



Wujal Wujal Aboriginal Shire Council

Ordinary Council | Meeting Agenda

Date: Tuesday 28 May 2024

Time: 9.00am

Venue: Council Administration/Cyclone Recovery Coordination Centre, and MS Teams



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2	Minutes of Special Council meeting 16 May 2024
3	FRRR Strengthening Rural Communities Program Outcomes Grant Approval Letter
4	Policy: Councillors as Portfolio Spokespersons
5	Community Engagement Policy
6.	Wujal Wujal Financial Management Report -April 2024
7	WWASC Cyclone Recovery Communications and Social Media Report
8.	Terrain Natural Resource Management
9.	Queensland Family and Child Commissioner
10.	Honourable Meaghan Scanlon
11	Ms Viv McDonald, Queensland State Librarian
12.	Works for Queensland Program allocation, from Honourable Meaghan Scanlon



1. Opening of Meeting

- 1.1 Welcome | Opening of Meeting
- 1.2 Acknowledgement of Traditional Owners

2. Attendance, Leave of Absence and Apologies

2.1 Attendance

Councillors:

Councillor Alister Gibson, Mayor
Councillor Claudia Doughboy, Deputy Mayor
Councillor Robert Bloomfield
Councillor Nikita Tayley
Councillor Lucas Creek

WWASC Staff Representatives

Chief Executive Officer, Kiley Hanslow
Manager, Works and Building Services, Perry Gould
Manager, Corporate and Commercial, Micah Nkiwane
Disaster Recovery Officer, Tania Edwards –Microsoft Teams

2.2 Leave of Absence | Apologies

2.3 Visitors | Presenters

The schedule for these presentations is as follows:

Time	Topic	Agency
10.00am-10.30am	Events Planning	Jesse Farber
10.30am-10.45am	Tea Break	
11.00am-12.00pm	Remote Jobs and Economic Development Program (RJED)	National Indigenous Australians Agency (NIIA): Thomas Herridge and Penelope Bieman (online attendance).
12.00pm-12.30pm	Community Wi-Fi and Telephone and Standalone Project	Australian Private Networks Business Services Manager: Scott Cogley and CEO Martin Camilleri
12.30pm-1.15pm	Lunch break:	

3. Condolences | Congratulations

4. Mayoral Motion



5. Confirmation of minutes of the Previous Meeting

5.1 Minutes of the Ordinary Council Meeting | 23 April 2024

Refer to [Appendix 1](#) to review the minutes of the meeting held 23 April 2024.

Resolution: acceptance of the minutes meeting held Tuesday 23 April 2024

Resolution:	That the minutes of the Ordinary Council Meeting held on Tuesday 23 April 2024 accepted as a true and correct record of that meeting.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

5.2 Minutes of the Special Council Meeting | 16 May 2024

Refer to [Appendix 2](#) to review the minutes of the Special Council meeting held 16 May 2024.

Resolution: acceptance of the minutes meeting held 16 May 2024

Resolution:	That the minutes of the Ordinary Council Meeting held on Thursday 16 May 2024 accepted as a true and correct record of that meeting.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

6. Declarations of Interest in the matters on the Agenda

- Declaration of Prescribed Conflict of Interest of any Item of Business
- Declaration of Declarable Conflict of Interest of any Item of Business
- Councillors to review existing Registers of Interest and Related Parties Disclosures

7. Business Arising or Outstanding Matters from Previous Meeting

7.1 FRRR Strengthening Rural Communities Grant

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Foundation for Rural and Regional Renewal (FRRR) Strengthening Rural Communities Grant - Approved
Reporting Officer:	Chief Executive Officer
Status:	Noting

Council to note the successful grant application lodged and approved.

Refer to Appendix 3: FRRR Strengthening Rural Communities Program Outcomes Grant Approval Letter

FRRR Program:	Strengthening Rural Communities
Project:	Wujal Wujal Prepare and Recover Project
Value Approved:	\$25,000.00
Project Summary:	Build preparedness for future climate related disasters in a community impacted by Cyclone Jasper by purchasing emergency generators, lighting, portable cooking equipment and swags.
Donor:	Charter Hall



Resolution: That Council notes the successful application and approved FRRR Strengthening Rural Communities Grant received.

Resolution:	That Council notes the successful application and approved FRRR Strengthening Rural Communities Grant funding received.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

8. Items for Consideration and Decision

8.1 Training for Councillors: De-escalating Conflict

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	De-escalating conflict Training
Reporting Officer:	Chief Executive Officer
Status:	Decision

Council has arranged training for all operational Executive and public facing staff to attend a half-day De-escalating Conflict training workshop in Cooktown on Wednesday 19 June 2024.

This will be an opportunity to dive into real life examples of the main causes of conflict in rural places.

Workshop participants are given tools and strategies to de-escalate the conflict.

- The psychology of anger in rural communities
- Soft targets and opportunities
- Facing an angry outburst
- Random aggression

Council sees value in our Elected Members also attending this training for professional development to fulfil their elected Councillor roles as the voice and communication to the community.

Resolution: De-escalating Conflict workshop.

Resolution:	That Council approves the full attendance of all Councillors at the De-escalating Conflict Workshop set for Wednesday 19 June 2024.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

8.2 Removal of trees at the Wujal Wujal Cemetery

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Removal of trees at the Wujal Wujal Cemetery
Reporting Officer:	Chief Executive Officer
Status:	Decision

Council has received funding for a concrete road and car parking area at the front of the Wujal Wujal cemetery to enable easier access for community for funerals and when visiting their departed loved ones and to reduce sediment run off into the Bloomfield River and out to the reef.

These works will complement the upcoming community project to extend the cemetery boundaries and install new fencing, seating and shelters at the cemetery area.

Community consultation will form part of the extension of the cemetery itself, and this will be undertaken in conjunction with the DSDSATSIPCA Remote Indigenous Land Infrastructure Program Office (RILIPO).

The construction of the new car parking area itself will require the removal of the trees at the front of the cemetery.



Resolution: Tree removal at cemetery.

Resolution:	That Council approve the removal of selected trees at the Wujal Wujal Cemetery to enable to construction of a car park at the cemetery.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



8.3 Proposal to Relocate the Bus Stop from the Town Centre to a safer location at the front of the Community Hall

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Proposal to Relocate the Bus Stop in Wujal Wujal Town Centre to a safer location at the front of the Community Hall
Reporting Officer:	Chief Executive Officer
Status:	Decision

The current bus stop in the centre of Wujal Wujal does not meet the required safety standards for use by the community's school children and passengers catching public transport.

There have been near misses with community members in the area, due to the congested parking, including at the front of the Rural Transaction Centre (RTC) building and around the shop and roundabout. There is a real risk of a child, Elder or pedestrian being struck by a vehicle due to the congested traffic in the area. Recently there was an accident with a vehicle hit by a truck in the area, which could have easily been a pedestrian.

The area is not considered a safe location for a bus stop and Council proposes to seek funding to relocate the bus stop to a safer location, in a pull-in area at the front of the Community Hall. This will allow children to disembark the bus in the afternoon and go straight into the community hall for sport and recreation activities.

The funding would also allow the following:

- Shelter
- Benches
- Lighting
- Signage
- Landscaping.

While many of these improvements are optional, rather than regulatory they will increase the visibility, comfort, convenience, safety, and attractiveness of a bus stop.

Council seeks the approval to relocate the existing bus stop as specified above.

Resolution: Relocate the community bus stop

Resolution:	That Council approve the proposed relocation of the existing bus stop to a designated and safer pull-in area in front of the Wujal Wujal Community Hall.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



8.3 Policy: Councillors as Portfolio Spokespersons

Report to:	Mayor and Councillors
Subject:	Policy Review: Councillors as Portfolio Spokespersons
Reporting Officer:	Chief Executive Officer
Status:	Decision

The Policy “Councillors as Portfolio Spokespersons” is due for review and adoption and is included here for your consideration. Refer to **Appendix 4. Policy: Councillors as Portfolio Spokespersons**

Objectives of the Policy:

Assigning Councillors as Portfolio Spokespersons ensures:

- The workload associated with being an elected member is shared across all Councillors.
- The Councillor's individual skill, knowledge and background is utilised by linking them to an area of interest.
- Community members can identify which Councillor to approach according to the strategic issue at hand.
- Informed discussion is generated by the whole of Council.
- Councillors act as sounding boards for strategic issues and suggestions from senior officers, members of the public, and other Councillors relating to their portfolio.
- Councillors are seen to be reporting back to the community.
- Councillors can better fulfil their elected roles as the voice and communications to the community
- Councillors are seen to be reporting back to Council on progress against their portfolio areas.

Please refer to the **full policy document** in **Appendix 4** for more information.

Resolution: Councillors as Portfolio Spokespersons

Resolution:	That Council adopt the Councillors as Portfolio Spokespersons Policy as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



8.4 Community Engagement Policy

Report to:	Mayor and Councillors
Subject:	Policy Review: Community Engagement Policy
Reporting Officer:	Chief Executive Officer
Status:	Decision

The Policy “Community Engagement Policy” is due for review and adoption and is included here for your consideration. **Refer to Appendix 5: Community Engagement Policy**

Background:

Genuine and effective community engagement has benefits for Council and Community. Engagement allows Council to access wider sources of information, perspectives and potential solutions. This results in better decision-making and consequently better outcomes for the Community.

Community engagement does not replace the decision-making functions of Council. Rather these processes are designed to ensure that Council has access to a broad range of information about community needs, opinions and options prior to decisions being made. It also increases the likelihood that Council decisions are understood and supported by the community.

The Wujal Wujal Aboriginal Shire Council understands community engagement to contain the following basic elements:

Information: To provide key stakeholders and members of the community with objective and balanced information on policies, plans and strategies.

Consultation: To obtain feedback from the community and key stakeholders to enable a broader understanding by Councillors and Council staff of local needs concerns and priorities prior to decision-making.

Participation: To enhance community ownership of decisions and resultant outcomes and commitment to the decisions made, through involvement in discussions of issues and options.

Please refer to the **full policy document** in **Appendix 5** for more information.

Resolution: Community Engagement Policy

Resolution:	That Council adopt the Community Engagement Policy as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



9. Presentations to Council

9.1 Events Planning | Jesse Farber

Presentation to:	Mayor, Councillors and Chief Executive Officer
Subject:	Event Planning
Presenter:	Event Manager Jesse Farber
Status:	Discussion
Time on agenda:	10.00am-10.30am

Resolution: Council notes the event planning discussion.

Resolution:	That Council thanks Jesse Farber for the discussion on event planning.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

9.2 Remote Jobs and Economic Development Program (RJED)

Presentation to:	Mayor, Councillors and Chief Executive Officer
Subject:	Remote Jobs and Economic Development Program (RJED):
Presenter:	National Indigenous Australians Agency (NIAA): Thomas Herridge and Penelope Bieman
Status:	Discussion
Time on agenda:	11.00am-12.00pm

Purpose:

To discuss the design of the new Remote Jobs and Economic Development Program (RJED).

Background:

The RJED will start in the second half of 2024 and is expected to create 3,000 jobs over three years in remote areas of Australia.

This will replace the Community Development Program (CDP).

Resolution: Council notes the presentation on RJED

Resolution:	That Council note the presentation by National Indigenous Australians Agency on the Remote Jobs and Economic Development Program.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



9.3 Community Wi-Fi and Telephone and Standalone Project

Presentation to:	Mayor, Councillors and Chief Executive Officer
Subject:	Community Wi-Fi and Telephone
Presenter:	Australian Private Networks: Business Services Manager: Scott Cogley and CEO Martin Camilleri
Status:	Discussion
Time on agenda:	12.00pm-12.30pm

In summary the presenters will be providing insight into the Project which covers:

- Remote Connectivity Program (Funding) overview
- Solution overview
- Their delivery approach, which includes an engagement model that treats the approval process separate, thus the session is to really highlight what they do. During the engagement they will seek the appropriate building approvals and consent.

Resolution: Council notes the presentation on Community Wi-Fi and Telephone and Standalone Project

Resolution:	That Council note the presentation by Australian Private Networks: Business Services Manager Scott Cogley on the Community Wi-Fi and Telephone and Standalone Project.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



10. Reports: Elected Members and Council Officers

10.1 Mayor's Monthly Portfolio Report: for the month April 2024

Report to:	Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Finance, Governance and all other portfolios
Reporting Officer:	Councillor Alister Gibson, Mayor
Status:	Noting

Mayor Alister Gibson represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 23 April 2024 and reports on his portfolio: Governance, Finance and all other portfolios.

Meetings attended:

Date	Meeting and Commentary	Outcome
Monday 22 April	Action Planning Coordination Meeting	Update on progress of recovery. Qbuild: now focussing on minor maintenance now all the homes have been returned to Dept of Housing.
Tuesday 23 April	Council Ordinary Meeting	First formal Council Meeting. Councillor portfolios were allocated. Councillors keen to become more involved in the strategic direction and to influence to Communities through their portfolios. Reef Guardian Council's presentation to Council.
Wednesday 24 April	Develop Community Meeting Policy	Discussed the Policy with CEO.
Monday 29 April	Action Planning Coordination Meeting	Update on progress of recovery.
Wednesday 8 May	Crocodile Roundtable	Deputy Mayor and I met with the Honourable Leanne Linard MP, (Minister for the Environment and the Great Barrier, Reef and Minister for Science and Innovation) and other key stakeholders to discuss our views around crocodile management in Queensland. Requested more information and education / engagement regarding Crocodile management.
Monday 13 May	Action Planning Coordination Meeting	Update on progress of recovery.
Tuesday 14 May	Official opening of the temporary TCHHS clinic	Welcomed all guests to ceremony and thanked all those involved in the build of the new clinic for their dedication.
	Technical Working Group: Remote Indigenous Land and Infrastructure Program Office (RILIPO).	Discussed the Master Plan with focus on freeing up land for more homes. Cemetery extension and carpark also discussed.



Date	Meeting and Commentary	Outcome
Thursday 16 May	Council Special Strategic Budget meeting	Councillors discussed their strategic vision for the betterment of Community to inform the Council's budget planning processes.

Portfolio Research Items

Date	Research Item	Outcome
Nothing to report for this period		

Stakeholder conversations

Date	Stakeholder	Points Discussed
Nothing to report for this period		

Community member conversations

Points Discussed
Community members enquiring about potential job opportunities. Informed them of the roles currently available.
Positive feedback from Community about the services offered by the new shop.
Community Elders very pleased to have the services of the Clinic in the Community.

Other Comments:

10.1.2 Correspondence

The following letters were received from the Mayor since the last meeting.

Letters of congratulations from:

- Terrain Natural Resource Management ([Appendix 8](#))
- Queensland Family and Child Commissioner ([Appendix 9](#))
- Honourable Meaghan Scanlon, Minister for Housing, Local Government and Planning Minister for Public Works ([Appendix 10](#))
- Ms Viv McDonald, Queensland State Librarian ([Appendix 11](#))

Other Correspondence:

- Works for Queensland Program payout, from Honourable Meaghan Scanlon, Minister for Housing, Local Government and Planning Minister for Public Works ([Appendix 12](#))

I am pleased to advise an allocation amount of \$1,630,000 has been made to the Wujal Wujal Aboriginal Shire Council (the council) under the 2024-27 W4Q program. These funds are to be used to support the delivery of:

- new infrastructure projects
- planning (non-infrastructure) projects
- capability development projects.

- Transport and Main Roads, appointment of new Reg



Resolution: That Council note Mayor Alister Gibson’s portfolio report for the month of April as presented.

Resolution:	That Council note Mayor Alister Gibson’s portfolio report for the month of April as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

10.1.2 Deputy Mayor Claudia Doughboy: Economic Development and Tourism

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Economic Development and Tourism
Reporting Officer:	Councillor Claudia Doughboy, Deputy Mayor
Status:	Noting

The Deputy Mayor Claudia Doughboy represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 23 April 2024 and reports on her portfolio:
Economic Development and Tourism

Meetings attended:

Tuesday 23 April	Council Ordinary Meeting	First formal Council Meeting. Councillor.
Monday 29 April	CEQ.	Completion of work for Harrison Sabatino of CEQ: English language items for conversion into the local language for incorporation into the Wujal Wujal Bayan Mayiji with the assistance of community elders.
Monday 13 May	Action Planning Coordination Meeting	Update on progress of recovery.
Tuesday 14 May	Official opening of the temporary TCHHS clinic	Attended the welcoming ceremony and congratulated the TCHHS team on their progress and individually welcomed them back to Community.
Thursday 16 May	Council Special Strategic Budget meeting.	Discussions regarding projects, funding available/gaps and the focus for Council in this coming year’s budget.
	Trailfinders: Ayton Wharf	Initial discussions, with community consultation to follow.

Portfolio Research Items

Research Item	Outcome
Economic Development: researching what this portfolio encompasses.	This has improved my understanding of the portfolio and how I can implement bringing this into Community. I continue to enjoy learning more about this portfolio.

Stakeholder conversations:

Points Discussed
Nothing to report during this period.



Community member conversations

Points Discussed
Discussions with community members regarding the planning for the cultural dancing at the Healing Day.
Return to community: conversations with community members about the process of accessing donated goods and delivery of items to their homes.

Other Comments:

I look forward to future projects within my portfolio and seeing the benefits these will bring to community.

Resolution: That Council note Deputy Mayor Claudia Doughboy's portfolio report for the month of April as presented.

Resolution:	That Council note Deputy Mayor's portfolio report for the period noted as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

10.1.3 Councillor Robert Bloomfield: Community Sports and Lifestyle

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Community Sports and Lifestyle
Reporting Officer:	Councillor Robert Bloomfield
Status:	Noting

Councillor Robert Bloomfield represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 23 April 2024 and reports on his portfolio: Community, Sports and Lifestyle.

Meetings attended:

Tuesday 9 April	Special Council Meeting	Inauguration Meeting – Swearing In Ceremony to take Office as a Councillor for the new term
Tuesday 23 April	Council Ordinary Meeting	First formal Council Meeting. Councillor
Monday 29 April	Action, Planning and Coordination Meeting	Update on progress of recovery
Thursday 16 May	Council Special Strategic Budget meeting.	Planned and provided Council's strategic vision projects in the Wujal Wujal community

Portfolio Research Items:

Research Item	Outcome
Dance Group	Research on keeping culture strong and increasing positivity in community and creating cultural tourism opportunities.



Stakeholder conversations:

Points Discussed
Nothing to report in this period.

Community member conversations:

Points Discussed
Changes to community due to the disaster. Conversations with community who have been down fishing at Weary Bay on the changes to the land and river.

Other Comments:

I am enjoying continuing my role as an elected member and Councillor for the Community.

Resolution: That Council note Councillor Robert Bloomfield's portfolio report for the month of April as presented.

Resolution:	That Council note Councillor Robert Bloomfield's portfolio report for the month of April as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

10.1.4 Councillor Nikita Tayley: Environment and Culture

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Environment and Culture
Reporting Officer:	Councillor Nikita Tayley
Status:	Noting

Councillor Nikita Tayley represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 23 April 2024 and reports on her portfolio: Environment and Culture.

Meetings attended:

Tuesday 23 April	Council Ordinary Meeting	First formal Council Meeting. Councillor Very happy to have been given the responsibility for the Environment and Culture Portfolio . Appreciate the level of responsibility that goes with being Elected Councillor and looking forward to working with the other elected members to make positive changes for our Community.
Wednesday 8 May	Reef Guardian Workshop held in Townsville.	Learnt what it means to be a Reef Guardian Council. It is very important for our Community to be one of the Reef Guardian Councils as this will assist us to protect our reef and waterways. This is an opportunity for Wujal Wujal to lead by example as a role model for other Indigenous Councils.
Thursday 16 May	Council Special Strategic Budget meeting.	Good to learn about the process, enjoyed discussing our potential priorities with the other elected members and I look forward to seeing our decisions implemented by Council.



Portfolio Research Items:

Research Item	Outcome
Nothing to report this period.	

Stakeholder conversations:

Points Discussed
Nothing to report this period.

Community member conversations:

Points Discussed
Nothing to report this period.

Other Comments:

Enjoying being a Councillor and my portfolio role. Having some good yarns with members of community who are happy to be returned to their home and community. They have expressed their support for this new council.

Resolution: That Council note Councillor Nikita Tayley's portfolio report for the month of April as presented.

Resolution:	That Council note Councillor Nikita Tayley's portfolio report for the period noted as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

10.1.5 Councillor Lucas Creek: Law and Order

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Portfolio Report: Law and Order
Reporting Officer:	Councillor Lucas Creek
Status:	Noting

Councillor Creek represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 23 April 2024 and reports on his portfolio: Law and Order.

Meetings attended:

Monday 22 April	Action Planning Coordination Meeting	Recovery progress update
Tuesday 23 April	Council Ordinary Meeting	First formal Council Meeting.
Monday 29 April	Action Planning Coordination Meeting	Update on progress of recovery.
Monday 13 May	Action Planning Coordination Meeting	Update on progress of recovery.
Tuesday 14 May	Technical Working Group with Remote Indigenous Land and Infrastructure Program Office (RILIPO).	Participated in planning discussions regarding the Master Plan with focus on freeing up land for more homes, cemetery extension and carpark.
Tuesday 14 May	LGAQ: Assistance they offer for local councils.	Improved understanding of the assistance LGAQ offers councils.
Thursday 16 May	Council Special Strategic Budget meeting.	Enjoyed participating with other elected members in determining our wish list of items for Council's strategic direction.



Portfolio Research Items:

Research Item	Outcome
Following the sad news that some community members had been in domestic violence incidents on their return to Community I began researching / improving awareness of ways to prevent domestic violence.	Greater understanding of tools available to use to assist Community with prevention of domestic violence.

Stakeholder conversations:

Points Discussed
Nothing to note for this period.

Community member conversations:

Points Discussed
Spoken with several community members regarding the possibility of reinstating a Wujal Wujal Traditional Dance group. I believe this relates to the Law in Order portfolio in that when our younger generations have an increased sense of pride, identity and discipline they are less likely to misbehave.

Other Comments:

Nothing to note for this period.

Resolution: That Council note Councillor Lucas Creek's portfolio report for the month of April as presented.

Resolution:	That Council note Councillor Lucas Creek's portfolio report for the period noted as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



10.2 Chief Executive Officer Report

Report to:	Mayor and Councillors
Subject:	Chief Executive Officer's Report
Reporting Officer:	Chief Executive Officer Kiley Hanslow
Status:	Noting

10.2.1 Meeting attendance

The Chief Executive Officer represented the interests of the Wujal Wujal Aboriginal Shire Council at the following meetings since the last Ordinary Council meeting on 23 April 2024 till Friday 17 May 2024:

Date	Meeting and Commentary
Monday 22 April	Community Assistance Project: RACQ
	Cook Joint Venture Partnership update
	Action Planning Coordination Meeting
Tuesday 23 April	Council Ordinary Meeting
Wednesday 24 April	Conversation to progress \$1M funding support from Department of Environment, Science and Innovation for Circular Economy and waste management requirements for Wujal Wujal
Monday 29 April	Mapping the Digital Gap interview and planning for community improvements and survey
	Action Planning Coordination Meeting
Tuesday 30 April	Flood Warning Infrastructure Network Program Workshop
Wednesday 1 May	Local Government Association of Queensland (LGAQ) Forums: <ul style="list-style-type: none"> Worker's Compensation Legislation Amendment Bill Rehabilitation Amendment Bill
Thursday 2 May	Get Ready Queensland Regional Community of Practice
Friday 3 May	ILG Chief Executives meeting
Tuesday 7 May	Year end audit planning – assets and asset impairments after disaster
	Action Planning Coordination Meeting
Thursday 9 May	Reef Guardian Councils Working Group meeting
	Local Housing Plan Meeting
Monday 13 May	RACQ Foundation Community Assistance Project Planning Meeting
	Action Planning Coordination Meeting
	Wujal Wujal Community Store Rebuild Finalisation and Acquittal Meeting
Tuesday 14 May	Technical Working Group and other meetings with Remote Indigenous Land and Infrastructure Program Office (RILIPO) and stakeholders. The following were discussed: <ul style="list-style-type: none"> Approval of handback of Interim (Plug In) and Forward (Subdivision) Remote Capital Projects to the Department of Housing to progress Housing Upgrade Programs underway and discussion on future upgrade programs required – House numbering program, fencing program, gutter clean/maintenance program, outdoor living program Cape Tribulation / Bloomfield Track should be open to 4WD by 30 June 2024 ATSI Public Health valued support to Council to ensure a healthy community through environmental and animal management programs and healthy



	<p>drinking water. Requested donation of \$125K funding was granted and is very much appreciated.</p> <ul style="list-style-type: none"> • Council's Environmental Health Officer is fully trained in pest control treatments and has worked with the ATSI Public Health team to treat all properties in Wujal Wujal. • Installation of temporary fencing around old medical clinic site for public safety • Precinct Plans for Cemetery area, as well as for Emergency Services area as a first step to providing a Place of Refuge for Community. RILIPO will assist with community engagement and consultation. • DESI to assist with the construction of a waste transfer station concept and funding – this will be Council access and managed.
Wednesday 15 May	<p>Get Ready Queensland Week Planning discussion with QRA – October 2024 events, requirements, and planning – An event will be very important to the Wujal Wujal community to start preparations for the Wet Season ahead.</p>
Thursday 16 May	<p>Council Special Strategic Budget meeting to help Council Elected Members set their strategic vision for future projects. Councillors understood Council's budgetary restraints following the disaster and suggested the following:</p> <ul style="list-style-type: none"> • Weekly bus to Ayton • Day Care facility (future planning) • Place of Refuge is critical – multi-purpose, meeting rooms, sporting hall, storage area for supplies, area to park machinery and vehicles • Business complex – for retail jobs • Develop opportunities for youth to work in community • Boxing Club – boxing ring – teaches people self-discipline and self-control, is a stress release, increases physical and mental health, develops self-defence and learning experiences, increases social interaction and community connection • Apprenticeships and traineeships commenced in high schools, leading to paid work experience opportunities during school holiday breaks, and youth being trained up for career progression once they complete Year 12. • More small businesses starting up in community. • Three Rivers Wujal side in Rugby • Councillors to be role models in community for youth, e.g. small businesses and sports role models. • Monthly market for food licence holders and arts and craft stalls • Smoko van for morning teas and lunches deliveries • Bring in Many Rivers to help build small businesses in Wujal Wujal. • Source funding to develop Council's Ayton property for short-term government and stakeholder accommodation. • Upgrade of the Ayton Bore • Tender for the water treatment plant to be refurbished/redeveloped • Lutheran Church to fix up and beautify the church • CCTV in community – funding to be identified
Friday 17 May	Meeting with RACQ
	Interview with Community Service Manager applicant
	Visit to community hall, community centre and community garden area with RACQ to plan for future community project



10.2.2 Report

This report addresses recovery efforts and provides updates on progress of critical community services that needed to be in place and operating before our people could return to Community. These critical items include the:

- Drinking water supply
- Sewerage treatment
- Primary Health Clinic
- Police Station
- Food and groceries outlet and
- Council administration
- Council depot.

10.2.4 Water Supply Status

- The Water treatment plant continues to function well and is producing potable water.
- Council needs the return of its Water Operators to Community in order to be able to return to operating the plant itself. Water Operators returning.

10.2.5 Sewerage Supply Status

- Some households have experienced blockages as they begin to use the system that has remained dormant since the evacuation. Council plumbing contractors supporting community with flush throughs to fix these issues.

10.2.6 Waste Management Services

- Flood debris currently laid down at the China Camp site is beginning to be relocated to the temporary site in Ayton where it will then be moved out to its final destination at Springmount.

10.2.7 Service Station

- Council discussed the future of the Fuel Station in its Special Budget meeting held 16 May 2024.
- New fuel bowsers, fuel pumps, electricals and internal and external points of sale and till have been ordered, however there is a four month wait on these (two months left until these are due).

10.2.8 Shop

- The shop was officially opened in late April 2024
- The shop is proving very popular with locals as they enjoy the improved range of food provided by the operators CEQ and the clean presentation of goods.

10.2.9 Queensland Police Service (QPS)

- Recruitment continues for a Second in Charge Senior Constable Officer for Wujal Wujal.
- The station is open and operating to support the Community.
- Council wishes to note its gratitude once again to QPS for the invaluable role they played in protecting the homes of residents during the period they were displaced from their homes following the evacuation in December 2023.

10.2.10 Communications to residents

- A full report on the activity Council undertook before, during and after the Cyclone is noted further in this agenda at item 10.5.

10.2.11 China Camp Road

- The unauthorised clearing of vegetation and significant earthworks were carried out in Wujal Wujal Aboriginal Shire Council's road reserve without notification to, the knowledge of, or approval of Wujal Wujal Aboriginal Shire Council.



- This clearing was authorised by Douglas Shire Council without the knowledge of Wujal Wujal Aboriginal Shire Council.
- The unauthorised clearing has caused significant concerns for Council regarding the impact this may have had on the safety and stability of the China Camp Road.
- Council is currently seeking legal advice on the issue.

10.2.12 Follow Ups

- Continuing to follow up regularly with Cook Shire on pothole repairs to the Cook Shire Road between Ayton and Wujal Wujal. Promised repairs to Platypus Creek near Mount Louis Station are progressing to improve this area.
- Requested a contact for a reputable supplier for rubber speed humps for community roads – awaiting response.
- Councillor formal shirts for business meetings ordered and received. Councillor uniform shirts ordered, not yet received.
- Requested advice from QRA on the eligibility of clearing the landslips from the fire breaks that have been affected by landslips. Gavin Williams from QRA will get seek advice and get back to me.
- Emailed Rural Fire and Jabalbina to have initial meeting for Cool Cultural Burns. Also discussed carbon credits from Cool Burns at TWG Meeting. One Council has already implemented this. Would mostly benefit the larger areas controlled by Jabalbina.
- Seeking funding for CCTV installations in community around community centre and Council facilities.
- Identified policies to cover Councillors speaking on their portfolios at Community meetings (tabled in this Ordinary Council Meeting).

Special Holiday Dates 2025

Council is required to set the dates for 2025 that will be considered as Special Holidays.

As council is aware there is a difference between a Show' holiday and a 'Bank' holiday. The following screenshot highlights the key differences.

A local council requested special holiday is a public holiday only if it is in respect of an agricultural, horticultural or industrial show. Under federal industrial relations legislation, on a public holiday employees are, without loss of ordinary pay, entitled to be absent from work or refuse to work in reasonable circumstances. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

A special holiday for any other reason is not a public holiday but is a bank holiday only and under the *Trading (Allowable Hours) Act 1990*, is only a holiday for banks and insurance offices and under a directive of the *Public Service Act 2008*, a holiday for public service employees unless otherwise determined by a chief executive.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette. Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

In summary a 'show' holiday applies to an agricultural or industrial show only.

A special holiday for any other reason is not a public holiday, but rather a 'bank' holiday and applies only to those employed under the Public Service Act.



For the calendar year 2025, council is proposing the following dates be recognised, these dates are here for your consideration and decision.

Holiday requests

Date	District the holiday is to apply to	Reason / Name of holiday	Show / Bank
24/10/2025	Wujal Wujal Aboriginal Shire	Wujal Wujal Foundation Day	Bank
18/07/2025	Wujal Wujal Aboriginal Shire	Cairns Show Day	Show

Resolution:	That council support the following dates as special holidays for 2024: 1. Bank holiday on 24.10.2025 Wujal Wujal Foundation Day 2. Cairns Show Holiday: 18 July 2025.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

Resolution: Acceptance of the Chief Executive Officer's Monthly Report for April 2024

Resolution:	That Council receive the Chief Executive Officer's Monthly Report for the month April 2024 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



10.3 Finance Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Monthly Finance Report
Reporting Officer:	Financial Accountant Khushwant Kumar and Manager Corporate and Commercial Micah Nkiwane
Status:	Noting

The key revenue drivers and net result have been impacted by the flood as Council focuses on disaster recovery activities.

Capital revenue has not been received, as Council did not carry out the capital works.

The lack of capital revenue and capital project work means expenses are below budget.

The Operating Cash Flow Ratio, a liquidity ratio, is a measure of how well a company can pay off its current liabilities with the cash flow generated from its core business operations.

This financial metric shows how much a company earns from its operating activities, per dollar of current liabilities.

It is measured by dividing cash flow generated from operations by the quantum of current liabilities.

It is the ability of council to pay its current liabilities from cash generated from its operations.

Our year-to-date OCR is 7.69% compared to a budget of 5.73%.

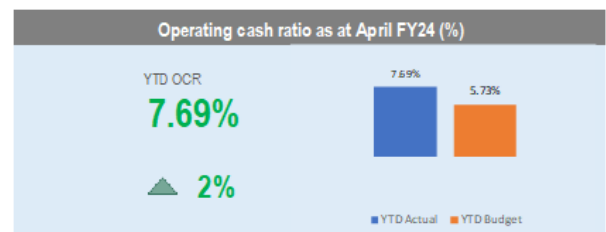
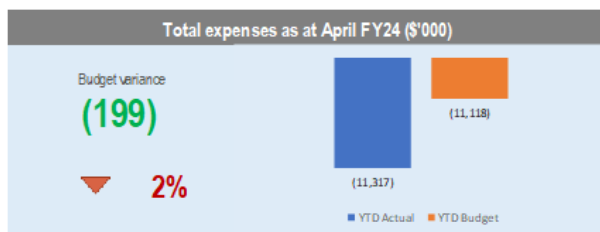
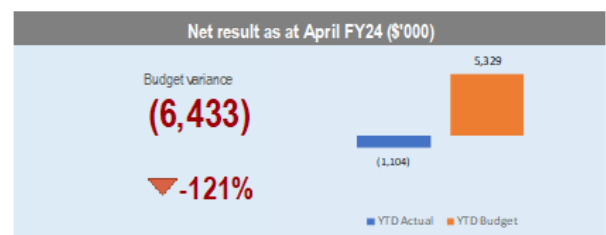
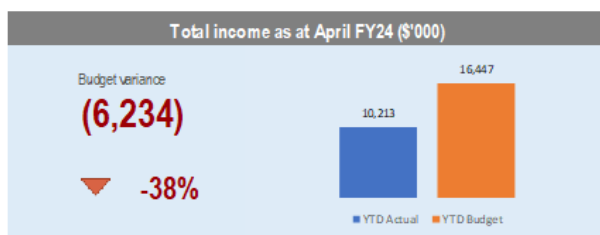
A higher ratio indicates that the council generates sufficient cash from its operations to cover its current liabilities, which is a positive sign of liquidity and financial health of the council.

This means Council has enough cash to pay its bills when they are due.

Budget Variance Snapshot

Month	April	FY24
BU	All	
Unit	in thousands	

Actual data and budget data are not comparing the same period - check TB inputs tab (cell C8) and ensure the month aligns



Budget Variance Details							
as at April FY24		YTD Actual	YTD Budget	Variance (\$)	Variance (%)	Trend	Comments
Income							
Recurrent revenue							
Rates, levies and charges	\$'000	-	-	-			Fees and charges represent a monthly allocation of revenue received at the beginning of the year and this 9% ahead of budget. Sales revenue has fallen behind budget principally because of the impact of the flood on revenues from Qbuild. We expect the impact throughout the financial year. Operating grants and subsidies are ahead of budget.
Fees and charges	\$'000	1,011	925	86	9%	▲	
Sales revenue	\$'000	884	1,871	(987)	-53%	▼	
Grants, and subsidies (Operating)	\$'000	6,422	5,960	462	8%	▲	
Total recurrent revenue	\$'000	8,317	8,756	(439)	-5%	▼	
Capital revenue							
Grants, and subsidies (Capital)	\$'000	23	6,692	(6,669)	-100%	▼	We have not had meaningful capital projects during the financial year and therefore there has not been any revenue recognition for capital projects, hence the negative variance.
Capital income	\$'000	(14)	-	(14)			
Total capital revenue	\$'000	9	6,692	(6,683)	-100%	▼	
Other revenue							
Rental income	\$'000	164	219	(55)	-25%	▼	Other revenue reflects income from joint venture partners and insurance and reflects timing difference
Interest received	\$'000	13	36	(23)	-63%	▼	
Other income	\$'000	1,710	744	966	130%	▲	
Total other revenue	\$'000	1,887	999	888	89%	▲	
Total income	\$'000	10,213	16,447	(6,234)	-38%	▼	Reflects the sum total of the above
Expenses							
Recurrent expenses							
Employee benefits	\$'000	(2,471)	(4,317)	1,846	-43%	▲	Employee benefits has a positive variance and is reflective of current staffing levels where budgeted positions have not materialised and/or employee resignations have not been replaced. Materials and services have a Un-favourable variance due to increase in material and service consumption. The net result is negative for Council.
Material and services	\$'000	(6,947)	(4,879)	(2,068)	42%	▼	
Finance costs	\$'000	(76)	(84)	8	-9%	▲	
Depreciation and amortisation	\$'000	(1,818)	(1,822)	4	0%	■	
Other expense	\$'000	-	-	-			
Total recurrent expense	\$'000	(11,313)	(11,102)	(211)	2%	▼	
Capital expenses							
Capital expenditure	\$'000	(3)	(16)	13	-79%	▲	No meaningful capital expenses for the period under review
Total capital expense	\$'000	(3)	(16)	13	-79%	▲	
Total expense	\$'000	(11,317)	(11,118)	(199)	2%	▼	Un-Favourable-reflects the impact of the above
Net result	\$'000	(1,104)	5,329	(6,433)	-121%	▼	Unfavourable-reflecting the net impact of capital revenue
Other comprehensive income							
Items that will not be reclassified to net result							
Asset revaluation	Workings 1	\$'000	-	-	-		
Total other comprehensive income	\$'000	-	-	-			
Total comprehensive income	\$'000	(1,104)	5,329	(6,433)	-121%	▼	
as at April FY24							
		YTD Actual	YTD Budget	Variance (%)	Target	Trend	
Ratios							
Council controlled revenue ratio	%	9.91%	9.48%	0%	Contextual	■	11 cents in each dollar of revenue is generated by Council operations. The operating surplus ratio measures our ability to cover our operational costs and have revenues available for capital funding or other purposes. The ratio is positive compared to budget.
Operating surplus ratio	%	-10.87%	-13.81%	3%	Contextual	▲	
Operating cash ratio	%	7.69%	5.73%	2%	0%	▲	
as at April FY24							
		YTD Actual	YTD Budget	Variance (%)	Target	Trend	
Cash position							
Total cash at bank	\$	7,839.00	11,694.00	-33%	7,839.00	▼	Cash positions are materially impacted by the flood and nature and timing of disaster operations. The cash position includes the QTC investment.
Total restricted cash	\$	2,624.00	2,342.00	12%	2,624.00	▲	
Total unrestricted cash	\$	5,215.00	9,352.00	-44%	5,215.00	▼	



The restricted cash flow forecast assumes normal Council operations. With the impact of the flooding disaster there is uncertainty in key revenue and cost drivers from February 2024 to June 2024. We will continue to review the forecast as we move through the financial year and the disaster recovery.

The period July 2023 to April 2024 reflects actuals, while May and June 2024 is uncertain because of the impact of the disaster. The net cash movement to June 2024 is positive but this position may quickly change as the full impact of the flooding disaster becomes known.

Unrestricted Cash Flow Forecast													
		Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Cash Inflows													
Recurrent Revenue													
Rates, Levies and Charges	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Fees and charges	\$'000	99	88	88	103	92	91	92	91	88	95	91	92
Sales revenue	\$'000	53	140	140	107	222	29	-	156	70	51	(77)	(77)
Grants, subsidies, contributions and donations - recurrent	\$'000	355	352	352	860	683	397	1,573	882	352	616	661	661
Total Recurrent Revenues	\$'000	507	580	580	1,070	997	517	1,665	1,129	510	762	675	676
Rental and other incomes													
Rental income	\$'000	21	18	18	66	12	13	3	2	-	11	49	49
Interest received	\$'000	1	2	2	1	1	1	1	2	-	2	15	15
Other income	\$'000	5	5	5	3	4	38	22	520	12	1,096	(496)	(497)
Total Rental and other incomes	\$'000	27	25	25	70	17	52	26	524	12	1,109	(432)	(432)
Total Cash Inflows	\$'000	534	605	605	1,140	1,014	569	1,691	1,653	522	1,871	243	244
Cash Outflows													
Recurrent Expenses													
Employee benefits	\$'000	(262)	(236)	(236)	(264)	(327)	(329)	(361)	(43)	(245)	265	(1,516)	(1,516)
Materials and services	\$'000	(321)	(313)	(313)	(273)	(365)	(184)	(930)	(1,653)	(1,129)	(1,899)	802	803
Finance costs	\$'000	(7)	-	-	(7)	(1)	(17)	(7)	(24)	(7)	(6)	(17)	(18)
Other expense	\$'000	-	-	-	-	-	-	-	-	-	-	-	-
Total Recurrent Expenses	\$'000	(590)	(549)	(549)	(544)	(693)	(530)	(1,298)	(1,720)	(1,381)	(1,640)	(731)	(730)
Total Cash Outflows	\$'000	(590)	(549)	(549)	(544)	(693)	(530)	(1,298)	(1,720)	(1,381)	(1,640)	(731)	(730)
Other Unrestricted Cash Flow Movements													
Other Unrestricted Cash Flow Movements	\$'000	-	-	-	-	-	-	-	-	-	500	-	-
Total Other Unrestricted Cash Flow Movements	\$'000	-	-	-	-	-	-	-	-	-	500	-	-
Unrestricted Cash at Beginning of Month	\$'000	3,596	3,540	3,596	3,652	4,248	4,569	4,608	5,001	4,934	4,075	4,806	4,318
Cash movement for Month	\$'000	(56)	56	56	596	321	39	393	(67)	(859)	731	(488)	(487)
Unrestricted Cash at End of Month	\$'000	3,540	3,596	3,652	4,248	4,569	4,608	5,001	4,934	4,075	4,806	4,318	3,831



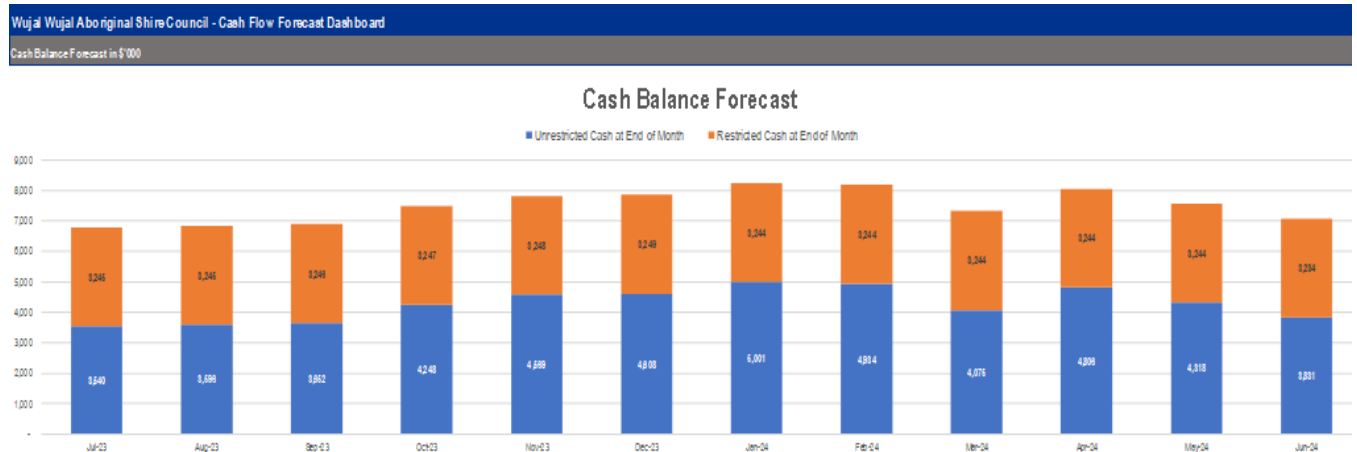
Cash Balance Forecast

Refer to comments on monthly cash flow.

Unrestricted cash flow assumes normal cash flow from ordinary Council operations, while restricted cash flow is for cash flows with performance obligations, for example grants where Council must provide goods, services or capital works to release and use the funds.

The flooding disaster has had a real impact on revenues.

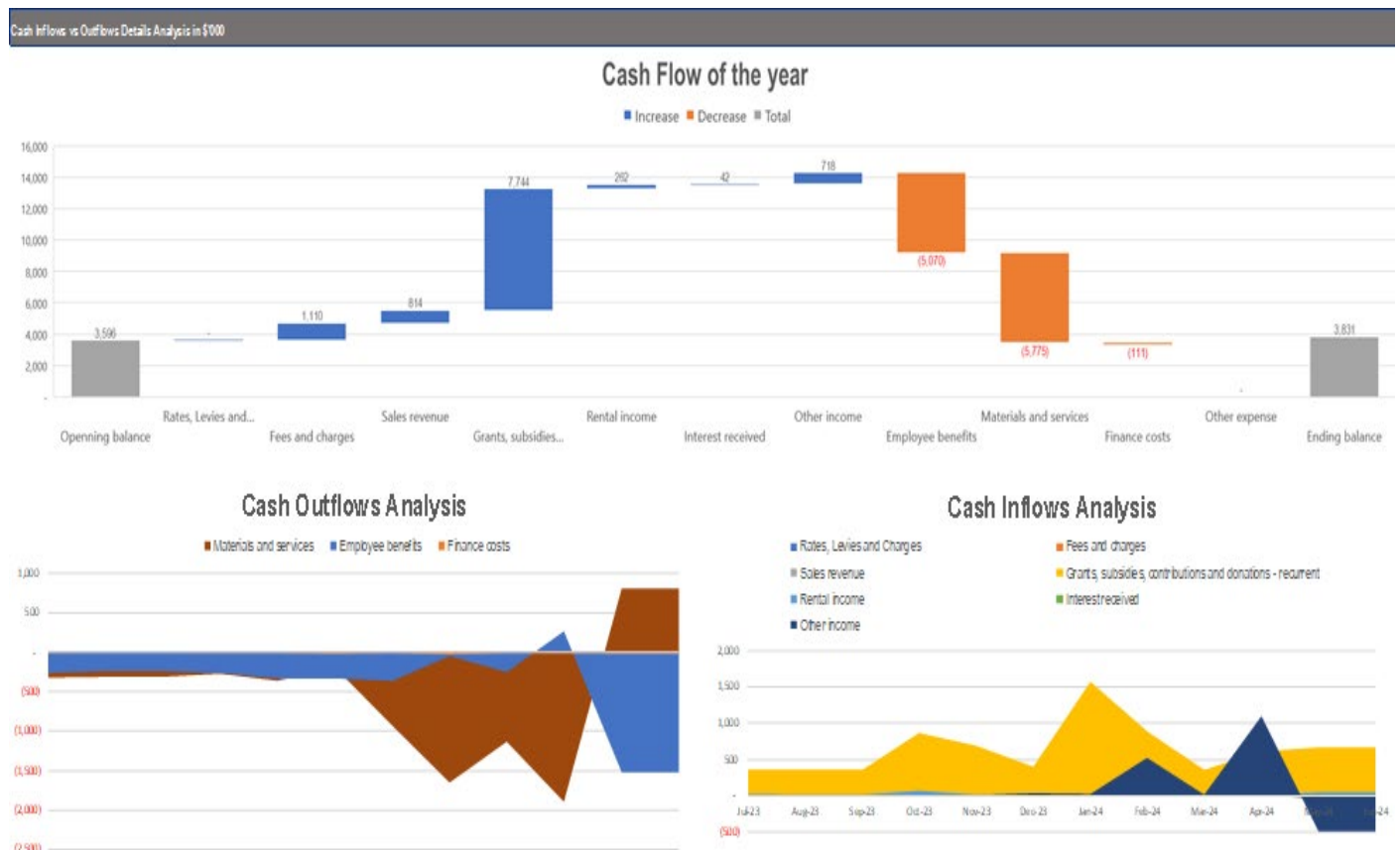
The cash flow assumes no further Capital revenue this financial year.



Cash inflows versus outflows: details analysis

This highlights the nature and direction of cash inflows and outflows.

February to June 2024 has a lot of uncertainty and we urge caution in the analysis of cashflows going forward because of the impacts of the disaster and flooding event.





Total Debtors Invoices Raied \$61,977.

The comparison of debtors shows a neutral position in Debtors in the Current period.

There is decrease in 0-30 day period as compared to previous month.

There is increase in the 31–60 day and 61-90 day period.

That means current debts are being paid, whilst some debts are taking longer to pay. This could be for a variety of reasons.

as at		Tuesday, 30 April 2024				
		Current	0 - 30 days	31 - 60 days	61 - 90 days	Total
Prior Month	Total A/R Ledger	-	239,910	173,553	288,382	701,845
	Total Accruals	-	-	-	-	-
	Grand Total	-	239,910	173,553	288,382	701,845
	Distribution	0.00%	34.18%	24.73%	41.09%	1
Current Month	Target	40.00%	34.00%	25.00%	1.00%	
	Total A/R Ledger	-	55,493	239,670	420,969	716,133
	Total Accruals	-	-	-	-	-
	Grand Total	-	55,493	239,670	420,969	716,133
Overall Movement	Distribution	0.00%	7.75%	33.47%	58.78%	100.00%
	Target	40.00%	34.00%	25.00%	1.00%	
		-	(184,417)	66,117	132,588	14,288
		0.00%	-26.43%	8.74%	17.69%	

Investments

We have maintained our investment with QTC which currently stands at \$25,93,773.93 including interest earned of \$12,587.45 and the **current rate of return is 4.73% down from 5.04% in the previous month.**

Further financial reporting can be found in [Appendix 6: Financial Management Report](#)

Resolution: Acceptance of the Financial, Corporate and Commercial Report for the month April 2024

Resolution:	That Council accept the Financial, Corporate and Commercial Report for April 2024 as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		



10.4 Cyclone Recovery Communications and Social Media Report

Report to:	Mayor, Councillors and Chief Executive Officer
Subject:	Cyclone Recovery Communications and Social Media Report
Reporting Officer:	Cyclone Recovery: Tania Edwards
Status:	Noting

This report outlines the type, method and frequency of communication by Wujal Wujal Aboriginal Shire Council with Community on the recovery progress.

Please refer to [Appendix 7 WWASC Cyclone Recovery Communications and Social Media Report as of 1.5.2024](#)

Resolution: Communications Report

Resolution:	That Council accept the Cyclone Recovery Communications and Social Media Report as presented.	
Moved:		Lost/Carried
Seconded:		
Resolution No		

11. General Business

12. Next Ordinary Council Meeting Date

The next Ordinary Council Meeting is set for **Tuesday 18 June 2024**.

13. Meeting Closure