Wujal Wujal Aboriginal Shire Council

Ordinary Council | Meeting Agenda

Date: Tuesday 19 September 2023
Time: 9.00am
Venue: Council Chambers, 1 Hartwig Street, Wujal Wujal

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1. Opening of Meeting

1.1 Welcome | Opening of Meeting

Declaration of opening of meeting by Mayor Bradley Creek

1.2 Acknowledgement of Traditional Owners

2. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

Councillor Bradley Creek, Mayor
Councillor Regan Kulka, Deputy Mayor
Councillor Robert Bloomfield
Councillor Vanessa Tayley

WWASC Staff Representatives

Chief Executive Officer, Kiley Hanslow
Manger of Works and Building Services, Perry Gould
Manger of Finance. Micah Nkiwane (attending on behalf of Joanne Gowans)
Executive Assistant, Tania Edwards

Presenters

2.2 Leave of Absence | Apologies

Councillor Vincent Tayley

2.3 Visitors | Presenters

11.00am – 12.00pm	Gerhard Visser of DSDSATSIP (joining virtually)
1.00pm – 1.30pm	Bureau of Meteorology (joining in person)

3. Condolences | Congratulations

4. Mayoral Motion

5. Confirmation of minutes of the Previous Meeting

Minutes of the Ordinary Council Meeting | 28 August 2023

Resolution: Confirmation of Minutes of Ordinary Council meeting held on Tuesday 28 August 2023.

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 28 August 2023 accepted as a true and correct record of that meeting.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

7. Business Arising or Outstanding Matters from Previous Meeting

8. Items for Consideration and Decision

8.1 Invitation to Ministers McBride, Scanlon and Crawford

Report to:	CEO, Mayor and Councillors
Subject:	Invitation to Ministers to visit Wujal Wujal
Reporting Officer:	Chief Executive Officer
Status:	Decision

Following the advocacy conversations that were initiated during the FNQROC delegations visit to Parliament on 1 and 2 August 2023, the Mayor has proposed WWASC invite the following minister to visit Wujal Wujal.

1. Hon Emma McBride MP, Assistant Minister for Mental Health & Suicide Prevention, Assistant Minister for Rural & Regional Health.
2. Hon. Meaghan Scanlon MP, Minister for Housing
3. Minister Craig Crawford, Minister for Seniors and Disability Services and Minister for Aboriginal and Torres Strait Islander Partnerships.

Resolution: That Council invite the following Ministers to Wujal Wujal

Resolution:	That the Council invite the following Ministers to Wujal Wujal: 1. Hon Emma McBride MP, Assistant Minister for Mental Health & Suicide Prevention, Assistant Minister for Rural & Regional Health. 2. Hon. Meaghan Scanlon MP, Minister for Housing 3. Minister Craig Crawford, Minister for Seniors and Disability Services and Minister for Aboriginal and Torres Strait Islander Partnerships.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

9. Presentations to Council

9.1 11.00am |DSDSATSIP

Presentation to:	CEO, Mayor and Councillors
Subject:	Strategic Planning
Presenter:	Gerhard Visser of DSDSATSIP
Status:	Information | Discussion | Decision (cross out non applicable items)

Presenters:
Gerhard Visser, joining the meeting virtually
Ricardo Sandoval Lillo

9.2 1.00pm |Bureau of Meteorology

Presentation to:	CEO, Mayor and Councillors
Subject:	Climate Briefing
Presenter:	Jessie Gray, Climate Risk Officer and Brad Bleeker, Hazard Risk Officer
Status:	Information

Presenters:
Jessie Gray, Climate Risk Officer
Brad Bleeker, Hazard Risk Officer

10. Reports

10.1 Mayor's Report August 2023

The Mayor represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings between 4 August 2023 and 11 September 2023:

Date	Meeting & Commentary
Monday 28 Aug	Council Ordinary Meeting (deferred from 15 August)
Thurs 31 Aug & Friday 1 Sept	TORCH Regional Stakeholder Engagement Summit, Cairns
Monday 4 Sept & Tues 5 Sept	Queensland Police Service | QPS First Nations Mayors Summit, Cairns
Wed 6 Sept	Indigenous Council Sustainability Project - Council Co-design Workshop, Cairns
Thurs 7 Sept	TCICA September Meeting, Cairns

FNQROC report on the advocacy visit to Canberra is provided in the supplementary papers supplied with this agenda.

Resolution: Acceptance of the Mayors Report as presented.

Resolution:	That Council receive the Resolution: Acceptance of the Mayors Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

10.2 Chief Executive Officer Report

10.2.1 Meetings

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings between 5 August 2023 and 11 Sept 2023:

Date	Meeting & Commentary
Monday 7 Aug	Wagelock: discussions regarding electronic time sheets to improve payroll processing and ensure accurate recording of staff working hours
	Meeting to plan and schedule Cool Cultural Burns for Wujal Wujal
Wednesday 9 Aug	Meeting with DSDILGP (F.Mir) to discuss Wujal Wujal critical infrastructure – water treatment plan and sewerage treatment plant Council's Operations Manager has organised a preliminary design through a consultant to remedy the water treatment plant issues and lift Boil Water Alert for Wujal Wujal and progress the Drinking Water Quality Management Plan (DWQMP) – a water ring feed for the South Side and automatic and increased chlorine dosing points has been recommended as the solution for this
	Meeting with DSDSILGP (S.Robbins) to discuss QTC loan to WWASC
Thurs 10 Aug	Meeting with DSDSATSIP RILIPO (G.Visser and R.Sandoval) to discuss the 10 Year Strategic Housing Plan for Wujal Wujal, discussed: • 9 and 5 lot subdivisions, • 4 remaining vacant lots and • duplex and unit designs to make best use of available land.
	Apunipima Land Tenure, discussion regarding • a holistic clinic and • aged care facility in Wujal Wujal.
	LDMG meeting – tabling of the updated Wujal Wujal Disaster Management Plan and discussions around: • Get Ready and • upcoming Wet Season
	Ayton Bore – discussions with Department of Housing, Operations Manager, Water Regulator and team on: • Water taking agreement • Confirm ongoing maintenance requirements and responsibilities. • Confirm Scope • Confirm other works required
Monday 14 Aug	Further Ayton Bore update meeting with Water Regulator Brett Rip
	Rodeo preparation meeting
Tuesday 15 Aug	Ordinary Council Meeting – deferred due to Sorry Business in community
Wednesday 16 Aug	Rodeo preparation meeting
Monday 28 Aug	Council Ordinary Meeting (deferred from 15 August)
Wed 30 Aug & Thurs 31 Aug	LGMA CEO Conference, Caloundra This conference was focussed on Wellbeing

Date	Meeting & Commentary
Wed 6 Sept	Indigenous Council Sustainability Project - Council Co-design Workshop. Discussion on: • Water and sewerage infrastructure • State Government funding a financial system to be used across Indigenous Councils to allow a consistent financial management approach and mobility across Councils. • Shared services –Councils were not favourable on this as we felt it would decrease local employment opportunities.
Thurs 7 Sept	TCICA September Meeting, Cairns. Main points of discussions included: • The upcoming voting on the Referendum on the Voice on Saturday 14 October 2023 • Discussions on joint procurement opportunities and tapping into FNQROC procurement contracts to obtain better value for Councils • DSDSATSIP – Planning Scheme Review – WWASC Planning Scheme is due to be renewed this year in 2023

10.2 Follow Ups

Contacted CEO of Cook Shire to request the potholes in the Rossville/Bloomfield Road are repaired.

Meetings with Department of Housing to progress the Plug Ins in early August 2023. Unfinished Plug-Ins are below:

Email	Plug In Addresses
1	Lot 10 Keim Street, Wujal Wujal Lot 16 Third Street, Ayton Lot 18 Keim Street, Wujal Wujal
2	51 Louis Street, Wujal Wujal 90 Heorlein Street, Wujal Wujal 91 Louis Street, Wujal Wujal

An estimate of funds required to complete the unfinished Plug-Ins has been provided to the Department of Housing.

10.3 Other Information

10.3.1 Council's Relationship with My Pathway

I have been focussing on improving Council's relationship with My Pathway. Previously this relationship worked well; however, recently there have been issues with obtaining participants for paid work experience opportunities with Council.

I met with the My Pathway Community Engagement Officer on Tuesday 12 September 2023 to request community members for some opportunities with Council. My request was refused, based on the requirement to meet with the Community Engagement Officer's manager. The Community Engagement Officer was quite negative towards Council, due to the lower-than-expected recruitment obtained through the Paid Work trial opportunities impacting on the My Pathway employment outcomes. These paid work experience opportunities are a chance for participants to prove their reliability, work ethic and attendance over a seven

(or 13) week period, after which, if there is a suitable vacancy with Council and the participant has proven themselves on the job, they may be recruited to a Council position.
I met with the Community Engagement Officer's manager on Thursday 14 September 2023 to further discuss the matter in order to improve job opportunities for local people.

Council has employed two Administration Officers on 13 and 14 September 2023. These community members both completed paid work trial opportunities with Council through My Pathway.

Council currently has four paid work experience participants undertaking opportunities with Council. These participants must prove themselves through demonstration of regular work attendance, reliability and a good work ethic. Their performance in these opportunities (and if there are positions available) will determine whether they are offered employment with Council at the end of their work experience.

Council has also requested My Pathway provide potential candidate for opportunities working at the café. To date, these resumes have not been provided. I have followed up with My Pathway again on 17 September 2023 to request these and am awaiting their response.

If My Pathway cannot meet Council's employment requirements, Council must advertise directly for employment to ensure Council's operational requirements are achieved and employment opportunities are available to local people.

10.3.2 Animal Management

In the past month there have been several incidents of dog fights that have resulted in serious injury / death of dogs involved. Although there was no harm to any people during these incidents, any dog fights have the potential to pose a risk to the human members of our community. Council is reviewing its processes to manage the large number of dogs that currently roam the community unsupervised.

Council has legal obligations under the Animal Management (Cats & Dogs) Act 2008 and the subordinate Local Laws to abide by that legislation and ensure registered owners are responsible for their animals.

Two dogs involved in these dog fights were abandoned by a community member when they left Wujal Wujal. Council had requested on several occasions the registered owner collect their animals. On Friday 25 August 2023, the owner collected one dog and signed a Council surrender form for the other dog, which was rehomed on Tuesday 29 August 2023. Both dogs are no longer in community.

Another dog is still in community and due to his size and being a formerly entire dog, was one of the community's more dominant dogs. This dog has been permitted by his registered owner to roam the community unsupervised and is one of five dogs living at the registered owner's address.
On Tuesday 29 August 2023 while this dog was roaming unsupervised it became involved in a fight with another unsupervised entire male dog, over an 'on heat' female dog. This fight resulted in the death of the other, much smaller dog.

Council attended the residence of the registered owner on three occasions following the incident to inform the owner of their requirements under the legislation; however, the owner was not home. To reduce potential risk to the community of the dog continuing to roam unsupervised, Council immediately impounded the dog. Council was able to locate the owner two days later and the dog remained in the pound cared for by Council staff whilst the matter was attended to in line with legislative requirements.

The registered owner of the dog had previously been provided opportunities to have the dog desexed at no cost, which was refused.

Following this recent incident, Council sought:

- to have the registered owner surrender this dog to Council, the owner refused
- sought to have the registered owner approve the desexing of the dog, the owner approved this on 7 September 2023
- The desexing surgery was conducted on Monday 11 Sept 2023. The dog was also microchipped, also at no cost to the registered owner on that same date.
- Council reminded the registered owner of their responsibilities as the registered owner of this dog.

Proposed Declaration of Regulated Dog

Council's assessment of this incident indicates it was a result of two primary factors:

1. the dog being an unsupervised entire male dog at the time of the incident who was allowed to roam freely, and
2. the negligence of the owner

Although the dog has been desexed since the incident, Council is legally obligated to propose to declare the dog a Regulated Dog for the purposes of section 90 of the Animal Management (Cats and Dogs) Act 2008 based on the following criteria of Part 4, section 89 (2) and (7) (page 77).

Animal Management (Cats and Dogs) Act 2008
Chapter 4 Regulated dogs

[s 89]

Part 4 Regulated dog declarations

89 Power to make declaration

(1) Any local government may, by complying with the requirements of this part—

(a) declare a particular dog to be a declared dangerous dog (a ***dangerous dog declaration***); or

(b) declare a particular dog to be a declared menacing dog (a ***menacing dog declaration***); or

(c) declare a particular dog to be a restricted dog (a ***restricted dog declaration***).

(2) A dangerous dog declaration may be made for a dog only if the dog—

(a) has seriously attacked, or acted in a way that caused fear to, a person or another animal; or

(b) may, in the opinion of an authorised person having regard to the way the dog has behaved towards a person or another animal, seriously attack, or act in a way that causes fear to, the person or animal.

(3) A menacing dog declaration may be made for a dog only if a ground mentioned in subsection (2) exists for the dog, except that the attack was not serious.

(4) A restricted dog declaration may be made for a dog only if the local government is satisfied the dog is of a breed mentioned in section 63(1).

(5) The declaration may be made even if the dog is not in the local government's area.

(6) A declaration under this section is a ***regulated dog declaration***.

(7) In this section—

seriously attack means to attack in a way causing bodily harm, grievous bodily harm or death.

Current as at 26 May 2017 Page 75

Authorised by the Parliamentary Counsel

The registered owner has 14 days to contest this proposed declaration. Under the terms of the proposed declaration, the dog has been released from the Council pound into the registered owner's care subject to the following conditions:

- This dog is restricted to the confines of the registered owner's property, or
- This dog is kept on a leash under the control of the registered owner whilst not within the confines of the registered owner's property.

If at any time during the 14 days the registered owner does not comply with the conditions of the dog's release, Council reserves the right to impound the dog for the remainder of the 14 day period.

Council has doubts about the registered owner's ability to keep this dog confined during this 14 day period. The dog was seen roaming freely in community between 14-16 September 2023.

Risk to community of entire male dogs roaming unsupervised

The recent incidents with these dogs have highlighted a greater issue in the wider community.
The dogs mentioned in this report are not the only entire male dogs that are permitted to roam the community unsupervised. Several other entire male dogs are also instigators of dog fights in the community.

Council understands the love the community has for its dogs and is developing a campaign to encourage owners of full male dogs in the community to desex their dogs to increase community safety.

Council is also investigating stricter management of the Local Laws which regulate the approved number of animals for each property and the guidelines for the proper care and supervision of animals by their registered owners.

Review of Council's' organisational structure

In line with recovery of Councils financial position I have identified for a fourth stream of operations for community services.
This stream will include

- LRC (Local Thriving community)
- Indigenous Knowledge Centre
- Arts and Culture
- Kindergarten
- Community Care
- Sports and Recreation
- Remote Broadcasting Services
- Centrelink Agency
- Events Management

The HR Manager beginning in October 10 will be responsible for formalisation of the Councils organisational structure and delegations.

Recommendation: It is recommended that Council approves amendment to the organisational structure for these functions to sit within a new Community Services Function, reporting to a Community Services Manager. This position will be recruited for once this function has been finalised.

Resolution: Amend the Council's organisational structure to adopt the fourth stream of operations, a Community Services Function; reporting to a Community Services Manager.

Resolution:	That Council approves amending the Council's organisational structure to adopt the fourth stream of operations; a Community Services Function, reporting to a Community Services Manager.	
Moved:		**Lost/Carried**
Seconded:		
Resolution No		

Resolution: Acceptance of the Chief Executive Officer's Monthly Report for the month August 2023

Resolution:	That Council receive the Chief Executive Officer' Monthly Report for the month August 2023 as presented.	
Moved:		**Lost/Carried**
Seconded:		
Resolution No		

10.3 Corporate and Corporate Services Division Report (C&CS)

10.3.1 Financial Dashboard

No dashboard for this report.

10.3.2 Corporate and Commercial Services Monthly Report Points

Report to:	CEO, Mayor and Councillors
Subject:	Corporate and Commercial Monthly Report August 2023
Reporting Officer:	Manager Corporate and Commercial, Micah Nkiwane
Status:	Information

Budget finalisation-

The budget will be presented to managers at a workshop later this month where will deconstruct the main features of the budget document and ensure that they are well understood, and managers can then take full ownership of their budgets. The strategy going forward is to have the finance team working with managers to ensure costs are allocated correctly and controlled through an open-door interaction.

Electronic time sheets

The contract for electronic time sheets has been provided. After consultation with staff this will be provided to the CEO for approval.

Electronic requisitions

Training on the use of electronic requisitions is an ongoing process and has largely been embraced by operational managers.

Grant Acquittals

Grant acquittals are still an ongoing issue, and we are still working with our partners and as a team to sort it out.

Year-end financial statements and annual reporting

We continue to work with our external Accountant, and we are confident that we will deliver annual reporting well within reporting deadlines.

External Audit

The final audit is still underway, and we expect finalisation of all audit matters prior to the end of September 2023. We continue to upload audit information as required to the online Audit Dashboard.

Internal Audit

The letter of engagement will be formalised shortly.

BAS invoicing

August 2023 was a very good month for our BAS revenue as Council achieved its revenue budget for the month. Full credit to the team who adopted a very proactive approach.

Special thanks to Renelle Shipton who took this process by the scruff of the neck and delivered excellent results.

We continue to work on solutions to improve the value chain, but we are significantly encumbered by staff shortages and absences.

Other revenue

Total debtors' invoices raised amounted to $408,682.51. This includes an invoice to My Pathway of $249,000 for the Joint venture income. Debtors' collection is still a priority and was being undertaken by the Finance Manager who has since resigned.

USER: MICAH - WUJAL WUJAL ABORIGINAL COUNCIL

AGED DEBTORS REPORT

Report Conditions; with Current Balances

version: DR2021.3.25.1

Financial Year Ending 2024

ACCOUNT	DEBTOR NAME	90 DAYS	60 DAYS	30 DAYS	CURRENT	TOTAL
BASDHPW	QBUILD	180,463.65		67,333.68		**247,797.33**
BLOOES	BLOOMFIELD ESCAPE	317.85				**317.85**
BRSS	Bloomfield River State School		-302.50			**-302.50**
COEN	COEN JUSTICE GROUP	990.00				**990.00**
DABUJ	Dabu Jajikal Aboriginal Corporation		609.99			**609.99**
DLG	DSDILGP	1,485.00				**1,485.00**
DOH	DEPT OF HEALTH		9,900.00			**9,900.00**
DUNNB	BILL DUNN	167.31				**167.31**
GOWA	JOANNE GOWANS	-60.00				**-60.00**
HARRIGW	William Harrigan		-300.00	-360.00		**-660.00**
HELENR	HELEN REWKO		-180.00	-360.00		**-540.00**
JABALBIN	JABALBINA YALANJI ABORIGINAL CORPORAT		203.75			**203.75**
KHANSL	KILEY HANSLOW	-540.00				**-540.00**
LGW	QUEENSLAND LOCAL GOVERNMENT WORKC		16,675.52			**16,675.52**
MARANO	MARANO ENTERPRISES			1,000.00		**1,000.00**
MILLSV	VICTOR MILLS	120.00				**120.00**
MLES	MICHAEL LESLIE	-540.00				**-540.00**
MYPATH	MY PATHWAY (RJCP)	35.82		249,000.00		**249,035.82**
NANA	ADRIAN NANDY	2,780.66				**2,780.66**
NCPCON	NCP CONTRACTING PTY LTD		149.09			**149.09**
PERGOUL	PERRY GOULD	660.00				**660.00**
QLDP	QLD POLICE CITIZENS YOUTH WELFARE ASS	1,911.25				**1,911.25**
RMIT	ROYAL MELBOURNE INSTITUTE OF TECHNOL	15,846.03				**15,846.03**
SHMAYI	SWEET HONEY - MAYI WUNBA	4,690.00				**4,690.00**
STAN	STANDEN CONTRACTING	5,209.37	220.00			**5,429.37**
TMR	Department Transport and Main Roads	29,273.00				**29,273.00**
UNSW	UNIVERSITY OF NEW SOUTH WALES	330.00				**330.00**
WUJALJUS	WUJAL WUJAL JUSTICE GROUP	1,853.62		1,906.66		**3,760.28**
WUJSTORE	WUJAL GENERAL STORE	957.00				**957.00**
WWPHCC	Wujal Wujal Primary Health Care Centre	589.95	1,182.41	-589.95		**1,182.41**
	TOTALS:	**246,540.51**	**28,158.26**	**317,930.39**	**0.00**	**592,629.16**

Carbon credits

This item is on hold and will be progressed after the finalisation of the audit.

Smart buildings and energy generation

We are continuing our conversation with Siemens around this very important potential future project. Communication received suggests that Siemens are undertaking a similar project in the Daintree which involves the construction and establishment of an operational microgrid to increase affordability of electricity supply for the Daintree Community. It is likely that Council will use the model in the Daintree. Conversation with Siemens suggests that smart buildings are not the right model for Wujal at this point in time.

Fuel tax credits

We expect to start working with BDO Australia after finalising year end, budgets and audits in the current financial year.

Ecotourism/Wujal Guest Accommodation

Further discussions regarding the booking system prior to finalisation is occurring. The solution for the mould has been found and the Eco tents look beautiful and are in use.

Café, Fuel Station and supermarket

Plans are at an advanced stage to finalise the opening of the Café. Council have decided to run it as a social enterprise and have employed a Cook who will train participants from the Community.

We see the Café as a strategic asset which will considerably influence the entire value chain once operational. Council have done a comprehensive audit of the state of machinery and equipment prior to business commencement and Emperor Electrical has completed electrical checks.

The required investment in this area has been done. The only outstanding item is to ascertain the working condition of the gas stove and the investment in a point-of-sale system and MYOB to drive our reporting requirement in the Café.

We are working with My Pathway to identify potential trainees with a hospitality qualification who will work for 32 hours a week in their path towards full employment once the enterprise is sufficiently cultivated.

We have also started conversations around the future of the Supermarket this month. Council put out the tender on Vendor panel there were no responses.

We are engaging with CEQ Queensland who have expressed strong interest and we expect conversations to progress on this matter.

Other opportunities

We will continue profiling the nature and structure of contractors working with Council to correctly identify opportunities for the local community.

Leases

- Jabalbina Rangers and OHub leases have been finalised with lawyers at this time. The OHub lease was due to be put in place 9 months ago and the Manager Corporate and Commercial will manage this and be act as the spokesperson for Council with OHub from this point onwards.
- We have also correctly identified leases which have not been paid in two years and invoiced accordingly.
- We are also aware of Cape Tribulation Road properties for which we are not receiving rates and we will be engaging the department in that context.
- We are also aware of statutory fire levies which have not been invoiced and paid over several years and the matter is receiving our attention.
- Conversation with the Department suggests that Council has to take out the initiative to turn over properties on Cape Tribulation Road to social housing and 40-year leases and if this is done it will widen our revenue base.

ICT

We are working on plans to have WIFI in the guest accommodation area as a forerunner towards increasing prices for bookings.

Insurance

All outstanding insurance claims have been duly submitted.

Investments

We have invested a further $2,000,000 with QTC and the current rate of return is 5.02% bringing the current investment total to $3,000,000. Interest earned from the investment wholly offsets the interest paid by Council for the QTC debt.

We are working as a team to build the future community we want and to be the change we want to be.

Resolution: Acceptance of the Corporate and Commercial Report for the month August 2023

Resolution:	That Council receive the Corporate and Commercial Report for the month August 2023 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

10.4 Works and Building Services Monthly Report - August 2023

Report to:	CEO, Mayor and Councillors
Subject:	Operations Information Report
Reporting Period:	August 2023
Prepared by:	Manager Operations, Perry Gould
Status:	Information

This report outlines the works undertaken during the month of August 2023 including Civil, Building, Water, Sewer, Parks and Gardens, Animal Management, Environmental Health, Accommodation, Sports and Recreation and Disaster Management

10.4.1 Summary

Presently the Operations team are concentrating on essential services, invoicing of Q-build refurbishments and reactive maintenance.
Large amounts of time were spent on Author Beetson Foundation visit along with September Rodeo.
Discussions with CEO to investigate engaging events manager for future larger events.

10.4.2 Staff Movements

- Interview for the position of Building Coordinator 25 August 2023 was conducted and successful applicate has begun with Council
- Paid work experience opportunity commenced with Council in the cleaning role on 7 week work trial, the work experience participate has 100% attendance rate and seems well suited to the role
- Essential Services Coordinator resigned, with 14 August 2023 being his last day.
- Month of September has seen high volumes of staff absenteeism across all departments,
- unfortunately this has severely impacted Councils Operations over the August 2023 period. Council will progress abandonment of employment were applicable.

Projects Overview

10.4.3 Disaster Management, SES Rural, Fire

- Five consecutive days of SES training to be undertaken 2023
- All fire breaks were cleared by Council civil crew in preparation of Cool Cultural Burns
- Cool Cultural Burns within community for fuel reduction commenced 14 August 2023 with the support of Bloomfield River Rural Fire and Aaron Regan from QFES Cairns
- Weather conditions were favourable with the exercise burning a large percentage of grasses and undergrowth reducing bushfire risk close to community housing
- Southside back burning still to be undertaken once new Fire Permit is approved and weather conditions are seen to be favourable for commencement.

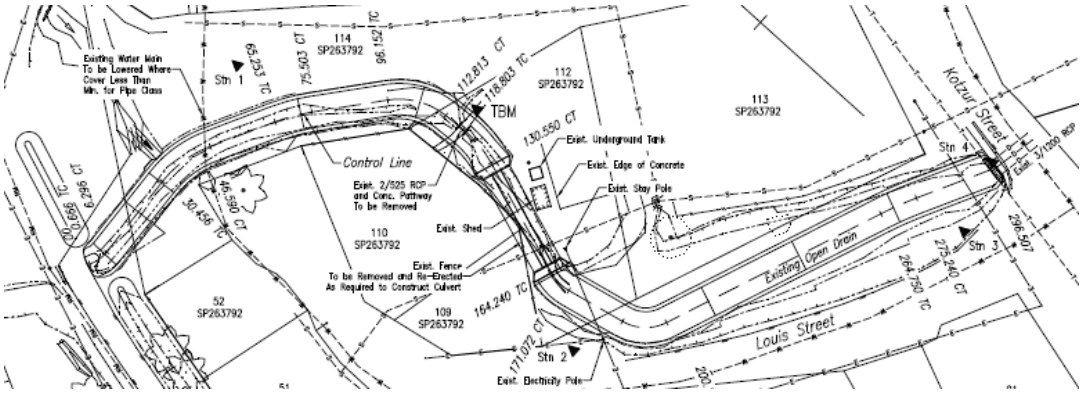
10.4.4 Fire extinguisher testing

Cairns based company Trinity Fire Services undertook fire extinguisher testing and compliance audit inspections 28 August 2023

Building

10.4.5 Stormwater Drain -Kotzur Street to Douglas Street

- Survey complete
- Design complete
- Site walk conducted by Perry and Laurie
- RFQ sent to three contractors, an update on progress will be provided at the next Council meeting



10.4.6 W4Q Council Building Repairs

- Initial inspection completed
- Priority list finalised
- Draft SOW for building modifications will be reviewed
- RFQ for solar on hall and art centre has been reviewed and the contractor will commence the project.
- RFQ received for separate electricity metering on the shop, laundromat and housing office, P/O to be raised for successful contractor and project will be commenced.

10.4.7 QRA China Camp Rd Slope Stabilization

- RFQ for geotechnical report sent to engineers
- Tender docs for civil work to be drafted after design has been finalised
- Site visit completed
- RFQ's have been reviewed and a suitable contractor has been selected, P/O to be raised. Progress update at the next Council meeting.

10.4.8 Guest Accommodation / Eco village

- Council operational staff have been working on the Eco Village this month with the removal of a significant amount of mould build-up on the exterior and interior of the canvas tents in preparation for the Author Beetson Foundation Rugby League (ABF) event in September
- All tents are now operational
- Screens to bathrooms windows ordered.

10.4.9 Essentials Services

Water

- Testing of potable water supply and WWTP continues to ensure compliance
- The water test results are stable at present
- Review and amendment of Council's Drinking Water Quality Management Plan (DWQMP) has progressed with submission cutoff date being 30 September 2023
- Multiagency Working Group meetings have continued with the discussion being held towards potable water supply infrastructure upgrades and funding for the project
- Council have engaged external engineers Ganden to construct draft design plans and specifications for the water Infrastructure upgrade. Engineer visited community Monday 14 August 2023 to assess and design Council SCARDA system to assemble specifications for tender documentation.
- Preliminary designs were provided to Council in early September2023.

Sewer

- Staff are monitoring the Sewerage Treatment Plant compressors for the air venturi blowers at present, checking oil and belts.
- Operational Issues with pump station five have been rectified

10.4.9 Animal Management

Treatments

- Dogs injured due to fighting were treated
- Investigation for dog attack. Statements collected from witnesses and impound the suspected dogs
- 1 death from suspected paralysis tick
- 2 x 3 month old pups from same house/yard died, unknown reasons
- Respond to dog attack 29 August 2023, died within short time of the incident. Council arranged for burial of the deceased dog at the at the home of owner. Impound suspected dog. Statements collected from witnesses, owners advised of impound notice. Proposed Dangerous Dog Declaration notice given to the animals owners.
- 1 adult dog impounded abandon by owner, arrangements made for responsible family member to care for the dog and released within 5 days.
- Correspondence with Douglas Shire Council, CookShire Council for advice on compliance with Local Laws and Animal Management (Cats & Dogs) Act
- 30 new wheelie bins have been ordered

Training

- Zenarra is presently training to obtain her pest spraying certificate
- Nikki will soon have access to AMRICC APP for dog registration, Council's register will be more accurate capturing animal numbers their condition and medical records data.

Environmental Health

- Water samples delivered to airport for transport to Cairns Council for testing.
- Collection of bulk waste off town streets continues
- Fortnightly food inspection at Wujal Wujal convenience store continue

10.4.10 Parks and Gardens

- Roundabout shrub removal has been completed.
- Spraying of open drains and steep embankments continues throughout the community
- Preparation of the old AFL grounds for September has taken up a considerable amount of time.
- Mowing continues for all Council assets, entry to Wujal Falls has been cleared for easy access to walking track.
- External contractors were engaged for a two-day period due to plant failure and lack of staff in attendance.
- Local community members are in the process of establishing a mowing business and Council will consider contracting this new business once operational.
- Awaiting delivery of new ride on mowers.

10.4.11 Sport and Recreation Hall

- Hall operating hours are 2.30 until 6pm Monday to Thursday with attendance between 10 and 20 per day

Acceptance of the Works and Building Services Monthly Report for the month August 2023

Resolution:	That Council receive the Works and Building Services Monthly Report for the month August 2023 as presented.	
Moved:		**Lost/Carried**
Seconded:		
Resolution No		

10.5 Aged Care Services Monthly Report - August 2023

Report to:	CEO, Mayor and Councillors
Subject:	Aged Care Services
Reporting Period:	August 2023
Reporting Officer:	Gina Manai
Status:	Information

10.5.1 Funding and Spend

Spend	Value
Far Nth Office Choice	1532.26
Emperor electrical	0.00
Alister Gibson	1725.00
Ayton General Store	
Cooktown Food and Ice	3493.98
All About Mobility	590.00
Direct of Australia	
Universal Care Training Online	
CareLynx	
Total	$7341.24

10.5.2 Issues with Programs etc

- CHSP would benefit with a WIFI access as this would enable real time monitoring of their client daily notes, and ease of use for online mandatory training.

10.5.3 Client/Correspondence

- Continued monthly Care Plan reviews.
- 1x client approved a L2 HCP
- Email received 10/8/2023 - *We have finalised this complaint **S24/001595** raised on 18 July 2023 regarding the issues on the care and services provided to a client by Wujal Wujal Community Care. The complainant verbalised that she is satisfied that the issue has been resolved.*
  *Thank you for your cooperation in its resolution. Please note **we do not require a written response from you.***
- Allied health interventions ongoing with continued reviews of clients when required

10.5.4 Reporting

- HCP July approved forward onto Finance.

10.5.5 Staffing

- Community Support worker DB resigned on the 31/8/23.
- We have a Cook who is helping us at the present time, further discussions needed to move forward with how this position is to be managed.

Resolution: Aged Care Services Monthly Report for the month August 2023

Resolution:	That Council receive the Aged Care Services Monthly Report for the month August 2023.	
Moved:		**Lost/Carried**
Seconded:		
Resolution No		

10.6 Bana Yirriji Gallery and Art Centre Monthly Report July 2023

Report to:	CEO, Mayor and Councillors
Subject:	Bana Yirriji Gallery and Art Centre
Reporting Period:	August 2023
Reporting Officer:	Manager of Bana Yirriji Art Centre, Vikki Burrows
Status:	Information

10.6.1 Highlights

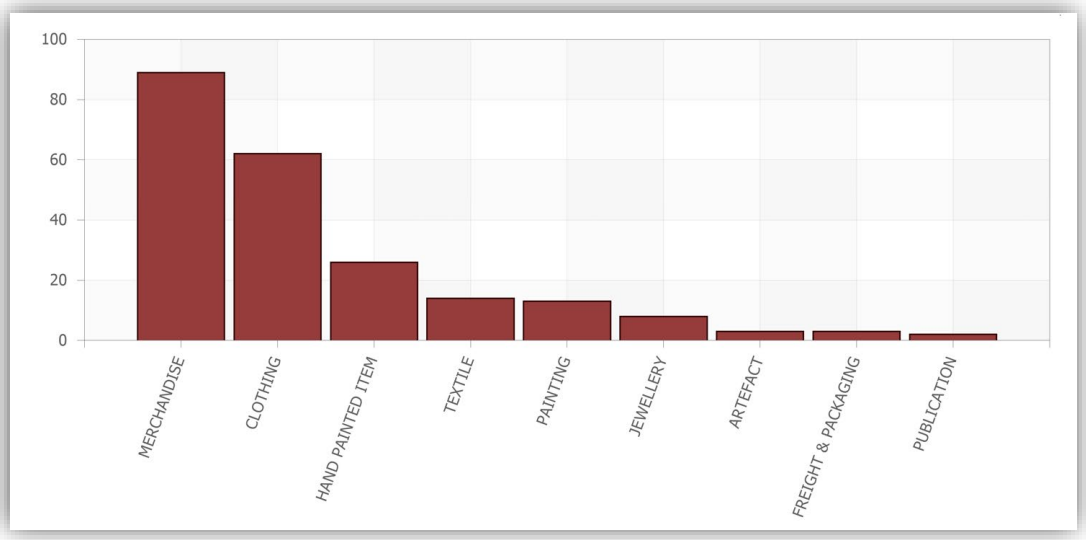
- This month we had a visit from Arts QLD. They spent the day with the artists and staff. They also caught up with CEO, Kiley Hanslow. Arts Queensland engage all Art Centers as part of their renewed approach to the Backing Indigenous Arts initiative to identify greater needs and supports for Artists and Art Centre's. Great turn out of Artists and Community Members present on the day.
- Artists and staff from Bana Yirriji visited Darwin for the arts festival. I have attached a report for this visit.
- Visitor numbers have increased and sales have been good.
- Through the IVIAS funding, Council are looking at employing an administration and studio supervisor. A current paid work trial participate is proving herself on the job, this paid work experience finishes on the 20 September 2023. This participant is a talented weaver and has been showing the artists a few basic skills.

Attached: Sales for the month of August 23

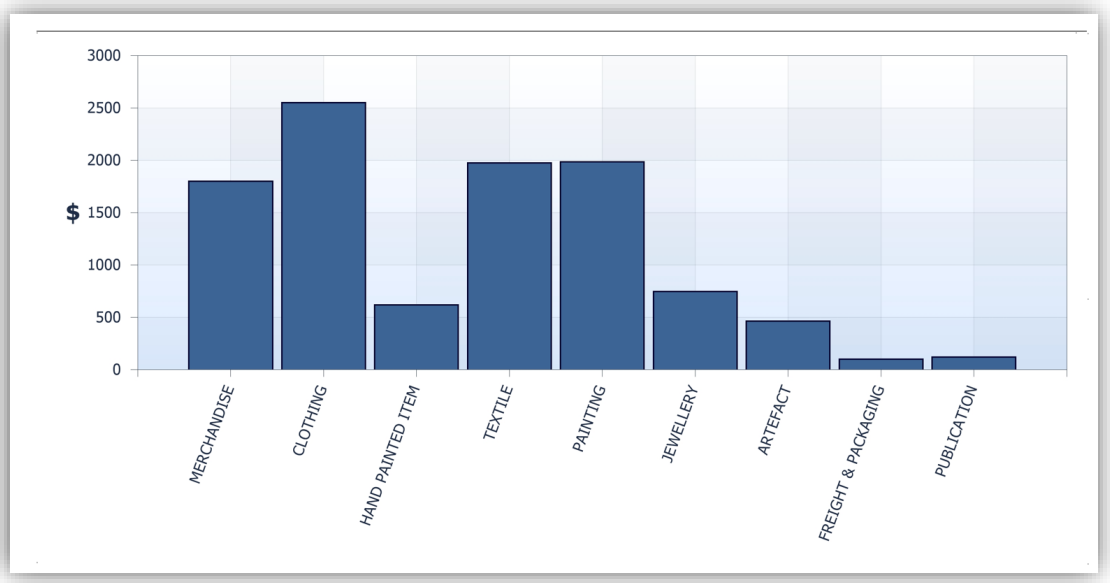
Sales·by·Category·(volume·and·value):·Bana·Yirriji·Art·Centre¤

Sales·from·01/08/2023·to·31/08/2023¤

Product¤	Items·Sold¤	Value·of·Sales
MERCHANDISE¤	89¤	$1,800.00
CLOTHING¤	62¤	$2,550.45
HAND·PAINTED·ITEM¤	26¤	$620.00
TEXTILE¤	14¤	$1,975.00
PAINTING¤	13¤	$1,984.00
JEWELLERY¤	8¤	$746.00
ARTEFACT¤	3¤	$465.00
FREIGHT·&·PACKAGING¤	3¤	$100.00
PUBLICATION¤	2¤	$120.00
Total·Items·Sold:	**220¤**	**$10,360.45**



Sales by Category - Bana Yirriji Art Centre



10.6.2 Barriers and Issues:

- Art Centre funding is available for the lease of a vehicle. This could be utilised to go out on country to collect art material and objects.
- Casual weekend workers and a studio supervisor are needed.
- Storage options for the Art Centre are being considered. Records are currently being housed in the shipping container, these and remaining items will need to be filed, sorted and cleaned to maximise the current available space.
- Gutters need cleaning, rain causing large puddles to form under building.

10.6.3 Funding/Agreements/Financials:

- IVAIS, which funds the Art Centre's operational and employment salaries was due this month but due to unforeseen circumstances, Council received permission to extend this report until September 23.

Bana Yirriji Darwin Trip August 2023

The artists and staff had the opportunity to travel to Darwin for this year's arts fair. Thanks to all the funding bodies, Arts Qld, IVAIS, and the support from Wujal Wujal Aboriginal Shire Council and My Pathway.

The Darwin Fashion Show, Country to Couture was held in the convention centre at Darwin's waterfront precinct. The talent coming out of the remote art centres is admirable.

Carmel Haines and Doreen Collins at the Fashion Show.

Artists at the Fashion Show.

Darwin Fashion show, Aug 23. All models were Indigenous, with 50% being males. Many garments were displayed at the show and made in remote areas with fashion collaborations with Country Road and David Jones.

The following day we visited the Museum and Art Gallery of Northern Territory and viewed the 2023 National Aboriginal and Torres Strait Islander Art on display ready for the awards NATSIAA, as well as the artworks chosen for the Telstra Awards.

North Qld art centres were chosen for the finals. The sculpture by Keith Wikmunea from Wik, & Kugu Arts Centre Aurukun shown below won the TESTRA AWARD for $100,000. for the below art piece.

Doreen Collins, with her grandfather's art piece from Milingimbi NT as exhibited at the NT Art Museum.

The Darwin Indigenous Art Fair opened on Thursday night. There were over 70 Indigenous owned art centres from Australia's most remote desert and coastal regions represented at this fair.

There were many traditional dance exhibitions during the three days.

There was plenty other events on in Darwin, so we spent a day visiting other galleries such as Salon des Refuse. This was an incredible exhibition.

We also visited the Outstation Gallery which displayed artworks from Buku Mulka art centre in Yirrkala. These included extraordinary etched patterns on aluminium.

We visited the exhibition by Blak Power at the Northern Centre for Contemporary Art.

The artists attended the National Indigenous Music Awards held at the Darwin Amphitheatre on Saturday night. This was an outside concert and award night. This year's lineup included world class acts Thelma Plum, Budjerah, Barkaa, Kobie Dee, Dean Brady, Ngulmiya and Yothu Yindi playing "Treaty".

Sunday was our last day to enjoy the art fair and dancing. Early flight Monday morning and home to Wujal Wujal.

Resolution: Bana Yirriji Gallery and Art Centre Report for the month August 2023

Resolution:	That Council receive the Art Centre Report for the month August 2023.	
Moved:		**Lost/Carried**
Seconded:		
Resolution No		

10.7 Kindergarten Monthly Report July 2023

Report to:	CEO, Mayor, and Councillors
Subject:	Kindergarten
Reporting Period:	August 2023
Reporting Officer:	Coraleen Shipton
Status:	Information

10.7.1 Funding

- QKFS – (4-4.5-year Kindy program) – ongoing based on numbers.
- Kindergarten uplift – To support Staff with Professional development e.g., Training and conference – Receive next funding around September than continue 2024.
- Great Start to Kindy will continue for the next two years.

Further funding is in the process to be sought. Focus is on the following:

- Standby Shade Sails
- Moving the gate entrance to be accessible for Works and Building Services area to enter without taking gates down to deal with soft falls, mowing etc.
- Stone plaque to be moved to the entrance of the Kindy gate, to be displayed visually.
- Flagpole to be moved near the stone plaque once relocated; further, two more flag poles to be purchased and erected to incorporate the three (3) following flags: Aboriginal, Torres Strait and the Australian flag; representing the connection of the three different ethnic groups under the one umbrella. The three flags are often flown together as a symbol of unity and recognition of Australian Indigenous heritage to which the Kindy wish to represent.

10.7.2 Issues

- Improvements, regarding parents, picking up their children on time. If children cannot be picked up on time, parents are starting to contact Kindy Administrator.
- Improvement in the number of parents who are providing lunches for their children.
- Children's attendance: fluctuates during the weeks, depending on parents' movements is ongoing.

10.7.3 Assessment and rating

- The area around the swings was topped up with sand.

10.7.4 Maintenance and repairs

- Maintenance and grounds person is still be confirmed.

10.7.5 Training/ Professional Development/conferences

Mandatory Training: Affiliate Compliance Bundle, including:

- Privacy
- Child Protection
- Sexual Harassment in the Workplace
- Workplace Bullying
- Workplace Health and Safety - all above completed.

- Autism Queensland – Face to face training at the Kindy – on 4.10.2023
- Child Psychiatrist, supporting children with behavioural and trauma base situations – on-going – pending dates, face to face.

10.7.6 Visitors

Apunipima:	7.8.23 and 6.9.23
Wujal Clinic:	8.8.23
Hearing Australia:	8.8.23
CDCC:	11.8.23, 25.8.23, 30.8.23, 1.9.23
Natural Learning:	14.8.23
Qld Health Speech Therapist:	29.8.23

10.7.7 Permanent Position

Awaiting confirmation of permanent funding for three year old Kindy to appoint a permanent staff member.

Resolution: Kindergarten Report for the month August 2023.

Resolution:	That Council receive the Kindergarten for the month August 2023 as presented.	
Moved:		**Lost/Carried**
Seconded:		
Resolution No		

10.8 Indigenous Knowledge Centre

Report to:	CEO, Mayor and Councillors
Subject:	Indigenous Knowledge Centre Report August 2023
Reporting Officer:	Helen Teece
Status:	Information

The IKC is starting to become fully operational again.

10.8.1 Trainee to be offered employment

We welcomed a paid work experience participate under My Pathways and she has become an asset to the IKC. She has learnt the library computer system quickly and settled in to helping people as needed.
The paid work experience ends on 10 October 2023 at which point a discussion with the Chief Executive Officer will take place regarding potential for employment.

10.8.2 Reporting to Queensland State Library

I completed the three reports to Queensland State Library for the 2022-2023 year.

1.) A request for the retention the unspent funds from 2023 First 5 Forever Grant will be used to purchase two ipads with covers to be set up with the KuKu Yalangi language apps and some educational games for the children.
2.) The 2023-2024 funding for the First 5 Forever Grant could be used for:
    a. purchase of new First Aid Kit for high-risk remote areas
    b. for language sharing by Elders which could be recorded for later reference.
    c. new educational materials/toys for the under 5's
    d. staff training by State Libraries
3.) The $2925 Service Development Subsidy could be used to purchase three new desktop computer and stationery and incidentals needed in the IKC.

10.8.3 Use of the IKC

The library has been hired for meetings by the Cape York Land Council and also Jalunji.
Council OKC officers have discussed ways to encourage increased attendance and use of the IKC and hope to host activities for the school holidays and begin a First 5 Forever program.
Attendances in the IKC range from young children to school students, and also the Elders in the community.
Every person who enters the IKC is asked to sign in and these details are converted to a daily recording sheet.
This data is utilised in reporting to Council and State Libraries.

10.8.4 In August, our attendances were:

Pre-school age: 5 School : 10 Young adults: 2 Adults: 31
Meeting attendance: 47 attended the meetings

10.8.5 Other ways the IKC supports the community

IKC Officers have assisted people with NILS, MyGov, SPER, and internet banking. IKC actively promotes community events and training course.

10.8.6 Wujal Kaban Newsletter

IKC trial paid worker has developed the next Wujal Kaban, which is included in the supplementary papers for this meeting.

Resolution: Acceptance of the IKC Report for the month August 2023

Resolution:	That Council receive the IKC Report for the month August 2023 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

11. General Business

12. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for Tuesday 10 October 2023.

13. Meeting Closure