

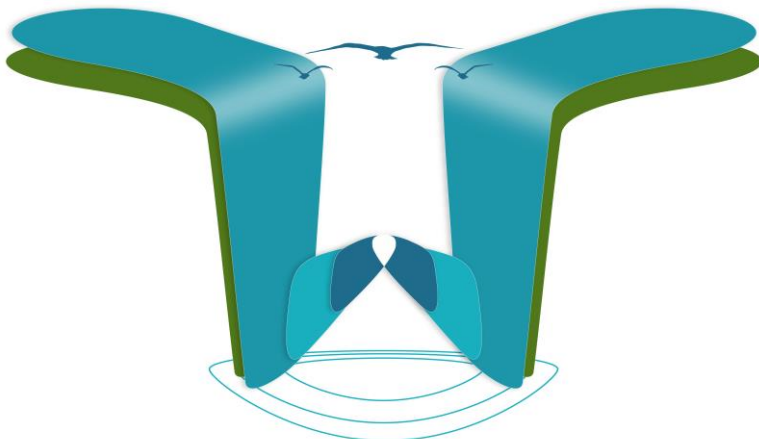
AGENDA

Ordinary Council Meeting

Thursday 18th February

2021

COMMENCING AT 9:00AM



WUJAL WUJAL
Aboriginal Shire Council

Wujal Wujal
Aboriginal Shire Council



WWASC COUNCILLORS

Councillor Bradley Creek, Mayor
Councillor Vincent Tayley, Deputy Mayor
Councillor Robert Bloomfield
Councillor Regan Kulka
Councillor Vanessa Tayley

WWASC holds their Council Meetings
On the third Thursday of the Month
Beginning at 9:00am
The attendance of all councillors is requested.



ORDER OF BUSINESS

- 1 [WELCOME / MEETING OPENED](#)
- 2 [ATTENDANCE / APOLOGIES](#)
- 3 [CONDOLENCES / CONGRATULATIONS](#)
- 4 [COUNCILLOR OBLIGATIONS / DECLARATION OF INTERESTS](#)
- 5 [CONFIRMATION OF PREVIOUS MINUTES](#)
- 6 [REPORTS](#)
 - 6.1 [Mayor's Report](#)
 - 6.2 [Chief Executive Officer's Report](#)
 - 6.3 [Director Finance & Corporate Services \(DF&CS\) Report](#)
 - 6.4 [Director Works & Building Services \(DW&BS\) Report](#)
- 7 [CLOSED SESSION](#)
- 8 [GENERAL BUSINESS / LATE ITEMS](#)



1. WELCOME/MEETING OPEN

Mayor welcomes everyone and opens the meeting.

2. ATTENDANCE/APOLOGIES

3. CONDOLENCES/CONGRATULATIONS

4. COUNCILLOR OBLIGATIONS/DECLARATION OF INTERESTS

Declaration of Material Personal Interest (MPI) on any item of business

Declaration of Conflict of Interest on any item of business

Registers of Interest

5. CONFIRMATION OF MINUTES

Confirmation of Previous Minutes of meeting held 2021
as circulated.

Business Arising from Previous Minutes
report given at the meeting.

6. REPORTS

6.1 Mayors Report

6.2 CEO Report

6.3 DF&CS Report

6.4 DW&BS Report

7. CLOSED SESSION

8. GENERAL BUSINESS/LATE ITEMS

DISCLAIMER: The information contained in the following reports is for general guidance on Council matters of interest only. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in these reports. While the Chief Executive Officer (CEO) makes every attempt to ensure that the information contained in these reports is accurate and reliable the CEO is not responsible for any errors or omissions, or for the results obtained from the use of this information. All information in these reports is provided "as is", with no guarantee of completeness, accuracy, timeliness. In no event will Wujal Wujal Aboriginal Shire Council, its related partnerships or corporations, or the partners, agents or employees thereof be liable to you or anyone else for any decision made or action taken in reliance on the information in these reports or for any consequential, special or similar damages, even if advised of the possibility of such damages.



6.1 MAYOR'S REPORT

<i>DATE</i>	<i>MEETING/ACTIVITY</i>	<i>LOCATION</i>	<i>DETAILS</i>
26/1/21	<i>Extra Ordinary DDMG meeting</i>	<i>Microsoft Teams Meeting</i>	<i>Low pressure system developing in the Gulf of Carpentaria (TC Lucas)</i>
27/1/21	<i>Meeting with Natalie Wilde Deputy Director-General Department of State Development, Infrastructure, Local Government and Planning</i>	<i>Teleconference</i>	<i>To discuss WWASC financial position and next steps</i>
4/2/21	<i>Community Safety</i>	<i>Wujal</i>	<i>Meeting with various member agencies</i>
8/2/21	<i>FNQ RRTG</i>	<i>Cairns</i>	<i>Meeting</i>
8/2/21	<i>FNQROC</i>	<i>Cairns</i>	<i>Board Meeting</i>
9/2/21	<i>FNQROC strategic planning day</i>	<i>Cairns</i>	<i>Planning Day</i>
9/2/21	<i>Cairns DDMG</i>	<i>Microsoft Teams meeting</i>	<i>20/21 Cyclone Season meeting</i>
10/2/21	<i>DG DES Visit</i>	<i>Wujal</i>	<i>Community visit and meetings with Director General Jamie Merrick</i>
11/2/21	<i>Scheduled Meeting with Queensland Health</i>	<i>Microsoft Teams meeting</i>	<i>Discussion with Qld health service around the <u>COVID-19 vaccination roll out.</u></i>
18/2/21	<i>Council Meeting</i>	<i>Wujal</i>	<i>Monthly OCM</i>

RECOMMENDATION: That Council adopts the Mayor's Report for Jan/Feb 2021

6.2 CHIEF EXECUTIVE OFFICERS' REPORT

6.2.1 FNQROC

6.2.2 COVID-19 Vaccination Update Late Item

Items arising from previous meetings

CEO Action Items

Date:	Action	Status	Comment
Council Meeting held 23 January 2020			
CEO'S REPORT			
6.2.1 Res: 0423012020	<p>CEO to write a letter to DNREM outlining Council decision that WWASC supports the partial road closure of Douglas Street with the intention to use the closed portion for future residential development</p> <p>Further. WWASC supports commencement of negotiations with relevant Native Title bodies for an ILUA for the future use of the area of road closed.</p>	<p>Completed</p> <p>Ongoing</p>	<p>Letter to Jabilbina advising them of resolution and requesting consultation towards ILUA</p>
	<p>CEO to commence Community Consultation is required to proceed with Phase 1 funding Alcohol Management Plan – Wujal Wujal identified as being eligible for Phase 1 funding of \$50,000</p>	<p>On Hold</p>	<p>Can now consult via survey house to house to liaise with DATSIP. Funding available for consultations. The funding will go to WWJG who will run the consultation</p>
	<p>CEO to commence Community Consultation to endorse a Community Advisory Committee to be undertaken after elections to support Local Thriving Communities initiative.</p>	<p>On Hold</p>	<p>Former Mayor was on the Community Advisory Board this committee needs to reconvene.</p>



			33 new Mayors across the state. Only 5 sitting Mayors returned to ATSI Councils.
GENERAL BUSINESS			
	Housing Maintenance reviews needed. CEO to ask DHPW and report back to the Council at the next meeting.	On Hold	
	No follow up on bitumen roads since the floods. Can we start talking to TMR and QRA about funding for this. SES needs tidying up to make it a bit more accessible. CEO to investigate and follow up and advise at next council meeting.	In progress	Talking to TMR
Council Meeting held 20 February 2020			
Res: 0820022020	That Council approves and adopts the proposed Singapore Ant Management Regime and direct the Chief Executive Officer to seek funding for the implementation of the regime in conjunction with the Department of Housing and Public Works. Moved.	In Progress/ On Hold	Still advocating for funding.
Res: 0920022020	That Council agrees to participate in the Coast to Coast conference in Cairns in July 2020 in collaboration with Griffith University and other participating stakeholders	On Hold	
Council Meeting held 19 March 2020			
	WWASC to pursue funding for Video Conferencing through DATSIP Deputy Premier, Government Champion, Telstra.	In Progress	Should obtain funding for this as COVID-19 requires more teleconference ability.
Council Meeting held 23 April 2020			
6.2.1 Res: 0523042020	That Council accept the offer of \$5,000 p.a with 2% annual increase from Visionstream Pty Ltd on behalf of Telstra to lease an area of approx. 38.5 sq/mtrs on Lot 1 on	Completed	Copy of the draft lease document provided 7 May. Currently being reviewed



	<p>RP717971. For the purpose of a Satellite small cell telecommunications facility along with an associated equipment shelter.</p> <p>Further,</p> <p>the Mayor and Chief Executive Officer be authorised to execute the lease documentation to facilitate the construction and commissioning of the facility. CEO to inform Visionstream Pty Ltd.</p>		
Council Meeting held 21 May 2020			
General Business	<p>Stolen Wages should get lawyer here for community talk. Explanation of wait needs to be captured and the people involved more. CEO advised restrictions are preventing this at present. CEO suggested they make a video and community can then attend the Council to watch this. CEO to discuss with Auntie Marie Shipton and find out the contact to make this happen.</p>	Ongoing	<p>15/05 spoke to information line. They are intending to carry out community engagement when restrictions ease. They will get back to Council re our video suggestion</p>
Council Meeting held 30 June 2020			
<p>CEO Report 6.2.2 Res No. 0330062020</p>	<p>Adoption of Human Rights Policy.</p>	<p>CEO to sign off and ensures this policy is uploaded to the WWASC website</p>	<p>Completed</p>
<p>CEO Report 6.2.3 Res No. 0430062020</p>	<p>Adoption of Complaints Management Policy noting the reference to the Human Rights Policy</p>	<p>CEO to sign off and ensures this policy is uploaded to the WWASC website</p>	<p>Completed</p>
<p>CEO Report 6.2.4 Res No. 0530062020</p>	<p>That Council ACCEPTS the formal offer to purchase the Donga from WWASC</p>	<p>CEO to inform Jack and</p>	<p>Advice provided to applicant 30 June 2020</p>



	formally known as the Hair Dressing Salon located on Third St Ayton for \$3500 by Jack and Tracey Ditchfield as detailed in letter to CEO Stephen Wilton 12 June 2020. As is condition no cost to Council.	Tracey Ditchfield in writing that the Council accepts their offer.	
DW&BS Report Conclusions/ recommendations	Animal Management MOU with Brook – agreement with previous CEO. CEO to look into this and come back to the Council.		
General Business	SES training for young people. CEO to talk to SES Trainer and come back to the Council.		
Council Meeting held 16 July 2020			
CEO Report 6.2.2 Res No. 0416072020	That Council notify the Office of Industrial Relations that the nominated dates for 2021 Special and Show Holidays are as follows. Friday 16 July 2021 Cairns Show Day Show Holiday Friday 24 Sept 2021 Wujal Wujal Rodeo Day Special Holiday Friday 29 October 2021 Wujal Wujal Foundation Day Special Holiday	CEO to notify Office of Industrial Relations	Complete
6.2.3 Res No. 0516072020	21 Hartwig Street – Social Housing Register That Council advise the Department of Housing and Public Works (DHPW) to remove the house located at 21A and 21B Hartwig Street Wujal Wujal from the social housing register and request the social housing 40-year lease for this property be relinquished.	CEO to advise DHPW	Complete
Guest Speaker	That Council resolves to endorse the Reef Guardian Program and resolves to adopt the MOU for this term of Council. The Council nominates Patrick Nandy Jnr as the representative to attend working group meetings and the Mayor and CEO to attend executive meetings.	CEO to sign MOU	Complete
Closed session Res No. 1216072020	That Council appoint or engage NCP Contracting to undertake, design and construct the Wujal Splash Park AS2124 (Local Buy	CEO to sign contract	Complete

	contract BUS270) to the value of \$871,490 excluding GST outlined in the agreement by NCP Contracting.		
Closed session Res No. 1316072020	That Council engage AquaManage Service Propriety Ltd to monitor and service remote access and review the Scada Network System for a period of 12 months.	CEO to sign	Complete
General Business Res No. 1416072020	That Council enters/signs the contract for the Queensland Container Refund Scheme in the new recycle shed as supplied by Container Exchange (QLD) Limited.	CEO to sign	Complete
General Business	Councillors raised concerns about Shanty's on the beach	CEO to raise this with Cook Shire Council	Ongoing
Council Meeting 17 September 2020			
CEO Report Res No 0417092020	Council adopted Planning Scheme alignment amendments. Advertise Notice and publish in Government Gazette	CEO	Complete
Council Meeting 15 October 2020			
CEO Report Res No 0315102020	Advise TCICA Council is supportive of TCICA working with the Cape York Institute to advocate for the Job Guarantee Policy to be implemented	CEO	Complete
Council Meeting 17 December 2020			
	Offer Café Lease to Mr Towning at reduced rent and electricity waiver for 12 months	CEO	Complete
Council Meeting 22 January 2021			
CEO Report Res No 0321012021	Council advise Life without Barriers that council is unable to assist as there is no accommodation available.	CEO	
CEO Report Res No 0421012021	Council advise Mr Towning that it is agreed to include the gas charges in the 12-month moratorium/waiver and commencement of the lease to coincide with the opening of the café.	CEO	Complete, Lease now being prepared



CEO Report Res No 0421012021	That Council advises Ms Fullagar that the Café lease is not available due to the acceptance of an earlier expression of interest.	CEO	Complete
CEO Report Res No 0521012021	Council advise Volt Advisory that it is supportive of the application to the Regional and Remote Communities Reliability Fund and provide a letter outlining that support	CEO	Complete

6.2.1 FNQROC

On Monday 8 February 2021 the Mayor and CEO attended the January meeting of the FNQROC Board and the FNQRRTG in Cairns.

There was a presentation by the Queensland Information Commissioner Ms Rachael Rangihaeata on Information Privacy legislation and also briefly touching on the Right to Information requirements and complaints process. The complaints process incited a robust discussion around the level of scrutiny on Local Government and the number of Integrity agencies the Councils must comply with including the Information Commission, Ombudsmen, Office of the Independent assessor, Integrity Commission and the Crime and Corruption Commission. It was suggested that there should be one body to determine which agency a complaint should be dealt with.

Mr David Kempton Chair of the Regional Development Australia Tropical North Board also gave an update on their current activities and focus. It was highlighted that local governments and the RDATN need to work collaboratively on regional priorities.

On Tuesday 10 February a strategic planning session was held to review the current FNQROC Regional Plan priorities to ensure that they were still current given the changeover following the local government elections and the state elections in 2020. Overall, the priorities remain the same although there may be separation of the water and energy focus area.

The Strategic Economic Priorities are

1. Transport
2. Water and Energy
3. Environment
4. Social Infrastructure
5. Communication

RECOMMENDATION:

That Council note the CEO report on the FNQROC board meeting and strategic planning workshop



6.2.2 COVID-19 VACCINATION UPDATE

On Wednesday 11 February 2021 the Mayor and CEO attended a teleconference convened by the Queensland Health Torres and Cape Hospital and Health Service (TCHHS) to discuss the proposed roll out of the COVID-19 vaccination in the Cape and Torres area.

Due to the remoteness and distance invoked logistics it has been agreed that Cape communities will be vaccinated on a holistic bases where everyone in a community will be offered a vaccination at the same time. Other areas of Australia will be targeting various demographics at different times. It will start with front line health workers then seniors, other vulnerable groups, followed by the wider public.

Each community will be visited three times with a vaccination clinic set up away from the communities Health Clinic to avoid overcrowding at the local clinic (probably community hall)

The Astra Zenica vaccine has been chosen as it is more robust and does not need the extreme low temperature storage of the Pfizer vaccine.

Matters discussed during the teleconference included

- Why be vaccinated?
- Who will be offered vaccination?
- What vaccine will be offered and what safety and quality tests has it passed
- When will vaccination be offered
- Known common side effects
- “I’ve had COVID 19....do I still need the vaccination”?
- Will the COVID 19 vaccination be mandatory?
- “I have a chronic disease/condition.....should I receive the vaccination?”
- Where will vaccination be offered
- How will vaccine be delivered to communities
- Joint planning and sharing of resources – Apunipima, RFDS and other, agency assistance

Further information will be provided around the timing of the vaccination clinics in each community once the final Therapeutic Goods Administration approval of the Astra Zenica vaccine is received.

RECOMMENDATION:

That Council note the CEO report on the proposed COVID-19 vaccination clinics by Queensland Health Torres and Cape Hospital and Health Service.

RECOMMENDATION: That Council adopts the CEO’s Report for Jan/Feb 2021



6.3 DIRECTOR FINANCE & CORPORATE SERVICES REPORT

6.3.1. DEPT OF LOCAL GOVT appointed Financial Controller- BDO Services Pty Ltd

- Dept appointed Financial Controller has been onsite since their appointment on 29 January 2021
- Financial Controller have second approval access to Council Westpac Bank accounts
- Weekly payroll & creditors now second approved by Financial Controller in the bank
- Financial Controller put in place new requisitions forms in addition to Council's current requisition form, separately for Project & Operational expenditure
- Project commencement/continuation/commencement principles along with project principles assessment form for capital expenditure were put in place by Financial Controller
- All weekly payroll documents, all requisitions/purchase orders/invoices and other supporting documents need to be scanned to a specially set up email from where Financial Controller advise approval or seek more information
- Chief Executive Officer & Director Finance and Corporate Services no longer second approve payments out of Council's bank accounts

6.3.2 ADDITIONAL SIGNATORIES to Council ANZ Bank Account (Account No# 3999-04246)

- Financial Controller requested that three staff members from BDO Services Pty Ltd are to be added as additional signatories to Council's ANZ bank account
- To set up signatories to Council bank account, ANZ Bank require a Council resolution along with a copy of the Ordinary meeting minutes

RESOLUTION:

That Council resolve to add Tom Hogbin, Tali Mackay & Peter Twaddell from BDO Services Pty Ltd (Council's Financial Controller), as the additional signatories to Council's ANZ Bank account (Account No: 3999-04246)

6.3.3. OPERATING RESULT AS AT 31ST JANUARY 2021

- Year to date surplus is \$4.36m with revenue at \$8.18m and expenses at \$3.82m
- Practical Revenue & Expenditure year to date as at 31 January- **Attachment 1**



6.3.4. WORKCOVER & POLICELINK MATTERS

- Henrik Olsen lodged a work cover injury claim. LGW approved the claim and are liaising with Henrik's Doctor directly
- Admin office & Records donga had multiple break in's- all reported with Policelink and report number obtained. Also provided photos of the damages to local Police

6.3.5 FINANCE MANAGER REPORT- Lynette Simbil

- Cash Flow report is up to date to 31 January 2021. Total Bank Balance as at 31 January is \$1,394,332.96 with large deposits received during the month as follows:

<i>Deposit made by</i>	<i>Reason for deposit</i>	<i>Amount</i>
<i>Australian Taxation Office</i>	GST Refund – Dec 2020 Quarter	\$ 265,359.00
<i>Department of Health</i>	Indigenous Employment Initiative Grant	\$ 55,260.00
<i>Department of Local Government</i>	2019- 2021 Works 4 Qld	\$436,000.00
<i>Key Underwriting Services</i>	Settlement- Toyota RAV4 Rego # 115YOW	\$29,704.55
<i>My Pathway</i>	Interim Dividend– Enterprise Management	\$ 110,000.00

- Credit card reconciliation is up to date as at 31 January
- Taxation & compliance matters
 - January 2021 IAS to be lodged by 21 February
 - GST refund of \$265,359 for December 2020 Quarter
- Acquittal & Other Reporting
 - Finance & Administration Work Skills Traineeship monthly reporting



6.3.6. ACCOUNTS PAYABLE OFFICER REPORT- Vivien Donahue

Open Purchase Orders

- As at 31 January, open purchase orders to the value of \$2,038,910.66 which is a true reflection of what Council owes its suppliers.
- Aged Creditors as at 31 January is \$1,042,018.68, all of which is current

Summary of creditors run for the month

Payment date	Total payment	Comment
14/01/2021	177,919.91	Largest payments to Briody Plumbing - \$112,064.17 & FNQ Pipelines - \$41,936.74
21/01/2021	175,551.33	Largest payments to Cairns Hardware – \$12,077.91 Emperor Electrical - \$19,502.34, FNQ Pipelines - \$35,800.57, Northern Traffic Control - \$29,645.00 and Rankin Timber - \$24,430.45
28/01/2021	145,126.04	Largest payment to FNQ Pipelines - \$114,190.69

6.3.7. ACCOUNTS RECEIVABLE OFFICERS REPORT- Melita Baird

Invoicing

30 Invoices were raised totalling \$88,112.70 for January

- 29 Work Orders for Responsive Maintenance totalling \$19,890.79
- 1 Purchase Order for Planned Maintenance totalling \$68,222.00

QBUILD invoicing comparison

Month	2020	2019	Variance
January	\$88,112.70	\$5,914.28	\$82,198.42

Aged debtors

90 Days Aged	\$50,948.06
60 Days Aged	-\$15,652.68
30 Days Aged	\$2,962.82
Current	\$90,432.92
Total	\$128,691.12



6.3.8 PAYROLL OFFICERS REPORT- Renelle Shipton

Employees as at 31 January	69
Appointments	-
Resignations/terminations	3

Summary of Pay run for the month

Pay period	Pay period ending	Total gross payment
Special Pay – Termination	05/01/2021	\$7,262.48
26	05/01/2021	\$75,020.99
28	13/01/2021	\$79,954.33
Special Pay – Termination	15/01/2021	\$853.98
29	20/01/2021	\$82,483.51
30	27/01/2021	\$84,063.60

Note: No pay period 27 due to system glitch- rolled over once instead of two during December double pay

Other Payroll matters:

- One termination pay was processed in February
- Annual leave liability report is reviewed monthly – as at 31 January, there are two employees with more than 300hrs of annual leave balance accrued

6.3.9. INFORMATION MANAGEMENT OFFICERS REPORT- Wendy Rowlands

Information Management

Continued ongoing filing and document management in Magiq and all other Council data bases.

IT Management

- A total of 67 tickets raised during the month- Fourier: 106, Telstra:19 & Magiq: 3

RECOMMENDATION: That Council adopts the DF&CS Report for Jan 2021

Director Finance & Corporate Services

Harish Nair

15 February 2021



Attachment 1 - Practical Revenue & Expenditure year to date as at 31 January

General Ledger"2020.12.4.1

(Accounts: 0001-0001-0000 to 5885-7000-0000. All report groups. 59% of year elapsed.

WUJAL WUJAL ABORIGINAL COUNCIL" (Budget for full year)

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		REVENUE 31-Jan-21	EXPENDITURE Budget	SURPLUS/ (DEFICIENCY)
1000-0001	CORPORATE SERVICES			
1000-0002	CORPORATE SERVICES			
1013-1000	SQW First Start Grant 2020-21	30,000.00		
1110-1000	Sundry Income	9,736.96		
1112-1000	Skilling Qld Work Admin Traineeship	29,600.00		
1120-1000	Hire Fees-Council Facilities	1,250.00		
1130-1000	Power Cards Revenue	2,195.35		
1130-2000	Power Card Expenses		4,284.09	
1150-2000	Admin Operating Expenses		507,280.33	
1185-2000	Maintenance Costs-Eqpt		1,900.00	
1205-2000	Internal Audit		8,000.00	
1220-2000	Legal, Town Planning & Consultancy		10,891.37	
1230-2000	Insurances		115,027.52	
1240-2000	Audit Fees		76,893.36	
1250-2000	IT Management-Wages		16,080.32	
1250-2001	IT Management-non wages		144,315.05	
1270-1000	Insurance-Damage to Council Property	27,022.32		
1280-2000	Admin Overhead Recoveries		-145,994.80	
1300-2000	Administration Training Costs		1,575.00	
1301-2001	Community Funeral Ex-non wages		909.09	
1400-2000	Cultural Engagement Unit Expenditure		100,344.67	
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1100-0003	General Administration	69,804.63	842,598.10	
2055-1200	FAGS Grant	295,949.00		
2060-1200	Finance - Grants - SGFA	1,266,057.00		
2090-1000	Profit/(Loss) on Disposal of NCA	-34,084.63		
2095-1000	Interest Income from Investments	206.73		
2096-1000	Joint Venture Investment Income	100,000.00		
2097-1000	Joint Venture JV Placement Income	375,000.00		



2340-2000	Bank Fees and Charges		2,159.80
2345-2000	Bad & Doubtful Debts		87,235.81
		-----	-----
2000-0003	Finance	2,003,128.10	89,395.61
2380-0003	Community Agencies		
2380-1000	Commission and Sales-Post Office	21,286.57	
2384-1000	Commission-Centre Link	13,805.75	
2385-2000	Centre Link Agency Costs		25,965.32
2390-2000	Bank Agency-PO Costs		20,259.13
		-----	-----
2380-0003	Community Agencies	35,092.32	46,224.45
2400-0003	Employee Costs and Recoveries		
2400-2000	Superannuation Expense		247,240.99
2410-2000	Annual Leave Expense		219,753.28
2411-2000	Christmas Gift Leave		57,105.07
2415-2000	Sick Leave Expense		64,634.05
2420-2000	Public Holidays		79,931.95
2425-2000	Long Service Leave Expense		27,683.17
2430-2000	Floating Plant & Loose Tools		385.45
2435-2000	Workcover Insurance and Costs		35,138.99
2450-2000	Recoveries-Superannuation		-179,859.73
2455-2000	Recoveries-Annual Leave		-169,121.75
2460-2000	Recoveries-Sick Leave		-60,034.85
2465-2000	Recoveries-Public Holidays		-58,755.63
2470-2000	Recoveries-Long Service Leave		-26,671.84
2475-2000	Recoveries-FP<		-14,487.90
2480-2000	Recoveries-Workcover		-19,153.06
2485-2000	Recoveries-WH&S		-14,080.93
2490-2000	Recoveries-Training		-14,080.93
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2400-0003	Employee Costs and Recoveries	0	175,626.33
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1000-0002	CORPORATE SERVICES	2,138,025.05	1,153,844.49
3000-0002	CORPORATE GOVERNANCE		
3000-0003	Executive		



3100-2000	Governance Expenses		196,950.75
3200-2000	Councillors Remuneration		202,924.99
3210-2000	Councillors Conf/W/shop Expenses		6,357.10
3220-2000	Other Operating Expenses		12,955.91
3230-2000	Elections		2,803.95
3400-1000	DES Grant 2021 Rodeo	20,000.00	
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3000-0003	Executive	20,000.00	421,992.70
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3000-0002	CORPORATE GOVERNANCE	20,000.00	421,992.70
4000-0002	TECHNICAL SERVICES		
4013-1000	W4Q 2019-2021 Round 2	436,000.00	
4013-1001	2020-21 COVID W4Q	535,000.00	
4016-1000	DRFA FNQ Monsoon 25/01-14/02/19	259,124.21	
4017-2000	2018-19 QDRF \$220000		15,150.00
4025-2000	Counter Disaster Exp-Wages		3,653.04
4025-2001	Counter Disaster Exps-Non-Wages		11,375.53
4045-1000	Works External Plant Hire Revenue	1,718.06	
4055-2000	Works Administration Costs		356,870.51
4060-2000	Works Overhead Recoveries		-56,068.90
4070-2000	Freight Operating Expenses		8,641.54
4090-2000	Works Training/Licence Renew		8,838.68
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4000-0003	Technical Services Office	1,231,842.27	348,460.40
4100-0003	Street Maintenance		
4125-2000	Works Street Maintenance Costs		1,418.58
		-----	-----
4100-0003	Street Maintenance	0	1,418.58
4200-0003	Parks and Gardens		
4225-2000	P&G Maintenance Costs		273,593.56
		-----	-----
4200-0003	Parks and Gardens	0	273,593.56
4400-0003	Recoverable Works		
4425-1001	2017-18 CYRP Projects Claims	933,086.79	
4425-1002	DATSIP Funded Works	-5,000.00	



4425-2000	Works Private Works Costs		2,162.74
4455-2000	DTMR Boat Ramp Expenditure		1,188.65
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4400-0003	Recoverable Works	928,086.79	3,351.39
4500-0003	Service Station		
4505-1000	Service Station- Fuel Sales	62,118.77	
4505-1001	Service Station Gas Sales	4,181.76	
4510-2000	Service Station Op Expenses		950.71
4510-2050	Cost of Fuel Sold		-5,976.29
4510-2051	Cost of Gas Sold		140.9
4510-2100	Service Station - Wages		24,455.54
		-----	-----
4500-0003	Service Station	66,300.53	19,570.86
4520-0003	Workshop		
4520-2000	Workshop Operating Expenses		101,081.71
		-----	-----
4520-0003	Workshop		101,081.71
4550-0003	Plant Operations		
4555-2000	Plant Repairs & Maintenance		148,017.91
4570-2000	Plant Recoveries		-138,664.03
4585-2000	Plant Hire Recoveries		-149,313.60
		-----	-----
4550-0003	Plant Operations	0	-139,959.72
4600-0003	Water Supply		
4605-1000	Fees & Charges-Water Supply	368,480.00	
4650-2000	Water Supply Operating Expenses		211,940.74
4660-2000	Water Supply Maintenance Costs		40,804.64
		-----	-----
4600-0003	Water Supply	368,480.00	252,745.38
4700-0003	Sewerage Services		
4710-1000	Fees & Charges-Sewerage	414,377.34	
4750-2000	Sewerage Operating Expenses		116,052.80
4760-2000	Sewerage Maintenance Costs		4,256.43
		-----	-----
4700-0003	Sewerage Services	414,377.34	120,309.23
4800-0003	Environment and Waste		



4820-1000	Fees & Charges-Garbage	125,941.02	
4820-1010	Waste Management Levy	41,909.48	
4820-2000	Rubbish Collection Bins		68,486.56
4820-2002	Ferrous Metals Removal Expenses		1,673.52
4822-2000	Recycle Centre Exp - wages		3,855.00
4822-2001	Recycle Centre Exp - non wages		798.65
4825-1000	Containers for Change Income	12,655.01	
4825-2000	Containers for Change Expenses		14,370.46
4830-1000	DES Small Scale Infra Grant	45,978.06	
4840-2000	Operating Expenses -Env & Waste		2,390.07
		-----	-----
4800-0003	Environment and Waste	226,483.57	91,574.26
4850-0003	ATSI PUBLIC HEALTH		
4870-1200	ATSI - Public Health Grant 71406	132,016.00	
4870-2000	ATSI - Salaries & Wages		6,001.34
4870-2280	ATSI - Other project costs		63,715.92
		-----	-----
4850-0003	ATSI PUBLIC HEALTH	132,016.00	69,717.26
4900-0003	Buildings		
4920-1000	Building Rental Revenue	101,595.80	
4920-1001	Sports Oval Camping Fees	60.71	
4920-1003	Staff housing rental	11,280.00	
4920-1100	Lease/Rent Council Facilities	17,112.25	
4925-1000	2017-18NDRPCycloneRefuge	490,000.00	
4930-2000	Building Operating Expenses-Wages		41,195.69
4930-2001	Building Operating Expenses-Non-wage		6,021.49
4935-2000	Buildings Rep & Maintenance Wages		204,733.35
4935-2001	Buildings-Rep & Maintenance Non-Wages		84,090.28
4940-2000	Building Services Training Costs		2,683.28
4970-2000	Laundromat Operating Expenses		2,703.39
4990-1000	Recoverable W-BAS Responsive Rev	191,260.10	
4990-2000	BAS DPHW Responsive Expenditure		259,235.73
4990-2020	Creditors on cost Recovery		-379,043.10
4990-2030	Wages on cost Recovery		-94,099.17



4995-1000	BAS Planned Maintenance Revenue	191,233.00	
4995-1001	BAS Planned Maintenance Driveways	449,330.56	
4995-2000	BAS DPHW Planned Main Exp		284,533.95
4998-2000	Interim Remote Cap Program Expenses		94,538.03
		-----	-----
4900-0003	Buildings	1,451,872.42	506,592.92
		-----	-----
4000-0002	TECHNICAL SERVICES	4,819,458.92	1,648,455.83
		-----	-----
1000-0001	CORPORATE SERVICES	6,977,483.97	3,224,293.02
5000-0001	COMMUNITY SERVICES		
5000-0002	SES - OPERATIONS		
5005-1200	Subsidy-SES Operating	13,550.60	
		-----	-----
5000-0002	SES - OPERATIONS	13,550.60	0
5100-0002	COMMUNITY PROJECTS		
5100-0003	KINDERGARTEN		
5100-1200	Grant - DETE Kindy	67,142.82	
5105-2000	KINDERGARTEN - Op Expenses		121,179.58
		-----	-----
5100-0003	KINDERGARTEN	67,142.82	121,179.58
		-----	-----
5100-0002	COMMUNITY PROJECTS	67,142.82	121,179.58
5155-2000	LIBRARY - Operating Exp		23,597.04
5156-1000	First 5 Forever Grant 2020-21	3,000.00	
5156-2000	First 5 Forever Expenditure		13,799.11
5157-1000	Public Library Grant - IKC Staffing	17,000.00	
5157-2000	Public Library Grant - Expenditure		240.98
5158-1000	Local Resources Grant 2020-21	1,500.00	
5164-2001	Tech Savvy Seniors Expenses		1,595.84
5165-2000	Seniors Week Expenditure		202.94
		-----	-----
5155-0003	LIBRARY	21,500.00	39,435.91
5334-1200	Get Ready Queensland Grant	4,831.20	
5334-2000	Get Ready Expenses		1,581.24
		-----	-----



5300-0003	COMMUNITY SERVICES	4,831.20	1,581.24
5361-2000	Indigenous Language AG Grant Exp		1,754.55
		-----	-----
5360-0003	LANGUAGE PROGRAM	0	1,754.55
5365-1200	NAIDOC - Grant Received	250	
5365-2000	NAIDOC Operating Exp		6,586.36
		-----	-----
5365-0003	NAIDOC	250	6,586.36
5400-2000	Arts Centre - Cafe Expenses		12.89
5525-1000	Arts Centre - Gallery Revenue	32,123.39	
5525-2000	Arts Centre - Gallery Purchases		17,674.00
		-----	-----
5500-0003	Cultural - Arts Centre	32,123.39	17,674.00
5570-0003	IRADF		
5576-2000	IRADF Wages Exp		646.88
5576-2001	IRADF non wages exp		6,128.03
5578-1000	IRADF Grant 2020-21	25,000.00	
		-----	-----
5570-0003	IRADF	25,000.00	6,774.91
5585-2000	Arts Centre-Council Funded Costs		17,058.98
		-----	-----
5585-0003	ARTS QLD- INDIGENOUS ARTS FAIR	0	17,058.98
5610-0003	Backing Indigenous Arts		
5617-1200	BIA IAC Operating Grant	65,000.00	
5617-2000	BIA Expenses wages		3,953.21
5617-2001	BIA Expenses non wages		24,138.88
		-----	-----
5610-0003	Backing Indigenous Arts	65,000.00	28,092.09
5620-0003	Indigenous Visual Arts		
5620-1200	Indigenous Visual Arts Ind Supp	146,430.00	
5620-2000	Indigenous Visual Arts Expenses		85,058.62
5635-1000	IVAISRRF034 RR Fund	40,000.00	
5635-2000	IVAISRRF034 RR Expenditure		1,646.26
		-----	-----
5620-0003	Indigenous Visual Arts	186,430.00	86,704.88
		-----	-----



5120-0002	Economic Development	335,134.59	205,675.81	
5700-0002	CARE FACILITIES			
5750-0003	Home Care Packages CACPS			
5750-1200	Home Care Pkg CACPS Revenue	158,183.57		
5750-2000	Home Care Pkgs CACPS Expenses		5,609.52	
5751-1200	DSS-Activity Transitional	16,252.00		
5752-1100	Commonwealth Home Packages CHSP	205,966.56		
5752-1105	CHSP Covid19 Aged Care Meals	12,408.62		
5752-2105	CHSP Covid19 Aged Care Expenses		1,707.44	
		-----	-----	
5750-0003	Home Care Packages CACPS	392,810.75	7,316.96	
5755-0003	HACC - OPERATING			
5755-1200	HACC Op Grant Commonwealth	135,000.00		
5755-2000	HACC-Operating Expenses wages		111,198.59	
5755-2001	HACC Operating Expenses non-wages		41,206.97	
5756-2000	State HACC Younger Persons Exp		4,965.21	
5758-1200	IEI Program Activity 4-ENHCUQN	110,520.00		
5758-2000	IEI Program Activity 4-ENHCUQN		43,058.87	
		-----	-----	
5755-0003	HACC - OPERATING	245,520.00	200,429.64	
5760-0003	NJCP			
5760-2000	NJCP Operating Expenses		21,316.75	
		-----	-----	
5760-0003	NJCP	0	21,316.75	
5771-0003	Patient Travel			
5825-1200	INDIGENOUS ECO DEV - Grants	80,000.00		
		-----	-----	
5880-1200	Radio Arts Culture 4-4XYYQVV	66,430.00		
5880-2000	NJCP Expenses Arts, Culture, Radio		41,268.65	
		=====	=====	=====
	TOTAL REVENUE AND EXPENDITURE	8,178,072.73	3,821,480.41	4,356,592.32



6.4 DIRECTOR WORKS & BUILDING SERVICES REPORT

6.4.1 DISASTER MANAGEMENT

ONGOING

- LDMG pre- cyclone checks completed.
- Fuel order has been consistent with demand.
- SES recruitment drive is ongoing with old members still having an interest.
- WWASC are prepared for the wet season.
- Hopefully the shops will be stocked up and can cater for the community in this time.

6.4.2 CIVIL

PROJECTS ON HOLD DUE TO FINANCIAL AUDIT

- Pre-cyclone clean-up ongoing.
- Parks and Landcare crew are busy with keeping the community clean.
- China Camp Slip works complete and Waterfall Road/ Little Douglas and water plant access bitumen works complete.
- All construction sites tidied.

6.4.3 WATER & SEWER

- Water plant has been running well. Issues with the river pump electrics overheating have been sorted out with the electrician and Ian Hocking. We are installing fan cooling in the power boxes which should solve this problem
- Sewer plant is operating as it should with very few problems. Debris in the tanks blocking pumps is still a problem so we have had to pull more pumps this month. We have a Purchase Order to install septic tanks on the southside
- Water testing - another clear test for the month

6.4.4 BUILDING

PROJECTS ON HOLD F/A, RESPONSIVE & PLANNED WORKS CONT.

Planned Maintenance.

- 22 Hartwig St - Work commenced, Bathroom Upgrade and re-arrangement of front stairs/ handrails.
- 94 Hartwig St - Work will start after the completion of 22 Hartwig St.
- 38 Hartwig St – Bathroom Upgrade waiting on Purchase Order from QBuild. This work will commence immediately once PO is raised. This work is rated HIGH on the OT modification due to occupant/tenant disability issue.
- 44 Douglas St – Internal paintwork still to commence on property. Works have been held back on our programme for a later date.



Plug-Ins.

- Works are ready to go, waiting on materials to arrive and the Okay approval to go ahead in March.

Work Orders.

- Carpenters, Plumbers and Electricians are completing work orders as they are coming in.
- Below field workers - shows the different trade work orders that are still in the portal. There was a lot of completed work orders sent up to the Main office for invoicing, so most of the numbers will come down.
- Workflow – total invoiced out to QBUILD was 297 work orders.

Workflow		
Unscheduled		91
Work In Progress		179
Awaiting Approval		0
Completed		102
Invoiced		297

Field Workers		
<input type="checkbox"/> Carpentry		62
<input type="checkbox"/> Electrical		43
<input type="checkbox"/> Painting		2
<input type="checkbox"/> Pest Control		31
<input type="checkbox"/> Plumbing		35
<input type="checkbox"/> Yard Work		6

Works for Qld

- Guest Accommodation – Works on Hold, will commence in Feb

BOR

- Eco Village – works have started for this year., Builders will start erecting Ablution block along with the BBQ Shelter.

COVID WORKS FOR QUEENSLAND

- Sports Hall Kitchen Upgrade – works will commence in March.

Isabella Raleigh is doing well within the Housing department, Isabella is looking at undertaking training in Cairns with QBUILD to address the Portal entries/Job Cards and invoicing, so all Housing Department works will be administered by this area.

Patrick, Keziah, and Isabella are also undergoing a Cert IV in Project Management.



6.4.5 CAPITAL WORKS

PROJECTS

PROJECTS – On hold

- China Camp Rd on Hold till FC advises, possible start date 15 February
- Splash Park on Hold till FC advises, possible start date 15 February
- South Side Oval on Hold till FC advises, possible start date 15 February
- Douglas & Waterfall Rd Complete

WASTEWATER NETWORK UPGRADE - ongoing

- Stage 1 complete, replace air scour valves and construct new pits around sluice valves.
- Stage 2 clean and camera sewerage lines started 7-9
- New sewer from police station to sewer main completed
- Raising of sewer manholes 80% complete
- Sewer drain cleaning and camera report complete
- Replacement of main line water valves started

6.4.6 ANIMAL MANAGEMENT/ENVIRONMENTAL HEALTH

A request was made for One Health Veterinary Solutions to carry out two days of animal treatments. Two days with Helen the Veterinary Nurse and one day of surgical de-sexing with Vet Duncan. Every animal was required to have parasite prevention for fleas, ticks and worms and a full de-sexing list compiled for surgery to be carried out in the animal pound.

PREPARATION FOR VET VISIT

- In preparation for the Vet visit the animal management officers distributed a poster to inform the community of the date.
- Interested animal owners contacted council to book their animals in for de-sexing, parasite treatments or vaccinations.
- The pound was overgrown, and rat infested. Time was taken to clean, disinfect and remove weeds from inside the enclosures.
- Parks and gardens workers cleaned up the area around the pound.
- We advised PJ and Lucas to keep the pound well maintained, with daily checks for rats and weeds.
- During the wet season algae covers the pound floor so regular pressure washing is required.
- Rat baits are required (when no dogs are in the pound) to stop them nesting and eating bags of dog food.



- Sealed containers are required for keeping the dog food fresh and uncontaminated.
- House-to-house parasite treatments
- Every household was visited to check animal numbers and registrations.
- Each animal received an external and internal parasite prevention tablet and was assessed for illness. We treated ear infections, eye infections and limb injury but there were no serious concerns. Overall, the animals were in good health.
- There are a lot of new puppies in Wujal, following the Christmas period. There was a reported crocodile attack, killing two dogs.
- Education on responsible pet ownership and correct animal care was provided to each household.
- We have recommended that PJ and Lucas return to the households to collect new registrations and update the council register.
- A community meeting may need to be held regarding local law compliance. There are several households with greater than two dogs. Some of these households wish to breed.
- Our last parasite treatment visit was in September. In four months, we have observed fleas and ticks returning and hair loss/itchiness associated with mange mites.
- There have been reports of dogs dying from paralysis ticks.
- With the increase in new puppies, it is important to educate owners about administering worming medication, especially when children are handling and sleeping with their pets.
- Preventatives should be applied every month depending on the type of treatment used. This can be extended to every 6-8 weeks if necessary.

DE-SEXING CLINIC

- There was a demand for desexing this month. Duncan had a busy day, with 7 dogs desexed and a lumpectomy.
- There has been an increase in owners who wish to breed from their pets. Animal management workers may see an increase in the number of puppies in the next few months.
- Community engagement is important to educate owners of their obligations when breeding.
- More regular Vet de-sexing days may be required to continue to encourage de-sexing.
- PJ and Lucas will need to engage with the community to educate owners about breeding, permits for excess dogs per households and breeder licenses.
- Birth control is available temporarily to manage breeding times.

Flea/tick preventative	50
Worming treatments	48
Euthanasia or bodies removed	0
De-sexing	7
Antibiotics course	1
Other medications	3
Impounded	1



We have noticed that there has been an increase in new dogs over the Christmas period. The movement of dogs will often increase the likelihood of parasitic infection and spread of disease. It is important to treat all new dogs that come into the community and educate owners about the importance of vaccination and de-sexing.

We recommend that a nursing trip is scheduled in the next 6-8 weeks to provide further training to animal management workers and administer parasitic preventative to all animals.

We recommend that a Vet de-sexing visit is scheduled in the next 2-3 months (depending on demand). The female puppies will be of breeding age at this time so we can manage the amount of litters born and distributed around Wujal Wujal.

It is essential to continue a Vet presence within the community and engage with animal owners regarding responsible pet ownership.

6.4.7 ART CENTRE

HIGHLIGHTS

- January has been a slow month, with artists and staff coming back from holidays. The staff have been planning and preparing materials, art works and merchandise for this year's tourist season, art fairs and exhibitions.
- Artist Florence Williams has been selected to represent Wujal Wujal in the upcoming Cooktown Expo 2021 Regional Arts Showcase which will be held in June 2021.

DATA

- Sales report for the month of January 2021, attached.

BARRIERS & ISSUES

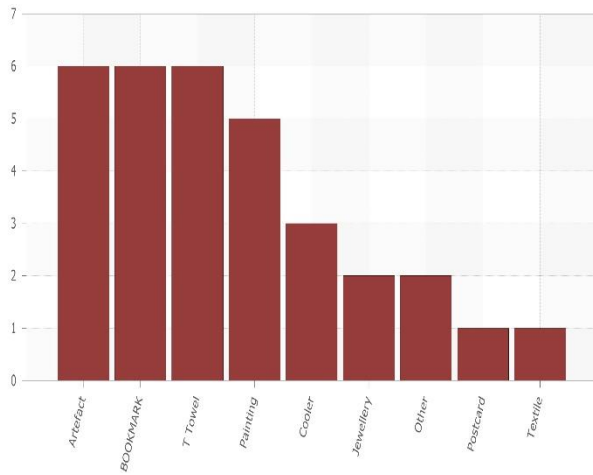
- Due to financial changes, organising workshops and art materials has become more difficult. The art center will need to plan months ahead to make sure projects/materials needed for approved workshops will follow the funding guidelines and time frames to finish the projects.

FUNDING/AGREEMENTS/FINANANCIALS

- Council are now under a Financial Controller until 30 June 2021 and the Art centre will take direction from the Council finance team when needed.

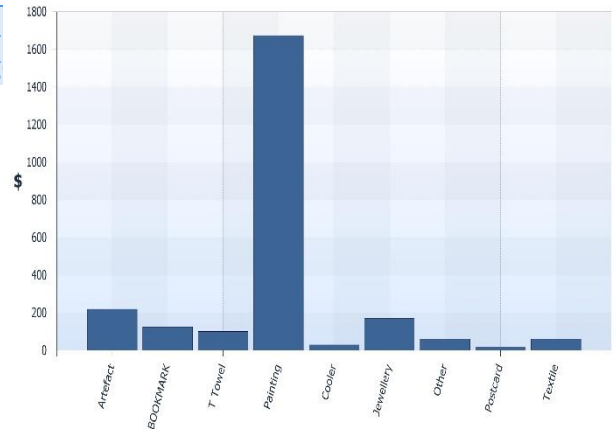


Expenditure for the month of January 2021



Item

2021 Indig



TOTAL NUMBER OF ITEMS SOLD 32

TOTAL MONIES RECEIVED FROM SALES \$2460

6.4.8 HACC

FUNDING & EXPENDITURE

- 05/01/2021-Complete Mobility and Rehab- HCP client Package-7112.40
- 05/01/2021-Cooktown Food and Ice Works- \$1278.21
- 12/01/2021-Alister Gibson-Clients Garden Maintenance-\$1300.00
- 18/01/2021- Cooktown Food and Ice Works-\$438.94
- 18/01/2021-Cooktown Food and Ice Works-\$200.78
- 25/01/2021-Cooktown Food and Ice Works-\$580.93

ISSUES WITH PROGRAMS

- Issues with My Aged Care Portal – Called my aged care-Grandfathered Tile added to Mac -My Aged Care Team added Stephanie on MAC as Administrator.
- Grandfathered CHSP report has been extended to Friday 26th March for submission.

CLIENT CORRESPONDENCE



- HCP client has been transported to Kubirri Aged Care Centre on January 28th. Client will spend approximately 9 weeks in respite or potentially longer until renovation works are done to her home on Hartwig Street.
- Client travelling to Cairns for radiation treatment. Flights booked.
- Staff escorted Dialysis client to Cooktown as requested by LDMG – Wujal Wujal Police Personnel

STAFFING

- Police Checks need to be submitted for 2 staff members this is overdue due to Identification issues will submit this month for compliance.

TRAINING

- Coordinator is organising Training for Certificate 111 in Individual Support through TAFE QLD for two staffing that has not yet completed the Training.

RECOMMENDATIONS

- Needing full-time/ approx. 3 days a week groundmen for HACC. Lawns at the centre are grown high and it is very unsafe for our elders. During weekends clients have seen snakes in yards and on driveways. Footpaths and the centre-require gurney as mildew/mould are growing-making it very unsafe for clients and staff as this could put them in danger of slips/falls. Gardening centre gardens for clients.

6.4.9 INDIGENOUS KNOWLEDGE CENTRE

- Working on completing image content for the Kuku Yalanji Language application. This is a combination of historical photos, new photos and arts and crafts done by the kids of the community. Elders are ensuring that the content is correct and culturally appropriate.
- Had first Mum's and Bub's group with the local midwife and clinic staff. Had two attendees. This will occur weekly. The group is targeted at pre-birth to 18-month-old to encourage socialisation, bonding, early literacy and socialisation of both parent and babies. Going forward this program is going to involve the child health nurse, the justice elders for Yalanji story time and the IKC's early literacy program.
- Did some Deadly Digital Community education with younger children around e-safety. This was a series of short video's targeted at young indigenous kids around safely using the internet, followed by a discussion.
- Had a power surge in the IKC and it blew up the digital drawing pad that was connected to the public use computer.



Craft time



First Mum's and Bub's (and pre-birth) group

Sun and moon craft for language app

PROJECTS

Project / Funding	Grant amount	Amount spent to date	Difference	Update
First 5 Forever – Kids Room	\$15,000	\$17,452.39	- \$2,452.39 With the inclusion on on-costs - \$4,172.05	<ul style="list-style-type: none"> Extended until 30/11/2020 due to Covid-19. Final financial report is being completed and ready for submission. From the financial acquittal the IKC was over budget more than anticipated due the addition of on-cost on all purchases made as part of the project to the additional value of 24.5% of actual costs. The IKC Manager was not aware that funding expenditure incurred



				on-costs and was informed it was to cover superannuation and the likes which seems unreasonable on craft items etc.
Language Grant	\$15,000	\$5,953.08		<ul style="list-style-type: none"> ▪ Extended to 31/07/2021. ▪ Further extension received. ▪ Working with Cultural Advisors on word selection for app. ▪ I pads have now arrived and will be installed during February. ▪ Working with community to create word images using craft, art, historical photos, and current photos.
Tech Savvy Seniors	\$3,716.50	\$1,616		<ul style="list-style-type: none"> ▪ Extended until 31/05/2021 due to Covid-19. ▪ Computers have arrived and will be set up during February.
First 5 Forever Mum's and Bub's	\$18,000	\$3,668.86		<ul style="list-style-type: none"> ▪ Had first program of the year 19/1/21. Will continue with weekly groups for pre-birth to 18months old.
Switched On	\$10,000			<ul style="list-style-type: none"> ▪ Grant approved awaiting Kids room funding financial acquittal before grant will be released.
Total	\$61,716.50	\$28,116.33		



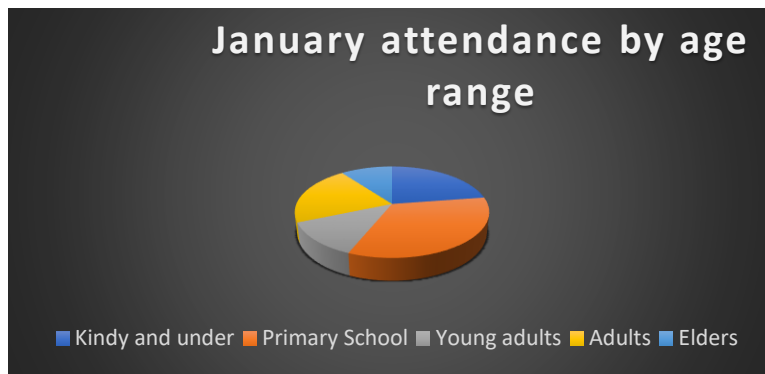
IKC Expenditure

These items have been included in a previous report but due to a misunderstanding have had to be re-ordered and payment made in November.

<i>Provider</i>	<i>Item</i>	<i>Amount</i>	<i>Funding</i>	<i>Comments</i>
<i>Modern Teaching Aids</i>	Craft supplies	\$570.39	Language App	Craft items to create content for language application
Total		\$570.39		

Statistics

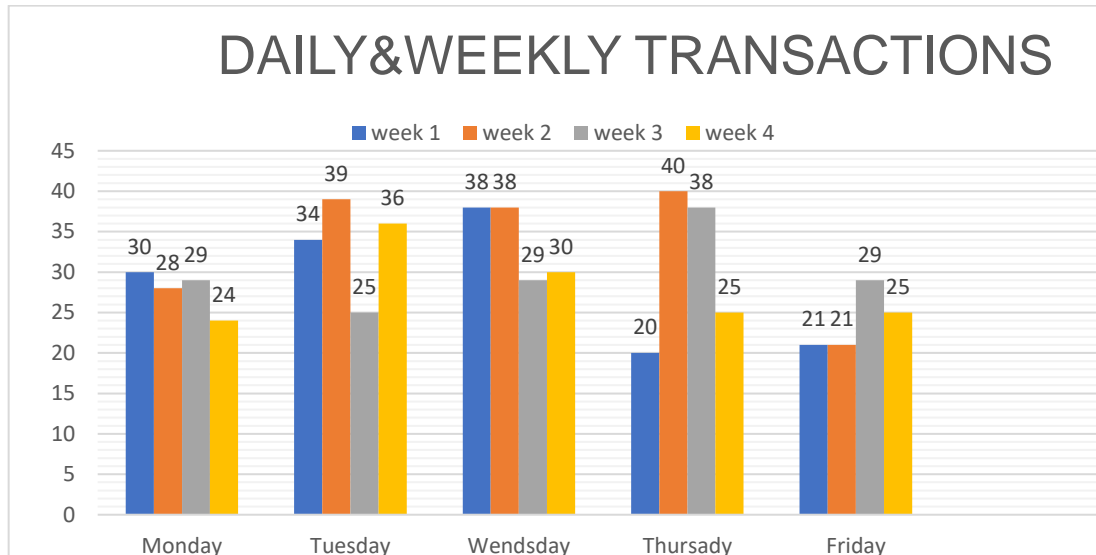
- 137 attendances throughout the month
- 1 loan for the month



6.4.10 POST OFFICE

The Post Office staff must complete certain compliance training to continue to work at the front desk. This training can be done at home or wherever convenient before the deadline and once completed, will be reported to Australia Post Training and Compliance Head Office.

- Aust post Compliance: Anti-Terrorism and Money laundering training has been completed and up to date.
- Completion of Cert 4 in Management and leadership
- COVID-19 social distancing measures are still in effect
- Mail is slowing down due to COVID-19 Restrictions in some major cities.



6.4.11 CENTRELINK

- Ongoing with setting up a MyGov account for Centrelink recipients.
- Some equipment (fax & silver service phone) malfunction. Services Australia IT Section are aware of issues and is in progress to rectifying fault.
- New Centrelink trainee, Isabella Raleigh, in progress.
- Some issues regarding going overtime with Centrelink opening hours. This is because some new claims or issues rely on speaking with the relevant departments (i.e. Centrelink, ATO etc) and response times from them can be long.
- Recommendations: - that Council utilises resources from the Library to cover the minimal hours of Centrelink services.

6.4.12 KINDERGARTEN

- Nil Report

RECOMMENDATION: That Council adopts the DW&BS Report for Jan 2021

Director Works & Building Services

Victor Mills

9th February 2021

7 CLOSED SESSION

Nil

8 GENERAL BUSINESS/LATE ITEM