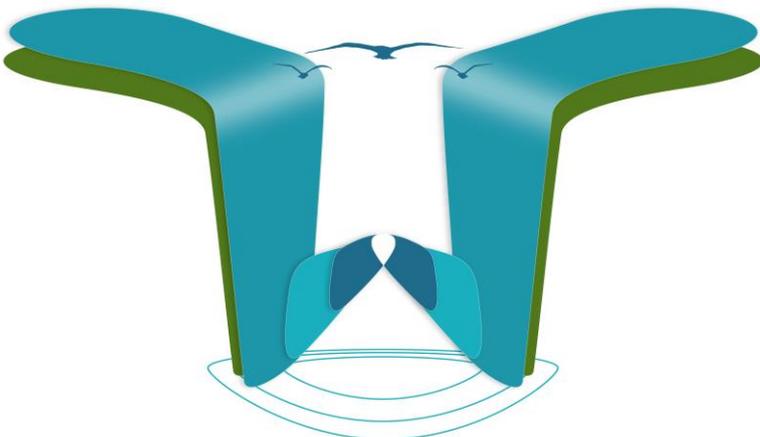


AGENDA

Ordinary Council Meeting
Thursday 18 November 2021
COMMENCING AT 9:00AM



WUJAL WUJAL
Aboriginal Shire Council

Wujal Wujal
Aboriginal Shire Council



WWASC COUNCILLORS

Councillor Bradley Creek, Mayor
Councillor Vincent Tayley, Deputy Mayor
Councillor Robert Bloomfield
Councillor Regan Kulka
Councillor Vanessa Tayley

WWASC holds their Council Meetings
On the third Thursday of the Month
Beginning at 9:00am
The attendance of all councillors is requested.



ORDER OF BUSINESS

- 1 [WELCOME / MEETING OPENED](#)
- 2 [ATTENDANCE / APOLOGIES](#)
[VISITORS/PRESENTERS](#)
- 3 [CONDOLENCES / CONGRATULATIONS](#)
- 4 [COUNCILLOR OBLIGATIONS / DECLARATION OF INTERESTS](#)
- 5 [CONFIRMATION OF PREVIOUS MINUTES](#)
- 6 [REPORTS](#)
[6.1 Mayors Report](#)
[6.2 CEO's Report](#)
[6.3 Financial Controllers Report](#)
[6.4 DF & CS Report](#)
[6.5 DW & BS Report](#)
- 7 [CLOSED SESSION](#) -Nil
- 8 [GENERAL BUSINESS / LATE ITEMS](#)



1. WELCOME/MEETING OPEN

Mayor welcomes everyone and opens the meeting.

2. ATTENDANCE/APOLOGIES

VISITORS/PRESENTERS

VISITORS	
PRESENTERS	

3. CONDOLENCES/CONGRATULATIONS

4. COUNCILLOR OBLIGATIONS/DECLARATION OF INTERESTS

Declaration of Material Personal Interest (MPI) on any item of business

Declaration of Conflict of Interest on any item of business

Registers of Interest

5. CONFIRMATION OF MINUTES

Confirmation of Previous Minutes of meeting held 20 May 2021 as circulated.

Business Arising from Previous Minutes report given at the meeting.

6. REPORTS



6.3.2 Accounts Payable

Open Purchase Orders

As at 31 October 2021, open purchase orders to the value of \$1,822,896.34 which is a true reflection of what Council owes its suppliers/contractors. Open purchase order report is now reviewed on a weekly basis

Please find attached Aged Creditors Report as at 31 October 2021.

Summary of creditors run for the month

Payment date	Total payment	Comment
08/10/2021	\$135,577.68	Largest Payments to – Briody Plumbing - \$18,095.78, Freestyle Concrete - \$16,709.00, Northern Traffic Control - \$37,422.00, P.D NQ Building - \$11,305.34 & Up North Building - \$22,992.00
14/10/2021	\$683,269.87	Largest Payments to – Briody Plumbing - \$15,077.51, NCP Contracting - \$245,330.25, Original Building - \$11,000.00, RECS Consulting - \$110,104.80, Truewater - \$238,655.45 & CCALS - \$11,932.14
21/10/2021	\$247,049.73	Largest Payments to – NCP Contracting - \$135,520.00, GCAC Enterprises - \$22,950.48 & Lowes Petroleum - \$47,470.16
28/10/2021	\$155,310.85	Largest Payments to – Briody Plumbing - \$18,513.90, Emperor Electrical - \$15,784.34, Tony Lovegrove - \$21,010.00, TCICA - \$11,000 & Up North Building - \$12,166.00.

6.3.3 Payroll

6.3.4 Information Management

Records Management

Continued and ongoing filing and document management in MAGIQ, Council's common drive "H", SharePoint, Outlook, Practical and all other Council data bases to ensure Council meets their obligations and statutory requirements under the Public Records Act 2002 and advise all staff of their obligations in relation to the creation and maintenance of records within the Council in a manner that is compliant with the standards set out by Queensland State Archives.

IT Management

In between attending to the tickets below I continued work on our ITC Strategy and various ICT Policies

Major Incidents

Following on from last months report the Purchase Order for the new servers has been raised and sent to Fourier. Yet I have not been notified of the date of installation.

Below are the ITC tickets raised for the Month of October

DATE	FOURIER	TELSTRA	MAGIQ
------	---------	---------	-------



1/10/2021			
2/10/2021			
3/10/2021	1		
4/10/2021		1	
5/10/2021	6	4	1
6/10/2021	4	2	
7/10/2021	1		
8/10/2021			
9/10/2021			
10/10/2021	2		
11/10/2021	5		
12/10/2021	10		
13/10/2021	6	1	
14/10/2021	3		
15/10/2021			
16/10/2021			
17/10/2021			
18/10/2021	6		
19/10/2021	7	2	
20/10/2021	3		
21/10/2021	8		1
22/10/2021	1		
23/10/2021			
24/10/2021			
25/10/2021	5		1
26/10/2021	5		
27/10/2021	11	1	27
28/10/2021	5	2	
29/10/2021	1		
30/10/2021			
31/10/2021			
	90	13	30

6.4 Department of Works & Building Services Report (DW & BS)

6.4.1 Capital Works

Issues with Water Plant

Water reservoir went dry twice; once due to power outage, compressor failed to start on auto, plant shut down, operators did not notify until we had nil water. Second due to extra water supply demand the pumps could not keep up, then we had the bushfire that burnt a power pole down which short the switchboard at the river intake.

Working with department to speed up process to contract Welcon Engineers to upgrade and fully automate the water plant, which will include chlorination, compressor, filtration etc, this will also include on call notifications which we are not synced into, hopefully this will minimise any further disruption.

Welcon contract value \$156,242.00 will also include upgrade of the Scada network to align with the automation.



Current water network is being upgraded by Briody Plumbing through ICCIP funding, includes scour valves renewal, isolation valves so we can isolate sections of the community instead of the whole community as previous set up.

Water intake will require an upgrade, basically the whole Plant will need to be reconstructed to be in align with current and future demands, currently with new additions such as southside housing which is now serviced from the treatment plant, the river intake is not sufficient with the usage also the reservoirs are very limited for the demands.

WWASC requires to lobby and this is heavily supported by DNRME regulators to source funds approx. 28M to construct a new plant, this current plant is 15 years plus and is not viable to spend \$\$ to do band aid fix when we can have a new plant that is fit for purpose and community needs now and future.

Community Water Wise education

Notices have been issued to all households on wastage of water

Departments providing educational materials for the schoolchildren

Splash Park will be out of use until WWASC can identify all extra demands that has shortened our supply

Workers are still finding hoses that is left on and water running down driveways

Douglas Shire Visit

Project Manager, Project Engineer and myself attended meeting with DSC Engineers and Works department

Discussions were on MOU arrangement between DSC and WWASC

Agreement in place for WWASC to maintain Coast road from Southside to Emmagen

WWASC to submit reports to DSC on coast road maintenance

DSC to fund maintenance approx. 180k

Agreement for WWASC to activate DRFA for that area and funding to come direct to WWASC

DSC to take MOU to their Council meeting to finalise

Ministerial Champion and Government Champion visit

Discussions around Financial Controllers and LGAQ

New Age Care facilities

Boundary extension

Official Opening of new builds

Economic Development/Maintenance Budget

Introducing ABIS Store

NAIDOC Week Celebration

Activities well planned for the four days with all relevant stakeholders

WWASC assisted in majority of activities

Good to see other stake holders get involve with our culture and to be involved with the shake a leg

Special thanks to Priscilla and others too many to name that played a huge role to make this a very successful event, can't wait for next year it will be better, also to the Mayor for his contribution into shake a leg, where was the Councillors.

6.4.2 Building

Guest Accommodation

95% complete

Awaiting BBQ to be installed and electricity to be connected.

Landscaping complete.

Yet to be determined where the funding will come from for furniture.



Eco Tourism Village

95% Complete

Finalising the decking, to be complete by the end of this week.

Landscaping complete

Yet to be determined where the funding will come from for furniture.

DISMODS

Finalising works on 5 houses.

Completion for all housing upgrade within 4 weeks.

QBuild Works

Issue regarding invoicing work orders

Workflow	
Unscheduled	38
Work In Progress	164
Awaiting Approval	0
Completed	14
Invoiced	212
Field Workers	
Carpentry	54
Electrical	53
Painting	1
Pest Control	3
Plumbing	49
Yard Work	4

6.4.3 Animal Management

- Patrolling (gathering information to who to call about certain situations)
- Sorted out the registration papers and the registered list on the computer and found 30 dogs unregisters
- Counted how many puppies within the area and females that needs to be de-sexed to minimize the number of dogs within the area
- Did a power point about dogs’ behavior to notify they community of the different body language and what’s the safe way to respond to certain situations
- Patrick and I collected 2 puppies and returned them to their owner and saw the fence is not suitable for them to lock the puppies in the yard for they can escape under it
- Researched the legal number of dogs allowed on the properties
- Cleaned pound with high pressure hose could not sterilize for there is no cleaning chemicals for the kennels
- Helen came in and introduced herself to me and had a chat about what I can do in my current qualifications till I do more training and education



- Went to Patrick's house to collect the safe key and noticed one of his dogs looked ill and has a puffy mouth and sore eye so Helen went and got medication for him (noroclave 500mg x 10)
- Went to another house with Helen to have a look at a puppy that has sarcoptic mange and medicated both puppies on the property to prevent the spread (noroclave 250mg 2 tablets cut in ¼ BID (twice a day) for the mangy pup and simparica 5kg milbemax 5kg for the other pup
- Did an intake sheet to keep track on what medication is going, how much and to who and what dog (prevent overdose as well)
- Did a medication check to what we have and how much of each one
- Went to the union meeting
- Did 2 registration papers
- Did up a registration papers one for less than 2 dogs and one for more than 2 dogs
- Had Helen come around again and went to have a look at victors' dog that became ill within 2 days, unfortunately was found dead so we buried her
- Did a poster to warn people about snakes because Helen and I concluded that there might be snakes for how quickly victors dog became ill and died in a short time
- Went to billboards to put up the warning posters

6.4.4 Art Centre

Highlights

The art centre staff and artists are now fully COVID vaccinated.

The art centre staff attended the Indigenous Art Centre Alliance Conference in Mission Beach. This was a 3-day conference which held the AGM. We also visited Girringun Aboriginal Corp which runs an art gallery, Rangers, and nursery program. IACA arranged a tour on the last day to Mungalla Station to learn about the history of Mungalla Station and the Nywaigi people of Nth Qld. This was a great conference with a lot of helpful networking for the staff, artists, and managers.

CIAF visited to film and interview the artists for the CIAF 2021 online exhibition.

Anne Nunn's photo was chosen for the National Indigenous Visual Arts Action Plan which sets the Australian Government's priorities to support the visual arts sector over the next five years. The Plan will support Aboriginal and Torres Strait Islander artists, organisations, and businesses in their ability to direct and decide on their cultural and economic interests, and the evolution of their industry. Image below.

Data

Sales report for the month of October 2021, attached.

Barriers & Issues

The visitors to the art centre have slowed up as it gets hotter and we approach the wet season, sales have dropped this month.

Funding/Agreements/Financials

The art centre manager has contacted the Art centre funding bodies, Art Qld, IRADF and Indigenous Visual Arts Industry Support program on behalf of Council and has got an extension on all financial reports due last month until the WWASC audit is ready to submit for reporting.

For all Bana Yirriji Art Centre financial questions please discuss with financial controllers.

October 21	Cost
Fish wreck – Locally designed Fishing shirts	\$5,812.00
Print repeat- 4 different artists designed t-shirts	\$5,898.00
Chapman and Bailey – art materials	\$6,333.00
Custom works – merchandise with artists designs	\$2,817.00
Promo Factor – enamel mugs with AC logo	\$988.00



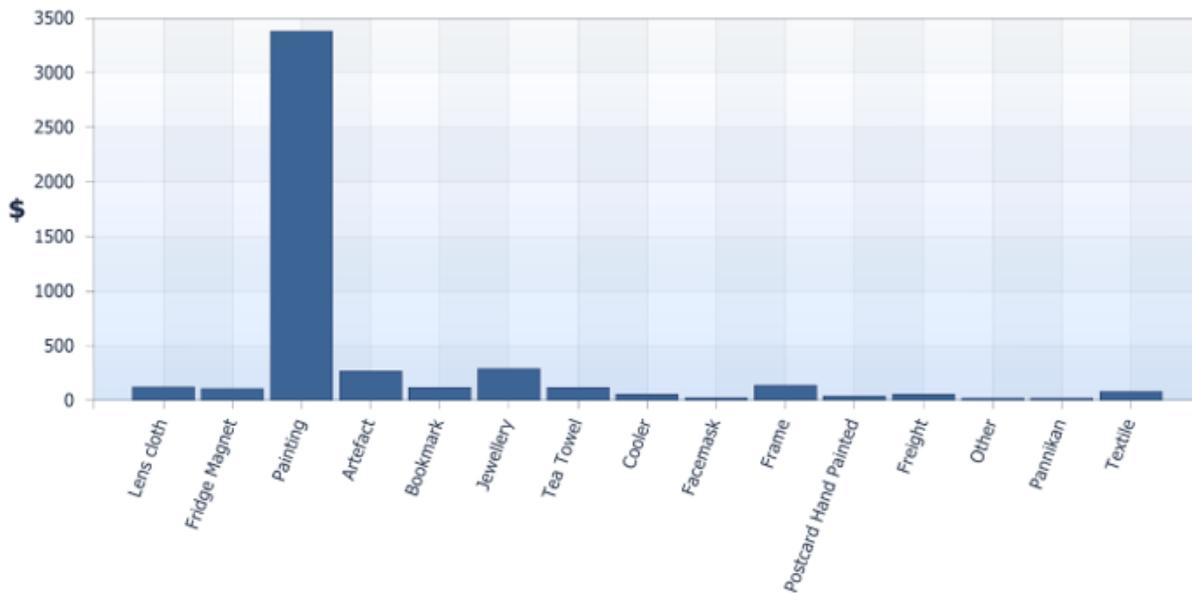
Image: Artist Anne Nunn painting her Kunjuri (shield), at an earth pigment workshop, 2021 held at Bana Yirriji Art Centre. In this workshop the artists experimented with mixing paint made from locally collected and prepared earth pigments. Image: Copyright Bana Yirriji Art Centre.

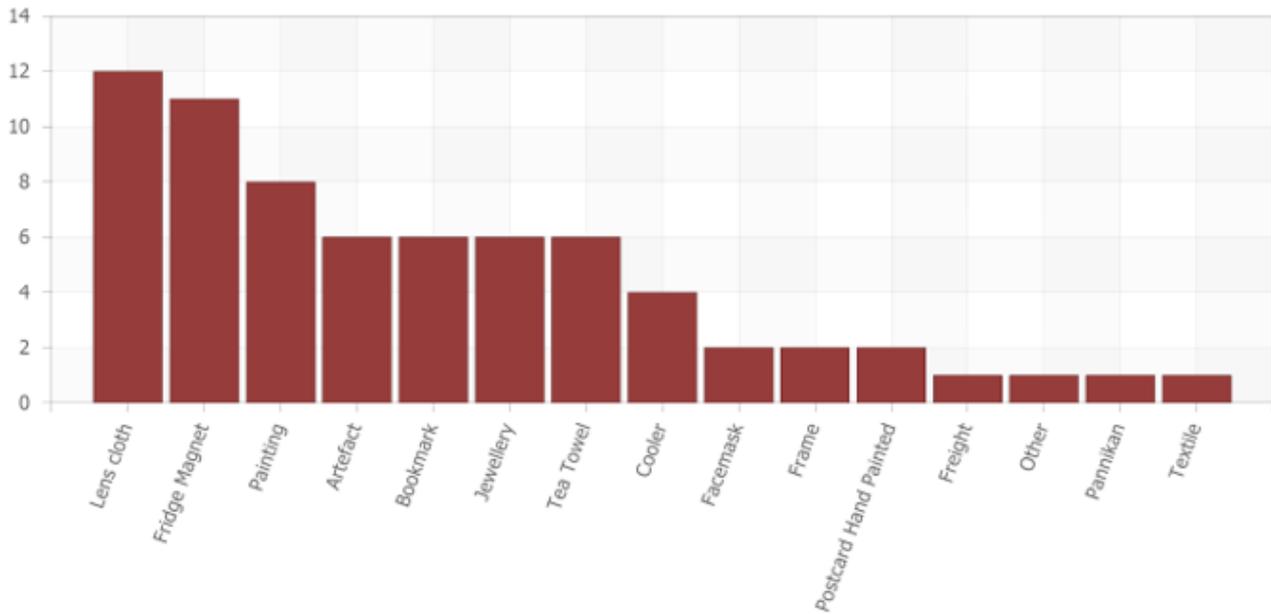


Sales by Category (volume and value): Bana Yirriji Art Centre

Sales from 01/10/2021 to 31/10/2021

Product	Items Sold	Value of Sales
Lens cloth	12	\$125.00
Fridge Magnet	11	\$110.00
Painting	8	\$3,380.00
Artefact	6	\$270.00
Bookmark	6	\$120.00
Jewellery	6	\$290.00
Tea Towel	6	\$120.00
Cooler	4	\$60.00
Facemask	2	\$25.00
Frame	2	\$140.00
Postcard Hand Painted	2	\$40.00
Freight	1	\$60.00
Other	1	\$20.00
Pannikan	1	\$20.00
Textile	1	\$80.00
Total Items Sold:	69	\$4,860.00





6.4.5 HACC

Funding and Spend

Cooktown food and ice works - \$2832.37 client consumables
 TAFE - \$7000.00 staff training
 Ayton IGA – 334.50 client consumables
 Alister G - \$1250.00 garden maintenance CHSP/HCP
 Chillet Refrigeration - \$222.20 repairs/maintenance

Issues with Programs etc

Nil

Client/Correspondence

Ongoing QCAT applications, requires additional documentation
 MAC – reviewed and referred new and existing client/s for implementation of services through CHSP and HCP
 Commenced client Lifestyle program – up and running social support made available for the clients; calendars given to all

Reporting

All staff have received their 2nd dose of C-19 vax, all reported to MAC
 Seniors Month celebrated with a Bingo/BBQ/Cook-up 27/10/21 – Elder Awareness Information provided/displayed and discussed during this time.

Staffing

Continued absenteeism/no shows – in process of monitoring
 CI audit/review of the services and processes

6.4.6 Indigenous Knowledge Centre

Much of the first and second week of October was taken up with NAIDOC preparations and assistance.

The Centrelink computer has now been replaced and is now operational. The IKC Coordinator has now withdrawn from being a Centrelink Service Agent and will no longer be able to provide



Centrelink services or back-up. All Service Australia related enquiries will be directed to the Centrelink Office at the RTC.

Service's Australia's Indigenous Service Team were scheduled to attend community to liaise with customers and stakeholders for two whole days, Monday 25/10/21 and Thursday 28/10/21. The team did not arrive in community until 2:30pm on the Monday and stayed in community for less than an hour, leaving just before 3:30pm, seeing only two clients and no stakeholder engagement. A complaint was lodged with their supervisor as they were not going to return on Thursday 28/11/21 instead opting to travel back to Cairns. Due to the complaint being made the team came back into community for two hours on the Thursday and saw a number of clients but still not all customers needing to see them had the opportunity to do so and there was no time to schedule the stakeholder meeting. The Indigenous Service Team have now seen the need for more presence in community and will request additional time for future visits.

Due to the complexity of some of the cases in the community Services Australia will be requesting individual meetings with specific customers which will include multiple facets of care from Dr's, Justice and Service Agents to be better able to assess individual circumstances and needs to get clients on the most appropriate payment. Teleconferences will be scheduled in the near future with Service's Australia contacting the Wujal Service Agent.

Progressing the grant application for the Active Gameday Projects for the provision and installation of an active/physical play next to the splash park. Grant availability is up to \$150,000 for discrete communities with 0% contribution. Grant closed Friday 5/11/21. Financial controllers did not approve of the grant submission due to miss-communication around the grant application process and requirements involved with applying for grants and the paperwork that they require.

Homework Club is beginning to pick up with this term's focus being on humorous poetry. The program is getting an average of nine students per session working one-on-one with Miss Trish from the school.

Projects

Language Grant

Miromaa now has the data and is working on the application build. This is envisaged to take around five weeks until the first draft is released. We need to come up with a long name for the App and a short name for the app Icon. Open to suggestions.

Miromaa has begun the app build and we have over 100 hundred words with associated pictures and audio.

First 5 Forever Mum's and Bub's

Seeking extension on funding to restart group. Will be held on Thursday mornings to avoid clashing with the Ging Ging Playgroup which is held Tuesdays and Wednesday mornings. First session will be around kid's iron levels and ways to incorporate iron into their diets as well as some early literacy and bonding techniques.

IKC Expenditure

No IKC expenditure for the month

Recommendations/resolution

Accept the term and conditions and participation in the RMIT "Mapping the Digital Gap" Project. Wujal Wujal has been approached to take part in the Mapping the Digital Gap Project being conducted by RMIT and run by Daniel Featherstone. Wujal Wujal is one of 8-10 community's nationwide to be approached for inclusion. There is a local employment incentive to assist with the collection of data and surveys as outlined in the attached agreement document. A brief project outline is below:



“This Project aims to measure the levels of digital inclusion and media use in remote and outer regional Aboriginal and Torres Strait Islander communities over a four-year period (2021-2024).

This Project forms part of the research program of the ARC Centre of Excellence for Automated Decision-Making and Society, directed by Distinguished Professor Julian Thomas. The research is supported by a partnership with Telstra as part of its program of research into digital inclusion in Australia. This includes the Australian Digital Inclusion Index (ADII) study, which is also managed by the team at RMIT.

RMIT plans to work with 8-10 remote First Nations communities to help develop local digital inclusion plans and track the change in levels of digital inclusion and media use within the community over time. Your community has been identified as a research site based on criteria of population, remoteness and existing connectivity levels. This will ensure a diverse national sample.

RMIT will work closely with you to ensure the project adheres to local policies and cultural protocols, community trust and engagement, and to ensure the research addresses local needs and provides benefit to the community.

The Project will use a range of quantitative and qualitative methods. These include:

- an annual face to face survey that aligns with the ADII survey tool
- community case studies, interviews and observation at each site
- co-design and support of community digital inclusion plans based on initial findings; and
- a broader data collection to map the availability of communication services nationally

This Research Collaboration Agreement represents a commitment by each party to work cooperatively together and outlines the scope of what each party will contribute and the eligible expenses for reimbursement by You.

Data from the surveys and interviews will be used in an annual report on levels of digital inclusion and media use nationally and in each community surveyed, with aggregated results included in the annual Australian Digital Inclusion Index report and website. The outcomes will also be shared in journal articles, presentations to government and conferences.

The Community Digital Inclusion Plans will be primarily for community use as a capacity building outcome, with an agreed summary to be available for use in the report and journal articles.

The Digital Inclusion Plan may help government and businesses like Telstra and NBN understand what services and support are needed in your communities.”

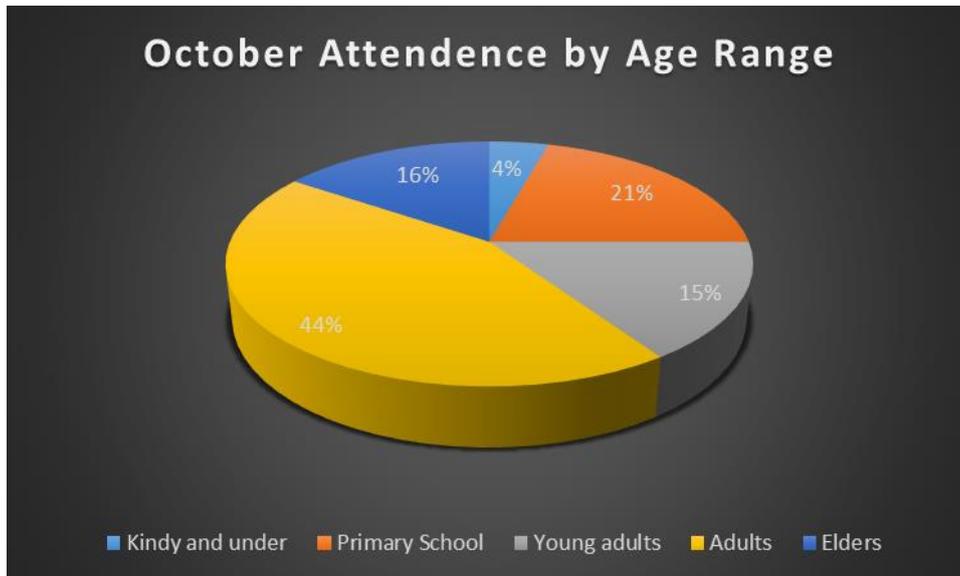
Statistics

IKC

116 attendances throughout the month (missing the first week of school holiday data)

25 loans for the month

2 new members



6.4.7 Post Office

Australia Post is still experiencing slow parcel delivery due to a lot of staff in major cities requiring home quarantine. There is still no word from head office when deliveries will be back to normal.

Wujal Council has approved the selling of mobile phones and sim cards. If the community members demand for mobiles increase, I will acquire more phones and if the need arises for accessories, I will get them also.

The price range for the mobiles are from \$70 to \$300 with sim cards at \$2

6.4.8 Centrelink

Nil Report Received

6.4.9 Kindergarten

Nil Report Received

7 CLOSED SESSION - Nil

8 GENERAL BUSINESS/ LATE ITEMS