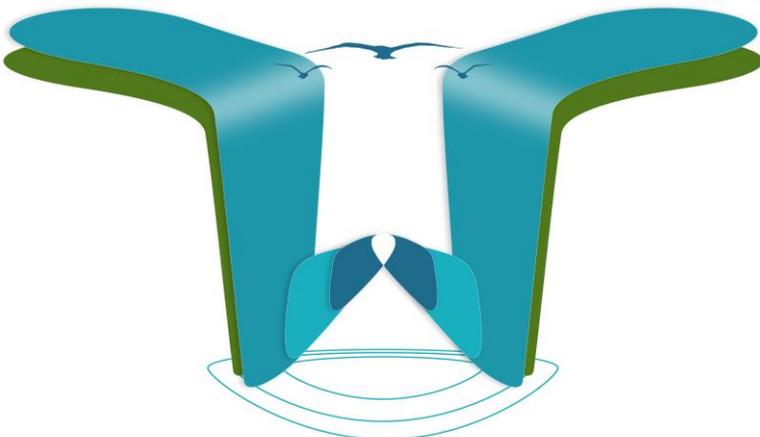


AGENDA

Ordinary Council Meeting
Thursday 20 January 2022
COMMENCING AT 9:00AM



WUJAL WUJAL
Aboriginal Shire Council

Wujal Wujal
Aboriginal Shire Council



WWASC COUNCILLORS

Councillor Bradley Creek, Mayor
Councillor Vincent Tayley, Deputy Mayor
Councillor Robert Bloomfield
Councillor Regan Kulka
Councillor Vanessa Tayley

WWASC holds their Council Meetings
On the third Thursday of the Month
Beginning at 9:00am
The attendance of all councillors is requested.



ORDER OF BUSINESS

- 1 [WELCOME / MEETING OPENED](#)
- 2 [ATTENDANCE / APOLOGIES](#)
[VISITORS/PRESENTERS](#)
- 3 [CONDOLENCES / CONGRATULATIONS](#)
- 4 [COUNCILLOR OBLIGATIONS / DECLARATION OF INTERESTS](#)
- 5 [CONFIRMATION OF PREVIOUS MINUTES](#)
- 6 [REPORTS](#)
[6.1 Mayors Report](#)
[6.2 CEO's Report](#)
[6.3 Financial Controllers Report](#)
[6.4 DF & CS Report](#)
[6.5 DW & BS Report](#)
- 7 [CLOSED SESSION](#) -Nil
- 8 [GENERAL BUSINESS / LATE ITEMS](#)



1. WELCOME/MEETING OPEN

Mayor welcomes everyone and opens the meeting.

2. ATTENDANCE/APOLOGIES

VISITORS/PRESENTERS

VISITORS	
PRESENTERS	

3. CONDOLENCES/CONGRATULATIONS

4. COUNCILLOR OBLIGATIONS/DECLARATION OF INTERESTS

Declaration of Material Personal Interest (MPI) on any item of business

Declaration of Conflict of Interest on any item of business

Registers of Interest

5. CONFIRMATION OF MINUTES

Confirmation of Previous Minutes of meeting held **December 2021**
as circulated.

Business Arising from Previous Minutes
report given at the meeting.



6. REPORTS

6.1 Mayors Report

- LDMG 04/01/2022
- Community COVID Meetings 05/01/2022
- Briefing Mayors CEO 07/01/2022
- TCICA Tele Meeting 18/01/2022
- Audit Committee Meeting 19/01/2022
- Catch up with Minister Enoch 19/01/2022

6.2 Chief Executive Officer's Report

- 6.2.1 COVID-19 Status Report
- 6.2.2 Amended Community Master Plan Adoption
- 6.2.3 Draft 2022-2027 Corporate Plan

DISCLAIMER: The information contained in the following reports is for general guidance on Council matters of interest only. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in these reports. While the Chief Executive Officer (CEO) makes every attempt to ensure that the information contained in these reports is accurate and reliable the CEO is not responsible for any errors or omissions, or for the results obtained from the use of this information. All information in these reports is provided "as is", with no guarantee of completeness, accuracy, timeliness. In no event will Wujal Wujal Aboriginal Shire Council, its related partnerships or corporations, or the partners, agents or employees thereof be liable to you or anyone else for any decision made or action taken in reliance on the information in these reports or for any consequential, special or similar damages, even if advised of the possibility of such damages.



6.2.1 COVID-19 Status Report

The first positive test results for Wujal Wujal community members were reported to Council on 4 January 2022. This was linked to a New Years Eve function at the Lions Den Hotel. A socially distanced public meeting was held to update the community with the information and what the situation meant for the community.

Cases in our local area (where Wujal Wujal Community families are associated with cases) Wujal Wujal Ayton and Rossville (Shipton's Flat) total 21. As at 3.00pm on Sunday 16 January 2022 there were 7 cases still active with 14 cases being discharged.

Community	Currently admitted to TCHHS COVID-19 Care at Home	Transferred to CHHS Virtual Ward	Transferred CBH	Discharged	Grand Total
Aurukun	5			2	7
Badu Island	9				9
Bamaga	24			9	33
Bloomfield	1			6	7
Coen	4			1	5
Cooktown	34			53	87
Darnley Island	1				1
Hopevale	6			1	7
Horn Island	6			2	8
Injinoo	1			2	3
Kowanyama		1		1	2
Kubin	1				1
Lakeland	4			71	75
Lockhart	23		1	12	36
Napranum	4				4
Pormpuraaw	1				1
Rossville	2			6	8
Saibai Island				1	1
Skardon River	1			5	6
Thursday Island	35			34	69
Umagico				2	2
Warraber Island	1				1
Weipa	53			55	108



Wujal Wujal	4			2	6
Yorke Island	2				2
Grand Total	222	1	1	265	489

Those who tested positive and their close contacts isolated in home and there were no hospitalisations. Queensland Health provided positive cases with home monitoring kits for checking heart rates and blood oxygen levels and contacted them daily with questions on their symptoms to ensure that they were not becoming ill and requiring further treatment or hospitalization.

The isolation in home has worked well with only one case requiring to be relocated from Thompson Creek due to difficulty with communication. The Council Flat behind the Mypathway office was used for this purpose.

The LDMG has met to confirm their support to Queensland Health staff for possible assistance with distribution of essentials such as shopping, power cards, telephone credits etc.. This has not been required to date.

Council continues to monitor the situation and receive updates through the District Disaster Coordination Centre.

The community messaging has been promoted through the local radio and Council's FaceBook page. The messaging remains the same – Social Distancing of 1.5 meters – Maintain hand hygiene – Wear a mask indoors and where required – Get Vaccinated.

WWASC's Government Champion Mr Jamie Merrick has provided a supply of face masks for the community and these are being made available to anyone who requires them

Vaccination clinics are continuing and vaccines can be given at the Wujal Wujal clinic by appointment. Childrens (5-11yrs) will commence later in the month

Below are the figures for the Cape and Torres Health 5region for both cases and vaccination rates as at 3.00pm on Sunday 16 January 2022.

Detection of cases overview

TCHHS has recorded 27 new cases of COVID-19 in the 24 hour period to 3 pm:

All active clients are being safely managed at home.

Vaccination Rates

Location	Eligible pop	Dose 1	Dose 1 %	Dose 2	Dose 2 %	Dose 3
Injino	272	245	90%	145	53%	10
Stephen (Ugar) Island	43	29	67%	23	53%	0
New Mapoon	236	181	77%	128	54%	17
Napranum	822	607	74%	476	58%	55
Umagico	240	201	84%	139	58%	5



Mabuiag (Gumu) Island	171	146	85%	112	65%	2
Saibai Island	272	239	88%	179	66%	97
Bamaga	788	665	84%	543	69%	92
Dauan (Cornwallis) Island	101	87	86%	70	69%	20
Boigu (Malu Kiyay) Island	175	146	83%	122	70%	16
Sue (Warraber) Island	192	170	89%	134	70%	0
Weipa	3664	2930	80%	2648	72%	632
Laura	132	110	83%	98	74%	15
Coen	323	283	88%	240	74%	4
Hope Vale	915	825	90%	689	75%	123
Mapoon	278	230	83%	212	76%	78
Yam (Iama) Island	200	194	97%	153	77%	4
Coconut (Poruma) Island	153	143	93%	119	78%	29
Horn Island	411	378	92%	321	78%	118
Badu Island	558	482	86%	436	78%	161
Cooktown	2700	2464	91%	2123	79%	320
Yorke (Masig) Island	155	143	92%	122	79%	33
Darnley Island	255	218	85%	201	79%	34
Seisia	170	156	92%	136	80%	22
Kowanyama	805	732	91%	656	81%	64
Murray (Mer) Island	294	278	95%	244	83%	136
Thursday Island	2271	2301	101%	1888	83%	729
Aurukun	985	952	97%	827	84%	26
Lockhart River	500	505	101%	421	84%	9
St Pauls (Moa) Island	213	198	93%	183	86%	97
Kubin (Moa) Island	111	100	90%	96	86%	56
Hammond Island	165	163	99%	145	88%	52
Pompuraaw	504	492	98%	454	90%	2
Wujal Wujal	431	441	102%	411	95%	52
Lakeland	187	233	125%	242	129%	8
Grand Total	19692	17667	90%	15136	77%	3118



Recommendation

That Council note the COVID-19 status report for January

6.2.2 Amended Community Master Plan Adoption

In 2016 and 2017 Council in partnership with DATSIP using AECOM Consultants prepared a community master plan to map out the future development of Wujal Wujal. Community consultations and investigations were carried out by the consultants to prepare a strategic document that could be used to ensure a healthy and vibrant community for the next generation.

The Wujal Wujal Master Plan was the first community master Plan prepared by DATSIP in a project that saw master plans prepared for all of the Aboriginal and Torres Strait Is

lander local governments in Queensland. As the project progressed some improvements were incorporated into master plans that improved the finished documents compared to the first plan prepared (Wujal Wujal).

We requested the Wujal Master Plan be refreshed to align it to the Planning Scheme and Planning Legislation. The review was carried out by AECOM. A copy of the revised document is **tabled** for Council's review.

Recommendation

That Council Adopt the Amended Wujal Wujal Community Master Plan

6.2.3 Draft Corporate Plan 2022-2027

Council has developed the draft 2022-2027 Corporate Plan . The draft plan was developed following community consultation during the months of November and December 2021 and a review of Council's minutes over the previous 12 months to gather an understanding of the community needs and priorities.

The strategies and priorities that have been included in the corporate plan that were not specifically identified in the previous plan include:

- Aged Care Facility
- Womens Centre
- Financial Sustainability
- Organisational Risk Management
- Childrens Playground
- Accommodation Business

RECOMMENDATION



That Council **accept** the Draft 2022-2027 Draft Corporate Plan to be placed on public display prior to adoption at the February Council meeting.

6.2.4 Audit and Risk Committee

On Wednesday the new Audit and Risk Committee met to discuss the formation of the Committee determining the membership of the Committee including the position of Chair. The meeting also worked through a draft document and developed a proposed Charter for the Committee.

Audit committees are governed under the Local Government Regulation 2012 and whilst it is not compulsory for Council to have an Audit Committee if a Council does have an Audit Committee it must comply with the legislation.

Subdivision 2 Audit committee

208 Application of [sdiv 2](#)

This subdivision applies to an audit committee whether it is established by a large local government or another local government.

209 Prescribed class for large local government—[Act, s 105](#)

For the [Act, section 105\(3\)](#), definition large local government, a large local government is a local government belonging to a remuneration category of 3 or a higher number mentioned in the remuneration schedule.

Note—

Under [section 105\(2\)](#) of the [Act](#), a large local government is required to establish an audit committee.

210 Audit committee composition

- (1) *The audit committee of a local government must—*
 - (a) *consist of at least 3 and no more than 6 members; and*
 - (b) *include—*
 - (i) *1, but no more than 2, councillors appointed by the local government; and*
 - (ii) *at least 1 member who has significant experience and skills in financial matters.*
- (2) *The chief executive officer can not be a member of the audit committee but can attend meetings of the committee.*
- (3) *The local government must appoint 1 of the members of the audit committee as chairperson.*

211 Audit committee meetings

- (1) *The audit committee of a local government must—*
 - (a) *meet at least twice each financial year; and*
 - (b) *review each of the following matters—*
 - (i) *the internal audit plan for the internal audit for the current financial year;*



- (ii) *the internal audit progress report for the internal audit for the preceding financial year including the recommendations in the report and the actions to which the recommendations relate;*
 - (iii) *a draft of the local government’s financial statements for the preceding financial year before the statements are certified and given to the auditor-general under [section 212](#);*
 - (iv) *the auditor-general’s audit report and auditor-general’s observation report about the local government’s financial statements for the preceding financial year; and*
 - (c) *as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee’s recommendations about the matters.*
- (2) *At a meeting of the audit committee—*
- (a) *a quorum is at least half the number of members of the committee; and*
- Examples—*
- 1 *If the committee consists of 4 members, a quorum is 2.*
 - 2 *If the committee consists of 5 members, a quorum is 3.*
- (b) *either—*
 - (i) *the chairperson presides; or*
 - (ii) *if the chairperson is absent, the member chosen by the members present as chairperson for the meeting presides.*
- (3) *The audit committee may, for performing its functions under subsection (1)(b), seek information or advice from the person who has carried out the internal audit.*
 - (4) *The chief executive officer must present the report mentioned in subsection (1)(c) at the next meeting of the local government.*

Council needs to formally appoint the membership of the Audit and Risk Committee and also appoint the Chair of the Committee. The proposed membership of the committee is as follows;

Mayor Bradley Creek
 Cr Vanessa Tayley
 Ms Heather Kelly, Director Organisational Business Services – Cook Shire
 Mr John O’Halloran, Regional Manager - Department of State Development, Infrastructure, Local Government and Planning

The meeting recommends that Mayor Bradley Creek be appointed as Chairperson of the Audit and Risk Committee.

Mayor Creek and Cr Vanessa Tayley can request another Councillor to attend as their Proxy (able to vote) if they are unable to attend. All other Councillors are invited to each meeting as observers without voting rights.

Council will also need to adopt the Charter for the Audit and Risk Committee



The minutes of the Wujal Wujal Aboriginal Shire Council Audit and Risk Committee meeting held on Wednesday 19 January 2022 and the Draft Wujal Wujal Aboriginal Shire Council Audit and Risk Committee Charter are tables for Councillors information

Recommendations

That Council **appoint** the following people as members of the Wujal Wujal Aboriginal Shire Council Audit and Risk Committee

Mayor Bradley Creek for the remainder of the Councils term of office

Cr Vanessa Tayley for the remainder of the Councils term of office

Ms Heather Kelly for a term of two years (January 2024)

Mr John O'Halloran for a term of two years (January 2024)

FURTHER

That Council Appoint Mayor Bradley Creek as Chairperson of the Wujal Wujal Aboriginal Shire Council Audit and Risk Committee.

That Council adopt the Wujal Wujal Aboriginal Shire Council Audit and Risk Committee Charter as tabled

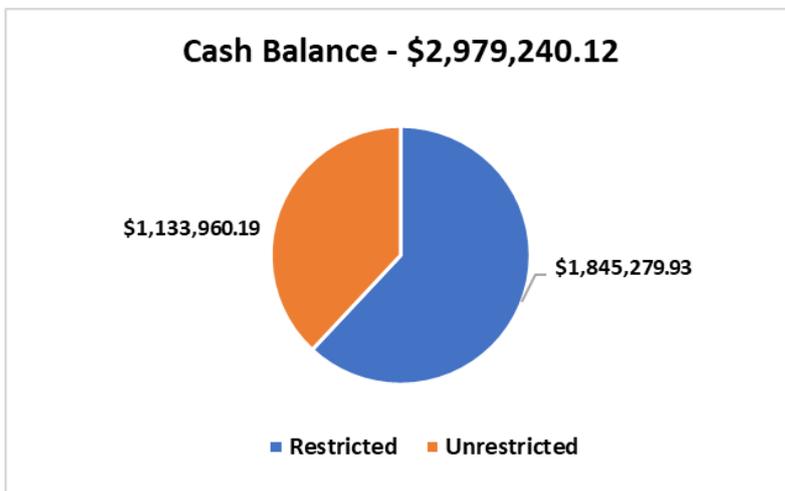
6.3 Financial Controllers Report

Verbal update by Tom Hogbin

6.4 Department of Finance & Corporate Services Report (DF&CS)

6.4.1 Finance Manager

1. Total Bank Balance as at 31 December 2021 is \$2,979,240.12 comprising of:



2. Grant funds and large deposits received during the month are listed as follows:

Grant Funding Received During the Month:

Funds Received From	Reason for Grant	Grant Type	Amount
C& K Creche Childhood & Kindergarten	QKFS Funding – Second Instalment for Semester 2 2021, Quarter 4	Operating	\$ 33,374.88
Department of Health	Home Care Package Subsidy	Operating	\$ 14,031.90
Department of Health	Commonwealth Health Support Program Grant – Period 1 Jan 2022 to 31 March 2022	Operating	\$ 69,822.66
Department of Infrastructure, Transport, Regional Development and Communications	Indigenous Visual Arts Industry Support Grant 2021-22	Operating	\$ 75,000.00
Department of State Development Infrastructure, Local Government and Planning	WWASC ICCIP 2016-22 0319- WWASC1.08 - WTP & WWTP Scada Upgrade Grant	Capital	\$ 140,323.36
Department of Transport & Main Roads	RRTG Yearly Allocation	Operating	\$ 29,273.00



Other Deposits Received During the Month: NIL

3. Credit Card Reconciliation is completed and up to date as at 31 December 2021.
4. Taxation & Compliance Matters
 - Estimated GST payable at 31 December 2021 is \$ 126,816.58.
 - IAS for the month of December 2021 by 21 December 2021
 - No other matters outstanding

6.4.2 Accounts Receivable

REPORTING PERIOD	DECEMBER 2021
DEPARTMENT	Accounts Receivables
REPORTING OFFICER	Melita Baird

INVOICING

- 62 Invoices were raised totalling **\$59,248.86** for the period of 1st December to 31st December 2021.
- 62 Work Orders for Responsive Maintenance totalling \$59,248.86
- 0 Purchase Order for Planned Maintenance totalling \$ nil

QBUILD INVOICING COMPARISON

MONTH	2021	2020	VARIANCE
DECEMBER	\$59,248.86	\$28,269.60	\$30,979.26

AGED DEBTORS REPORT AS AT 1ST DECEMBER 2021

90 Days Aged	\$67,082.51
60 Days Aged	\$64,654.09
30 Days Aged	\$0.00
Current	\$112,682.85
Total Debtors	\$244,419.45

6.4.3 Accounts Payable

Reporting Period	December 2021
Department	Accounts Payable



Reporting Officer	Vivien Donahue
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Open Purchase Orders

- As at 31 December 2021, open purchase orders to the value of \$1,432,522.09 which is a true reflection of what Council owes its suppliers/contractors. Open purchase order report is now reviewed on a weekly basis
- Please find attached Aged Creditors Report as at 31 December 2021

Summary of creditors run for the month

Payment date	Total payment	Comment
02/12/2021	\$141,392.68	Largest Payments to – Crowe Audit Australia - \$19,602.00, Sail Structures - \$21,666.50, Briody Plumbing - \$19,565.22, Felton Industries - \$31,031.00 & Up North Building - \$33,550.00
09/12/2021	\$225,788.43	Largest Payments to – Briody Plumbing - \$57,136.20, Cairns Hardware - \$23,396.01, Crowe Audit Australia - \$22,506.00, GCAC Enterprises - \$21,683.13, Original Building Solutions - \$12,440.00, PD NQ Building Services - \$16,164.30 & QLD Audit Office - \$54,973.88
16/12/2021	\$153,006.55	Largest Payments to – Briody Plumbing - \$98,227.42, Lowes Petroleum - \$18,346.55 & Telstra (Council Monthly Bill – Nov 2021)
21/12/2021	\$113,113.16	Largest Payments to – Emperor Electrical - \$27,097.79, Peter Ivanoff - \$18,700.00, QLD Audit Office - \$13,263.38 & Up North Building \$21,846.00

6.4.4 Payroll

Nil

6.4.5 Information Management Records Management



Continued and ongoing filing and document management in MAGIQ, Council’s common drive “H”, SharePoint, Outlook, Practical and all other Council data bases to ensure Council meets their obligations and statutory requirements under the Public Records Act 2002 and advise all staff of their obligations in relation to the creation and maintenance of records within the Council in a manner that is compliant with the standards set out by Queensland State Archives.

IT Management

The spreadsheet below indicates the number of Fourier, Brilliant, Magiq and Telstra incident tickets created for the month of December 2021

FOURIER	TELSTRA	MAGIQ	BRILLIANT
DECEMBER	DECEMBER	DECEMBER	DECEMBER
61	20	0	10

There were no major incidents in December 2021

6.5 Department of Works & Building Services Report (DW & BS)

6.5.1 Director of Works and Building Services

Staffing

New Contracts Admin - Tegan Diprose
 Business Administration Trainee Front Officer -Asheruhnny Walker
 Parks & Gardens – George Romano, Clive Sykes, Dwayne Denman

6.5.2 Capital Works

Splash Park Update- Crocodile installed this week. Technicians currently working on fixing issue causing bucket and flower not to flow.

ATSI Housing – Requesting an update on demolition request of 16 Keim, 28 Keim and 81 Keim. Seeking information as to the type of construction which is to replace the existing. (Duplex, Townhouses or Standard Dwelling)

Early Warning System - 90% complete. Waiting for Prospect to get back to us

ICCIP Generator Sheds - Work has now commenced to install roofs on the generator sheds

Upgrade SCADA work commenced 17.1.2022

6.5.3 Building



Community Hall

85% Complete

Kitchen install, Servery Bench & Shutters on order

Guest Accommodation

Procurement to purchase furniture

BBQ Plate to be wired up

Eco Tourism Village

Furniture arrived in Cairns.

1 unit to be wired up

BBQ Hot Plate to be wired up

Planned Maintenance

41 Hartwig - bathroom upgrade completed

Plug-ins

Current 4 builds – 38 39,25, 29 Hartwig

Roofs on - ready for lockup stage

Waiting on windows to arrive - ETA End of January

Electrician to follow prior to finalised lockup.

Follow this will be the commencement on the next 4 plug-ins.

BAS Works

Workflow	
Unscheduled	20
Work In Progress	109
Awaiting Approval	0
Completed	89
Invoiced	248

Field Workers	
 Carpentry	51
 Electrical	36
 Painting	-
 Pest Control	4
 Plumbing	15
 Yard Work	3

BAS Responsive works are back up and running now we are in the new year of 2022 and the holiday break is over. We have had contractors commence on site again this week. Community members have been reminded all maintenance requests are to be placed through the blue phone.

6.5.4 Water & Waste



Current ‘Boil Water Alert’ issued for the community. Waterboard team are working to solve this.

Cyclone clean-up commencing for the old dump site. Materials will be sorted into appropriate piles of waste and recyclables which can then be processed through our recycle centre.

6.5.5 Recycle Centre

Wujal Wujal Recycle Centre is open on Tuesdays and Thursdays.

There was an issue around money being available at the front office to pay out recycle receipts for customers.

December Recycling Statistics

Date	Mixed Gl	Aluminium	Pet Cle	Pet Colour	Hdpe	Liquid Paper	Steel	Total units	Payment
Wednesday, 1 December 2021	-	-	-	-	-	-	-	-	\$ -
Thursday, 2 December 2021	448	2,024	344	7	19	39	-	2,881	\$ 288.10
Friday, 3 December 2021	-	-	-	-	-	-	-	-	\$ -
Saturday, 4 December 2021	-	-	-	-	-	-	-	-	\$ -
Sunday, 5 December 2021	-	-	-	-	-	-	-	-	\$ -
Monday, 6 December 2021	-	-	-	-	-	-	-	-	\$ -
Tuesday, 7 December 2021	-	-	-	-	-	-	-	-	\$ -
Wednesday, 8 December 2021	-	-	-	-	-	-	-	-	\$ -
Thursday, 9 December 2021	-	1,200	-	-	-	-	-	1,200	\$ 120.00
Friday, 10 December 2021	-	-	-	-	-	-	-	-	\$ -
Saturday, 11 December 2021	-	-	-	-	-	-	-	-	\$ -
Sunday, 12 December 2021	-	-	-	-	-	-	-	-	\$ -
Monday, 13 December 2021	-	-	-	-	-	-	-	-	\$ -
Tuesday, 14 December 2021	2,350	3,632	1,228	17	131	77	1	7,436	\$ 743.60
Wednesday, 15 December 2021	-	-	-	-	-	-	-	-	\$ -
Thursday, 16 December 2021	533	3,184	1,111	13	88	124	-	5,053	\$ 505.30
Friday, 17 December 2021	-	-	-	-	-	-	-	-	\$ -
Saturday, 18 December 2021	-	-	-	-	-	-	-	-	\$ -
Sunday, 19 December 2021	-	-	-	-	-	-	-	-	\$ -
Monday, 20 December 2021	-	-	-	-	-	-	-	-	\$ -
Tuesday, 21 December 2021	270	2,800	1,004	17	31	56	-	4,178	\$ 417.80
Wednesday, 22 December 2021	-	-	-	-	-	-	-	-	\$ -
Thursday, 23 December 2021	-	-	-	-	-	-	-	-	\$ -
Friday, 24 December 2021	-	-	-	-	-	-	-	-	\$ -
Saturday, 25 December 2021	-	-	-	-	-	-	-	-	\$ -
Sunday, 26 December 2021	-	-	-	-	-	-	-	-	\$ -
Monday, 27 December 2021	-	-	-	-	-	-	-	-	\$ -
Tuesday, 28 December 2021	-	-	-	-	-	-	-	-	\$ -
Wednesday, 29 December 2021	-	-	-	-	-	-	-	-	\$ -
Thursday, 30 December 2021	-	-	-	-	-	-	-	-	\$ -
Friday, 31 December 2021	-	-	-	-	-	-	-	-	\$ -
Total	3,601	12,840	3,687	54	269	296	1	20,748	\$ 2,074.80

Roadside Litter Signage Collaboration between DES and Local Governments

Nov 2021 DES announced funding for installation of anti-littering road-side signage at illegal dumping hotspots across Queensland.

DES will:

- pay for manufacturing and delivery of signs to local governments
- Provide \$700 (exl GST) per sign to cover cost of buying posts and associated installation costs

Council requirements:

- Nominate 5 appropriate locations for sign installations
- Ensure all relevant approvals and permits for signage installation are in place
- Clean up existing illegally dumped materials from the site
- Install signage in accordance with agreement



- Provide 'after' photos of installed sign to the department.

6.5.6 Animal Management & Environmental Health

Animal Management

Helen from Three Clans Animal Health has received a donation of 300 doses of Credelio from AMRRIC to distribute about the community. Credelio is a flea/tick and worming treatment. Owners are being encouraged to keep their dog treatments up to date, particularly with a new tick disease currently going through the Northern Territory and expected to make its way to Qld.

Helen has also received a donation of dog food from SavourLife.

As it is the start of a new year we have our animal management team going around the community house by house, checking and updating dog registrations, providing tick/flea and parasitic treatment and being given a donated bag of SavourLife dog food.

Next month we are organising a de-sexing clinic and are currently going around the community to get consent forms and provide owners with appropriate information. It looks to be that we have a full clinic list and the potential to run an extra de-sexing day in the near future.

Pound

Number of Dogs Registered to Council: 64 dogs' month of December. May vary due to reports of deceased dogs

COMMENTS/CONCERNS:

Dogs not being secured in their yards

Dog fights and therefore wound management as result of dog fights

Environmental Health

Sewerage Spillages: NIL

PEST: No Job Cards

Food Inspection: No Complaints

Dogs: No mange detected around town within this month

Water: 4th of January 2022, we tested the chlorine at the first testing point (Bamboo House) and the results were low and didn't meet the Water Drinking guidelines.

We flushed the lines, bled the chlorine lines but it didn't change the results did the same process the following day.

10th January WWASC issued a "Boil Water Alert" notice around town through social media, post office, Wujal Store, and our local radio station.

We informed Laurie (projects manager) and TPHU (Tropical Public Health Unit) are aware of our situation and working closely with us through phone communication. Upon further investigation we noticed air bubbles were in the chlorine line at the Water Treatment Plant.



Having air bubbles in the line effects the chlorine injecting into the tanks which will only spit through instead of a constant flow. We are still currently working to solve the problem.

6.5.7 Art Centre

Highlights

December has been very quiet. Not many tourists.

Data

Sales report for the month of December 2021, attached

Barriers & Issues

For the art centre to develop a plan to incorporate, Council needs to come to an agreement regarding rental costs for the gallery and studio building. A letter was sent last Council meeting, waiting on a reply.

Funding/Agreements/Financials

The art centre manager is waiting for the Financial audits, so reports can be submitted. Bana Yirriji Art Centre applied for a grant through IVAIS. If this funding is received, it will help support the art centre when incorporated. The Council will be notified the outcome around March 2022.

December 2021	Cost
Indigenous Art Code	\$187.00

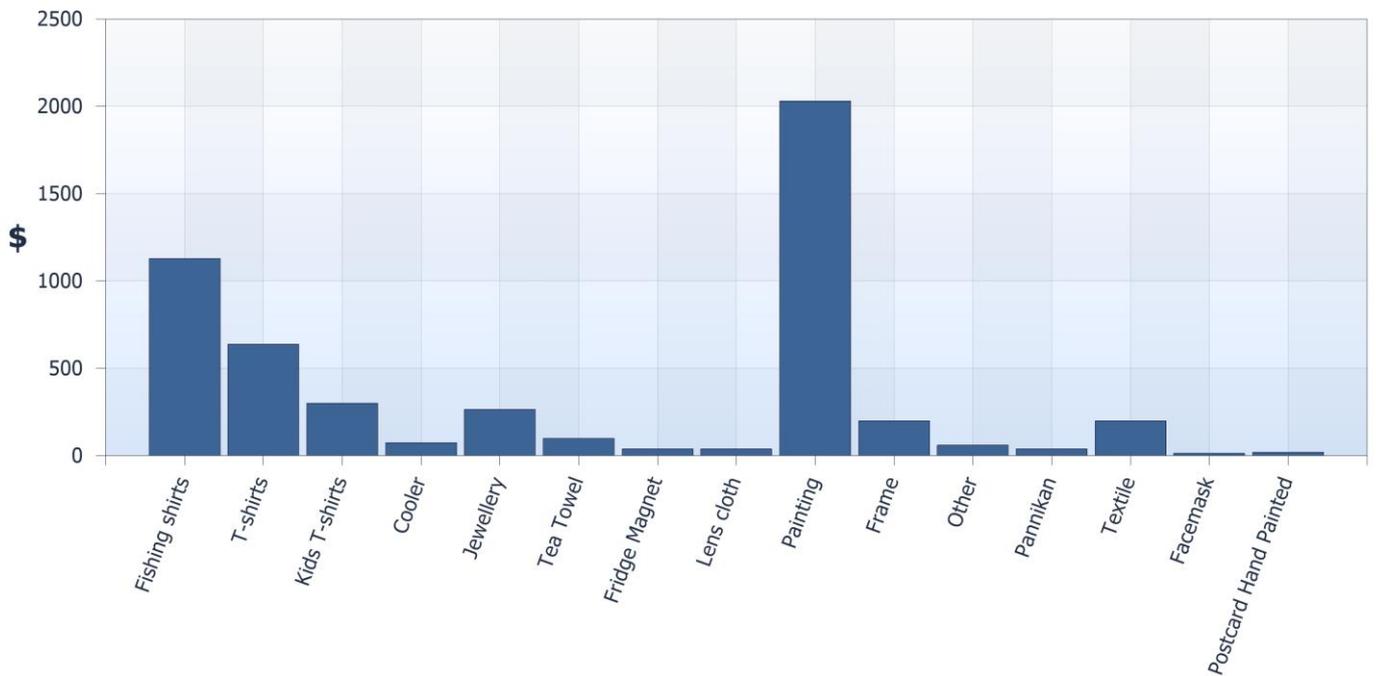
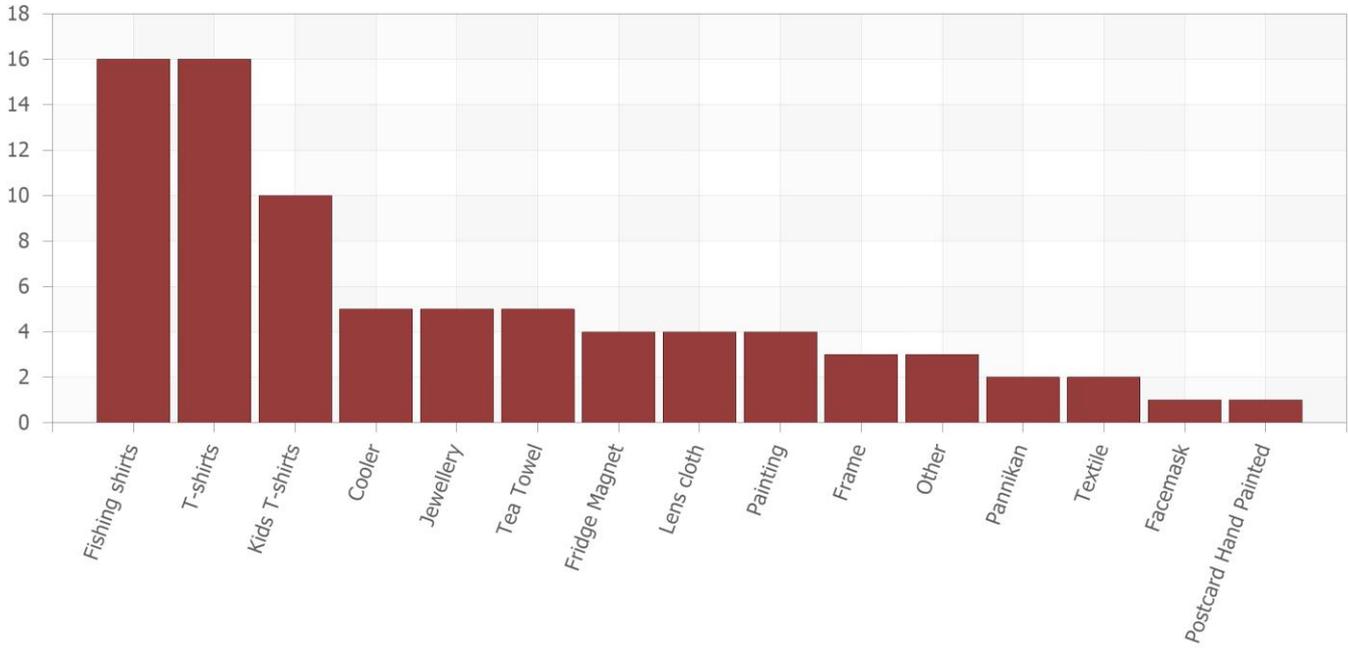
Sales by Category (volume and value): Bana Yirriji Art Centre

Sales from 01/12/2021 to 31/12/2021

Product	Items Sold	Value of Sales
Fishing shirts	16	\$1,130.00
T-shirts	16	\$640.00
Kids T-shirts	10	\$300.00
Cooler	5	\$75.00
Jewellery	5	\$265.00
Tea Towel	5	\$100.00
Fridge Magnet	4	\$40.00
Lens cloth	4	\$40.00
Painting	4	\$2,030.00
Frame	3	\$200.00
Other	3	\$60.00
Pannikan	2	\$40.00



Textile	2	\$200.00
Facemask	1	\$15.00
Postcard Hand Painted	1	\$20.00
Total Items Sold:	81	\$5,155.00



6.5.8 HACC



Funding and Spend

Cooktown Food and Ice works - \$2578.44 client consumables
Far Nth Office Choice - \$1042.27

Issues with Programs etc

Nil

Client/Correspondence

Ongoing QCAT applications, requires additional documentation
MAC – reviewed and referred new and existing client/s for implementation of services through CHSP and HCP ongoing
1 x client reviewed and on a level 3 HCP

Reporting

Nil

Medicare – statements submitted for
August
September
October

Staffing

Interviews completed for 2 new staff to commence in the new year

6.5.9 Indigenous Knowledge Centre

School holiday activities for December included dot painting Christmas decorations, Christmas colouring, Christmas movies face painting and general arts and crafts.

Assisting customers with computer queries such as the use of Microsoft Office products to create invoices etc, mobile phone questions, form completion and assistance etc.

National Resilience Awards were held in December in Melbourne. Wujal was one of 37 projects Australia wide to receive recognition in the awards for the Elder's and Vulnerable Peoples Initiative. Kylie Mills, Kathleen Walker and Francis Walker attended the event via zoom. Unfortunately, this year we did not place but it was a great achievement being nominated. Well done Wujal.

IKC preparing for the exchange of 169 items in late January from State Libraries.

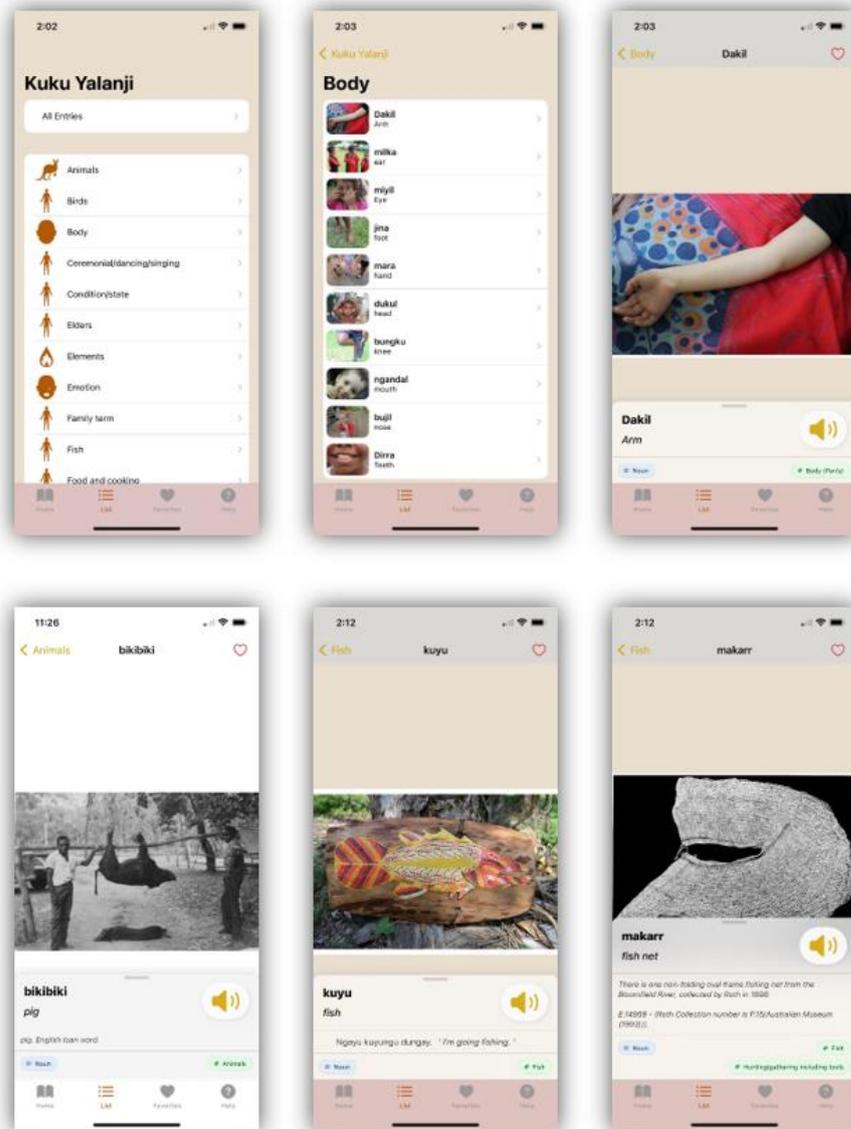
Next year will be the 20th anniversary of IKC's in Queensland. Wujal Wujal was one of the first IKC's and State Libraries are showcasing the IKC and its history as part of the celebrations.

Daniel Featherstone and the team from RMIT – Mapping the Digital Gap are looking at coming to community 27/2/22 – 05/3/22 depending on the Covid situation. A position will be made available for a local research assistant as part of the research agreement.

Projects

Language Grant

Miromaa is still working on the development of the application using the latest ISO upgraded software. Due to the upgrades being so major Miromaa have had to recreate their application template to be consistent with the ISO platform. The app is coming along nicely and should be completed soon. Screenshots of the app are below.



First 5 Forever Mum’s and Bub’s

Will continue to work on recommencement of the group once school returns and in line with Covid restrictions to keep all the young babies safe.

IKC Expenditure

Officeworks
\$298

Purchase of a new barcode scanner to replace the old one that was no longer working and a new memory card for the IKC camera.

\$199 – from the SLQ Local Resources Funding

\$99 – from Language Grant Funding

Modern Teaching Aids

Purchase of resources to continue making content for the language app

\$1,414.08



From the Language Grant Funding

Officeworks

\$323.30

Purchase of photo frames and hangers to display historical photos

From SLQ Local Resources Funding

Local Government Managers Association

\$350

Nomination fee for LGMA Awards for the Wujal's Elderly and Vulnerable Peoples Initiative

From Get Ready Queensland Funding

AWAITING APPROVAL FROM BDO

Fourier Technologies

\$328.90

Additional monitor for IKC Coordinators PC to enhance productivity and make completing work easier. SLQ approved purchase

From SLQ Local Resources Funding

AWAITING APPROVAL FROM BDO

The Good Guys

\$1,748

Purchase a new washer and dryer for staff accommodation. Tenants been using their own and these are now not working.

From 148 Douglas Street Building and Maintenance Budget

AWAITING APPROVAL FROM BDO

Recommendations/resolution

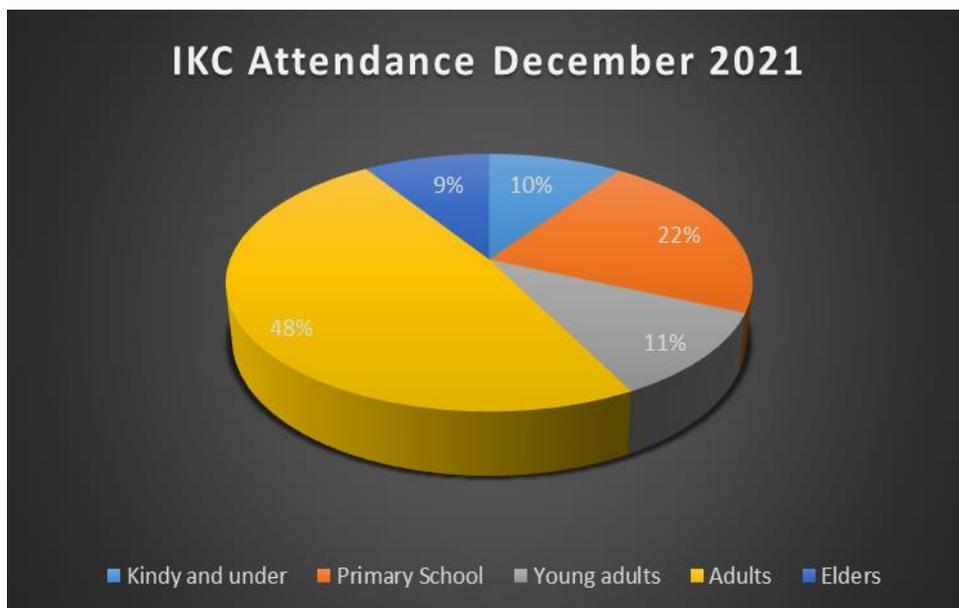
Recommendations and instructions for the following grants – Presentations to be shown

- *Building Better Regions – Infrastructure – Round 6*
- *Regional and Remote Recycling*
- *2022-24 Local Grants and Subsidies*
- *Building Better Regions - NAIDOC*

Statistics

IKC

- 184 attendances throughout the month
- Unable to complete statistics due to the Aurora program not working and Fourier are working on it.



6.5.10 Post Office

NIL Recieved

6.5.11 Centrelink

NIL Recieved

6.5.12 Kindergarten

Nil report received

7 CLOSED SESSION - Nil

8 GENERAL BUSINESS/ LATE ITEMS