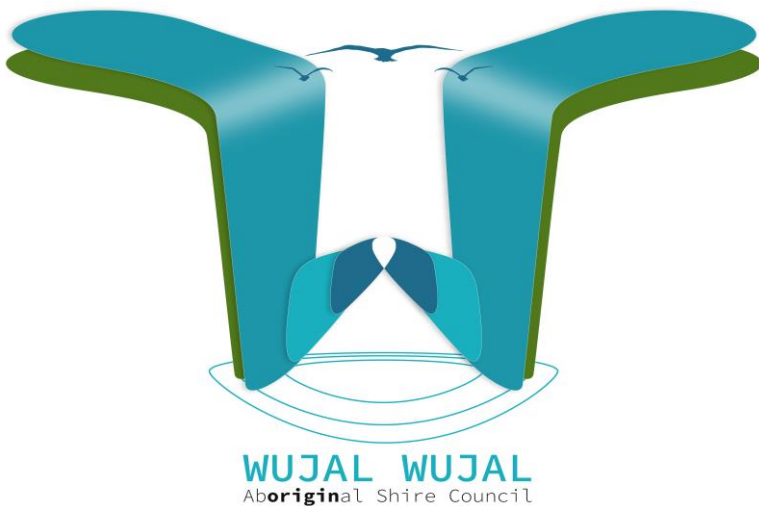


AGENDA

Ordinary Council Meeting

Thursday 15th April 2021

COMMENCING AT 9:00AM



Wujal Wujal
Aboriginal Shire Council



WWASC COUNCILLORS

Councillor Bradley Creek, Mayor
Councillor Vincent Tayley, Deputy Mayor
Councillor Robert Bloomfield
Councillor Regan Kulka
Councillor Vanessa Tayley

WWASC holds their Council Meetings
On the third Thursday of the Month
Beginning at 9:00am
The attendance of all councillors is requested.

ORDER OF BUSINESS

- 1 [WELCOME / MEETING OPENED](#)
- 2 [ATTENDANCE / APOLOGIES](#)
[VISITORS/PRESENTERS](#)
- 3 [CONDOLENCES / CONGRATULATIONS](#)
- 4 [COUNCILLOR OBLIGATIONS / DECLARATION OF INTERESTS](#)
- 5 [CONFIRMATION OF PREVIOUS MINUTES](#)
- 6 [REPORTS](#)
[6.1 Mayors Report](#)
[6.2 CEO's Report](#)
[6.3 Financial Controllers Report](#)
[6.4 DF & CS Report](#)
[6.5 DW & BS Report](#)
- 7 [CLOSED SESSION](#) -Nil
- 8 [GENERAL BUSINESS / LATE ITEMS](#)



1. WELCOME/MEETING OPEN

Mayor welcomes everyone and opens the meeting at

2. ATTENDANCE/APOLOGIES

VISITORS/PRESENTERS

VISITORS	
PRESENTERS	Wujal Wujal Justice Group to discuss the Paama Futures JDMP process with council 10:30am

3. CONDOLENCES/CONGRATULATIONS

4. COUNCILLOR OBLIGATIONS/DECLARATION OF INTERESTS

Declaration of Material Personal Interest (MPI) on any item of business

Declaration of Conflict of Interest on any item of business

Registers of Interest

5. CONFIRMATION OF MINUTES

Confirmation of Previous Minutes of meeting held 18th February 2021 as circulated.

Business Arising from Previous Minutes report given at the meeting.

6. REPORTS

6.1 Mayors Report

DATE	MEETING/ACTIVITY	LOCATION	DETAILS
24/03/21	<i>CYP - Cape York Partnerships</i>	<i>Cairns</i>	<i>Job Guarantee</i>
25/3/21	<i>Interviews</i>	<i>Qld Education Regional Office Cairns</i>	<i>Interviews for permanent position of Principal at BRSS</i>
30/3/21	<i>Special Council Meeting</i>	<i>Chambers</i>	<i>Resolutions required concerning Council's current financial position</i>
12/4/21	<i>FNQROC</i>	<i>Port Douglas</i>	<i>Board Meeting</i>
13/4/21	<i>FNQROC</i>	<i>Port Douglas</i>	<i>Strategic Planning Day</i>
14/4/21	<i>TCICA</i>	<i>Cairns</i>	<i>Health Forum</i>

RECOMMENDATION: That Council endorses the Mayors report for March/April 2021

Items arising from previous meetings

CEO Action Items

WWASC ORDINARY COUNCIL MEETING AGENDA

			returned to ATSI Councils.
GENERAL BUSINESS			
	Housing Maintenance reviews needed. CEO to ask DHPW and report back to the Council at the next meeting.	On Hold	
	No follow up on bitumen roads since the floods. Can we start talking to TMR and QRA about funding for this. SES needs tidying up to make it a bit more accessible. CEO to investigate and follow up and advise at next council meeting.	In progress	Talking to TMR
Council Meeting held 20 February 2020			
Res: 0820022020	That Council approves and adopts the proposed Singapore Ant Management Regime and direct the Chief Executive Officer to seek funding for the implementation of the regime in conjunction with the Department of Housing and Public Works. Moved.	In Progress/ On Hold	Still advocating for funding.
Res: 0920022020	That Council agrees to participate in the Coast to Coast conference in Cairns in July 2020 in collaboration with Griffith University and other participating stakeholders	On Hold	
Council Meeting held 19 March 2020			
	WWASC to pursue funding for Video Conferencing through DATSIP Deputy Premier, Government Champion, Telstra.	In Progress	Should obtain funding for this as COVID-19 requires more teleconference ability.
Council Meeting held 21 May 2020			
General Business	Stolen Wages should get lawyer here for community talk. Explanation of wait needs to be captured and the people involved more. CEO advised restrictions are preventing this at present. CEO suggested they make a	Ongoing	15/05 spoke to information line. They are intending to carry out community engagement when restrictions

	video and community can then attend the Council to watch this. CEO to discuss with Auntie Marie Shipton and find out the contact to make this happen.		ease. They will get back to Council re our video suggestion
Council Meeting held 30 June 2020			
CEO Report 6.2.4 Res No. 0530062020	That Council ACCEPTS the formal offer to purchase the Donga from WWASC formally known as the Hair Dressing Salon located on Third St Ayton for \$3500 by Jack and Tracey Ditchfield as detailed in letter to CEO Stephen Wilton 12 June 2020. As is condition no cost to Council.	CEO to inform Jack and Tracey Ditchfield in writing that the Council accepts their offer.	Advice provided to applicant 30 June 2020
DW&BS Report Conclusions/ recommendations	Animal Management MOU with Brook – agreement with previous CEO. CEO to look into this and come back to the Council.		
General Business	SES training for young people. CEO to talk to SES Trainer and come back to the Council.		
Council Meeting held 16 July 2020			
General Business	Councillors raised concerns about Shanty's on the beach	CEO to raise this with Cook Shire Council	Ongoing
Council Meeting 22 January 2021			
CEO Report Res No 0321012021	Council advise Life without Barriers that council is unable to assist as there is no accommodation available.	CEO	
CEO Report Res No 0421012021	Council advise Mr Towing that it is agreed to include the gas charges in the 12month moratorium/waiver and commencement of the lease to coincide with the opening of the café.	CEO	Complete, Lease now being prepared



6.2.1 Creche and Kindergarten Association Limited - Affiliation

Council runs the Wujal Wujal Kindergarten as part of the wider Creche and Kindergarten (C&K) network of kindergartens. There is a Service Agreement that provides funding for the operation of the Kindergarten.

Creche and Kindergarten Association Limited require a resolution from Council that agrees for Council to enter into the service agreement.

RECOMMENDATION:

That the Wujal Wujal Aboriginal Shire Council agrees, to enter into The Service Agreement – Affiliate Member Service Agreement dated 1 January 2021 to 31 December 2021.

Further

That Council authorises the Chief Executive officer to execute the Service Agreement – Affiliate Member Agreement.

6.2.2 COVID-19 Vaccination

On Wednesday 7 April I attended a teleconference with the Torres and Cape Health Service to discuss the roll out of the COVID-19 vaccination program.

To date the roll out had commenced in the Torres Strait Islands and had been very well received by the communities and was going to plan.

The proposed date for Wujal Wujal is the week 4th to 8th May 2021.

On Friday 9 April I received a phone call advising that the program had been paused for 1 month due to changes announced by the Prime Minister on the use of the Astra Zeneca vaccine.

RECOMMENDATION:

For information only

RECOMMENDATION:

That Council endorses the CEO report for the March/April 2021

6.3 Financial Controllers Report

Update to the Councillors from Financial Controller – 15 April 2021

- The Financial Controller has been working remotely from Brisbane since last Council meeting, with all approvals (payroll, purchase requisitions & invoices) being maintained and managed through electronic approvals and regular contact with the Finance team.
- BDO and the Department are planning to be in Council the Week beginning 19th April 2021. Purpose of this visit is to present the 2021/22 draft budget including budget alignment initiatives for discussion
- The Financial Controller has identified numerous budget initiatives to help enable Council deliver a balance (cash) budget position for 2021-22. Key decisions and actions will be required from Council with respect to these initiatives with a view to formally adopting the 2021-22 budget at the May Council meeting.
- The QTC Working Capital Loan facility was approved to support Council's current operational needs and short-term liquidity. As part of the approval, the Department requires specific conditions to be met throughout the duration of the facility, this includes Council committing to a balance budget from 2021-22 and achieving balanced net cash flows from operational and capital activities by 30 June 2021.
- The Financial Controller has supported the CEO and the Director of Finance and Corporate Services for the first two cash funding drawdowns (for the periods up to and including 31 March and 30 April 2021).
- \$2,151,183.84 in funds have been drawn down from the QTC Working Capital facility to date:
 - 1st Drawdown (30/03/2021) - \$1,465,422.84
 - 2nd Drawdown (08/03/2021) - \$685,761.00

A significant amount of this balance has been utilised to pay over \$1.7 million in Council supplier payments.

- Key metrics with respect to the current cash position (as at 8th April):

Available unrestricted cash balance	\$1,156,613
Approved/Unpaid creditors (as of 8 th April 2021)	(\$416,478)
QTC WCF drawdowns (total debt repayable)**	(\$2,151,184)
Net cash position (excluding restricted funds)	(\$1,411,049)
Restricted capital cash balance* (as at 8 th April 2021)	\$1,150,186

*Available funding for HPW Plugin Project, Building our Region – Eco Tent Village, Covid W4Q Splash Park and Community Hall & two ICCIP Projects - New Water Main and Sewerage drain upgrade

**QTC WCF is proposed to convert to a loan as at 31 January 2022, repayable over 10 years (principle and interest)

- The Financial Controller and the Department have also begun working with Council's executive management team to develop and draft identified financial management practice (policies, procedures and reporting templates) improvements as well as assist in the education and implementation of activities to support the uplift to Council's financial management practices. Key decisions regarding changes to any of Council's previously approved financial management policies will be provided to council for consideration and approval.

TALI MACKAY

BDO

6.4 Department of Finance & Corporate Services Report (DF&CS)

6.4.1 Temporary Working Capital Facility by Department of State Development, Infrastructure, Local Government and Planning

On 19 March 2021, Department of State Development, Infrastructure, Local Government and Planning advised Council on the temporary working capital facility up to \$5 million to address the current financial situation of critically low cash reserves

Since the above facility was established a total of \$2,151,183.84 has been drawn down as below:

30/03/2021- \$1,465,422.84

07/04/2021- \$685,761

6.4.2 Restricted & Unrestricted Cash Balance as on 07 April 2021

Council calculates the restricted & unrestricted cash balance as part of QTC drawdown request.

Unrestricted balance- \$137,005.64

Unrestricted Balances	
Westpac - 991057	97,162.60
Westpac - 000276	9,887.50
Westpac - 183919	28,634.60
ANZ	1,320.94
	137,005.64

Restricted balance- \$1,471,813.93

	ICCIP	HPW	COVID W4Q	BOR	TOTAL
Restricted Cash on hand	316,252.41	612,380.69	381,311.23	161,869.60	1,471,813.93

6.4.3 Operating result as at 31 March 2021

Year to date surplus is \$4.82m with revenue at \$9.45m and expenses at \$4.63m

Practical Revenue & Expenditure year to date as at 31 March - [Attachment 1](#)

6.4.4 Finance Manager Report- Lynette Simbil

Cash Flow Report is up to date to 31 March 2021. Total Bank Balance as at 31 March is \$ 1,624,637.21 with large deposits received during the month as follows:

Deposit Made By	Reason for Deposit	Amount
Department of Local Government, Racing & Multicultural Affairs	WWASC ICCIP 16-21 0084 Stormwater Drain	\$264,000.00
Department of Local Government, Racing & Multicultural Affairs	Covid W4Q 2020-21	\$428,000.00
Department of Local Government, Racing & Multicultural Affairs	WWASC ICCIP 16-21 0083 New Water Main to Eco Village	\$165,000.00
Queensland Treasury Corporation	Working Capital Draw Down Facility	\$1,465,422.84
Department of State Development, Manufacturing, Infrastructure & Planning	Building Our Region Milestone 3 – Eco Village	\$200,000.00

Credit Card Reconciliation is completed and up to date as at 31 March 2021

Taxation & Compliance Matters

March 2021 IAS to be lodged with March 2021 quarter BAS by 21 April 2021

Acquittal & Other Reporting

QLD Health ATSI Public Health Program Annual Financial Report for the year ended 30 June 2020

6.4.5 Accounts Payable Officer Report- Vivien Donahue

Open Purchase Orders

As at 31 March 2021, open purchase orders to the value of \$2,262,303.12 which is a true reflection of what Council owes its suppliers/contractors. Open purchase order report is now reviewed on a weekly basis

Aged Creditors as at 31 March is \$122,523.55 of which \$3,871.56 is aged more than 30 days or more.

Summary of creditors run for the month

Payment date	Total payment	Comment
01/03/2021	\$295.25	This payment run included individual amount below threshold \$10,000
04/03/2021	\$101,192.81	Largest Payments to – Australian Turf - \$15,000.00, ETS Groundwork - \$15,000.00, FNQ Pipeline - \$20,490.35, Nambal Resources - \$13,627.17 and Prospect Group - \$19,136.22
30/03/2021	\$1,543,476.86	Largest payments to – Australian Turf - \$116,955.00, Briody Plumbing - \$12,219.01, Community Apprenticeship Australia - \$12,578.06, ETS Groundwork - \$67,958.46, NCP Contracting - \$592,957.00, Kelly's Australia - \$25,795.00, Lowes Petroleum - \$34,636.43, Nambal Resources - \$10,999.99, Orion Project - \$85,437.00, Prospect Group - \$38,272.44, Quicksilver Construction - \$15,500.70, True Water Solutions - \$393,892.87 & Wujal Wujal Justice Group - \$55,000.00

6.4.6 Accounts Receivable Officer Report- Melita Baird

Invoicing

4 Work Orders for Responsive maintenance totalling \$2,783 for March

QBUILD invoicing comparison

Month	2021	2020	Variance
March	\$2,783.83	\$116.21	\$2,667.62

Aged debtors

90 Days Aged	\$51,205.65
60 Days Aged	\$20,567.43
30 Days Aged	\$1,191.67
Current	\$32,247.84
Total	\$105,212.59

6.4.7 Payroll Officer Report- Renelle Shipton

Employees as at 31 March	64
Resignations/terminations	1

Summary of Pay-run for the month

Pay period	Pay period ending	Total gross payment
35	02/03/2021	\$77,335.88
36	09/03/2021	\$80,627.67
Special Pay – work-cover	11/03/2021	\$1,018.49
37	16/03/2021	\$78,161.90
Special Pay – termination	22/03/2021	\$7,618.86
38	24/03/2021	\$82,388.53
39	31/03/2021	\$79,260.75

Annual leave liability

Annual leave liability report is reviewed monthly – as at 31 March, one employee has more than 8 weeks' worth of annual leave balance accrued- this employee is currently on annual leave. The employee has been advised by email on 08 April 2021 to factor in some more annual leave in coming months to reduce the balance

Three other employees who's accrued annual leave balance is nearing the 8 weeks threshold have been advised by email on 08 April 2021 to factor in some more annual leave in coming months to reduce the balance



6.4.8 Information Management Officer- Wendy Rowlands

Records Management

Continued and ongoing filing and document management in MAGIQ, our common drive "H", SharePoint, Outlook, Practical and all other Council data bases to ensure Council meets their obligations and statutory requirements under the Public Records Act 2002 and advise all staff of their obligations in relation to the creation and maintenance of records within the Council in a manner that is compliant with the standards set out by Queensland State Archives.

IT Management

This month I participated in a Zoom conference for a focus group looking at Digital Connectivity in the Wujal Wujal region. Researchers from James Cook University (JCU) are conducting research with the Torres Cape Indigenous Council Alliance (TCICA) into identifying the challenges and developing options for digital connectivity in the Wujal Wujal region. They are proposing to hold zoom sessions with all the Aboriginal Shire Councils in the Cape, then collate the data and create a strategy to go to government on how to better utilize, lobby and make digital connectivity in Cape York more appropriate, affordable and available

A total of 85 tickets raised during the month- Fourier: 94, Telstra: 2, Magiq: 1

RECOMMENDATION:

That Council endorses the DF&CS report for the month of March 2021

Director Finance & Corporate Services

Harish Nair

08 April 2021

Attachment 1 - Practical Revenue & Expenditure year to date as at 31 March 2021

General Ledger"2021.3.25.1

(Accounts: 0001-0001-0000 to 5885-7000-0000. 75% of year elapsed. Excludes committed costs)

WUJAL WUJAL ABORIGINAL COUNCIL" (Budget for full year)

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		REVENUE	EXPENDITURE	SURPLUS/(DEFICIENCY)
		31-Mar-21	31-Mar-21	31-Mar-21
0001-0001	ASSETS			
0100-0002	Non-Current Assets			

0100-0002	Non-Current Assets	0		

0001-0001	ASSETS	0		
1000-0001	CORPORATE SERVICES			
1000-0002	CORPORATE SERVICES			
1013-1000	SQW First Start Grant 2020-21	30,000.00		
1013-2000	SQW First Start Expenditure 2020-21			
1100-0003	General Administration			
1110-1000	Sundry Income	14,638.76		
1110-1001	Training & Wage Subsidies	0		
1110-1002	Troopy/Vehicle Hire Fees	0		
1110-2000	Subsidised Training Expenses			
1112-1000	Skilling Qld Work Admin Traineeship	29,600.00		
1112-2000	Salaries and Wages & costs		14,980.21	
1115-1000	Refunds & Reimbursements	868.18		
1115-1000-0001	Aust Tax Office refunds			
1115-1000-0002	Insurance refunds			
1115-1000-0003	Creditor overpayments refunded			
1115-1000-0004	Staff overpayment refunds			
1120-1000	Hire Fees-Council Facilities	5,759.09		
1130-1000	Power Cards Revenue	2,852.59		
1130-2000	Power Card Expenses		4,284.09	
1150-2000	Admin Operating Expenses		609,563.94	
1185-2000	Maintenance Costs-Eqpt		1,900.00	
1205-2000	Internal Audit		8,000.00	
1220-2000	Legal, Town Planning & Consultancy		15,723.87	
1230-2000	Insurances		115,027.52	
1240-2000	Audit Fees		-3,500.00	
1250-2000	IT Management-Wages		22,076.94	
1250-2001	IT Management-non-wages		161,859.28	
1260-2000	Asset Valuation Fees		12,550.00	
1260-2001	Asset Mgmt. Plan Expenditure		0	
1270-1000	Insurance-Damage to Council Property	27,022.32	696,613	
1270-2000	Insurance-Damage to Council Property		0	
1280-2000	Admin Overhead Recoveries		-145,994.80	



1285-2000	Depn-Admin Buildings		0	
1290-2000	Depn-Furniture and Office Equip		0	
1300-2000	Administration Training Costs		1,575.00	
1301-2000	Community Funeral Expenses-wages		0	
1301-2001	Community Funeral Expenses-non-wages		909.09	
1400-2000	Cultural Engagement Unit Expenditure		121,336.86	
<hr/>				
1100-0003	General Administration	80,740.94	940,292.00	-859,551.06
2000-0003	Finance			
2055-1200	FAGS Grant	443,923.50		
2056-1200	SDF Grant	0		
2060-1200	Finance - Grants - SGFA	1,266,057.00		
2061-1000	Leases Housing DHPW	0		
2090-1000	Profit/(Loss) on Disposal of NCA	-34,084.63		
2090-1010	Gain/Loss on lease revaluation	0		
2092-2000	W/off Assets Below Threshold		0	
2095-1000	Interest Income from Investments	207.16		
2096-1000	Joint Venture Investment Income	100,000.00		
2097-1000	Joint Venture JV Placement Income	390,000.00		
2337-2000	Interest on Loans-Plant and Equip		0	
2340-2000	Bank Fees and Charges		2,470.16	
2345-2000	Bad & Doubtful Debts		87,235.81	
2350-2000	Cents Rounding Account		0	
2360-2000	Finance Overhead Recoveries		0	
<hr/>				
2000-0003	Finance	2,166,103.03	89,705.97	2,076,397.06
2380-0003	Community Agencies			
2380-1000	Commission and Sales-Post Office	27,851.40		
2382-1000	Commission-Bank	0		
2384-1000	Commission-Centre Link	17,776.43		
2385-2000	Centre Link Agency Costs		33,112.04	
2390-2000	Bank Agency-PO Costs		25,644.41	
<hr/>				
2380-0003	Community Agencies	45,627.83	58,756.45	-13,128.62
2400-0003	Employee Costs and Recoveries			
2400-2000	Superannuation Expense		319,784.03	
2405-2000	Leave Without Pay		0	
2410-2000	Annual Leave Expense		283,658.65	
2411-2000	Christmas Gift Leave		57,105.07	
2415-2000	Sick Leave Expense		86,694.66	
2417-2000	Bereavement Leave		6,766.49	
2420-2000	Public Holidays		79,194.40	
2425-2000	Long Service Leave Expense		36,026.22	
2430-2000	Floating Plant & Loose Tools		385.45	
2435-2000	Workcover Insurance and Costs		38,859.51	
2440-2000	PPE Workplace Health & Safety Exp		0	
2445-2000	Absence due to disaster (i.e.: Flood)		0	
2450-2000	Recoveries-Superannuation		-244,328.16	
2455-2000	Recoveries-Annual Leave		-217,677.69	



2460-2000	Recoveries-Sick Leave		-80,721.29	
2465-2000	Recoveries-Public Holidays		-78,704.52	
2470-2000	Recoveries-Long Service Leave		-40,083.35	
2475-2000	Recoveries-FP<		-14,487.90	
2480-2000	Recoveries-Workcover		-27,199.46	
2485-2000	Recoveries-WH&S		-14,080.93	
2490-2000	Recoveries-Training		-14,080.93	
<hr/>				
2400-0003	Employee Costs and Recoveries	0	177,110.25	-177,110.25
<hr/>				
1000-0002	CORPORATE SERVICES	2,322,471.80	1,265,864.67	1,056,607.13
3000-0002	CORPORATE GOVERNANCE			
3000-0003	Executive			
3100-2000	Governance Expenses		240,942.22	
3200-2000	Councillors Remuneration		255,001.83	
3210-2000	Councillors Conference/W-shop Exps		10,896.12	
3220-1000	Governance Sundry Income	0		
3220-2000	Other Operating Expenses		12,955.91	
3230-2000	Elections		2,803.95	
3250-2000	Community Services Trg Incentive		0	
3300-2000	Councillors Training		0	
3400-1000	DES Grant 2021 Rodeo	20,000.00		
3400-2000	DES Grant 2021 Rodeo Expenditure		0	
<hr/>				
3000-0003	Executive	20,000.00	522,600.03	-502,600.03
<hr/>				
3000-0002	CORPORATE GOVERNANCE	20,000.00	522,600.03	-502,600.03
4000-0002	TECHNICAL SERVICES			
4000-0003	Technical Services Office			
4010-1200	Grants-Commonwealth Road (Non-Cap)	0		
4011-1200	NDRRA Subsidy-REPA 3 Claims	0		
4011-2000	NDRRA-REPA 3 Expenses		0	
4011-2000-0001	REPA 3- Wages			
4011-2000-0002	REPA 3--Non-wages			
4013-1000	W4Q 2019-2021 Round 2	436,000.00		
4013-1001	2020-21 COVID W4Q	963,000.00		
4016-1000	DRFA FNQ Monsoon 25/01-14/02/19	259,124.21		
4017-1000	2018-19 QDRF \$220000	0		
4017-2000	2018-19 QDRF \$220000		88,357.15	
4025-1000	DRFA Cyclone Penny Dec18-Jan19	0		
4025-1001	DRFA Cyclone Owen 09/12-17/12/18	0		
4025-2000	Counter Disaster Exp-Wages		3,653.04	
4025-2001	Counter Disaster Exps-Non-Wages		11,375.53	
4030-1000	Freight External Sales	0		
4035-1000	Works Sundry Income	0		
4040-1000	Works Wages/Training Subsidies	0		
4045-1000	Works External Plant Hire Revenue	15,068.02		
4055-2000	Works Administration Costs		388,479.30	



4060-2000	Works Overhead Recoveries		-56,068.90	
4065-2000	Council Store Expenses		0	
4070-2000	Freight Operating Expenses		12,508.12	
4080-2000	Depreciation-Roads & Streets		0	
4085-2000	Depreciation-Other Structures		0	
4090-2000	Works Training/Tickets/Licence Renew		10,213.89	
4095-1000	Wujal Falls Boardwalk Funding	0		
<hr/>				
4000-0003	Technical Services Office	1,673,192.23	458,518.13	1,214,674.10
4100-0003	Street Maintenance			
4125-2000	Works Street Maintenance Costs		1,904.54	
<hr/>				
4100-0003	Street Maintenance	0	1,904.54	-1,904.54
4200-0003	Parks and Gardens			
4225-2000	P&G Maintenance Costs		344,883.32	
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4200-0003	Parks and Gardens	0	344,883.32	-344,883.32
4400-0003	Recoverable Works			
4425-1000	Works Private Works Revenue	0		
4425-1001	2017-18 CYRP Projects Claims	933,086.79		
4425-1002	DATSIP Funded Works	-5,000.00		
4425-2000	Works Private Works Costs		53,777.78	
4440-1000	R2R Revenue	0		
4440-2000	R2R Costs		0	
4450-1200	ATSI TIDS Road Grant	0		
4450-2000	ATSI TIDS Road Grant Expenditure		0	
4455-1200	DTMR Boat Ramp Grant	0		
4455-2000	DTMR Boat Ramp Expenditure		1,188.65	
<hr/>				
4400-0003	Recoverable Works	928,086.79	54,966.43	873,120.36
4500-0003	Service Station			
4505-1000	Service Station- Fuel Sales	104,476.27		
4505-1000-0005	Unleaded Fuel Sales			
4505-1000-0010	Diesel Fuel Sales			
4505-1000-0015	Serv Stn Other Sales			
4505-1000-0020	Fuel Sales-Quest			
4505-1001	Service Station Gas Sales	5,878.08		
4510-2000	Service Station Operating Expenses		1,710.71	
4510-2050	Cost of Fuel Sold		-5,976.29	
4510-2051	Cost of Gas Sold		140.9	
4510-2100	Service Station - Wages		30,444.50	
4515-2000	Service Station Recoveries		0	
<hr/>				
4500-0003	Service Station	110,354.35	26,319.82	84,034.53
4520-0003	Workshop			
4520-2000	Workshop Operating Expenses		101,178.99	
4525-2000	Workshop Maintenance Costs		0	

4520-0003	Workshop	0	101,178.99	-101,178.99
4550-0003	Plant Operations			
4555-2000	Plant Repairs & Maintenance		155,554.34	
4560-2000	Depn-Depot & Wksp Buildings		0	
4565-2000	Depreciation-Plant & Equipment		0	
4567-2000	Depreciation - Motor Vehicles		0	
4570-2000	Plant Recoveries		-158,452.65	
4585-2000	Plant Hire Recoveries		-163,692.76	
4550-0003	Plant Operations	0	-166,591.07	166,591.07
4600-0003	Water Supply			
4605-1000	Fees & Charges-Water Supply	368,480.00		
4616-1000	ICCIP Funding Water Infrastructure	429,000.00		
4650-2000	Water Supply Operating Expenses		236,347.97	
4660-2000	Water Supply Maintenance Costs		24,486.73	
4670-2000	Depreciation-Water Infrastructure		0	
4600-0003	Water Supply	797,480.00	260,834.70	536,645.30
4700-0003	Sewerage Services			
4710-1000	Fees & Charges-Sewerage	414,377.34		
4710-1200	Sewerage Capital Grants	0		
4711-1000	ICCIP Funding Wastewater Infrastruct	0		
4750-2000	Sewerage Operating Expenses		136,847.88	
4760-2000	Sewerage Maintenance Costs		4,256.43	
4780-2000	Depreciation-Sewerage Infrastructure		0	
4700-0003	Sewerage Services	414,377.34	141,104.31	273,273.03
4800-0003	Environment and Waste			
4805-1200	Grants-Environmental (Non-Capital)	0		
4810-1000	ICCIP Funding Waste Infrastructure	0		
4820-1000	Fees & Charges-Garbage	125,941.02		
4820-1010	Waste Management Levy	41,909.48		
4820-1020	Ferrous Metals Sales Revenue	0		
4820-2000	Rubbish Collection Bins		74,925.81	
4820-2001	Rubbish Disposal		0	
4820-2002	Ferrous Metals Removal Expenses		1,673.52	
4822-2000	Recycle Centre Exp - wages		3,855.00	
4822-2001	Recycle Centre Exp – non-wages		798.65	
4825-1000	Containers for Change Income	18,805.11		
4825-2000	Containers for Change Expenses		21,059.91	
4830-1000	DES Small-Scale Infrastructure Grant	45,978.06		
4840-2000	Operating Expenses -Env & Waste		3,350.59	
4800-0003	Environment and Waste	232,633.67	105,663.48	126,970.19
4850-0003	ATSI PUBLIC HEALTH			
4851-2000	Refund of unspent 2018/19 Grant		0	
4855-1000	Fees & Charges-Animal Registration	0		
4855-1001	Fees and Charges-Food Licences & Reg	0		



4870-1200	ATSI - Public Health Grant 71406	132,016.00		
4870-2000	ATSI - Salaries & Wages		52,791.06	
4870-2280	ATSI - Other project costs		41,740.32	
		-----	-----	-----
4850-0003	ATSI PUBLIC HEALTH	132,016.00	94,531.38	37,484.62
4900-0003	Buildings			
4920-1000	Building Rental Revenue	120,944.97		
4920-1001	Sports Oval Camping Fees	60.71		
4920-1002	Rural Fire Levy	0		
4920-1003	Staff housing rental	15,060.00		
4920-1100	Lease/Rent Council Facilities	26,880.48		
4920-2000	Tenancy Refunds Lease Conversion		0	
4920-2001	Building Maintenance Cost Recoveries		0	
4920-2010	Rural Fire Levy given to RFBrigade 2017-18NDRPCycloneRefuge		0	
4925-1000	WWASC.12.18	490,000.00		
4930-2000	Building Operating Expenses-Wages		49,491.14	
4930-2001	Building Operating Expenses-Non-wage		6,126.49	
4935-2000	Buildings Rep & Maint-Wages		249,308.05	
4935-2001	Buildings-Rep & Maint Non-Wages		100,653.93	
4940-1000	Blding Wages/Training Subsidies	0		
4940-2000	Building Services Training Costs		2,683.28	
4950-2000	Depreciation - Community Housing		0	
4960-2000	Depreciation - Council Buildings		0	
4970-2000	Laundromat Operating Expenses		2,703.39	
4985-1000	Building Private Works Revenue	0		
4985-2000	Building Private Works Expenditure		0	
4990-1000	Recoverable W-BAS Responsive Rev	230,638.52		
4990-2000	BAS DPHW Responsive Expenditure		324,449.04	
4990-2010	Stores on cost Recovery		0	
4990-2020	Creditors on cost Recovery		-379,047.09	
4990-2030	Wages on cost Recovery		-95,262.92	
4995-1000	BAS DPHW Planned Maint. Revenue	191,233.00		
4995-1001	BAS DPHW Planned Maint. Driveways	186,981.46		
4995-2000	BAS DPHW Planned Maint. Expenditure		306,712.69	
4996-2002	Little Douglas Housing Expenditure		0	
4998-1000	Inter Remote Capital Pg Grant DPHW	0		
4998-2000	Interim Remote Capital Prg Expenses		127,575.56	
		-----	-----	-----
4900-0003	Buildings	1,261,799.14	695,393.56	566,405.58
		-----	-----	-----
4000-0002	TECHNICAL SERVICES	5,549,939.52	2,118,707.59	3,431,231.93
		-----	-----	-----
1000-0001	CORPORATE SERVICES	7,892,411.32	3,907,172.29	3,985,239.03
5000-0001	COMMUNITY SERVICES			
5000-0002	SES - OPERATIONS			
5005-1200	Subsidy-SES Operating	13,550.60		
5020-2000	SES Operating Expenses		409.1	
5030-2000	SES Maintenance Costs		0	
5040-2000	Depreciation-SES Buildings and Str		0	

5000-0002	SES - OPERATIONS	13,550.60	409.1	13,141.50
5100-0002	COMMUNITY PROJECTS			
5100-0003	KINDERGARTEN			
5100-1200	Grant - DETE Kindy	67,142.82		
5105-2000	KINDERGARTEN - Operating Expenses		144,922.83	
5106-1200	KINDERGARTEN - Training Subsidy	0		
5100-0003	KINDERGARTEN	67,142.82	144,922.83	-77,780.01
5100-0002	COMMUNITY PROJECTS	67,142.82	144,922.83	-77,780.01
5120-0002	Economic Development			
5120-0003	ILGSP sustainability projects			
5120-1300	Ecotourism Village Funding Revenue	200,000.00		
5120-0003	ILGSP sustainability projects	200,000.00	0	200,000.00
5155-0003	LIBRARY			
5155-1210	LIBRARY - State Subsidy Received	0		
5155-2000	LIBRARY - Operating Exp		12,924.06	
5155-2002	Robotics Grant Expenditure		0	
5155-2335	LIBRARY - Repairs & Maintenance		0	
5156-1000	First 5 Forever Grant 2020-21	3,000.00		
5156-2000	First 5 Forever Expenditure		13,799.11	
5157-1000	Public Library Grant - IKC Staffing	17,000.00		
5157-2000	Public Library Grant - Expenditure		13,516.51	
5158-1000	Local Resources Grant 2020-21	1,500.00		
5158-2000	Local Resources Grant Expenditure		0	
5159-1000	Deadly Digital Communities Grant	10,000.00		
5159-2000	Deadly Digital Communities Grant Exp		0	
5164-1000	Tech Savvy Seniors QLD Grant 2019-20	0		
5164-2001	Tech Savvy Seniors Exps non-wages		1,595.84	
5165-1200	Seniors Week 2020/2021	0		
5165-2000	Seniors Week 2020/2021 Expenditure		202.94	
5155-0003	LIBRARY	31,500.00	42,038.46	-10,538.46
5170-0003	COMMUNITY SERVICES MANAGEMENT			
5170-2000	Community Serv Manager Expenses		0	
5170-0003	COMMUNITY SERVICES MANAGEMENT	0	0	0
5300-0003	COMMUNITY SERVICES			
5301-1000	Economic & Comm.Develop. Invest. Reve	0		
5301-2000	Economic & Comm.Develop. Invest. Exps		0	
5334-1200	Get Ready Queensland Grant	4,831.20		
5334-2000	Get Ready Expenses		1,581.24	
5300-0003	COMMUNITY SERVICES	4,831.20	1,581.24	3,249.96
5360-0003	LANGUAGE PROGRAM			
5360-1200	Language Project - Grant Received	0		
5360-2000	Language Grant Operating Exp		0	



5361-1200	Indigenous Language Supp Att Gen	0		
5361-2000	Indigenous Language AG Grant Exp		1,782.01	
5361-2001	repayment of unspent Att-Gen funds		0	
		-----	-----	-----
5360-0003	LANGUAGE PROGRAM	0	1,782.01	-1,782.01
5365-0003	NAIDOC			
5365-1200	NAIDOC - Grant Received	250		
5365-2000	NAIDOC Operating Exp		6,646.36	
		-----	-----	-----
5365-0003	NAIDOC	250	6,646.36	-6,396.36
5382-0003	HEALTHY COMMUNITIES			
5384-1200	Come & Try Fitness Program	0		
5384-2000	Come & Try Fitness Exps-wages		0	
5384-2001	Come & Try Fitness exps non-wages		0	
		-----	-----	-----
5382-0003	HEALTHY COMMUNITIES	0	0	0
5400-0003	Arts Centre - Cafe			
5400-1000	Arts Centre - Cafe Sales	0		
5400-2000	Arts Centre - Cafe Expenses		12.89	
5401-1000	Arts Centre - Functions/Catering	0		
5401-2000	Arts Centre - Internal Revenue		0	
		-----	-----	-----
5400-0003	Arts Centre - Cafe	0	12.89	-12.89
5500-0003	Cultural - Arts Centre			
5525-1000	Arts Centre - Gallery Revenue	38,650.66		
5525-2000	Arts Centre - Gallery Purchases		19,965.47	
5530-1200	Art Gallery-Training Subsidies	0		
5530-2000	Gallery Training Subsidy Exps		0	
5530-2000-0001	Gallery Training Subsidy-Wages			
5530-2000-0002	Gallery Training Subsidy-Non-Wages			
5535-1000	Arts Centre - Facilities Hire	0		
5555-2000	Depreciation - Cultural Buildings		0	
5560-2000	Depreciation - Artefacts & Equipment		0	
5566-2000	Exhibition Expenses		0	
		-----	-----	-----
5500-0003	Cultural - Arts Centre	38,650.66	19,965.47	18,685.19
5570-0003	IRADF			
5575-1200	IRADF - Grant 2012_13	0		
5576-2000	IRADF Wages Exp		646.88	
5576-2001	IRADF non-wages exp		6,128.03	
5578-1000	IRADF Grant 2020-21	25,000.00		
5578-2000	IRADF Wages Exp		0	
5578-2001	IRADF Non-wages exp		0	
		-----	-----	-----
5570-0003	IRADF	25,000.00	6,774.91	18,225.09
5585-0003	ARTS QLD- INDIGENOUS ARTS FAIR			
5585-1000	Arts Centre Wage Subsidies	0		
5585-1200	Arts Qld Cns Ind Arts Fair	0		



5585-1210	Arts Centre Sundry Income	0		
5585-2000	Arts Centre-Council Funded Costs		19,131.80	
5585-2001	CIAF Expenses		0	
5586-1200	Arts QLD Showcase Program Grant	0		
5586-2000	Arts QLD Showcase Program Exps		0	
		-----	-----	-----
5585-0003	ARTS QLD- INDIGENOUS ARTS FAIR	0	19,131.80	-19,131.80
5610-0003	Backing Indigenous Arts			
5614-2000	IAC Operational Expenses		0	
5617-1200	BIA IAC Operating Grant	65,000.00		
5617-2000	BIA Expenses wages		0	
5617-2001	BIA Expenses non-wages		25,626.86	
		-----	-----	-----
5610-0003	Backing Indigenous Arts	65,000.00	25,626.86	39,373.14
5620-0003	Indigenous Visual Arts			
5620-1200	Indigenous Visual Arts Ind Supp IVAI	146,430.00		
5620-2000	Indigenous Visual Arts Supp Expenses		110,398.13	
5631-1000	Invoice Revenue from DVD sales	0		
5635-1000	IVAISRRF034 RR Fund	40,000.00		
5635-2000	IVAISRRF034 RR Expenditure		7,190.85	
		-----	-----	-----
5620-0003	Indigenous Visual Arts	186,430.00	117,588.98	68,841.02
		-----	-----	-----
5120-0002	Economic Development	551,661.86	241,148.98	310,512.88
5700-0002	CARE FACILITIES			
5750-0003	Home Care Packages HCP			
5750-1200	Home Care Pkg HCP Revenue	180,239.33		
5750-2000	Home Care Pkgs HCP Expenses		41,167.95	
5752-1100	Commonwealth Home Packages CHSP	274,622.07		
	CHSP Covid19 Aged Care			
5752-1105	MealsOnWheels	12,408.62		
5752-2000	Commonwealth Home Packages CHSP		125,358.19	
5752-2105	CHSP Covid19 Aged Care Meal Expenses		5,096.92	
5753-1200	Disability Related Health Supp NDIS	0		
		-----	-----	-----
5750-0003	Home Care Packages HCP	467,270.02	171,623.06	295,646.96
5755-0003	HACC - OPERATING			
5755-1200	HACC Op Grant Commonwealth DOHA	135,000.00		
5755-2000	HACC-Operating Exps-wages		31,292.50	
5755-2001	HACC Operating Exps non-wages		0	
5756-1200	QCC Op State Younger Persons Grant	66,171.00		
5756-2000	QCC Younger Persons Exp		7,496.12	
5758-1200	IEI Program Activity 4-ENHCUQN	110,520.00		
5758-2000	IEI Program Activity 4-ENHCUQN		74,086.56	
		-----	-----	-----
5755-0003	HACC - OPERATING	311,691.00	112,875.18	198,815.82
5760-0003	NJCP			
5760-2000	NJCP Operating Expenses		2,622.08	
5762-1200	NJCP 19/20 8NCP2NR Aged Care	0		
5762-2000	NJCP 19/20 8NCP2NR Aged Care		0	



5760-0003	NJCP	-----	-----	-----
		0	2,622.08	-2,622.08
5771-0003	Patient Travel	-----	-----	-----
5771-0003	Patient Travel	0	0	0
5790-0003	COMMUNITY SERVICE - DEPRECIATION			
5790-2000	Depreciation-Buildings		0	
5795-2000	Depreciation-Furn, Plant and Equip		0	
5825-0004	INDIGENOUS ECONOMIC DEVELOPMENT			
	INDIGENOUS ECO DEV - Grants			
5825-1200	Received	80,000.00		
5830-2000	INDIGENOUS DEV - M & S		0	
5825-0004	INDIGENOUS ECONOMIC DEVELOPMENT	80,000.00	0	80,000.00
5790-0003	COMMUNITY SERVICE - DEPRECIATION	80,000.00	0	80,000.00
5865-0003	LIFE PROMOTION - Inactive			
5865-2000	Life Promotion-Operating Exp		0	
5865-0003	LIFE PROMOTION - Inactive	0	0	0
5870-0003	RIBS			
5871-2905	RIBS - Depn - Plant and Equip		0	
5880-0004	NJCP Arts, Culture, Radio			
5880-1200	NJCP Radio Arts Culture 4-4XYYQVV	66,430.00		
5880-2000	NJCP Expenses Arts, Culture, Radio		52,458.23	
5880-0004	NJCP Arts, Culture, Radio	66,430.00	52,458.23	13,971.77
5885-0004	OFTA Indigenous Broadcasting Program			
5885-0004	OFTA Indigenous Broadcasting Program	0	0	0
5870-0003	RIBS	66,430.00	52,458.23	13,971.77
5700-0002	CARE FACILITIES	925,391.02	339,578.55	585,812.47
5000-0001	COMMUNITY SERVICES	1,557,746.30	726,059.46	831,686.84
		=====	=====	=====
	TOTAL REVENUE AND EXPENDITURE	9,450,157.62	4,633,231.75	4,816,925.87

6.5 Department Works & Building Services Report

6.5.1 Capital Works

China Camp – Starting construction again this month.

Sports Oval – commencing again on the 20th April

Splash Park – Commencing again on the 20th April

Zig Zag – Works complete

6.5.2 Building







Guest Accommodation - internal fit-outs are 90% complete, external works are still yet to commence.

Eco Village – 7 concreting steel post footings complete 1 remaining, toilet block framework 90% complete internal fit-outs to be installed this month.

22 Hartwig – Next stage tiling then finishing bathroom panels, plumbing works, painting, vinyl and bedroom wardrobe to be installed

3 more-bathroom upgrades

QBUILD Works

Workflow		
Unscheduled		2
Work In Progress	<div style="width: 100%;"></div>	173
Awaiting Approval		0
Completed	<div style="width: 100%;"></div>	207
Invoiced	<div style="width: 100%;"></div>	251
Field Workers		
 Carpentry		61
 Electrical		34
 Painting		1
 Pest Control		32
 Plumbing		38
 Yard Work		7

6.5.3 Water and Sewer

Recycle centre – March total number of items 14,114

6.5.4 Animal Management/Environmental Health

EHO:

Conducted a food inspection at Wujal Wujal Store

Pump 2 on the southside has been stopped and pulled out due to unnecessary materials flowing through the pipelines.

Sprayed Hypo on ponding's and the area around it.

Installed crocodile signs with the wild life workers at the crossing, granite creek and pump turnoff.

Monitor spillages daily

Conduct water testing daily



Monitor for carcasses dumped by local hunters. Has been clean and no illegal dumping has been reported or sighted

Animal Management:

Applied Chlorimide spray to infected wounds to dogs that has got injured from hunting.
 Educated the owners to purchase chest plates for the dog to be safer when hunting
 There have been sightings of a croc (3.5m-3.8m) up at the crossing that we have been monitoring for any aggressive activity. The community is aware.
 Installed crocodile signs with the wild life workers at the crossing, granite creek and pump turnoff.
 Assist EHO
 Cleaned Dog Pound
 Did a stocktake on the drugs.

6.5.5 Art Centre

Highlights:

The art centre manager went for training in Cairns for 3 days. This included 2 days of governance training and an IACA committee meeting. This was no cost to the Council and was organised by IACA.
 This month we had a visit from IACA Indigenous Arts-workers. Part of this training was visiting Mossman, Hopevale and Wujal Wujal communities, learning how the different art centres manage their studio/gallery space. This was followed by a lunch provided for by IACA and a tour of the falls.
 The parks and gardens crew did a great job of mowing, whipper snipping and guernying the mouldy concrete areas around the art centre.
 Sales have improved this month, we have sold a few of our larger artwork pieces.

Data:

Sales report for the month of March 2021, attached.

Barriers & Issues:

Artists payments are taking longer than usual to process. I understand we have FC procedures in place this however does not make it easy to explain to the artist as they see there painting being sold and don't really understand why it takes so long for them to get paid as the money goes directly into WWASC bank account.

Funding/Agreements/Financials:

Council are now under a Financial Controller until 30 June 2021 and the art centre will take direction from the Council finance team when needed.

Expenditure for the month of March 2021	Item
\$524.50	Travel Allowance for Art Centre Staff to travel to IACA conference in April. This is covered through Backing Indigenous Arts grant for professional development.

Sales from 01/03/2021 to 31/03/2021

Product	Items Sold	Value of Sales
Cooler	7	\$70.00
Other	7	\$160.00
BOOKMARK	5	\$100.00
Painting	5	\$5,690.00
Postcard	4	\$80.00
Freight	1	\$30.00
Jewellery	1	\$40.00
Textile	1	\$120.00
Total Items Sold:	31	\$6,290.00



6.5.6 HACC

Projects

Nil Projects

Funding and expenditure

02/03/2021- Cooktown Pest Control- \$764.50
02/03/2021-Far North Office Choice- \$150.65
02/03/2021-Trinity Fire Services-Training
11/03/2021- Cooktown Food and Ice Works-\$2146.56
02/03/2021-Complete Mobility and Rehab-\$445.00
9/03/2021-Alister Gibson-1485.00
22/03/2021-Cooktown Food and Ice Works-542.30
23/03/2021-Cooktown Food and Ice Works-\$678.32
22/03/2021-Cooktown Food and Ice Works-\$283.38

Issues with programs etc.

Nil Issues

Client/s Correspondence

Staff have showed a tremendous amount of support to families of the late Herbert Hooker. Client passed away on the 5/03/2021- all relevant aged care portals and correspondence have been updated.

Coordinator has been supporting QCSS client in preparation for the funeral.

Reporting

HCP Medicare claim has been submitted

CHSP Grandfathered Clients Services and information has been uploaded onto the MY Aged Care System on the 24/3/2021 before due date. Call to my aged care reference number:821198

Current reporting on unspent funds for the Late Herbert Hooker Home Care Package Funds-Finance and Coordinator are seeking assistance with this.

Staff

Police Checks need to be submitted for (2) Staff-Overdue due to Identifications- will Submit this month for compliance.

Current Coordinator has handed in resignation. Has appointed a highly recommended person. Please find attached Resume

Training if any

Coordinator is organising Training for Certificate 111 in Individual Support through TAFE QLD for two staff that have not yet done this. Training dates and studies have not been finalised yet.

All Community Care staff have completed fire training that was organised on the 24th of March.

Recommendations/Resolutions.

NIL

6.5.7 Indigenous Knowledge Centre

IKC Coordinator has commenced facilitation of the First5Forever Program during the CDCC Playgroup session each Wednesday of the school term. This is to encourage early literacy for ages 0-5 and utilisation of the IKC services and facilities to enrich early literacy and education for the younger members of the community.

Preparing some activities for the school holiday period. IKC will be closed for the first week of school holidays due to staff leave.

Prep class came in for a visit and to see what we do at the IKC.

Sourcing and researching potential funding/grant opportunities and working with appropriate people to progress submissions.

Projects

Project / Funding	Grant amount	Amount spent to date	Remaining	Update
Language Grant	\$15,000	\$6,033.08	\$8,967.92	Image media nearly complete and awaiting purchase of the microphone to add in the audio. Will engage the services of local elders to assist with translating common nursery rhymes and to do the audio media for the app.
Tech Savvy Seniors	\$3,716.50	\$3,708.26	\$8.24	Extended until 31/05/2021 due to Covid-19. Computers have been set up and are being utilised by community. Awaiting Fourier to configure PC's and install Microsoft Office. Purchase order has been sent to Fourier Technologies to install Microsoft programs and security settings for public use.
First 5 Forever Mum's and Bub's	\$18,000	\$3,954.71	\$14,045.29	The IKC Coordinator was absent for the first week of the month and other organisations were short staffed so the program did not run for the month of March and could not be rescheduled as the IKC has been booked out but will be held the first week of April as scheduled.
Switched On	\$10,000	\$10,000	\$0	Funding has been released. Sent off requests to service providers to provide quotes for facilitating four training session to the community and liaising with potential facilitators. Agreement has been amended to allow a facilitator more than the stated \$40 per hour. Have selected a provider within the funding amount and created a requisition. Hoping to conduct the training in late April.
Total	\$46,716.50	\$23,696.05	\$23,020.45	

IKC Expenditure

Provider	Item	Amount	Funding	Comments
Francis Walker	Translation, proofing and editing services	\$160	\$80 – Language application funding \$80 – Disaster Preparedness Get Ready Queensland funding	
Intelliteq	Accredited computer training	\$10,000	Deadly Digital Communities Grant	
Total		\$3,582.45		

Issues

Nil

Correspondence

Nil

Staff

My Pathways workers had been attending somewhat sporadically and assisting with IKC workload and completing online Microsoft Office Training with the assistance of the IKC Coordinator.

Training

The first week of March saw the IKC Coordinator attend the Indigenous Knowledge Centre Workshop hosted by State Library Queensland in Cairns. This event, including travel, accommodation and workshop fees were fully subsidised through the SLQ Bursary. This was a meeting of all IKC's in Queensland. Information and networking opportunities provided were invaluable and much was taken from the session presented. To hear and see what other communities were doing and the collaboration that could be established will provide inspiration for future program planning and activities that the IKC will be able to offer.

Received Certificate IV in Leadership and Management certificate.



TOUR OF CAIRNS LIBRARY WITH IKC WORKSHOP GROUP



FIRST 5 FOREVER SESSION WITH IKC WORKSHOP GROUP

Recommendations/resolution

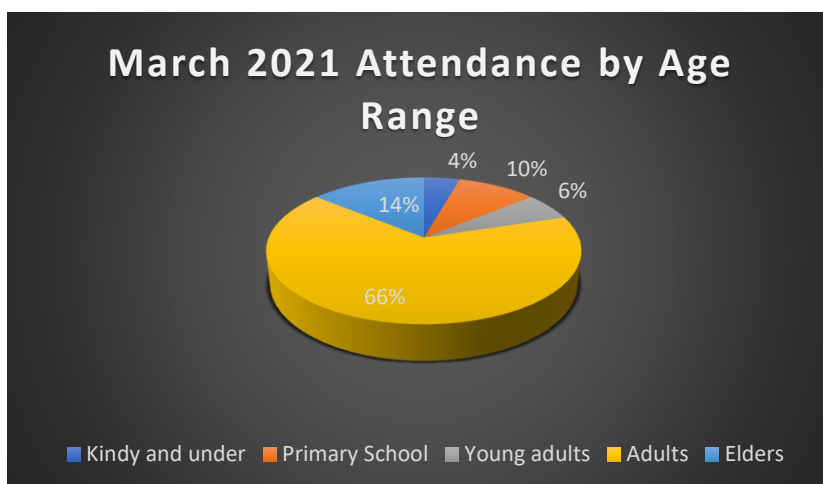
Nil

Statistics

114 attendances throughout the month

2 loans for the month

3 new members



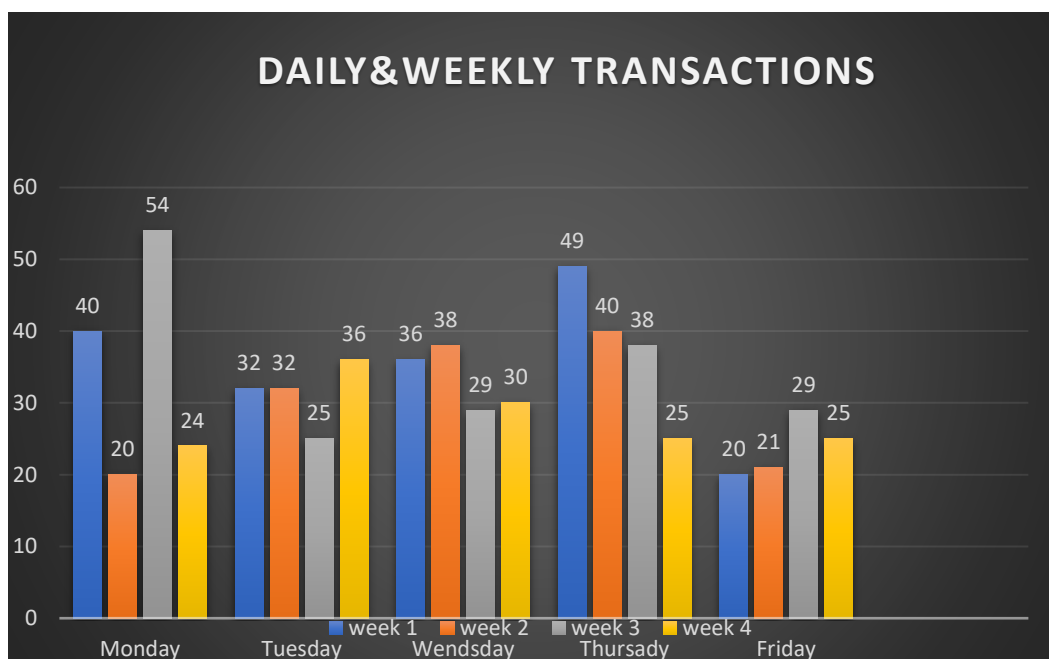
6.5.8 Post Office

Total Domestic Assessment for March- Parcels = \$95.15.

Commonwealth Bank has imposed a \$2,000 limit per week on all combined transactions on CBA's passbooks.

The cost of sending a standard domestic letter has increased from \$1.00 to \$1.10.

Wujal Wujal Post office does not do Western Union Money Transfers.



6.5.9 Centrelink

Services Australia computer has been out of service for 4 weeks

Agents have reported the equipment fault to the Area Manager who has contacted their IT s section to resolve the situation remotely.

To date, IT have not been able to resolve this issue and have advised that a new computer for Wujal Wujal Centrelink has been ordered and they will advise a time when they can visit site to install and configure.

Wujal Wujal Centrelink personnel have been directing clients to the My Pathways office to do their reporting online.

Phones at Wujal Wujal Centrelink office are operational, and some customers are using these to do their Centrelink business.



6.5.10 Kindergarten

Nil

RECOMMENDATION:

That Council endorses the DW&BS report for the month of March 2021

7 CLOSED SESSION - Nil

8 GENERAL BUSINESS/ LATE ITEMS