (07) 3029 8813, email [info@igem.qld.gov.au](mailto:info@igem.qld.gov.au) or visit the Office [website](#).

Yours sincerely

Alistair Dawson APM  
**Inspector-General Emergency Management (Acting)**



### 6.1.3.10 Latest Container Exchange (QLD) Annual Report



**COEX** CONTAINER  
EXCHANGE

Container Exchange (QLD) Limited  
Level 17, 100 Creek Street  
Brisbane, QLD, 4000

17 December 2019

Desmond Tayley  
Mayor of Wujal Wujal Aboriginal Shire Council

By email: [mayor@wujalwujalcouncil.qld.gov.au](mailto:mayor@wujalwujalcouncil.qld.gov.au)

Dear Cr Tayley

**RE: Container Exchange Annual Report**

Since the introduction of Queensland's Container Refund Scheme, *Containers for Change*, communities have been making change across the state. From the bush to the beach Queenslanders have embraced the scheme, making significant environmental and social achievements and there's more to come.

As the Chief Executive Officer of not-for-profit organisation appointed to operate the *Containers for Change* scheme, I am pleased to provide the Container Exchange (QLD) Ltd (COEX) Annual Report for the financial year 2018-2019 which you can download at this [link](#).

*Containers for Change* was introduced on 1 November, 2018 with the aim of reducing litter and increasing recycling across Queensland. Before the scheme Queensland was the worst littered state in Australia with beverage container litter finding its way into our environment and waterways. This litter did a lot more than damage our environment and community amenity, it posed a serious threat to tourism, something many of our regional and rural economies rely on.

Just over a year on and the results speak for themselves. Our world-renowned waterways and bushland have 35% less beverage containers harming native flora and fauna. More than 700 new jobs have been created across the state and more than 3000 charities and community groups are earning money to support the valuable services they offer.

More than 1 billion containers have been returned by Queenslanders since the scheme began, equating to \$100 million in refunds going back into the pockets of our communities.

We look forward to exploring more opportunities to work with councils and communities across the state as we enter our second year of the scheme. If you have any queries about the scheme or how your area can benefit from it, please don't hesitate to contact our General Manager Corporate and Community Relations, Glenda Viner, on 0447 614 856 or by email at [glenda.viner@containerexchange.com.au](mailto:glenda.viner@containerexchange.com.au)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ken Noye'.

Ken Noye  
Chief Executive Officer  
Container Exchange (QLD) Limited

Level 17, 100 Creek Street, Brisbane QLD 4000  
Container Exchange (QLD) Limited | ABN 90622570209

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# WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

## ORDINARY COUNCIL MEETING

Thursday 23 January 2020



### 6.2 Chief Executive Officer Report

6.2.1 Permanent Road Closure – Douglas Street

6.2.2 Reconfiguration and Operational Works: two lots into 12 lots– lot 2 on SP301682 & lot 34 on SP279562, Douglas street, Wujal Wujal

**DISCLAIMER:** The information contained in the following reports is for general guidance on Council matters of interest only. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in these reports. While the Chief Executive Officer (CEO) makes every attempt to ensure that the information contained in these reports is accurate and reliable the CEO is not responsible for any errors or omissions, or for the results obtained from the use of this information. All information in these reports is provided "as is", with no guarantee of completeness, accuracy, timeliness. In no event will Wujal Wujal Aboriginal Shire Council, its related partnerships or corporations, or the partners, agents or employees thereof be liable to you or anyone else for any decision made or action taken in reliance on the information in these reports or for any consequential, special or similar damages, even if advised of the possibility of such damages.

## 6.2 Chief Executive Officer Report

### Items arising from previous meetings

#### CEO Report Action Log

Date:	Action	Status	Comment
<b>CEO REPORT</b>			
6.1.2	JIME Ministerial Champions Office. CEO to follow up with Director-General Jamie Merrick	In Progress	
0422082019	Allocation of the areas shown in pink on the plan tabled by the CEO (old football/dump site) for use of the Vanilla Bean Enterprise as a social benefit activity and staff develop a draft lease with (Coppertree Farms/ Department of Innovation and Tourism) in conjunction with Councils lawyers for a four-year term	In Progress	Proposers been advised & requested to provide information to go in the lease.
6.2.5 Capital Projects Register	Business Case for Disaster Resilience Centre Community Cabinet Townsville.	In Progress	Business Case to be developed
6.2.6 Cooktown Expo 2020 proposed Secondment Program with Wujal Wujal Aboriginal Shire Council (WWASC)	The CEO to meet with Cook Shire and Hopevale Shire to discuss the Cooktown Expo 2020 project to express support and determine the financial and staffing requirements and report back to Council	In Progress	Cook Shire advised WWASC supports the Expo but cannot provide an officer for 9 months
<b>SOCIAL MEDIA</b>			
6.2.11.4	I/DCEO's report mention of Social media expansion projects. Interim Deputy CEO and EA to prepare a business case for Social Media Facebook account for Council consideration and approval	In Progress	Draft protocols to be developed and brought back to Council
<b>GENERAL BUSINESS</b>			
IKC Report 1422082019	That Council repurposes the First Five Funding authorises IKC Manager Kylie Mills to purchase the 3D printer using grant money supplied instead of Campfire Furniture	In Progress	Extension of time requested to spend funds requested
<b>PROJECTS</b>			
Good to Great Schools Education Forum 17-19 September 2019	CEO to organise a meeting with Hopevale CEO and run a Community Forum/Information session with their support		
	Letter to be sent to the Principal in support		

Inspector-General Emergency Management response to Alastair Dawson for direct participation in programs by 30/09/2019	EA to respond to request for direct participation to IGEM urgently	Completed	Letter sent to Alastair Dawson IGEM
<b>CEO REPORT</b>			
Vanilla Bean Plantation Project	CEO to ensure that proposed sites for future housing allotments and for the Vanilla Bean Plantation Project formally surveyed, registered and zoned to meet these proposed uses and ensures staff bring forward the draft plan of survey for consideration by Council before registration	In Progress	Matter raised at TWG for DATSIP Assistance in gaining necessary approvals, WTMA and Planning and to arrange survey
Ministerial Champion – Proposed Showcase of Wujal Wujal Community at State Parliament	CEO to report to the Council meeting in October on progress with the preparation for this Showcase.		Verbal Report by CEO & Exec Assistant
Facebook page	New CEO will consider this initiative and report back to Council at a future date	In Progress	
Organisational Chart	CEO to consider and refine the Organisational chart and bring back to Council for adoption.	In Progress	Organisational Chart under review by CEO. November meeting
	CEO to seek written consent from Douglas Shires for the bridge pipeline crossing, the construction of southside housing driveways within the road reserve and the work at the top end of China Camp road, where these works occurs within Douglas Shire	Complete	Operational works permit issued
Art Centre Report	CEO and Director Finance & Corporate Services meets with Art Centre Director to discuss Strategic 4yr Business Plan	Not yet Commenced	
<b>CLOSED SESSION</b>			
Embrace Learning	CEO to report further as this matter develops or is resolved.		Verbal report
Requests for Financial Assistance with Funeral Expenses	CEO to ensure a policy update be formulated and reported to a future meeting to be adopted	In Progress	In CEO Report

GENERAL BUSINESS			
Funding for Rodeo ground/portable yards down on the corner across the river past the football field.	CEO and DW&BS to investigate possible site preparation and funding at a later date.	Not Started	
Leaking effluent	Has this been addressed? CEO to investigate and advise.	Ongoing	Investigation found that the effluent is an ongoing issue. Tank system with lay flat hose. Replacement of all solinoids is currently occurring
Tourism Information Centre	What is the plan for this and the Art Centre		
Polo Shirts	Councillors to visit Southern Cross for fit out of shirts. Purchase order required.	In progress	Waiting for all Councillors to do their fittings – one purchase order
Council Meeting held 24 October 2019			
MAYOR'S REPORT			
Res: 0224102019	That Council sends a letter of congratulations to Haylene Grogan congratulating her on her new role as Chief Health Officer		Complete
CEO'S REPORT			
0424102019	Letter to Department Housing and Public Works advising the DHPW, Sport and Recreation division that Council is supportive of the concept of Sport & Rec programs that are run by local people employed by the Department who are fully supported by the Department provided that there is also program funding to ensure there are activities available to enhance community participation.		Complete
0524102019	Letter to Department Housing and Public Works advising the DHPW, Sport and Recreation division that Council will deliver the asphalt pump track, under round 7 of the Get Playing Places and Spaces program		Complete

	in accordance with the Dead of Funding. Also, advise the new location to the Department when identified		
0624102019	Letter to Tony Holmes advising that it accepts the offer of \$500 for the old cattle ramp stored in the Douglas Street yard.		Complete
0924102019	Letter to both Datacom and WageLoch from the CEO to terminate the agreement with Datacom and WageLoch and written notice is to be given immediately		Complete
<b>DW&amp;BS REPORT</b>			
6.4.8 Kindergarten	Letter to be sent to CDCC to advise that the CDCC (playgroup) can relocate back to the venue back under the IKC after the Art Centre relocates		Verbal advice given
	That Council ensures the safety of all employees at the kindergarten. CEO to investigate.		Pending
	DW&BS asked for funding to be attributed, in particular excel, word and spreadsheeting. CEO to investigate.		??
<b>GENERAL BUSINESS</b>			
General Business	Lights behind Art Centre needed. CEO to investigate.		Pending budget
	Letter to be written to DHPW advising the Department of Housing and Public Works that it wishes to relinquish the lease on 21b Hartwig Street, Wujal Wujal.		Complete
<b>Council Meeting held 21 November 2019</b>			
<b>CEO'S REPORT</b>			
0821112019	Letter to Department of Justice Office of Liquor Gaming Regulation to request amendment to the current regulation to include the road from Douglas Street along Kotzur Rd and from The Corner of Kotzur Rd and Hartwig street to the Boat Ramp including the Boat Ramp car park and the Council Office car park		Complete



0921112019	Letter to DHPW advising the Department of Housing and Public Works that it would be willing to lease Lot 2 at Ayton for the purpose of water supply to Wujal Wujal residences in Ayton.		Complete
<b>DW&amp;BS REPORT</b>			
6.4.5 Kindergarten Report	Meeting with Police. That Council look into Bylaws or work with the police about children out late at night.		
<b>CLOSED SESSION</b>			
0521112019	Letter of confirmation accepting Brackenhurst Concrete Batching Plant as a sole supplier to the area for following funded projects; • China Camp Drainage – DRFA • Southside Driveways – Q-Build • Recycle Centre 30 x 12M Shed slab - CYRP • Hard stand at depot - CYRP • Wujal Guest Accommodation slab and pathways – W4Q 19/21 • Wujal eco Lodge footings and pathways – BOR • Raised Manholes – WWASC and other works for WWASC as they come available		Complete
0621112019	Letter from CEO to Assist Me Consulting with counter-offer of \$5,000 with a Deed of Settlement/Release and that a Draft Statement of Claim be provided to Assist Me Consulting for compensation of rectification costs due to non-performance of the contract.		Complete
<b>GENERAL BUSINESS</b>			
	Letter to Minister seeking clarification of Xmas Holidays		Not required
	Douglas Shire MOU required Cape York Regional Package finalise and connect sides. CEO to investigate.		
<b>Council Meeting held 20 December 2019</b>			
<b>MAYOR'S REPORT</b>			
6.1.1	Showcase to Parliament – Council to send letter of thanks to the Minister's office. CEO to follow-up.		

6.1.2 Res: 0220122019	Council agreed to commitment of \$10,000 Dhawarr sponsorship to the Cook Shire Council to support the Cooktown Expo 2020. Letter to be written to Cook Shire Council CEO	Completed	Letter send to Cook Shire Council CEO Linda Cardew on 8 January 2020.
Correspondence 6.1.5.3	Djuki Mala Tour Proposal for community support for this tour in May/June 2020. CEO and DF&CS to investigate and advise.		No Action as yet
<b>CEO'S REPORT</b>			
6.2.4	Council to advise Visionstream Pty Ltd that Council is willing to negotiate a lease on Lot 1 RP717971 for the purpose of a 10-metre Satellite small cell telecommunications facility. CEO to write letter.		Letter sent, negotiation on commercial terms commenced
<b>DW&amp;BS REPORT</b>			
6.4.5 Art Centre Report	Council to approach My Pathway about putting people in to run the Art Centre café in the New Year. CEO to report back at next meeting.		No action as yet

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### 6.2.1 Permanent Road Closure - Douglas Street

The Remote Indigenous Land and Infrastructure Program Office (RILIPO) of DATSIP on behalf of the Wujal Wujal Aboriginal Shire Council have prepared a report (attached) in relation to a road closure application for a portion of Douglas street.

The road closure is required for the future subdivision of the old landfill for residential and industrial/agricultural (Vanilla Bean) purposes. The portion of the road that is permanently closed will become part of the residential subdivision and include four new housing lots.

The application for the road closure will be lodged with the Department of Natural Resources Energy and Mines and requires the views of the Local Government Authority on the road closure.

The details of the road closure are contained in the attached report **(tabled)**.

#### **RECOMMENDATION:**

That Council advises the Department of Natural Resources Energy and Mines as follows;

WWASC support of the partial road closure of Douglas Street with the intention to use the closed portion for future residential development

#### **Further**

WWASC support commencement of negotiations with relevant Native Title bodies for an ILUA for the future use of the area of road closed

### **I. 6.2.2 Reconfiguration and Operational Works: two lots into 12 lots—lot 2 on SP301682 & lot 34 on SP279562, Douglas street, Wujal Wujal**

Council is in receipt of a development application for Reconfiguration and Operational Works being a subdivision of Lot 2 & 34 for 9 residential lots, 2 road parcels and a balance lot located at Douglas Street, Wujal Wujal prepared on behalf of Council. See Development Assessment report below

## RECOMMENDATION

### Wujal Wujal Aboriginal Shire Council TRUSTEE & COUNCIL RESOLUTION

The Council is the Local Government Authority for Wujal wujal and the Trustee of the Deed of Grant in Trust (DOGIT). As the Local Government Authority and Trustee for the DOGIT the Council has the responsibility of deciding what is in the best interest of the community and it is considered that approving (with fair and relevant conditions) the Reconfiguring a Lot (RAL) and Operational Works (OW) development application will facilitate improved land administration and operation.

1. Council as the Local Government Authority and Trustee of the DOGIT resolves to approve the development application on Lot 2 on SP301682 & Lot 34 on SP279562, Douglas Street, lodged on behalf of Wujal Wujal Aboriginal Shire Council, by the Remote Indigenous Land and Infrastructure Program Office (RILIPO).
2. The development application is to enable the development of;
  - 9 residential lots; and
  - 2 road parcels as access to the residential development.

Moved by: - .....

Seconded by:-..... **ALL IN FAVOUR. MOTION CARRIED.**

#### REASONS:

- The development is not considered to result in an incompatible land use intruding on (or compromising) the Wujal Wujal township;
- The development provides development that facilitates uses at an intensity appropriate to the land;
- The development will address a key housing shortage issue and will be appropriately located to ensure that there are limited risks to the safety and liability of the community;
- The development is not proposed near any vegetated bushfire prone land and not impacted upon by any potential bushfire hazard; and
- The proposed development is located on land which is not prone to flooding.

#### **II. RECONFIGURATION AND OPERATIONAL WORKS: TWO LOTS INTO 12 LOTS– LOT 2 ON SP301682 & LOT 34 ON SP279562, DOUGLAS STREET, WUJAL WUJAL**

#### **III. Strategic Considerations**

WWASC	WWASC
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Corporate Plan 2016-2021	Operational Plan 2019-2020
<b>Strategic Direction</b> C. To develop and maintain infrastructure, land use planning and environmental services to meet community needs  D. To develop, maintain and renovate infrastructure to improve community housing and council buildings	<b>Action</b> On-going research and development of facilities supporting economic development  Improve and maintain road networks and existing assets

#### IV. Budget, Financial and Resource Implications

The application do not trigger infrastructure charges under Council's Local Government Infrastructure Plan (LGIP).

#### V. Asset Management

Asset management is a systematic process to guide the planning, acquisition, operation and maintenance, renewal and disposal of assets. Its objective is to maximise asset service delivery potential and manage related risks and costs over their entire lives.

Under the *Local Government Act 2009*, all local governments must have a long-term asset management plan.

The development will need to be included into the Councils Asset Management Plan for inter alia maintenance of landscaping, structures and infrastructure as well as end of life replacement of the assets.

#### VI. Executive Summary

Council is in receipt of a development application for Reconfiguration and Operational Works being a subdivision of Lot 2 & 34 for 9 residential lots, 2 road parcels and a balance lot located at Douglas Street, Wujal Wujal prepared on behalf of Council.

**(refer Attachment A: Location Map)**

The proposed development is within the Township of Wujal Wujal managed under the *Wujal Wujal Aboriginal Shire Council Planning Scheme 2013*. The application is for Reconfiguration and Operational Works and is subject to Code Assessment in accordance with the provisions of the planning scheme and the *Planning Act 2016*.

Summary of Application & Site Details	
<b>Applicant:</b>	Remote Indigenous Land and Infrastructure Program Office (RILIPO) on
<b>Street</b>	Douglas Street
<b>Lot on Plan:</b>	Lot 2 on SP301682, Lot 34 on SP279562
<b>Land Area:</b>	1.118ha and 50,65ha
<b>Plan Zoning:</b>	Township Zone

<b>Relevant Codes &amp; Overlays</b>	Natural Hazard (Bushfire) Overlay Map Environmentally Sensitive Area (Environmental Significant) Wet Tropics World Heritage Area
<b>State Development</b>	n/a
<b>Application</b>	Reconfiguration and Operational Works
<b>Assessment</b>	Code
<b>Existing Use</b>	Vacant
<b>Proposed</b>	Residential

Reconfiguring a Lot, subdivision (2 lots into 9 lots) and Operational Works in Wujal Wujal, within the Wujal Wujal Aboriginal Shire Council local government area. It is the intention of the Local Government to subdivide two (2) lots to create;

- 9 residential allotments
- 2 lots for the provision of an access road
- Balance Lot 34

<b>Proposed Lot</b>	<b>Proposed Lot Size</b>	<b>Proposed Use</b>
Lot 34	Balance lot 34 SP279562	Environmental Management & Conservation
Lot 2	Part lot 2	New road
Lot 3	1113m	Residential
Lot 4	1063m	Residential
Lot 5	1108m	Residential
Lot 6	829m	Residential
Lot 7	783m	Residential
Lot 8	740m	Residential
Lot 9	781m	Residential
Lot 10	787m	Residential
Lot 11	864m	Residential
	Part lot 34	New road

The proposed development is considered to be consistent with the following relevant overall outcomes of the Planning Scheme, in particular:

- The subject site is located within the Township Zone, the purpose of which is to provide for mixed uses including residential development;
- The proposed subdivision is located within close proximity to existing infrastructure and is compatible with existing development in the area; and
- The proposed development avoids physical constraints such as flooding, vegetation (bushfire) and steep slopes and therefore is appropriately located to mitigate against risks to the community.



## VII. For Council Decision – Recommendation

That Council:

- Approve a Reconfiguring a Lot, subdivision (2 lots into 9 lots) and Operational Works within the Wujal Wujal Aboriginal Shire Council local government area to create;
  - 9 residential allotments
  - 2 lots for the provision of an access road
  - Balance Lot 34
- Subject to fair and relevant conditions.

### Conditions of Approval

- |     |   |              |
|-----|---|--------------|
| (1) | The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:- <ul style="list-style-type: none"><li>a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the technical reports;</li><li>b. The development must unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards</li><li>c. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.</li></ul> | At all times |
| (2) | The currency period applicable to this approval. <ul style="list-style-type: none"><li>• RAL – 4 years</li></ul>  | At all times |
| (3) | The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:  | At all times |

Plan / Document Name	Number	Date
Proposed Lots 3- 11	Job Reference 107	22/11/2019

- |     |   |              |
|-----|---|--------------|
| (4) | Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail. | At all times |
| (5) | Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.                              | At all times |

### Drainage

- |     |  |              |
|-----|--|--------------|
| (6) | The surface drainage on the property must be managed on site. <ul style="list-style-type: none"><li>(i) surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.</li></ul> | At all times |
| (7) | Any works as a result of the development must not interfere with stormwater flow over or through the land.   | At all times |

### Access

- |     |  |   |
|-----|--|---|
| (8) | Access provision to all proposed allotments must be provided/constructed in accordance with Council's standard | Prior to the occupation of the property |
|-----|--|---|

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engineering specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.	for the intended Use.
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**Construction**

- |     |   |              |
|-----|---|--------------|
| (9) | Any construction work associated with this development shall be carried out in accordance with sound engineering practice. In particular, no nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety. | At all times |
|-----|---|--------------|

**Damage to Infrastructure**

- |      |   |              |
|------|---|--------------|
| (10) | In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council. All works must be completed prior to the issue of a Compliance Certificate for the Plan of Survey. | At all times |
|------|---|--------------|

**Infrastructure Services**

- |      |   |  |
|------|---|--|
| (11) | Water Supply connection or suitable alternative adequate water supply must be provided to the site.           | Prior to the occupation of the property for the intended Use |
| (12) | Sewer connection or suitable alternative on-site treatment must be provided to the site.                      |  |
| (13) | Electricity provision certificate must be provided to the Local Authority                                     |  |
| (14) | Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority. |  |

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**VIII. Summary**

The proposed development is considered to be consistent with the following relevant overall outcomes of the Planning Scheme, in particular:

- The development is not considered to result in an incompatible land use intruding on (or compromising) the Wujal Wujal township;
- The development provides development that facilitates uses at an intensity appropriate to the land;
- The development will address a key housing shortage issue and will be appropriately located to ensure that there are limited risks to the safety and liability of the community;
- The development is not proposed near any vegetated bushfire prone land and not impacted upon by any potential bushfire hazard; and
- The proposed development is located on land which is not prone to flooding.

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**IX. Historical Information**

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The subject site has historically been utilised for waste disposal for the Wujal Wujal community. Following the discontinued use of the site as a dump, the site has gone through remediation and in 2018, was removed from the Environmental Management Register and deemed suitable for use.

Due to the limited land availability in Wujal Wujal paired with the housing requirements for community, the site has been earmarked for residential development in accordance with the Planning Scheme and the Wujal Wujal Master Plan. The proposed residential use of the site is further supported by existing infrastructure, mitigation against natural hazards and proximity to the Wujal Wujal Township.

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**X. Policy Implications**

Nil

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**XI. Risk Management Implications**

Nil

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**XII. Statutory Environment**

*Planning Act 2016*

*Wujal Wujal Aboriginal Shire Council Planning Scheme 2013*

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**XIII. Consultation**

Chief Executive Officer

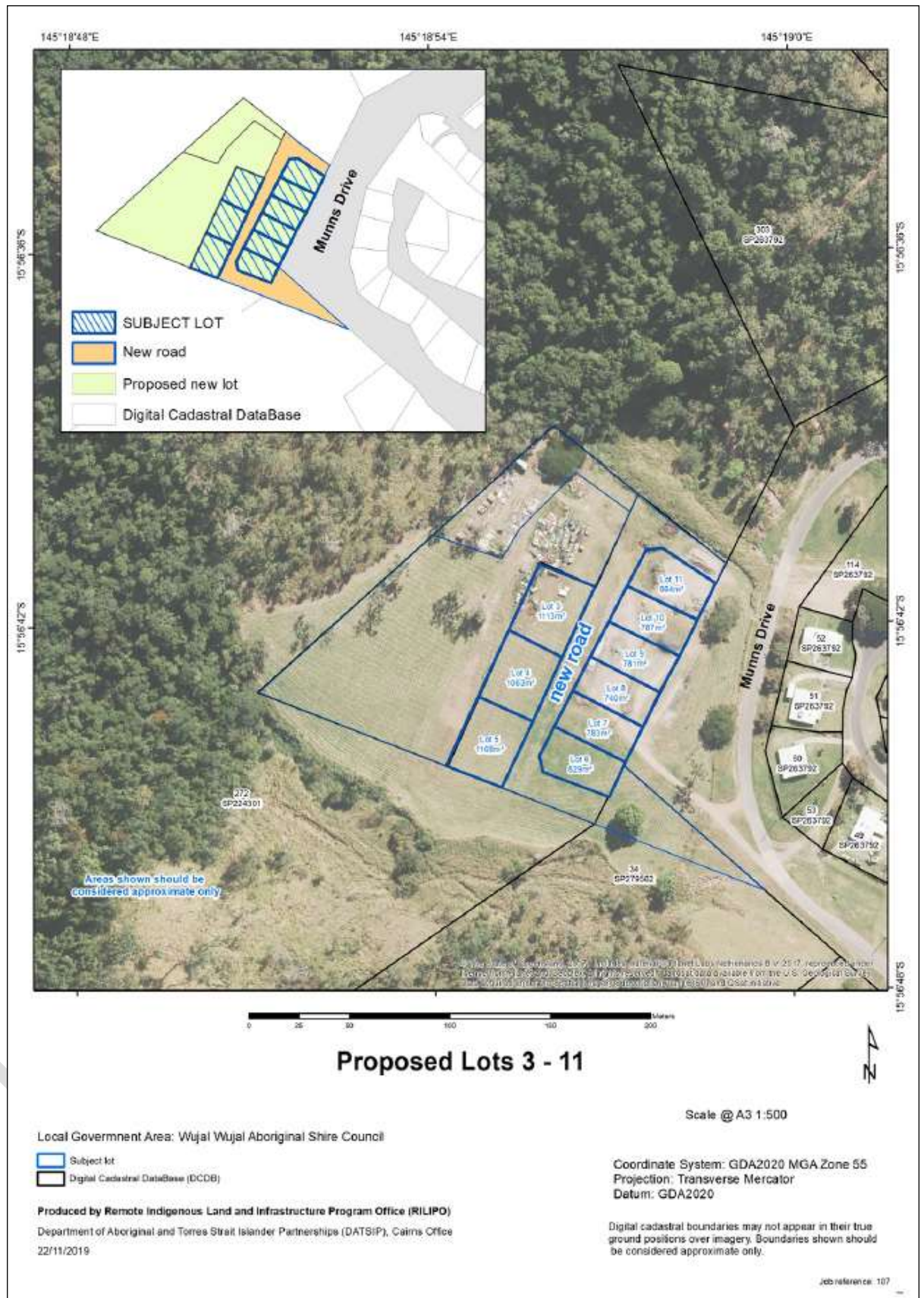
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**XIV. Attachments**

Attachments	
<b>Attachment A:</b>	Location and Site information Map
<b>Attachment B:</b>	Proposed Development
<b>Attachment C:</b>	Assessment against Planning Scheme provisions
<b>Attachment D:</b>	Overlay Mapping
<b>Attachment E:</b>	Assessment against State Planning Policy (SPP) provisions
<b>Attachment F:</b>	Referral Agency Response/Conditions







### Application Assessment

#### *Planning Act 2016*

##### Decision Making Period

Assessing and deciding on applications period as set in the *Planning Act 2016* and *Development Assessment Rules* (s.60 & 61(3));

- 10 Business Days for a Confirmation Notice from date after receiving an application; and
- 40 Business Days for a Referral Response from date after referral of an application; and
- 35 Business Days from date of Referral Response received the application must be assessed and a decision made.
- 5 Business Days from date of a decision made the Decision Notice must be mailed out.

*Note: Public Holidays and close down periods are excluded from Business Days.*

#### **PLEASE NOTE**

If no decision has been made within the relevant Decision Making period the application is Deemed Approved with Ministers Conditions applicable.

IDAS item	Date
Application lodged with Council	08/01/2020
Action Notice Issued	n/a
Confirmation Notice Issued	08/01/2020
<i>Referrals Information Received</i>	n/a
<i>Planning Act 2016 - Decision Making Period Concludes</i>	<i>27/02/2020 (35 business days)</i>
Applicant agreed Decision Making Period Extension Concludes	n/a
Council Meeting	23 January 2020
Decision Notice preparation and mail-out Period Concludes	05/03/2020 (5 business days)

#### Assessment Planning Scheme 2018

The development proposal is assessable under the *Wujal Wujal Shire Council Planning Scheme 2013* in accordance with Section 43(1) of the *Planning Act 2016*.

The Assessment Manager is the Wujal Wujal Shire Council as determined by Schedule 8 of the *Planning Regulation 2017*. Under the *Planning Act 2016*, the reconfiguration application is determined to be Code Assessable development and therefore exempt from public notification.



The application was reviewed against the *Planning Act 2016* to assess whether the application triggered referral agency assessment. Schedule 10, Part 17, Division 3, Table 1 of the *Planning Regulation 2017* prescribes referral to the state assessment and referral agency (SARA). Pursuant to the Schedule it was determined that the application did not trigger referral to the State Assessment Referral Agency (SARA).

Council as the Assessment Manager will undertake assessment of the application against the relevant codes making the decision pursuant to section 60 of the *Planning Act 2016*, are outlined in 45(3) and s26 to 28 of the *Planning Regulations 2017*.

Material Change of Use (MCU)	The application triggers assessment against the following Codes				
Proposed Land Use	Zoning	Zone Codes	Overlay Codes	Development Codes	Other Codes
Residential	Township	Township	Natural Hazard (Bushfire) Environmentally Sensitive Area (Environmental Significant) Wet Tropics World Heritage Area	Reconfiguring a Lot Operational Works	n/a

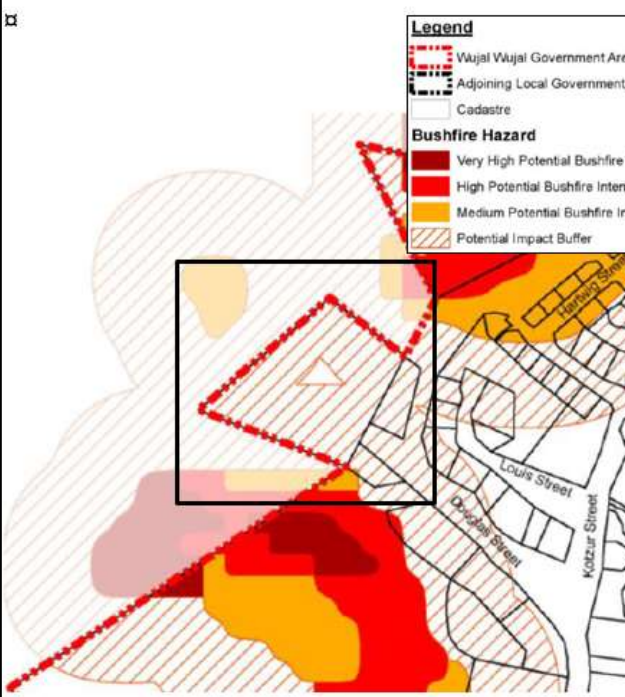
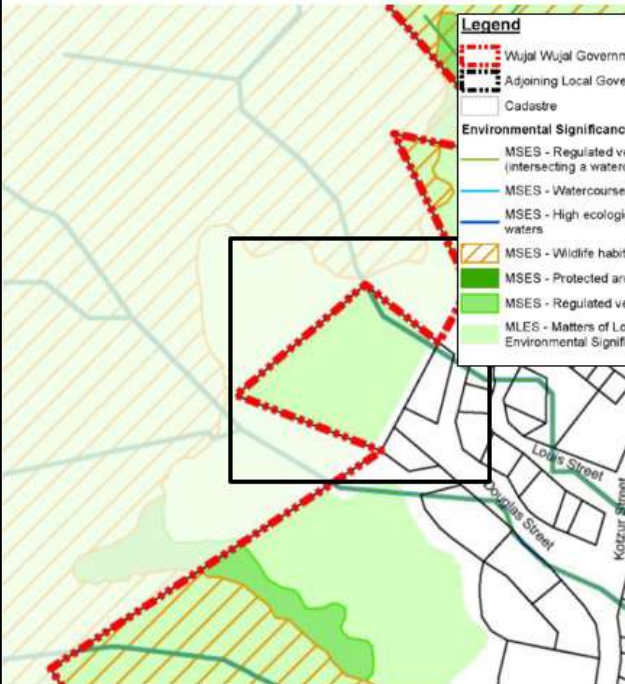
An assessment against the applicable provisions of the *Planning Scheme* has been undertaken as reflected hereunder.

Wujal Wujal Aboriginal Shire Council Planning Scheme 2013		
Zone Code	Purpose	Assessment
Township Zone	Township Zone remains the focus for majority of residential, commercial and community facilities development. A variety of uses, located in defined precincts, are developed to ensure land can be efficiently serviced and provide adequate services for the local community.	The subject site is located within the Township Zone, the purpose of which is to provide for mixed uses with a focus on residential, commercial and community facilities development. The proposed development is for residential development and will support the issue of housing shortages in the Wujal Wujal township. The proposed subdivision will support the establishment of future housing.

		<p>The site has been formally used as a landfill site however has gone through assessment and rehabilitation in order to deem the site safe for future use. The sites central location and elevation make it suitable for residential development and is likely to result in an improvement to community amenity.</p> <p>It is considered that this application is generally consistent with the purpose of the Township Zone. The proposed development is unlikely to have any significant impacts on the infrastructure, environment or the community of the surrounding area that cannot be adequately controlled through the use of reasonable and relevant conditions.</p>
<b>Development Code</b>	<b>Purpose</b>	<b>Assessment</b>
Reconfiguring a Lot	Reconfiguring a lot (including land within the Wet Tropics Management Area) is not supported unless it can be demonstrated environmental values are not compromised. Reconfiguration for residential purposes provides appropriate separation from hazardous vegetation to achieve a radiant heat level of 29kW/m <sup>2</sup> at the edge of the proposed lot(s).	<p>The site was previously used as a landfill site now rehabilitated and fully cleared.</p> <p>WTMA approval was obtained.</p> <p>The site was previously used as a landfill site now rehabilitated and fully cleared. The development is not proposed near any vegetated bushfire prone land.</p> <p>Lot 1 (capped landfill site) provide a buffer to the proposed development from the vegetated forest land.</p>
Operational Works	Infrastructure (water supply, sewerage, roads, stormwater quality and quantity, recreational parks, land only for community purposes) is designed and constructed in accordance with any requirements under a relevant local planning instrument to service the lots.	<p>The residential sites are fairly flat and not exceeding a slope of 15%.</p> <p>The site is elevated and was not flooded during the 2018/19 floods.</p> <p>The site is located within close proximity to amenities and is located within the Priority Infrastructure Area.</p>

	Filling or excavation on the premises does not exceed a maximum of one meter vertical change in natural ground level at any point.	
<b>Other Codes</b>	<b>Purpose</b>	<b>Assessment</b>
n/a	n/a	n/a
<b>Overlay Codes</b>	<b>Purpose</b>	<b>Assessment</b>
Natural Hazard (Bushfire)	<p>Firebreaks are provided by including:</p> <ul style="list-style-type: none"> <li>a. fire maintenance trails located as close as possible to the boundaries of the lots and the adjoining bushland hazard, and the fire maintenance trails:</li> <li>i. have a minimum cleared width of 6 meters; and</li> <li>ii. have vehicular access at each end; and</li> <li>ii. provide passing bays and turning areas for firefighting appliances.</li> </ul>	<p>The development is not proposed near any vegetated bushfire prone land.</p> <p>Lot 1 (capped landfill site) provide a buffer to the proposed development from the vegetated forest land.</p> <p>Refer <b>Attachment D</b></p>
Environmentally Sensitive Area (Environmental Significant)	Development is located, designed and operated to avoid impacts upon environmentally sensitive areas including vegetation, wetlands and coastal areas.	<p>The site was previously used as a landfill site now rehabilitated and fully cleared.</p> <p>Refer <b>Attachment D</b></p>
Wet Tropics World Heritage Area	The Wet Tropics Management Authority is charged with managing the Wet Tropics World Heritage Area in accordance with Australis's obligations under the World Heritage Convention.	<p>The site is located within 'Zone C' of the Wet Tropics Management Authority (WTMA) Area. Advice from the Authority confirms that the proposed development can proceed in accordance with the zone allocation however a separate Permit Application in accordance with Section 62 of the <i>Wet Tropics Management Plan 1998</i>.</p> <p>Refer <b>Attachment D</b></p>

An assessment against the Overlay Mapping of the *Planning Scheme* has been undertaken as reflected hereunder.

Overlay Map: Bushfire	
 <p>The map shows a bushfire hazard overlay with a legend. The legend includes: Wujal Wujal Government Area (dashed red line), Adjoining Local Government (dashed black line), Cadastre (thin black line), and Bushfire Hazard (colored areas: Very High Potential Bushfire in dark red, High Potential Bushfire Inter in red, Medium Potential Bushfire in orange, and Potential Impact Buffer in hatched orange). The map shows a residential area with streets labeled Louis Street, Douglas Street, and Kotzur Street. A black rectangle highlights a specific area within the Potential Impact Buffer.</p>	<p>Lot 2 is located within the Potential Impact Buffer of the Natural Hazard (Bushfire) Overlay.</p> <p>The site is fully cleared with lot 1 forming a buffer to the nearest vegetation.</p> <p>The proposed residential allotments are thus not impacted upon by any potential bushfire hazard.</p>
Overlay Map: Environmentally Sensitive Areas (Environmental Significance)	
 <p>The map shows environmentally sensitive areas with a legend. The legend includes: Wujal Wujal Government Area (dashed red line), Adjoining Local Government (dashed black line), Cadastre (thin black line), and Environmental Significance (colored areas: MSES - Regulated vegetation intersecting a watercourse in yellow, MSES - Watercourse in blue, MSES - High ecological waters in green, MSES - Wildlife habitat in hatched green, MSES - Protected area in dark green, MSES - Regulated vegetation in light green, and MLES - Matters of Local Environmental Significance in very light green). The map shows a residential area with streets labeled Louis Street, Douglas Street, and Kotzur Street. A black rectangle highlights a specific area within the MLES - Matters of Local Environmental Significance.</p>	<p>Lot 2 is impacted by the Matters of Local Significance Overlay and is also mapped as containing Regulated Vegetation (intersecting a watercourse).</p> <p>It is noted that the site has been historically utilized as a dump site and has been cleared of vegetation.</p> <p>The watercourse to the north of the site is located in the adjoining allotment and does not impact upon the subject allotment.</p>

## Overlay Map: Wet Tropics World Heritage Area

WTWHA\_26062019\_pink.kmz  
- poly



The Authority notes the development application area's historic use as a dump, and subsequent remediation and capping of the site. It is assumed DATSIP has ensured the development proposal will not interfere with the capping and environmental management of the land.

The Authority notes and the successful rezoning process under the Management Plan to support future housing requirement of the Wujal Wujal Aboriginal Sire Council and community. The rezoning was published in the Gazette on Friday 8 February 2013.

The area is now Zone C.

Site considerations during public notification for rezoning (2012):

- a) The site was already cleared before the World Heritage Area was declared and was included within the Area as part of a larger lot.
- b) The Wujal Wujal community has expressed a strong desire to develop the site for community housing because their other alternatives are very limited.
- c) Housing development on this area may alleviate pressure to develop in more environmentally sensitive areas.
- d) The site has been capped with hard clay to prevent rainfall and runoff from entering the landfill area. Vegetation, particularly large trees and their root systems, could create cracks in the impermeable clay cap.
- e) Other smaller vegetation could be used to help rehabilitate the site. However, the vegetation would offer little in the way of habitat or buffer for surrounding forest lands.

The Authority advises:

Given the historic use, disturbance of the site and previous re-zoning by Wujal Wujal, and the inability to rehabilitate the site, the Authority has **no concerns regarding the reconfiguring a lot component of the proposed development with respect to its impact on world heritage values.**

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### Assessment State Planning Policy

An assessment against the 'applicable' provisions of the relevant State Interests has been undertaken as reflected hereunder.

The State Planning Policy (SPP) is a key component of Queensland's planning system. The SPP (July 2017) expresses the state's interests in land use planning and development. The SPP has effect throughout Queensland and sits above regional plans and planning schemes in the hierarchy of planning instruments under the Act.

The SPP focusses on delivery of outcomes and applies to:

- i. a local government in assessing a development application
- ii. an assessment manager or referral agency in assessing a development application

STATE PLANNING POLICY, JULY 2017					
	Liveable Communities & Housing	Economic Growth	Environment & Heritage	Safety & Resilience to Hazards	Infrastructure
1	<b>Housing supply &amp; diversity</b>	Agriculture	<b>Biodiversity</b>	Emissions & hazardous activities	Energy & water supply
2	Livable communities	<b>Development &amp; Construction</b>	Coastal environment	<b>Natural hazards, risk &amp; resilience</b>	Infrastructure integration
3		Mining & extractive resources	Cultural heritage		Transport infrastructure
4		Tourism	Water quality		Strategic airports & aviation facilities
5					Strategic ports

The relevant State Interests triggered through this application are **Housing supply & diversity**, **Development & construction**, **Biodiversity** and **Natural hazards, risk & resilience**.

Strategic planning needs to encourage a broad range of economic development opportunities in response to current and projected economic demand, and to meet the needs of the community into the future. Planning for development and construction supports a thriving industry that is a major employer, delivers the housing and facilities we need, and is a necessity for other economic activities.



A sufficient supply of suitable land for residential, retail, commercial, industrial and mixed use development is identified that considers the availability of, and proximity to, essential infrastructure required to service and support such development.

Appropriate infrastructure required to support all land uses is planned for and provided. An appropriate mix of lot sizes and configurations for residential, retail, commercial, mixed use and industrial development is provided for in response to the diverse needs of these uses and ancillary activities.

**Assessment:**

The proposed development addresses a key housing shortage currently experienced within the Wujal Wujal locality which is appropriately located to avoid risks of Natural Hazards (i.e. flood, bushfire) and will also prompt economic activity within the township in accordance with the resulting construction works involved with the subdivision.

The proposed development is therefore consistent with the SPP guidelines.

**Assessment State Development Assessment Provisions (SDAP)**

An assessment against the 'applicable' provisions of the relevant SDAP has been undertaken as reflected hereunder.

The Planning Regulations and State Development Assessment Provisions (SDAP) set out the matters of interest to the state for development assessment.

- Lot 1 & 2 on SP301682 – Fish Habitat Area- Queensland waterways for waterway barrier works (1-Low)
  - The water courses are in reality located outside lots 1 & 2 as can be seen at section 14. The water courses are located on adjacent properties and not impacting lots 1 or 2 neither the section of lot 34 to be used for road purposes. The water courses are well established and managed through the township crossing under street through culverts.
- Lot 34 on SP279562 – Regulated Vegetation (Cat B)
  - The area of lot 34 to be used for access road purposes is not located within the regulated vegetation Category B as depicted on the DAMS map hereunder. It can also be seen from the Queensland Globe map that the identified area form part of the road area mowed on a regular basis and not vegetated with indigenous plants.

State referral is thus not required for this application.

**RECOMMENDATION:**

That Council receives and adopts the Chief Executive Officer's report for the month of January 2020.

**Chief Executive Officer**  
**Stephen Wilton**  
**15 January 2020**

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# WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

## ORDINARY COUNCIL MEETING

Thursday 23 January 2020



### 6.3 Director Finance & Corporate Services Report (DF&CS)

#### 6.3.1. Cash Position

- Bank balance as at 8 January 2020 is \$ 3,429,345.36
- Cashflow as at 9 December was provided to DLGRMA on 19 December 2019

#### 6.3.2. 2018/2019 Audit

- QAO will be onsite during 14- 24 January 2020 to wrap up the audit
- Council working with QAO for a sign off prior to 31 January 2020 deadline

#### 6.3.3. Overdue Reporting

- **Actioned**
  - DLGRMA- ISIP 0509-17- Waters Service Connection Repairs: \$109,378.85
- **Work in progress**
  - DLGRMA- ILGSP 16-18 0047- Innovation and Sustainability: \$130,320.40 & DLGRMA- ILGSP 16-18 0048- Training and Professional Development: \$25,014.50

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#### **6.3.4. Payroll/HR Action**

- Information Management Officer back pay processed prior to Christmas
- Addressing current staff letter of offer issues/inconsistencies

#### **6.3.5. Staff Movements**

- DF&CS overseas from 10-20 January 2020 due to family reasons
- Finance Manager currently overseas, back to work on 14 January 2020

#### **RECOMMENDATION:**

That Council receives and adopts the Finance Director's report for the month of January 2020.

**Director Finance and Corporate Services**  
**Harish Nair**  
**15 January 2020**

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# WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

## ORDINARY COUNCIL MEETING

Thursday 23 January 2020



### 6.4 Director Works and Building Services Report

- 6.4. Executive Summary
- 6.4.1 Building - Bas Responsive Maintenance
- 6.4.2 Works
- 6.4.3 Kindergarten – Coraleen Shipton
- 6.4.4 Capital Projects - Orion Consulting
- 6.4.5 Art Centre – Vikki Burrows
- 6.4.6 Waste and Waste Water – Ian Hocking
- 6.4.7 Community Care – Stephanie Dick
- 6.4.8 Bank/Post Office – Neal Ransom
- 6.4.9 IKC Report – Kylie Mills
- 6.4.10 Centrelink
- 6.4.11 Animal/Environmental Management

## Action items from previous Council meetings:

Date:	Action	Status	Comment
<b>Council Meeting held 22 August 2019</b>			
<b>CEO REPORT</b>			
6.2.5 Capital Projects Register	A tap, pressure hose, ramp to tie boats up and lights could be included at the Boat Ramp in the plans. Include in development plans.	In Progress	Awaiting budget to commence, approx. 75k.
<b>DW&amp;BS REPORT</b>			
6.5.3 Animal Management	That Council reviews vet and pound fees surrounding Animal Management procedures and practices. Council puts a process in place for unpaid impoundment fines and then advises these at a community meeting information session	Ongoing	Awaiting Community meeting to do PR on Local Laws
6.5.4 Civil Construction	Prepare an estimate of cost to convert the AFL field to a Rugby field. Report back to Council.	In Progress	100k to manufacture goal posts and convert AFL to Rugby League.
<b>Council Meeting held 26 September 2019</b>			
<b>MAYORS REPORT</b>			
6.1.12	National Indigenous Empowerment Summit 3-5 September 2019		Verbal report will be provided.
<b>CEO REPORT</b>			
6.2.15 Res: 1926092019	Driveways on Wujal Wujal Southside		Provided paperwork to DHPW which I sent in January 2019.
<b>DB&amp;WS REPORT</b>			
6.4.8 Res: 2526092019	Kindy Report – remedy of non-compliant items		Works commenced 16/10/19.
Res: 2626092019	Kindy Report – Director access to budget		Discussions with Harish to have this happen.
Res: 2726092019	Kindy Report – Staffing levels		Currently have three staff which is suitable for the funding.
6.4.11 Res:2826092019	Animal/Environmental Management – organisation	Ongoing	

	of monthly community meeting		
<b>GENERAL BUSINESS</b>			
	Gum tree removal – Little Douglas Street		Sourcing quotes, pending on budget.
	Cars parking in the roundabout – dangerous	Ongoing	Removal of ANZAC, only viable solution, then markings can be done to standard.
	Joining of two projects raised: Proposed Safari tents/accommodation (Eco-Lodge) and Contractors accommodation		As per report we can fit in (6) tents extra facilities will have to be constructed.
	Funding for Rodeo ground/portable yards down on the corner across the river past the football field.		Application to DSC for approval.
<b>Council Meeting held 24 October 2019</b>			
<b>DW&amp;BS REPORT</b>			
6.4.8 Kindergarten	DW&BS to investigate costings for the relocation of sandpit and cost of playground equipment at the kindergarten. Costs and quotes to be obtained		
<b>Council Meeting held 21 November 2019</b>			
<b>GENERAL BUSINESS</b>			
Xmas Break Animal Management	That DB&WS and Vet Nurse look at affordable fees for registered Wujal Wujal dogs. DW&BS to investigate	In Progress	



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## WUJAL WUJAL ABORIGINAL SHIRE COUNCIL

**Report to:** CEO, Mayor and Councillors  
**Subject:** Works, Building, Economic Development & Community Care  
Services Information Report  
**Date:** JANUARY 2020  
**Prepared by:** Director of Works and Building Services  
**Statusf:** Information

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### Executive Summary

This report outlines the works undertaken during the month of DECEMBER including Disaster Management, Civil, Building, Water, Sewer, Animal Management, Environmental Health, Art Centre, HACC, IKC, Post Office, Centrelink and Kindy.

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#### 6.4.1 Building – BAS

<b>Reporting Period</b>	December 2019		
<b>Department</b>	Building		
<b>Reporting Officer</b>	Patrick Nandy		
<b>TASK</b>	<b>WORK ORDERS IN PORTAL</b>	<b>INVOICED OUT</b>	<b>AMOUNT</b>
Work Orders	153	40	\$8,356.54

#### BUDGET OVERVIEW

BUDGET/WORKS ORDER	TOTAL BUGET	% DONE	ADDRESS
B11942 OT Dismod	\$36,250.00	5%	119A Hartwig St
U93255 Dismod/Tiling	\$11,970.00	10%	18 Keim St
U93190 Dismod/Tiling	\$28,728.00	100%	48 Louis St
U96152 Retaining Wall	\$26,000.00	100%	9 West St
B09866 Laundry Upgrade	\$7,400.00	100%	33 Hartwig St
B10020 Roof Upgrade	\$49,600.00	100%	44 Douglas St
B09929 Various Works upgrade	\$40.660.00	5%	22 Hartwig St
B10698 internal/external paintworks	\$52,927.50	50%	44 Douglas St
B10698 internal/external paintworks	\$27950.00	100%	91 Louis St

<b>B01516</b> Smoke Alarm Project	\$87,227.80	100%	Various Houses
<b>B13875</b> Kitchen Upgrade	\$8,590.00	100%	41 Hartwig St
<b>B13873</b> Kitchen Upgrade	\$14,674.00	100%	15 Keim St
<b>B13872</b> Cupboard Upgrade	\$1232.00	5%	72 Douglas St
<b>B13872</b> Cupboard Upgrade	\$1820.00	5%	71 Douglas St
<b>B15454</b> OT modification	\$62,020.00	60%	2 Yalanji Close
Kindy Upgrade	\$770,000.00		Kindy Upgrade

#### CONSTRUCTION OF WUJAL GUEST ACCOMMODATION



#### LOT 115 LITTLE DOUGLAS STREET READY FOR CONTRUCTION.



#### 2 YALANJI CLOSE: DECKING AND RAMP COMPLETED READY FOR HANDRAILS.

EXTEND FRONT DECK AREA, RAMP 1:14, HANDRAILS TO FRONT DECK AND REAR STAIRS. NEW FOOTPATH



KINDY HOUSE: INTERNAL WALLS REMOVED, EXTERNAL WALLS REMOVED WHERE ROTTEN.

FIRE WALLS BETWEEN THE 2 UNITS.

#### **WUJAL WUJAL ASC ROL - RESERVATION FOR PUBLIC PURPOSE & COVENANT**

##### **Recommendation:**

For any subdivision of DOGIT plans, an email needs to be sent to [slamlodgement@dnrme.qld.gov.au](mailto:slamlodgement@dnrme.qld.gov.au) requesting approval of the subdivision and to carry the public purposes reservation forward. The application should also include a resolution from the relevant Council approving the subdivision. This application has no fee and is best lodged by Council. The department will in turn, provide a letter to titles to accompany the subdivision plan. The department will also provide a new covenant that will need to be signed (prior to the lodgement of the plan) by the relevant Council to ensure all DOGIT lots are tied. **Recommend the Council sends request for approval of the subdivision to the DNRME as soon as possible. (Survey Maps for DP316367 tabled).**

#### **BAS RESPONSIVE MAINTENANCE – December 2019**

WORK ORDERS CURRENT IN PORTAL	153		
INVOICED OUT RESPONSIVE	40		\$8,356.54
INVOICED OUT PLANNED			\$
TOTAL INVOICING		\$	\$8,356.54

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#### 6.4.2 Works

<b>Reporting Period</b>	December 2019
<b>Department</b>	Works
<b>Reporting Officer</b>	Geoffrey Rosendale

- Works and services crew have been busy preparing for the shutdown period
- Drains and kerbside pick up were attended to by Parks and Landcare team
- Interviews were complete for the new employee to fill the Mechanics position
- Glen Hall was the successful candidate for the role, hopefully to commence in January 2020

#### 6.4.3 Kindergarten

<b>Reporting Period</b>	December 2019
<b>Department</b>	Kindergarten
<b>Reporting Officer</b>	Coraleen Shipton

- Kindy building has been cleaned out in preparation for refurbishment.
- Nil report due to shut down.
- **Council Resolution** to award the contract for upgrading of Kindy to AD Fraser Builders who has a current service agreement with WWASC for the upgrade of HACC facility, this funding is from QRA for Resilience (a place of refuge).

#### 6.4.4 Capital Projects

<b>Reporting Period</b>	December 2019
<b>Department</b>	Capital Projects
<b>Reporting Officer</b>	Orion Consulting

#### Natural Disaster Program (NDP)

Wujal Wujal Aboriginal Shire Council (WWASC) currently active programs under the following funding arrangements; Natural Disaster Relief and Recovery Arrangements (NDRRA), Disaster Recovery Funding Arrangements (DRFA), Natural Disaster Resilience Program (NDRP), Get Ready Queensland (GRQ);

The program is broken down into the following categories;

- 2018 NDRRA March Event Restoration of Essential Public Assets (REPA)
- 2018 DRFA December Event Counter Disaster Operation (CDO)
- 2019 DRFA January – Feb Event Counter Disaster Operation (CDO)

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- 2019 DRFA January – Feb Event Restoration of Essential Public Assets (REPA)
  - 2019 Category D Flood Recovery Exceptional Assistance,
  - 2018 Natural Disaster Resilience Program (NDRP)

The program status report has been attached as **Appendix 1 – Natural Disaster Program P6 Report**. The report details, funding applications and approvals status, program estimates, programmes schedules and cash flow forecasts.

## **Design**

The detailed design report has been prepared by Orion Project Consulting Pty Ltd as Design Managers and Trinity Engineering as the Geotechnical Engineers, it details progress of the Wujal Wujal Aboriginal Shire NDRRA Projects, current as at 11h May 2019, this report pertains only to the landslip remediation works on China Camp Road due to re damage of approved assets in 2019 event.

- **Design Issues**

Council to issue a purchase order to Trinity Engineering to complete the detailed design for China Camp Rd rectification Works. All works to be constructed is required to be certified by an RPEQ Engineer upon completion of the project.

OPC has requested a quotation from Trinity Engineering to provide certification services during the construction phase and As Constructed Drawings upon completion of the project.

## **Applications and Approvals**

**DRFA – Restoration of Essential Public Assets – Status** - In Development. Due to announcement of the availability of Category D funding the restoration of essential public assets submissions will not be submitted until the Commonwealth finalise the assessment criteria for the funding applications.

**DRFA – Betterment Application – Status** – The submission for the Waterfall Rd Rock Gabbion Extension Project was finalised on 5 December 2019 with the QRA. QRA will advise on any additional information and or approvals upon review of the submissions. Ongoing in 2020.

## **Construction**

### **WWASC.11.18 (2018 NDRRA Works)**

The Queensland Reconstruction Authority has completed the infield assessment for the reconstruction of China Camp Rd. The recommended value of \$3,850,779.38 has been approved by the QRA. A formal letter will be issued to Wujal Wujal Aboriginal Shire Council detailing the approval and funding amount..

A project program has been established for the landslip works to determine best practices in delivering these works. Council has suggested that the works can be undertaken by Council staff and machinery.

Orion Project Consulting has received the fee proposal from Trinity Engineering to provide a detailed design of China Camp Road. OPC recommends that Council issue a formal purchase order to Trinity to complete the detailed design.

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### **WWASC.12.18 (2018 NDRP Works)**

The Queensland Reconstruction Authority has approved \$700,000.00 for the upgrade works of a place of refuge for the community, this is in addition to the \$1.1m committed by the Department of Prime Minister and Cabinet. There still exists a funding shortfall of 2-3m for a new build of a place of refuge.

Orion Project Consulting to investigate an alternative scope of work to reduce the costs of the evacuation centre. Ongoing.

### **Indigenous Council Critical Infrastructure Program (ICCIP)**

Wujal Wujal Aboriginal Shire Council (WWASC) currently has one approved project under the ICCIP.

- The replacement of the Waste Water Treatment Plant

Additional works required is broken down into the following categories;

- ICCIP Replace fencing and construct roof over generator
- ICCIP Wastewater, multiple
- ICCIP Waste RPEQ
- ICCIP SPS replace pumps
- ICCIP Replace membranes elements

The program status report will be updated and attached as **Appendix 4 – ICCIP Program Report**. The report details, funding, programmes schedules.

OPC is currently completing Project Management Plans (PMP) for the additional projects to be undertaken under the ICCIP program. OPC will be submitting the additional PMP's to Council and DLGRMA by 13 December 2019.

### **Applications and Approvals**

All statutory approval will the responsibility of successful contractor.

### **Procurement**

#### **Design**

No further procurement activities are forecast for this reporting period.

#### **Legal**

No legal services are currently engaged for the active projects under funding agreements. Should any advice for any matter be required then the same legal firm who provided advice on NDRRA works with Orion Project Consulting (McInnes Wilson Lawyers) will be recommended.

#### **Construction**

Tender report was submitted at the October 2019 Council meeting detailing the tender process and the recommendation to award the contract.

A Council resolution on the matter was passed and Council requested that the contract



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be awarded to the recommended tenderer.

Discipline	Pre-Tender	Out to Tender	Tender Closed	Vetted	Contract Awarded	Delivery Agent
Civil Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GANDEN
Civil Contractor	<input type="checkbox"/>	✓	✓	✓	<input type="checkbox"/>	True Water Australia

## Construction

### **ICCIP WWTP– Waste Water Treatment Plant Upgrade Project**

WWASC submitted the signed Project Management Plan (PMP) to DLGRMA in December 2019. DLGRMA will assess and advise of approval. WWASC has signed the contract with the contractor (True Water Australia). WWASC to establish a purchase order for the project. Project commencement and smoking ceremony is scheduled for 20/1/20 in Wujal Wujal. Design has commenced. Construction is expected to commence in mid February 2020.

### **Cape York Regional Package, Torres Cape Indigenous Council Alliance Funding (TCICA)**

Wujal Wujal Aboriginal Shire Council (WWASC) currently has two approved project under the CIMA.

- Recycle Centre
- Bloomfield River Services Crossing

## Applications and Approvals

All statutory approval will the responsibility of successful contractor. Future funding application should there be a requirement for the pipe size increase due to increases in the size of the community as a result of the realignment of Shire Boundary would be sought under the Local Government Grants and Subsidies Program administered by DLGRMA. Council to complete an operational works application to Douglas Shire Council (DSC) for works within DSC boundary.

Douglas Shire Council has approved the Operational Works Application submitted by WWASC. Orion Project Consulting will ensure that the contractor abides by the conditions of this approval.

## Procurement

### Design

No further procurement activities are forecast for this reporting period.

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### **Recycle Centre Project.**

At the request of Council, Orion Project Consulting has amended the scope of work for the Recycle Centre required to satisfy WWASC.

OPC has completed the schedule of works and tender documentation for this project.

The additional scope of work will be added to the tender documentation and issued to three tenderers known to Council.

1. NCP
2. Topcon Builders and
3. Factor UTB

### **Bloomfield River Bridge Service Crossing Project.**

NCP Contractors have completed approx 95% works on the Bloomfield Bridge. Structural Engineer has completed the inspections required to sign off on the form 15 and 16 for the project. Project is on track to be completed by 16 January 2020.

Discipline	Pre-Tender	Out to Tender	Tender Closed	Vetted	Contract Awarded	Delivery Agent
Civil Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	AECOM
Civil Contractor	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	NCP

### **Construction**

#### **Recycle Centre**

Following the appointment of the successful contractor, construction is expected to commence in February 2020 with an expected construction period of 4 months. Project to be completed by 30 May 2020.

### **Financial status**

#### **Project Cost Allocation**

<b>Original Cost Allocation:</b>	<b>\$ 11,730,275.78</b>
NDRRA 13.18 Cape Tribulation - Bloomfield Road	\$ 1,043,918.00
NDRRA 13.18 China-Camp Road	\$ 2,178,416.00
<b>NDRRA 13.18 Outstation Access Road</b>	<b>\$ -</b>

NDRRA 13.18 Contingency	\$ 1,094,537.60
NDRRA 13.18 Escalation	\$ 273,634.40
NDRRA 13.18 Project Management	\$ 547,268.80
NDRP 12.18 Place of Refuge	\$ 700,000.00
W4Q Depot Office Upgrade \$500K	\$ 500,000.00
CYIF Recycle Centre	\$ 948,815.00
CYIF Boat Ramp	\$ 270,000.00
Boat Ramp Design & Tender Docs	\$ 50,000.00
Boat Ramp Concrete Works	\$ 50,000.00
CYIF Water Main Xing Bridge	\$ 258,000.00
Water Supply Bridge Crossover	\$ 284,186.00
ICCIP Replace fencing and construct roof over generator	\$ 18,000.00
ICCIP Wastewater, multiple	\$ 1,275,100.00
ICCIP Waste RPEQ	\$ 10,000.00
ICCIP SPS replace pumps(50k); major upgrade of treatment plant	\$ 1,550,000.00
ICCIP Replace membranes elements	\$ 50,000.00

## Variation and EOTs

### Extension of Time Claims

No Extensions of time to report for this period

#### 6.4.5 Art Centre

<b>Reporting Period</b>	December 2019
<b>Department</b>	Art Centre
<b>Reporting Officer</b>	Vikki Burrows

- Nil Report due to Annual Leave

#### 6.4.6 Water and Waste Water

<b>Reporting Period</b>	December 2019
<b>Department</b>	Water and Waste Water
<b>Reporting Officer</b>	Ian Hocking Coordinator

**WE HAVE HAD A FEW WATER BURSTS AND BREAKAGES WHICH HAVE BEEN REPAIRED.**

**RAGS AND DEBRIS IN THE SEWER SYSTEM CONTINUE TO BE A PROBLEM.**

**ONCE AGAIN COSTING TIME AND MONEY TO CLEAN OUT**



The boys have been busy cleaning up around the plants and pits. They are taking pride In their work place. The plants ran well over the break. We had problems with Lightning upsetting the electronics which all Required resetting. Up and running now.



The scada system has a communication fault. Trent is working on this at the moment. The water treatment plant requires a major service. We have organised a this with aquamanage for this month.

We are organising for aquamanage to do all the plant Maintainance including water plant and all other equipment.

**Council Resolution to award the contract to Briody Plumbing to construct New subsurface irrigation system, irrigation, pump located at existing effluent tank outfall at the sewer treatment plant, irrigation pipework, irrigation solenoids and controller, this is funded through ICCIP.**

#### 6.4.7 HACC

<b>Reporting Period</b>	December 2019
<b>Department</b>	HACC
<b>Reporting Officer</b>	Stephanie Dick

Coordinator (CDSC): Stephanie Dick Community Care Advisor (CCA)		For Month Ending: December 2019	
Statistics for the Month			
Admissions	CHSP 2	HCP 2	Disability 0
Discharges	CHSP 0	HCP 2	Disability 2
Number of Meals	CHSP 271	HCP 85	Disability 13
Number of Transport Trips	CHSP 179	HCP 32	Disability 8
Number of Hours	CHSP 2450	Disability 21	
Activities conducted for Month			
Personal Care hours		Clinic Visits	56
Assessment hours	43		
Coordination hours	81		
Centre-based care hours	4215		
<ul style="list-style-type: none"><li>Christmas Function turned out great, got a total of 16 clients- most were away during Christmas break.</li></ul>			
Future Activities Planned			
<ul style="list-style-type: none"><li>Centre based clients BBQ group support will be conducted at centre once per month. More social support groups will be arranged accordantly with team.</li></ul>			
Compliments			
Total Number for Month:			
Complaints			
Total Number for Month:			
Suggestions for Improvement			
<ul style="list-style-type: none"><li>Washer and Dryer has not yet been purchased for new laundry upgrade, also double door freezer needs to be fixed or replaced. Currently using box freezer. Which put a limit on meat ordering? Air conditioners in kitchen dining and freezer and fridge room isn't working- may need to be looked at and replaced.</li></ul>			
Monitoring Activities Completed for Month			
<ul style="list-style-type: none"><li>New audit schedule developed and booked in with Environmental and Health Team once per month. Which is now aligned to the new Aged care Standards.</li><li>Client Meal and Activity Satisfaction surveys will be undertaken in January- Clients Choices preferred. May chance of Menu in the new year.</li><li>Kitchen, cleaning and garden maintenance audits planned for January</li><li>Update ROCS systems of upcoming and due reviews, licence checks, police checks- making sure all is up to date.</li><li>Evacuation plan needs to be reviewed and updated in align with the new renovations.</li></ul>			

<ul style="list-style-type: none"><li>Staffing minutes meeting need to be done after meeting teaching office staff to do this after staff meetings. Once a week or monthly when needed.</li></ul>			
External Visitors			
Who	Reason for Visit	Who	Reason for Visit
DoH		DBMAS	
ACAT		Clinic Visits	
RAS		Other	NDIS- catch up for NDIS client
Client Incidents			
Name of Client	Description of Incident	Result	
Staff Incidents			
Name of Staff Member	Description of Incident	Result	
NIL			
Client Comments			
Client is now been discharged from service and has moved onto a new provider. Phone call to my aged care and Medicare online claiming. Council should not receive any funds for client. 2 more clients remain in cairns base hospital- clinic keeping updated when needed. Client has been assessed for a level 2 HCP package. Anticipated 12 month wait until she is assigned a package form the national pool. Have sent referral for garden maintenance.			
It is anticipated that NDIS participant is awaiting documentation and setting up service agreement to align. Invoice and paperwork have been sent to finance manager awaiting on confirmation after leave			
Staff Comments			
Staffing appraisal due this month- after 3 <sup>rd</sup> warning letter has been issued last month. Staff has been excellent in work and has shown great work ethics. Through December month has not missed a day. Will conduct performance appraisal ending of January?			

#### 6.4.8 Post Office

<b>Reporting Period</b>	December 2020
<b>Department</b>	Post Office
<b>Reporting Officer</b>	Neal Ransom

December was a very busy month with withdrawals, I am still having issues with the delivery of monies to the Post office. In 2020, I would like to see the Post office expand its retail side of things, as the Post Office system becomes more online with the mainstream LPO" s we can offer a whole new range of merchandise for the community. As the wet season approaches in Wujal, the Post Office would be the main source of Money for the residents, if we sold mobile Phones, it would help the community keep in contact with loved ones and aid in times of Flood. I am also in the process of ordering new stock as the stock we currently have is over 5yrs old and isn't viable for this region.

#### Services:



- Deposit-withdrawal from most major banks (except ANZ) through EPOS.
- Paying bills through our new scanner system. e.g.: License Renewal, Ergon, Vehicle registration.
- Money Orders. (express money orders are still not available)
- Mobile phone Credit (all major carriers)
- Cheque deposits

#### Comments:

I have been showing another person the basics of the Post Office services and operation to step in, in case I am ill or go on holidays, they have also completed their Work Force I.D check and are compliant to work in the Post Office.

I have attached Transaction reports and Postage reports.

#### 6.4.9 Indigenous Knowledge Centre

<b>Reporting Period</b>	December 2020
<b>Department</b>	IKC
<b>Reporting Officer</b>	Kylie Mills

#### *December 2019 Report*

- The IKC received some much needed additional items from the First5Forever program which included new large floor cushions, toys and rattles for toddlers, floor mat, tepee, duplo farm set and a fishing game to improve motor skills. Much of this will go into decorating the new kids zone room.



- Completed the Kuku Yalanji dictionary in the Miromaa program ready for elders to check and start selecting the words they would like included in the first release of the language application but over the break all data was lost off the coordinators PC for the previous three months and will have to start the process again, hopefully this will not be a long

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process as there is a printout of the last update of the dictionary to work off. We are still waiting for the order to be processed for the digital drawing pads and camera for the kids to use to create the pictures for the app and will order a microphone so that audio can be recorded. This will enhance the kids computer and technological skills whilst being creative and taking part in the creation of a local app.

- Ran a colouring competition for the kids before Christmas with the prize being \$10 for the under 7's and \$20 for the older kids. Keandra won the over 7's and Kahlen won the under 7's. The competition was judged by an elder. This was funded by the IKC Coordinator.
- People coming in asking for assistance with their tech such as how to use phones and tablets.
- Applied for two grants, one for the First5Forever funding for \$18k to start a Mum's and Bub's Group for people with children under 18months old to come to a supportive environment with regular visits from professionals such as dietitians, mental health workers, child health nurses, child protection. The grant money will go towards toys, furniture and morning tea as well as wages. The other grant was for Tech Savvy Seniors for \$10k to purchase new up-to-date computers and android tablets to run weekly classes for the elders in the community to learn basic computer skill such as emails and internet banking etc.
- Created Kuku Yalanji naming certificates for an elder to present.
- Summer reading club has began with six participants to date. This will continue over the school holiday period.
- Children wrote letters to Santa and posted them at the Post Office and ith IKC coordinator created responses which the kids collected from the Post Office.
- Christmas craft activities and movies on the Disney+ app using the IKC Coordinators personal hotspot to supply internet connectivity for the kids. As the IKC was a place to escape the heat.
- Community members are still coming in looking for help to complete pay day lender loan applications. Have been turning most of them away. Also community members coming in asking for assistance to claim early release of their superannuation. Trying to get in contact with Jon O'mally from ICan to discuss the implications of this for the future of these people's incomes and future payments once they reach retirement age and get some information made available to the community.
- Had another staff member over the school holiday period to help with the influx of kids and to assist with activities. This staff member has been looking after the IKC while the coordinator has been working at Centrelink and when the coordinator goes on leave.

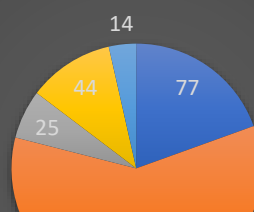
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### *December Statistics*

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- A total of 395 attendees over the December month. High attendance due to school holidays.
- No new members for December and a total of nine loans for the month.

### December IKC attendance



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#### **6.4.10 Centrelink**

<b>Reporting Period</b>	December 2019
<b>Department</b>	Centrelink
<b>Reporting Officer</b>	Kylie Mills







- The Centrelink Agent phone, the fax machine and the printer/scanner are still not operational, and we are sending clients to My Pathways to send required documents to Centrelink. Apparently, Telstra will be in Community on Tuesday 15 January to have a look at the issue and hopefully resolve the problem and we will be fully operational.
- A total of 31 clients used the facility in December with Friday mornings being the busiest time of the week.
- Hold times to speak with a Centrelink Service Agent via phone is an average of 45-60 minutes. Many times the indigenous line becomes engaged and clients are unable to get through to the Service Agent and have to come back.

#### **6.4.11 Animal/Environmental Management**

<b>Reporting Period</b>	December 2020
<b>Department</b>	Animal/Environmental Management
<b>Reporting Officer</b>	Helen Bigmore/Patrick Nandy JNR/Lester Shipton

This month we were busy with treating sick or injured animals. We did not carry out parasite treatments this month to save our medications. We will carry out treatments at the start of the new year.

## OVERVIEW

TASK	PHOTOS	NOTES
<p>We responded to a call from a concerned owner that her old dog was no longer moving much and had wounds all over him.</p> <p>The wounds were deeply infected and the ants had started to eat the flesh. The dog couldn't move away.</p> <p>After a discussion with the owner we decided it was best for "Champ" to be humanely euthanased.</p> <p>In the pound the owner waited whilst we sedated Champ and then as part of his training Lester administered the overdose.</p> <p>The owner was very upset.</p>	     	<p>Being able to euthanase animals for owners has been a huge benefit to the programme and it reduces unnecessary suffering.</p>

We continue to get animals that are injured from pig hunting.

On this occasion the owner contacted the Vet Nurse who advised first aid treatment. The Vet Nurse took the dog to the Vet for intravenous fluids and pain relief.

The owner paid the Vet bill.



Not all animal owners are in a position to pay for Vet care when their animal gets injured pig hunting so they are more reluctant to ask for help.

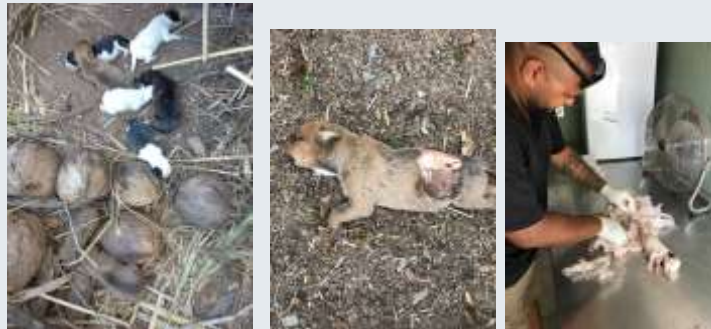
A litter of 9 pups was born to a registered breeder in Wujal on 6<sup>th</sup> December. The owner has a breeder license number.

The pups were born in the dirt and were very poor with staph skin infections.

The pups kept getting preventable injuries and some were euthanased as a result.

Before the Christmas break the bitch was taken pig hunting and didn't return.

The owner was advised how to feed the puppies until the bitch was found. By Christmas only three puppies remained.



All these puppies probably would have survived if the breeder had them properly housed and extra care was provided to the puppies.



This image shows sofa bedding wrapped around the puppy's leg. It was twisted around cutting off blood supply. The pup was euthanased.



15 Keim Street was infested with cockroaches. The contractor at the time was replacing the kitchen and informed us so we acted.



A poster has been given out advertising pest control. Members of the public need to request a job on the blue phone.

Sprayed 1m floor to wall and 1m up the wall and same with ceiling. Sprayed cracks and crevices.



## RISK AND ISSUE HISTORY

ISSUE	H & S MEASURES TAKEN
Chemical spill	Make sure that equipment works correctly, and PPE is worn. Clean up chemical spills immediately.
Dog bite wound	Handle correctly. Two people treating animals at all times.
Self-injection	Make sure that caps are replaced on needles and disposed of in needle container



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## **CONCLUSIONS/RECOMMENDATIONS**

We are running low on medications this month so will need to do an order in the new year. Overall throughout the year we have seen a reduction in the number of registered animals, the number of treatments needing to be carried out and therefore the number of animals needing de-sexing operations. This is a continued reduction from the previous years that the programme has been running and shows the continued success. In the New Year we hope to see an increase in the number of people paying their Vet bills when their animals need to receive treatment. We understand that many people are struggling with an income and therefore sustaining this programme for both human and animal health, is extremely beneficial for the community.

### **RECOMMENDATION:**

That Council reviews and adopts the Director of Works and Building Services report for the month of January 2020.

**Director Works and Building Services**  
**Victor Mills**  
**15 January 2020**

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**7. CLOSED SESSION**

**WUJAL WUJAL ABORIGINAL SHIRE COUNCIL**

**ORDINARY COUNCIL MEETING**

**Thursday 23 January 2020**



**7. Closed Session**

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## **8. GENERAL BUSINESS/LATE ITEMS**

## **9. NEXT MEETING**

The next meeting is to be held on 20 February 2020.

## **10. MEETING CLOSE**



## **Meeting Notice**

Notice is hereby given that the next Ordinary meeting of Council will be held in the Wujal Wujal Aboriginal Shire Council Chambers, 1 Hartwig Street, Wujal Wujal

On

**20 February 2020**

**Commencing at 9am**